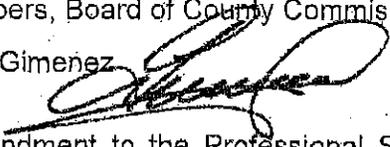


Memorandum



Date: May 19, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: First Amendment to the Professional Services Agreement with Ricondo & Associates, Inc., for Aviation Planning Services for the County's System of Airports, increasing the Agreement amount by \$401,000.00

Amended
Agenda Item No. 8(A)(1)

Resolution No. R-449-15

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached First Amendment to the Professional Services Agreement (Agreement) with Ricondo & Associates, Inc. (Ricondo) for Aviation Planning Services for the County's System of Airports, increasing the Agreement amount by \$401,000.00.

SCOPE

The impact of this agenda item is countywide in nature as it includes all Miami-Dade County airports.

FISCAL IMPACT/FUNDING SOURCE

The source of funding for this First Amendment is the Miami-Dade Aviation Department (MDAD) operating budget.

TRACK RECORD/MONITOR

Ricondo is the current provider of Strategic Airport Master Planning Services for MDAD and has an overall performance average of 4.0 (Superior) in the Capital Improvements Information System. The MDAD Chief of Aviation Planning Ammad Riaz monitors this Agreement.

COMPLIANCE DATA

There is no history of violations for this firm in the County's Small Business Development database.

BACKGROUND

Pursuant to Resolution Nos. R-966-13 and R-967-13, the Board awarded Agreements for the subject services to Ricondo & Associates, Inc. and H. J. Ross Associates, Inc., following a full competitive selection process.

For the past few years, Miami International Airport's (MIA) traffic (passenger and airline operations) has far outpaced traffic projections and the growth that comparable, large-hub airports have been experiencing during this same period. Within the past year specifically, MIA reached passenger and aircraft operations levels that were not projected to occur until the 2018-2020 timeframe. While this level of growth brings about many financial and economic benefits, it also accelerates the need to address airport deficiencies and capacity shortfalls that hinder the ability to process current and future levels of passengers, baggage and aircraft efficiently.

Consequently, the MDAD has required extensive services from both of its Aviation Planning Consultants (Ricondo & Associates, Inc. and H. J. Ross Associates, Inc.) for targeted studies to address airport facility and operational needs and enhancements. Many of these studies are comprehensive, multi-phased and extensive in scope and breadth. The extent of services required

were difficult to anticipate in 2012 when the MDAD initiated the preparation of these PSAs. The studies, some of which are ongoing, include:

- A new MIA Central Terminal Redevelopment Program, including the preparation of a Project Definition Document and coordination with airlines and stakeholders;
- A new centralized security checkpoint for MIA's South Terminal;
- Re-evaluation of the former Airport City parcels for re-purposing as Aviation airside parcels;
- An analysis for a new domestic airline integration into MIA, including flight schedule analysis and facility impact simulations;
- Development of a Safety Management System Gap Analysis for MIA;
- Preparation of various studies analyzing Florida East Coast (FEC) proposed cargo building development on MIA's Runway Protection Zones; and
- Reconfiguration of MIA's Concourse "E" FIS Facilities.

As a result of all these factors, the original funding allocated to these two (2) Agreements is insufficient to address the emerging needs of the County's Aviation System, and has been prematurely exhausted. Therefore, additional funding is required in order for the firms to complete ongoing studies and continue to provide services for the remaining four (4) years of the Agreements.

COMPANY NAME/ADDRESS:	Ricondo & Associates, Inc. 1000 NW 57 th Court, Suite 920 Miami, Florida 33126
HOW LONG IN BUSINESS:	Twenty-five (25) years
PREVIOUS AGREEMENTS WITH THE COUNTY WITHIN THE PAST FIVE (5) YEARS:	See attached SBD Firm History Report
ORIGINAL TERM OF AGREEMENT:	Five (5) years
ORIGINAL AGREEMENT AMOUNT:	\$825,000.00 (including Inspector General Account)
RECOMMENDED MODIFICATION:	Increase the Agreement amount by \$401,000.00
ADJUSTED AGREEMENT AMOUNT:	\$1,226,000.00 (including Inspector General Account)
PERCENT CHANGE THIS MODIFICATION:	48%
CONTRACT MEASURES:	CBE goal – 15% (\$123,441.00)
CONTRACT MEASURES ACHIEVED AT AWARD:	15% (\$123,441.00)
CBE SUBCONSULTANTS:	M.C. Harry & Associates, Inc. 7.5% (\$61,720.50) F.R. Aleman & Associates, Inc. 7.5% (\$61,720.50)

CBE SUBCONSULTANTS:

M.C. Harry & Associates, Inc.	7.5% (\$61,720.50)
F.R. Aleman & Associates, Inc.	7.5% (\$61,720.50)

**CONTRACT MEASURES
ACHIEVED TO DATE:**

5% CBE goal to date (\$36,375.00)
Contract is 87% complete (\$715,220.00)
F.R. Aleman and Associates: 0%
M.C. Harry to date: 5% (\$36,375.00)

See attached letter from Ricondo.

