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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: February 2, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(8)

Resolution No. R-109-16

Subject: Recommendation for Approval to Award: Veterinary Laboratory Supplies and Services

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. FB-00264, Veterinary Laboratory Supplies and Services*, for the Miami-Dade Animal Services Department. The contract includes two (2) groups: Group A - Diagnostic Testing Supplies and Group B - Laboratory Reference Services. Under Group A, the awardee shall supply testing kits used at an Animal Services Department facility to detect various diseases, including, but not limited to, heartworm, lyme, feline immunodeficiency and leukemia viruses and canine parvovirus. Under Group B, the awardee shall provide laboratory referral services such as chain reaction testing for respiratory and gastrointestinal pathogens and tick diseases, basic blood testing, toxicological screenings, urinalysis, antibody detection, parasitic screening and histopathology services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is $3,500,000. The Animal Services Department previously utilized a purchasing card to obtain testing kits and laboratory referral services on an as needed basis in an annual amount of approximately $12,000. An outbreak of distemper in early 2015 resulted in the department executing an emergency purchase in the amount of $150,000 to secure testing supplies and lab services to curb the spread of the disease. This allocation request reflects the Animal Services Department's anticipated needs for the five-year term and represents an allocation increase based on the current level of testing, anticipated expansion of services as a result of the opening of the new animal services shelter, and additional funds to address potential future outbreaks.

Department	Allocation	Funding Source	Contract Manager
Animal Services	$3,500,000	General Fund	Gilda Nunez
Total:	**$3,500,000**		

Track Record/Monitor

Caroline Burgos of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor Recommended for Award

An Invitation to Bid was issued under full and open competition on July 17, 2015. Seven (7) bidders responded to the solicitation, four (4) of which were "No Bids." Three (3) bidders submitted responses for Group A and two (2) bidders submitted responses for Group B. The method of award was to the single lowest-priced responsive and responsible bidder in the aggregate per group.

Awardee	Principal Address	Local Address	Principal	Award
Idexx Distribution, Inc.	1 Idexx Drive Westbrook, ME	103 NW 85 Court Miami, FL	Brian P. McKeon	Groups A and B

Vendors Not Recommended for Award

Vendor	Reason for Not Recommending
Antech Diagnostics, Inc.	Bid higher than low bidder
Midwest Veterinary Supply	
C. Specialties, Inc.	No Bid*
Leeds Forensic Systems, Inc.	
Shimadzu Scientific Instruments, Inc.	
Tecan US, Inc.	

*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include convicted bidders, debarred bidders, delinquent contractors, suspended bidders, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference were applied in accordance with the ordinances.
- The Living Wage Ordinance does not apply.

Alina Hudak
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: February 2, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
2-2-16

RESOLUTION NO. R-109-16

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00264 FOR PURCHASE OF VETERINARY LABORATORY SUPPLIES AND SERVICES FOR THE ANIMAL SERVICES DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED $3,500,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDER TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves award of Contract No. FB-00264 for purchase of veterinary laboratory supplies and services for the Animal Services Department as set forth in the incorporated memorandum in a total amount not to exceed $3,500,000.00, and authorizes the County Mayor or County Mayor's designee to give notice of this award, issue the appropriate purchase order to give effect to same and exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **aye**

Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**absent**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of February, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez