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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(5)

Date: February 2, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Expenditure Authority to Legacy Contract No. L601, Electronic Voter Identification Stations

Resolution No. R-106-16

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of $400,000 to *Legacy Contract No. L601, Electronic Voter Identification Stations*, for the Elections Department to purchase additional electronic voter identification stations (EViDs), electronic poll books, associated software licenses and required software maintenance and support services. EViDs interface directly with the County's voter registration database, allowing Elections Department staff to verify voter information, including voter eligibility, through the use of driver's license card swipes or bar code scanners. The EViDs maintain up-to-date voter activity and prevent voter fraud by detecting multiple check-ins and identifying when absentee ballots have already been submitted.

The increased spending authority will be specifically applied to expand the use of EViDs to all Early Voting and Election Day precincts for countywide and municipal elections, which is expected to improve operational efficiencies and voter experience. More precisely, it is anticipated that expanded usage of EViDs will reduce voter check-in time, prevent multiple voting, provide live statistics of voter activity, automatically update voter registration records, validate voter reports to the correct precinct, and reduce staff workload.

The Board awarded this legacy contract to VR Systems, Inc. in September 2013 through Resolution No. R-735-13 for a three-year term plus two (2), two-year options-to-renew. The Elections Department relies on this contract to purchase equipment, supplies, software, including software licenses, and associated maintenance services to buttress its vast voting operations.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract, which is in its initial three-year term, expires on October 31, 2016. The allocation for the initial term was modified from $3,200,000 to $3,800,000, administratively, to purchase 200 EViDs. The requested $400,000 increase in allocation for the initial term is based on estimated needs in preparation for the 2016 presidential election cycle, as recommended by the County Mayor's Elections Advisory Group. This allocation will allow for the purchase of 25 additional EViDs, software licenses and maintenance and support services for the remainder of the term. If this modification is approved, the contract will have a total modified allocation for the initial term of $4,200,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Elections	$3,800,000	$400,000	$ 4,200,000	COR Fund and General Fund	Patricia Prochnicki
Total:	**$3,800,000**	**$400,000**	**$4,200,000**		

Track Record/Monitor
Dakota Thompson of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Awardee	Principal Address	Local Address	Principal
VR Systems, Inc.	2840 Remington Green Circle Tallahassee, FL	None	Jane M. Watson

Due Diligence
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures
- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise and Local Preference ordinances do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: February 2, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
2-2-16

RESOLUTION NO. R-106-16

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO $400,000.00 FOR CONTRACT NO. L601 FOR THE ELECTIONS DEPARTMENT TO PURCHASE ELECTRONIC VOTER IDENTIFICATION STATIONS, ASSOCIATED SOFTWARE AND MAINTENANCE AND SUPPORT SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to $400,000.00 for Contract No. L601 for the Elections Department to purchase electronic voter identification stations, associated software and maintenance and support services;

Section 2. This Board authorizes the County Mayor or the County Mayor's designee to exercise all provisions of Contract No. L601 pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**absent**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of February, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.
Oren Rosenthal