USING DEPARTMENT:

Miami-Dade Aviation Department



Jack Osterholt, Deputy Mayor



February 2, 2015

VIA EMAIL

Mr. Milton Collins
Associate Director, Minority Affairs Division
Miami Dade Aviation Department
P.O. Box 025504
Miami, Florida 33102-5504

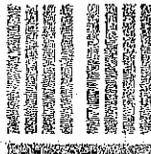
RE: Professional Services Agreement for Aviation Planning Consultant Services
Project/Contract No. E13-MDAD-01

Dear Mr. Collins:

Per your request, please accept this letter as clarification regarding the Community Business Enterprise (CBE) participation measures specified within the Professional Services Agreement (Contract E13-MDAD-01) for Aviation Planning Consultant Services, accepted and approved by the Board of County Commissioners on December 27, 2013 under Resolution No. 967-13. The Agreement has a contract measure for 15% CBE participation, which equates to a monetary value of \$110,859.00. The CBE firms which we are partnered with for the fulfillment of this contract, and were part of our original proposal to the County include F.R. Aleman and Associates, Inc. and M.C. Harry & Associates, Inc. While payments to these CBE subconsultants as of December 2014 have not reached the monetary amount associated with the 15% goal, project work equal to nearly the full amount of the 15% measure has already been awarded.

In December 2014, two Service Orders, Service Orders 16 and 17, totaling \$85,500 and \$24,500 respectively were approved for work being completely performed by MC Harry & Associates, Inc. (a copy of each of these executed/approved Service Orders is attached to this letter). The firm is presently working on these assignments and should be completing their work, and submitting invoices for payment within the next 60 days. Thus, we have already awarded \$110,000.00 out of the \$110,859.00 representing the 15% goal. We also have some uncommitted budget remaining from the original PSA amount awarded that would be used to allocate additional future work to one of our CBE subconsultants based on the types of services requested by MDAD for this contract and the best alignment of firm capabilities and expertise relative to the requested services. We do not foresee any problems meeting the goal with the contract amount awarded to date (i.e. before the proposed amendment is considered or authorized).

We are hopeful that the information presented above and attached to this letter is responsive to your request concerning our commitment and ability to meet or exceed the CBE goal specified for the



RICONDO
& ASSOCIATES

Mr. Milton Collins
Miami Dade Avlation Department
February 2, 2015
Page 2

referenced contract. Should you require additional information or need clarification on any of the information presented herein, please let me know.

Sincerely,

RICONDO & ASSOCIATES, INC.

Pete Ricondo, P.E.
Senior Vice President

ENCLOSURES

cc: José A. Ramos, R.A., LEED AP
Michael Baer – R&A

p:\mdad\on-call 2013\pin\admin\contract docs\amendment 2015\13-mdad-01-ricondo-cbe participation letter.docx

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH
RICONDO & ASSOCIATES, INC., FOR AVIATION PLANNING CONSULTANT SERVICES
FOR THE COUNTY'S SYSTEM OF PUBLIC USE AIRPORTS,
PROJECT NO. E13-MDAD-01**

THIS FIRST AMENDMENT, to the Professional Services Agreement for Aviation Planning Services for the County's System of Public Use Airports (the "First Amendment") is entered into this _____ day of _____, 2015, by and between **Miami-Dade County** (the "County"), a political subdivision of the State of Florida, and **Ricondo & Associates, Inc.** (the "Consultant"), a corporation authorized to do business in the State of Florida (collectively, the "Parties").

WITNESSETH:

WHEREAS, by Resolution No. R-967-13 passed and adopted December 3, 2013, the Board of County Commissioners of Miami-Dade County, Florida (the "Board"), authorized the Professional Services Agreement between Miami-Dade County and the firm of Ricondo & Associates, Inc., for the provision of aviation planning consulting services at Miami-Dade County airport system facilities; and

WHEREAS, as a result of Miami International Airport reaching passenger and aircraft operations levels that were not projected to occur until the end of this decade, the need for studies to address airport facility or operational needs and enhancements has been accelerated. Many of these studies are very comprehensive, multi-phased and extensive in scope and breadth. As such, the County desires the Consultant to continue to perform planning services; and the Consultant is willing to provide such services under the terms and conditions of the Agreement.

WHEREAS, the County desires to increase the amount of the existing Agreement through this First Amendment in order to have the Consultant provide additional professional planning consulting services, and

NOW, THEREFORE, in consideration of the premises contained herein, the Parties hereto agree as follows:

1. In Article 7, entitled "Compensation for Services", first paragraph, page 30, replace the paragraph in its entirety with the following:

Unless otherwise authorized by Amendment to this Agreement, payments to the Consultant for Services performed shall not exceed **One Million One Hundred Thirty-Nine Thousand Sixty-Two Dollars (\$1,139,062.00)** and shall be disbursed as reflected herein.

- ~~2. In Article 7, entitled "Compensation for Services", sub-article 7.7, entitled "Inspector General Audit Account", page 33, replace the paragraph in its entirety with the following:~~

~~7.7 INSPECTOR GENERAL AUDIT ACCOUNT: One audit account is hereby established to pay for mandatory random audits by the County's Inspector General pursuant to County Ordinance No. 97-215. The amount for the Inspector General Audit Account is hereby set at **Three Thousand Thirty-Two Dollars (\$3,032.00)**. The Consultant shall have no~~

entitlement to any of these funds. The Owner retains all rights to these funds, may expend these funds at its sole discretion, and any funds not expended from these audit accounts remain the property of the County.

