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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 3(A)(9)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: December 15, 2015

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the September 19, 2015 "State Senator Anitere Flores – Community Give Back" event

Resolution No. R-1137-15

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Juan C. Zapata.

Abigail Price-Williams
County Attorney

APW/smm

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime and Members, Board of County Commissioners

DATE: December 15, 2015

FROM: Abigail Price-Williams County Attorney

SUBJECT: Agenda Item No. 3(A)(9)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(9)
12-15-15

RESOLUTION NO. R-1137-15

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE SEPTEMBER 19, 2015 "STATE SENATOR ANITERE FLORES – COMMUNITY GIVE BACK" EVENT SPONSORED BY COMMISSIONER JUAN C. ZAPATA IN AN AMOUNT NOT TO EXCEED $4,850.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 11 FY 2014-15 IN-KIND RESERVE FUND

WHEREAS, Commissioner Juan C. Zapata has requested in-kind services from the Parks, Recreation and Open Spaces Department for the September 19, 2015 "State Senator Anitere Flores – Community Give Back" event in an amount not to exceed $4,850.00; and

WHEREAS, this event fosters community pride and growth, and offers to area residents free entertainment, attractions and food; and

WHEREAS, the "State Senator Anitere Flores – Community Give Back" event is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $4,850.00 of the in-kind services shall be funded from the balance of the District 11 FY 2014-15 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the September 19, 2015 "State Senator Anitere Flores – Community Give Back" event sponsored by Commissioner Juan C. Zapata in an amount not to exceed $4,850.00 to be funded from the balance of the District 11 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Juan C. Zapata. It was offered by Commissioner **Esteban L. Bovo, Jr.**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **aye**

Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**absent**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**absent**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 15th day of December, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- [x] District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- [ ] Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- [ ] Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- [ ] Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Juan C. Zapata

1. Full legal name of the requesting organization: _____

2. Applicant Status: (Select one of the choices below)

   - [ ] Not-For-Profit or Tax Exempt
   - [ ] For-Profit
   - [x] Local Government or Public Entity
   - [ ] Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

   Eduardo Mavrero, Commission Aide. 8785 SW 165 Ave Suite 203, Miami, FL 33193. 305-375-5511. edm@miamidade.gov

4. Specify fee waiver or in-kind service requested (quantify, if applicable): _____

   In kind request for Medium Showmobile, Medium Sound System and 65 KW & 25 KW Generators totally $4300.00

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Giving Back to the Community Picnic 9-19-15

This event serves to foster community pride and growth and provide free entertainment, attractions and food to area residents.

6. Please select ALL that apply to event:

- ☑ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Westwind Lakes Park - 6805 SW 152 Ave, Miami, FL 33193

8. Description of regional or local impact:

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): _____

11. Expected number of participants and estimated attendance (per day, if applicable): _____

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): _____

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

9-23-15
Date

AND SOUND PRODUCTION
(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Commissioner Juan C. Zapata

EQUIPMENT REQUESTED: Showmobile Medium, Sound System Medium, Generator 25kw & 65kw, Mobie Mat (8 rolls) and Technician

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Juan Zapata Commission District #11

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 320 Miami, FL 33127

NAME/TITLE OF THE EVENT: State Senator Flores Event

ADDRESS OF EVENT: 6805 SW 152 Street

TODAY'S DATE: 09/18/15

DATE (S) & TIME OF EVENT: 09/19/15 10AM – 2PM

SET-UP TIME & DAY: 10AM 09/19/15

TAKE-DOWN & DAY: 3PM 09/19/15

CONTACT PERSON/PHONE: Mercy Morgan 786-299-3820

AT SITE CONTACT/CELL PHONE#: Lissette Vazquez 305-972-8835

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
See Attached

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee: $ 4,850.00**

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature:

Commissioner Juan Zapata

Agency/Group: Commission District #11

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed. Late equipment arrivals, please call (786) 236-7926

TERRACONNECT

Want to recieve TERRAConnect, please send your name & email address to terraconnect@gmail.com.

ENVIRONMENTAL RESEARCH INSTITUTE

TERRAConnect

Week of September 14, 2015

Welcome to TERRAConnect, your link to brief, up-to-date information about PTSA and student activities, as well as resources to help you stay connected.

Senior Parent Night - September 24

It is hard to believe that senior year is here! Find out about all of the senior activities and important dates at Senior Parent Night on Thursday, September 24, 2015 at 6:00pm in the Terra cafeteria.
The PTSA will be selling the Senior T-shirts. Short sleeved t-shirts are $15 and long sleeved t-shirts are $18. Cash or checks only please.

Parent Donation Program

The PTSA Parent Donation Program is an exciting concept. Rather than running various fundraisers and asking students to sell chocolate bars, gift wrapping, cookie dough and more, we are asking parents to simply make a voluntary, tax deductible donation payable to TERRA PTSA. Your donation will be used for curriculum enrichment, magnet academies, student activities, and more. We suggest a minimum donation of $35.00 per student, but no donation is too small or too large.
If you did not receive the form Click Here and download the Parent Donation Program form found at the bottom of the page. Please attach your check to the form and have your student bring it to the PTSA School Store before homeroom.