3. In Article 7, entitled "Compensation for Services", sub-article 7.9, entitled "Total Authorized Amount for this Agreement", page 33, replace the paragraph in its entirety with the following:

7.9 TOTAL AUTHORIZED AMOUNT FOR THIS AGREEMENT: The Total Authorized Amount for this Agreement including Reimbursable Expenses, Contingency Allowance Account and the Inspector General Audit Account is One Million Two Hundred Twenty-Six Thousand Dollars (\$1,226,000.00). The Owner retains all rights to these funds, may expend these funds at its sole discretion, and any funds not expended from this authorized agreement amount remain the property of the County.
4. Except for the aforementioned modification, and in all other respects, the Agreement shall remain in full force and effect in accordance with all other terms and conditions specified therein.
5. This First Amendment shall become effective as of the date first written above.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to the Agreement to be executed by their respective and duly authorized officers, as of the day and year first above written.

ATTEST:

MIAMI-DADE COUNTY, FLORIDA a political subdivision of the State of Florida

HARVEY RUVIN, CLERK

BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
County Manager

(MIAMI-DADE COUNTY SEAL)

ATTEST:

Ricondo & Associates, Inc.

By: Ricondo

Name: Ramon Ricondo

Title: President

Date: 1/29/15

(CORPORATE SEAL)

(CORPORATE SEAL)



Approved as to form and legal sufficiency:

Assistant County Attorney



ATTACHMENT 1
E13-MDAD-01 AVIATION PLANNING CONSULTANT SERVICES
RICONDO SERVICE ORDER No. 16

MIAMI-DADE AVIATION DEPARTMENT
SERVICE ORDER



REQUISITION No. : REQ0000043378
 REQUESTED BY : So, Winfred (Aviation) Service Order No.: 16
 PO Title : MIA - Concourse E to F Secured Connectors PSA Contract No.: 1398
 VENDOR (A/E) : RICONDO ASSOCIATES SERVICE TYPE: Basic
 RESOLUTION NUMBER : R-987-13 PSA EXPIRATION : 12/27/2018
 PSA : E13-MDAD-01 CONTRACT MANAGER : Riz, Ammad (Aviation)
 CONTRACT NAME : AVIATION PLANNING CONSULTANT SERVICES FOR THE COUNTY'S SYSTEM
 PROJECT : Not Assigned PROJECT MANAGER : Winfred So
 PROJECT NAME :

You are authorized to provide the following Services:

The Miami-Dade County Aviation Department's Planning and Development Division (MDAD) would engage Ricondo & Associates (R&A) and their Team to conduct a feasibility study of a secure connector between Concourses E and F at MIA.

The AE team will conduct a visual surveys and analysis of existing conditions to ascertain the practicality of each of the three options. Survey and analysis will take into account the impact of the following:
 -Impact of each option on structural systems, MEP and fire protection systems
 -ADA compliance
 -Impact on signage and way-finding
 -Operational impacts (relocation of services)
 -Order of magnitude cost estimates for construction for each option

Specifically the Scope of work will include:

- Review of existing conditions drawings and visits to the site; assess function, capacity and compatibility
- Utilities investigation: evaluate existing utilities for function, capacity and compatibility
- Prepare base CADD floor plans of existing conditions (architectural only)
- Four (4) individual collaboration/review meetings with MDAD planning department
- Develop and document a conceptual plan for each of the three options narrated above
- Preliminary code analysis.

Project Definition Book

Once the preferred option has been mutually agreed upon, the AE team will conduct additional on site visual surveys and analysis of existing conditions as necessary to refine the scope of the preferred option.

AUTHORIZED AMT: \$85,500.00	SERVICE TYPE: Basic	PSA SUMMARY:	AMOUNT
FEE BASIS / CALCULATION:	CONTRACT FEES (as of):	BASIC:	\$739,082.00
Lump Sum	Fee NTE:	ADDITIONAL:	\$73,906.00
1. Survey and Analysis of Existing Conditions - \$39,300.00	Direct Cost Mult:	WORK SITE:	\$0.00
2. Secure Connector Project Definition Book - \$40,200.00	Fee Rate NTE:	REIMBURSEABLE:	\$10,000.00
Total = \$85,500.00	Principle Rate NTE:	DIRECT:	\$0.00
	Onsite Rate NTE:	INSP. GENERAL:	\$2,032.00
	Fee Desc:	DEDICATED:	\$0.00
		TOTAL PSA:	\$825,000.00

ACCEPTED: 11-10-2014
 Vendor (A/E): RICONDO ASSOCIATES Date
 RECOMMENDED: 11/14/14
 MDAD PM: Date
 APPROVED: 11-14-14
 By: JOSE A. RAMOS DN. DIR Date
 (print name / title)
 APPROVED: 11/19/14
 By: Date
 (print name / title)

Distribution: Vendor, MDAD PM, Section Chief, MDAD Authorizer, PO Requestor, Project Controls, HNTB

10

MIA Concourse E to Concourse F Connector Feasibility Study Scope of Work

Overview

The Miami-Dade County Aviation Department's Planning and Development Division (MDAD) would engage Ricondo & Associates (R&A) and their Team to conduct a feasibility study of a secure connector between Concourses E and F at MIA.

This effort will be conducted by MC Harry Associates under Ricondo & Associates, Inc. Project No. E13-MDAD-01.

Items Excluded from the Analysis

Ref. 10/22/2014 proposal for services by MC Harry Associates.

Supporting Sub-Consultant

MC Harry Associates.

Deliverables

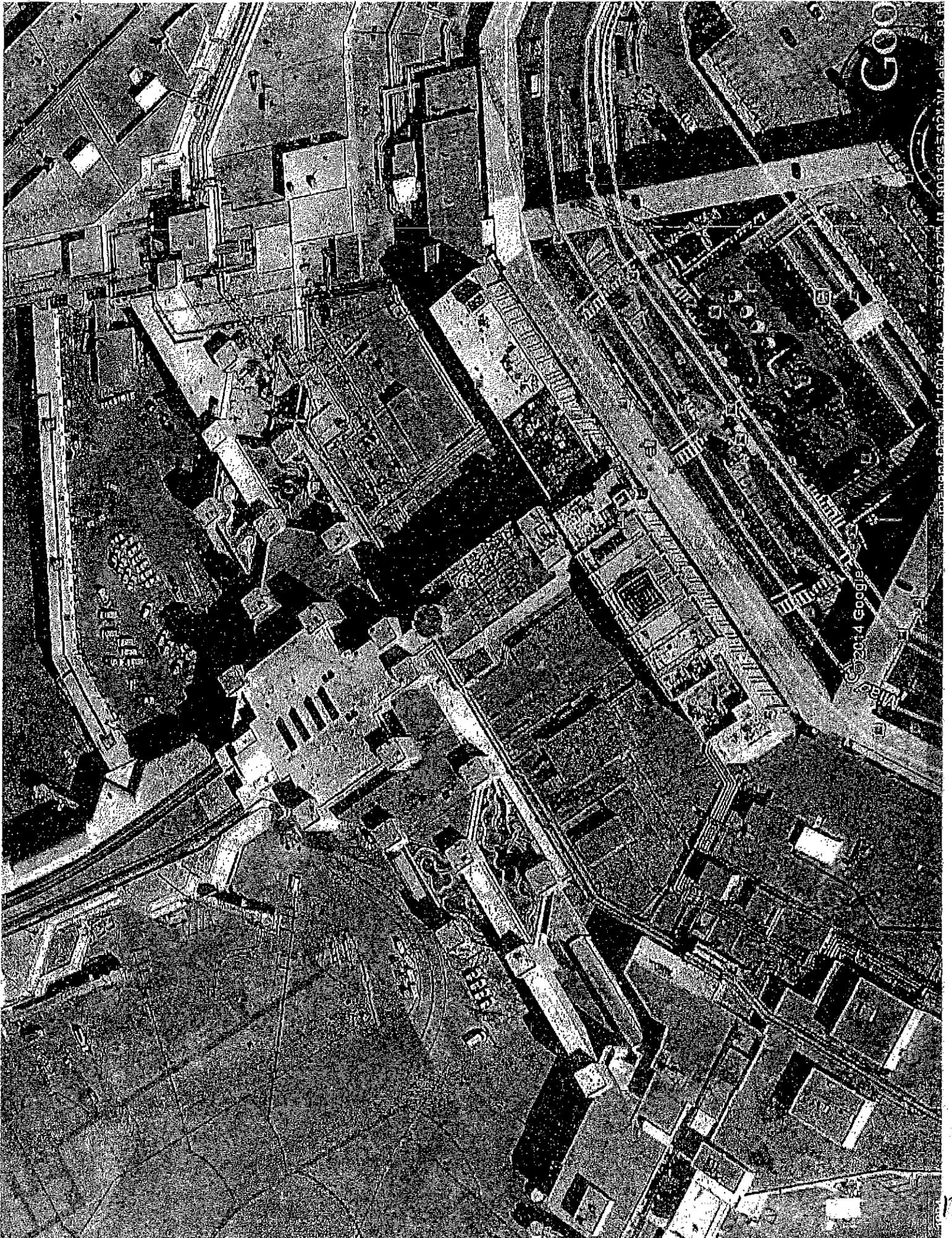
Ref. 10/22/2014 proposal for services by MC Harry Associates.

Schedule

Ref. 10/22/2014 proposal for services by MC Harry Associates.

Fee Estimate

Estimated budget to complete this work is: \$85,500.



© 2014 Google

MCHARRYASSOCIATES

October 22, 2014

Pete Ricondo
Ricondo & Associates, Inc.
1000 NW 57th Court, Suite 920
Miami, Florida 33126

Re: Concourse E to F Connector Feasibility Study REVISED

Dear Pete:

This is our revised proposal for services associated with the Concourse E to F Connector Study which now includes the development of a 'project book' defining the detailed aspects of the development scheme judged to be most favorable to MDAD interests.

PART A SCOPE OF WORK

We will provide architectural and engineering services as necessary to investigate and quantify the feasibility of creating a new terminal second floor secure passenger circulation corridor linking Concourse E and F. The corridor will allow passengers to be routed from one concourse to the other while remaining within the secure environment of each concourse.