PTSA Membership

Parents, teachers, students, extended family and friends – TERRA PTSA is a great way to be involved in your school! As a member, even if you don't have time to volunteer or attend meetings, your voice is heard when addressing important educational issues. PTSA membership fees and donations, through the Parent Donation Program, help your PTSA support our students and teachers. If you did not receive the membership form,

please follow this link click here and download the Membership form found at the bottom of the page.

Important Dates and Activities ....mark you calendars

Monday, September 14 - No School, Teacher Planning Day
Saturday, September 19 - Senator Flores' Giving Back to the Community Picnic, 10am - 2pm at Westwind Lakes Park.
Wednesday, September 23 - No School, Teacher Planning Day
Thursday, September 24 - Senior Parent Night at 6:00 pm in the TERRA Cafeteria.
Saturday, September 26 - Mock ACT exam 8am - 1pm. See Ms. Vivian for more info.
Tuesday, September 29 - Class of 2019 SGA Elections Meeting, 2:30pm in the cafeteria.
Wednesday, September 30 - Open House at 6pm. Meet and greet the PTSA at 5:30pm.
Tuesday, October 6 - Give Back Night at Anthony's
Thursday, October 8 - Early Release
Wednesday, October 14 - Athletic Recruiting Seminar
Friday, October 30 - No School, Teacher Planning Day

TERRA Athletics

TERRA Athletics are on their way to another successful year. Visit the TERRA Athletics website and get the schedule for the games of your favorite teams. Show your school spirit and cheer on your TERRA athletes. We will be holding a free athletic recruiting seminar on Wednesday, October 14, 2015 at 6pm in the TERRA cafeteria. All student-athletes and parents grades 9 through 12 are welcome!

TERRA PTSA Give Back Night at Anthony's Coal Fired Pizza

Please join us at Anthony's Coal Fired Pizza on Tuesday, October 6, 2015 any time between 11:30am and 10:30pm. Make sure that you tell them that you are from TERRA and they will donate 20% of your check back to TERRA. Good on TAKE OUT too! Meet and greet teachers, administrators, PTSA Board and TERRA families for dinner beginning at 5 pm. Anthony's is located at 12502 SW 88 Street in Kendall just west of TERRA. For more information please contact Wendy Armstrong at wendyta@comcast.net.

Exotic & Invasive Plant Removal Program

SATURDAY DATES for the Exotic & Invasive Plant Removal Program at Kendall Hammocks Park across from shelter #2 (Please look for the TERRA PTSA Go WOLVES sign) are September 26, 2015(green apple day); October 3, 2015; January 9, 2016; March 12, 2016; and May 21, 2016. Please go to the TERRA PTSA website and print the two forms that ***must*** be completed and returned to the PTSA store/office the Wednesday before the student is volunteering in order to participate. ALL students MUST have completed and signed by their parents the 2 forms EACH TIME they participate. Students should arrive no later than 8:30 a.m. Pick-up time is 11:45 a.m. (please be prompt).
Please bring closed toed shoes for safety and wear comfortable clothing.

Light long-sleeve shirts and pants are good against mosquitoes. Bring your own water bottle. You will get thirsty! You may want to bring mosquito repellent. Participants may want to bring their own shovels and working gloves. The park has some tools and gloves they can provide for the day. The park will provide plastic bags for collection. Students should also bring their cell phones for emergency contact use only.
If you have any questions, don't hesitate to contact Nancy Solano at nancysolano@comcast.net.
Looking forward to seeing you there!

Shop at Your PTSA Store

Need a quick snack? Want to show your school spirit? Then make sure to stop by the PTSA Store on Mondays through Fridays from 6:45am - 7:45am and 1:45pm - 2:45pm. Among the items available are ice cream, class and spirit t-shirts, sweatshirts and fleece jackets. If your student has an apparel order pending, please have them stop by to check on its status.

Links to Other Important TERRA Information

To visit the TERRA website, click here.
To visit our PTSA website, click here.
To join our PTSA, click here.
Questions? Please e-mail terra.ptsa@gmail.com with all PTSA-related questions. If you know of someone who should be receiving TERRAConnect, please have them send their name & email address to terraconnect@gmail.com.

Memorandum

MIAMI-DADE COUNTY

Date: December 15, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by Commissioner Juan C. Zapata for the "State Senator Anitere Flores - Community Give Back" event held on September 19, 2015.

In-kind services have been requested in an amount not to exceed $4,850.00 from the Parks, Recreation, and Open Spaces Department contributing towards the utilization of one medium showmobile, a medium sound system, one 25KW and one 65KW generator, eight mobile mats, and one technician. This event will be funded from the balance of District 11 FY 2014-15 In-Kind Reserve Funds.

Edward Marquez
Deputy Mayor

Inkind01552