The feasibility study will explore three (3) fundamental routing options as depicted in the attached MDAD graphic 'Exhibit 1' and characterized as follows:

- a. **Blue Option:** a new CFF circulation corridor adjacent to gate F3 accessing a new pedestrian bridge connection to a new CCE circulation corridor located east of existing men's toilet rooms E2686.
- b. **Yellow Option:** a new CFF circulation corridor adjacent to gate F3 (blue option) integral with a new circulation corridor accessing the abandoned CCF to CCE baggage conveyor bridge; retrofit baggage conveyor bridge to accommodate passenger movements and link with a new (blue option) CCE circulation corridor located east of existing men's toilet rooms E2686.
- c. **Red Option:** a new CCF circulation corridor located immediately west of Storage room F2532 and configured to route passengers through the existing terminal environment to CCE and linking with a new (blue option) CCE circulation corridor located east of existing men's toilet rooms E2686.

PART A BASIC SERVICES - Survey and Analysis of Existing Conditions

The AE team will conduct visual surveys and analysis of existing conditions to ascertain the practicality of each of the three options. Survey and Analysis will take into account the impact of the following:

- Impact of each option on structural systems, MEP and fire protection systems
- ADA compliance
- Impact on signage and way-finding
- Operational impacts (relocation of services)
- Order of magnitude cost estimate for construction for each option

Specifically our Scope of work will include:

- Review of existing conditions drawings and visits to the site: assess function, capacity and compatibility
- Utilities Investigation: evaluate existing utilities for function, capacity and compatibility
- Prepare base CADD floor plans of existing conditions (architectural only)
- Four (4) individual collaboration/review meetings with MDAD planning department
- Develop and document a conceptual plan for each of the three options narrated above
- Preliminary code analysis

Excluded: the following are not included in this proposal and we assume they will be provided by the Owner if needed:

- Surveys, topographic and/or boundary
- Geotechnical Engineering/ borings
- Destructive Investigations
- Tracing existing power and data homeruns
- Hazardous Material surveys (asbestos, lead, mold/mildew)

PART A DELIVERABLES

Upon completion of the Survey and Analysis of Existing Conditions Scope of Work, our team will prepare a booklet summarizing the materials developed for each of the three options, and their associated order of magnitude cost estimates. The report will also identify the mutually agreed recommended option which will be developed further under Part B of this proposal.

PART A SCHEDULE

We anticipate approximately 6 weeks from receipt of a Notice to Proceed will be required to complete this effort and suggest the following schedule:

- Start: November 1, 2014
- Finish: January 31, 2015

PART B BASIC SERVICES – Project Definition Book

Once the preferred option has been mutually agreed upon, The AE team will conduct additional on site visual surveys and analysis of existing conditions as necessary to refine the scope of the preferred option. A 'project book' documenting a conceptual schematic design of the preferred option will be organized as follows:

- 1.0 Executive Summary: introductory narrative and summary conclusions with Graphic Exhibits
- 2.0 Program Elements: demolition requirements and new construction scope of work narrative & graphics
- 3.0 Building Systems: narrative and plan graphics describing required modifications to building systems
- 4.0 Design and Construction Schedule: ROM project schedule
- 5.0 Construction Cost and A/E Fees: ROM estimate of anticipated construction costs and related A/E fees
- 6.0 Reference Drawings: Existing Conditions floor plans and graphic exhibits derived from the Part A survey and analysis

Excluded: the following are not included in this proposal and we assume they will be provided by the Owner if needed:

- Topographic and/or boundary surveys
- Geotechnical Engineering/ borings
- Destructive Investigations
- Tracing existing power and data homeruns
- Hazardous Material surveys (asbestos, lead, mold/mildew)

PART B SCHEDULE

We anticipate approximately 6 weeks from receipt of a Notice to Proceed will be required to complete this effort and suggest the following schedule:

- Start: February 15, 2015
- Finish: March 31, 2015

COMPENSATION

The TOTAL compensation for Part A & B Basic Services and Additional Services is outlined as follows:

October 22, 2014

MIA Concourse E to F Connector Feasibility Study
AE Fee Proposal-- Part A survey and analysis of existing conditions
Part B project definition book

Page 3

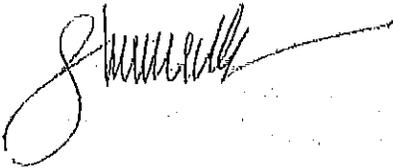
BASIC SERVICES & ADDITIONAL SERVICES

M.C. Harry & Associates shall perform the Work detailed in this Proposal for a Lump Sum Basic Services fee of eighty five thousand five hundred dollars and no cents (\$85,500). See summary of compensation below:

MC Harry Associates	\$ 64,000
SDM (MEP)	\$ 15,000
BNI (Structural)	\$ 5,000
Direct Expenses	\$ 1,500

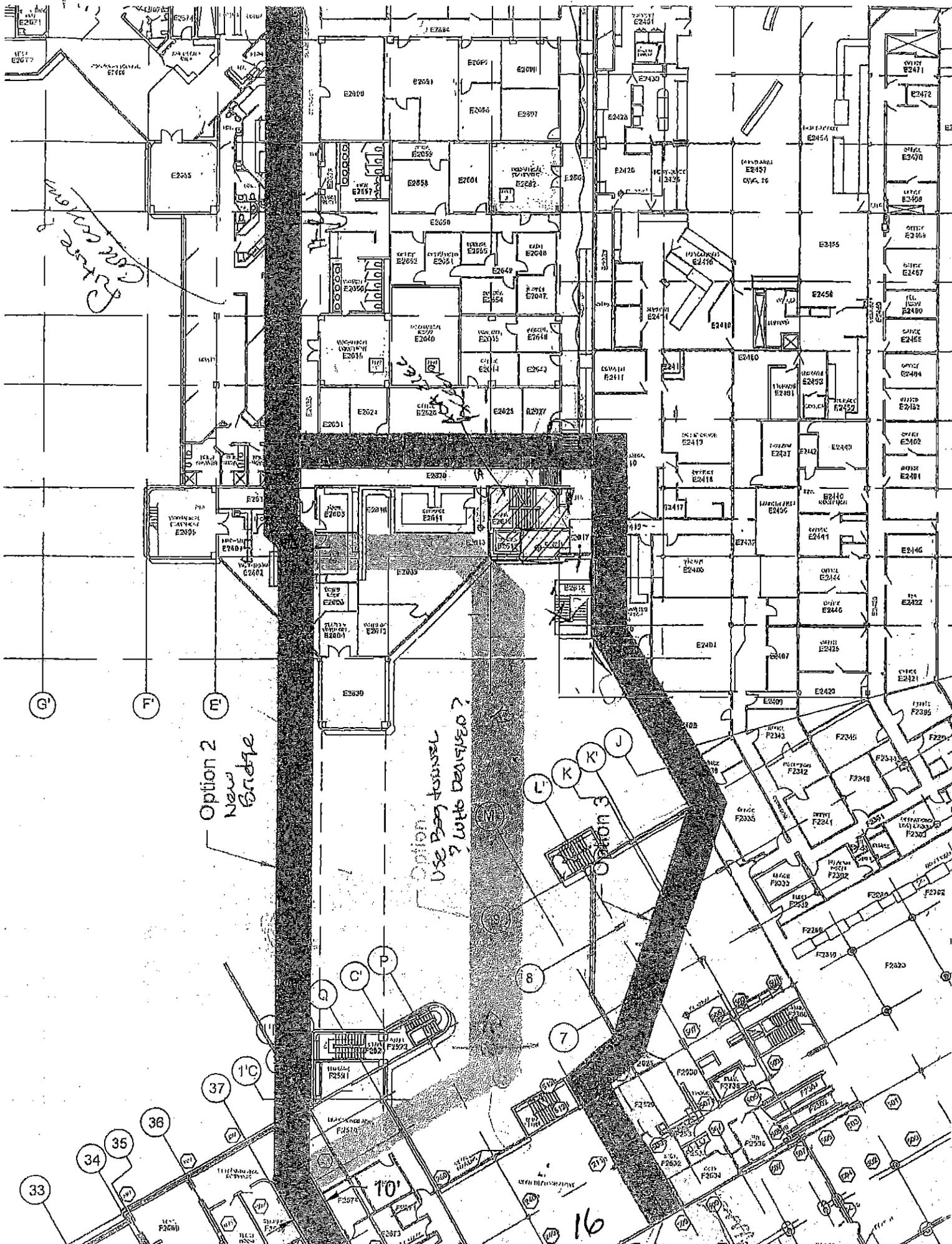
Total Lump Sum Fee \$ 85,500

M. C. Harry & Associates, Inc.



Thomas Carlson AIA
Principal

Attachments: Exhibit 1 – routing options graphic
Exhibit 2 – aerial photo

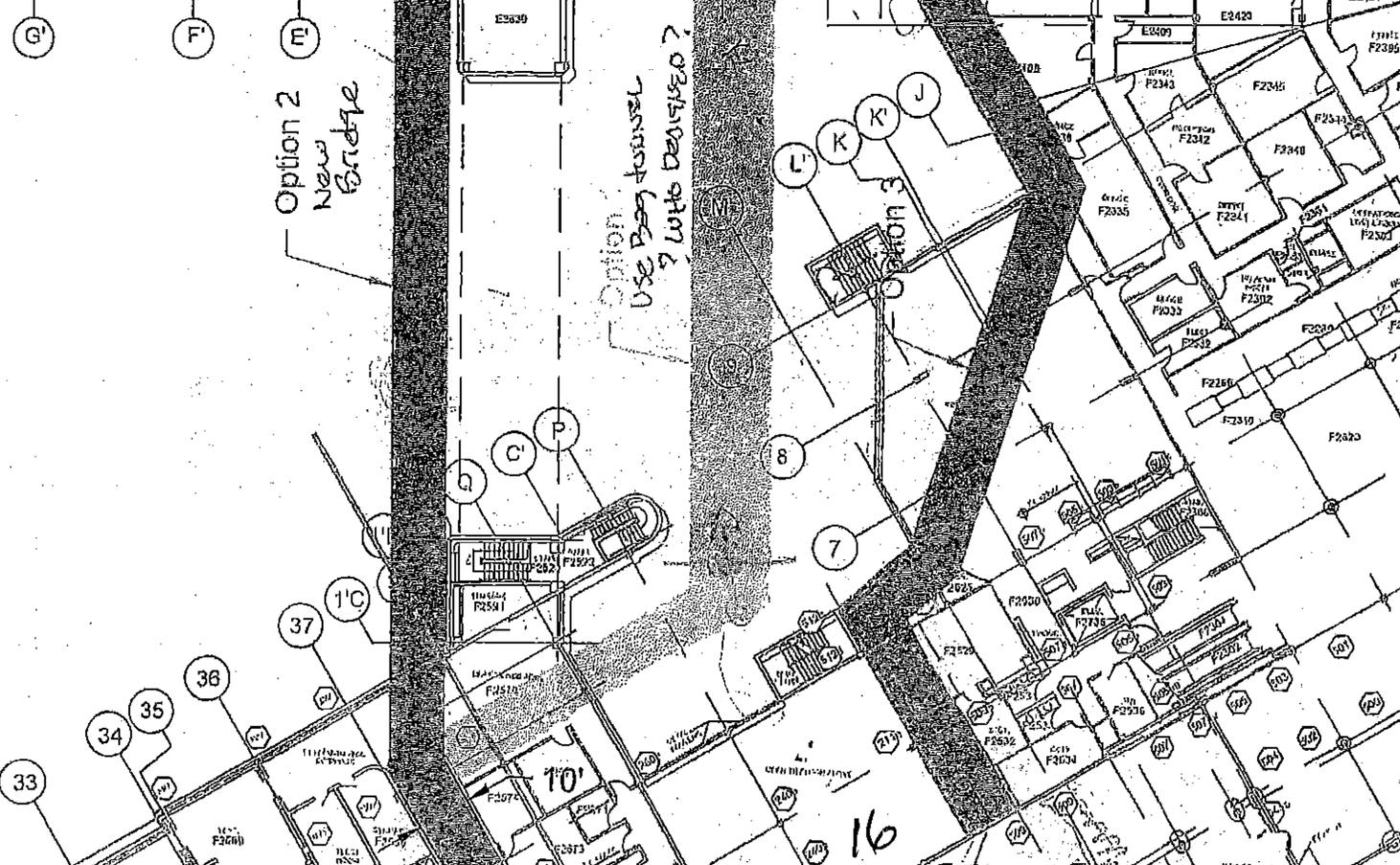


Can't connect

Option 2
New Bridge

Option 1
Use Bag tunnel
with Disabled?

Option 3



10'

16

MIAMI DADE COUNTY AVIATION DEPARTMENT

On-Call Planning Services

RICONDO & ASSOCIATES, INC.

Labor/Fee Estimate Summary (Ricondo & Associates): MIA Concourse E to F Connector Feasibility Study

Project	HOURS				Technical Support	LABOR COSTS	EXPENSES R&A	SUBCONSULTANTS (Labor and Expenses Combined) Sub-consultant Expense MC Harty Associates	TOTAL	
	Principal Manager	Managing Consultant	Senior Consultant	Consultant						
1.0 Survey and Analysis of Existing Conditions	\$300.00	\$225.00	\$195.00	\$140.00	\$100.00	\$65.00	\$0.00	\$0.00	\$0.00	\$39,300.00
2.0 Secure Connector Project Definition Book	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$46,200.00
TOTAL	\$300.00	\$225.00	\$195.00	\$140.00	\$100.00	\$65.00	\$0.00	\$0.00	\$0.00	\$85,500.00

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ATTACHMENT 2
E13-MDAD-01 AVIATION PLANNING CONSULTANT SERVICES
RICONDO SERVICE ORDER NO. 17

MIAMI-DADE AVIATION DEPARTMENT
SERVICE ORDER



REQUISITION No. : REQ0000043379

REQUESTED BY : So, Winfred (Aviation)

PO Title : MIA Central Terminal Brochure

VENDOR (A/E) : RICONDO ASSOCIATES

RESOLUTION NUMBER : R-967-13

PSA : E13-MDAD-01

CONTRACT MANAGER : Riaz, Ammad (Aviation)

CONTRACT NAME : AVIATION PLANNING CONSULTANT SERVICES FOR THE COUNTY'S SYSTEM

Service Order No.: 17

PSA Contract No.: 1398

SERVICE TYPE : Basic

PSA EXPIRATION : 12/27/2018

PROJECT : Not Assigned

PROJECT MANAGER : Winfred So

PROJECT NAME :

You are authorized to provide the following Services:

The Miami-Dade County Aviation Department's Planning and Development Division (MDAD) would engage Ricondo & Associates (R&A) and their Team to assist with the development of a brochure to highlight the primary outcomes of Central Terminal Redevelopment Program Definition Document.

Provide graphic design services to create a full color, four panel, bi-fold brochure communicating the need for Central Terminal Redevelopment at MIA; identifying broad brush redevelopment objectives; and depicting currently proposed central terminal conceptual design imagery.

AUTHORIZED AMT: \$24,500.00	SERVICE TYPE: Basic	PSA SUMMARY:	AMOUNT
FEE BASIS / CALCULATION:	CONTRACT FEES (as of):	BASIC:	\$739,062.00
Lump Sum	Fee NTE:	ADDITIONAL:	\$73,906.00
1. Central Terminal Brochure Basic Services - \$24,500.00	Direct Cost Mult:	WORK SITE:	\$0.00
Total = \$24,500.00	Fee Rate NTE:	REIMBURSEABLE:	\$10,000.00
	Principle Rate NTE:	DIRECT:	\$0.00
	Onsite Rate NTE:	INSP. GENERAL:	\$2,032.00
	Fee Desc:	DEDICATED :	\$0.00
		TOTAL PSA :	\$825,000.00

ACCEPTED: _____

[Signature]

11-10-2014

Vendor (A/E) :

RICONDO ASSOCIATES

Date

RECOMMENDED: _____

[Signature]

11/14/14

MDAD PM :

Date

APPROVED: _____

[Signature]

11-14-14

By:

JOSE A. RAMOS PV. DIR.

Date

(print name / title)

APPROVED: _____

[Signature]

11-19-14

By:

Date

(print name / title)

Distribution: Vendor, MDAD PM, Section Chief, MDAD Authorizer, PO Requestor, Project Controls, HNTB

MIA Central Terminal Brochure Scope of Work

Overview

The Miami-Dade County Aviation Department's Planning and Development Division (MDAD) would engage Ricondo & Associates (R&A) and their Team to assist with the development of a brochure to highlight the primary outcomes of Central Terminal Redevelopment Program Definition Document.

This effort will be conducted by MC Harry Associates under Ricondo & Associates, Inc. Project No. E13-MDAD-01.

Items Excluded from the Analysis

Ref. 10/27/2014 proposal for services by MC Harry Associates.

Supporting Sub-Consultant

MC Harry Associates.

Deliverables

Ref. 10/27/2014 proposal for services by MC Harry Associates.

Schedule

Ref. 10/27/2014 proposal for services by MC Harry Associates.

Fee Estimate

Estimated budget to complete this work is: \$24,500.

MCHARRYASSOCIATES

October 27, 2014

Pete Ricondo
Ricondo & Associates, Inc.
1000 NW 57th Court, Suite 920
Miami, Florida 33126

Re: MIA Central Terminal Brochure Fee Proposal

Dear Pete:

This is our proposal for graphic design services associated with the creation of an MIA Central Terminal Redevelopment marketing brochure with graphics and text.

SCOPE OF WORK

We will provide graphic design services to create a full color, four panel, bi-fold brochure communicating the need for Central Terminal Redevelopment at MIA; identifying broad brush redevelopment objectives; and depicting currently proposed central terminal conceptual design imagery.

BASIC SERVICES

The Graphics Design Team will meet with Ricondo Associates and the MDAD Planning Department to confirm size and content of brochure and proceed to develop three individual mockups of the brochure document; progressing toward a draft final brochure document for MDAD review and final approval. Material content will be based on Ricondo Associates' 2D and 3D Central Terminal Redevelopment graphics and excerpt narratives; and MDAD standard brochure logos.

DELIVERABLES

Upon completion of an approved brochure design, MC Harry will print and deliver 25 full color hard copies of the brochure document and one CD of the electronic print file for MDAD use.

SCHEDULE

We anticipate approximately 6 weeks from receipt of all graphic support materials and a Notice to Proceed and suggest the following schedule:

- Start: November 17, 2014
- Finish: January 16, 2015

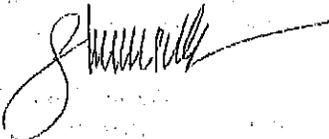
COMPENSATION

BASIC SERVICES & ADDITIONAL SERVICES

M.C. Harry & Associates shall perform the Work detailed in this Proposal for a Lump Sum Basic Services fee of twenty four thousand five hundred dollars and no cents (\$24,500). See summary of compensation below:

MC Harry Associates	\$ 24,000
Direct Expenses	\$ 500
Total Lump Sum Fee	\$ 24,500

M. C. Harry & Associates, Inc.



Thomas Carlson AIA
Principal

MIAMI-DADE COUNTY
MIAMI-DADE AVIATION DEPARTMENT SINGLE EXECUTION AFFIDAVITS

This sworn statement is submitted for:

PROJECT TITLE: Aviation Planning Consultant Services for the County's System of Public Use Airports

PROJECT NUMBER: E13-MDAD-01

COUNTY OF Miami-Dade County

STATE OF Florida

Before me the undersigned authority appeared Ramon Ricoondo (Print Name), who is personally known to me or who has provided as identification and who (did or did not) take an oath, and who stated:

That he/she is the duly authorized representative of

Ricoondo & Associates, Inc.

(Name of Entity)

20 N. Clark Street, Suite 1500, Chicago, IL 60602

(Address of Entity)

3 / 6 - 3 / 6 / 6 / 3 / 9 / 0 / 3
Federal Employment Identification Number

hereinafter referred to as the Entity being its

President

(Sole Proprietor)(Partner)(President or Other Authorized Officer)

and as such has full authority to make these affidavits and say as follows.

PUBLIC ENTITY CRIMES
SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES

1. I understand that a "public entity crime" as defined in Paragraph 287.133(1) (g), Florida Statutes, means "a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation."

2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes, means "a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere."

3. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- "1 A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate."

4. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means "any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in management of an entity."

5. The statement which is marked below is true in relation to the Entity submitting this sworn statement. **[Please indicate which statement applies.]**

**PUBLIC ENTITY CRIMES
SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES (Cont'd)**

 X Neither the Entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the Entity, nor any affiliate of the Entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

 The Entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the Entity, or an affiliate of the Entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. [Please indicate which additional statement applies.]

 There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. [Please attach a copy of the final order.]

 The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. [Please attach a copy of the final order.]

 The person or affiliate has been placed on the convicted vendor list. [Please describe any action taken by or pending with the Florida Department of Management Services.]

**CRIMINAL RECORD AFFIDAVIT
PURSUANT TO SECTION 2-8.6 OF THE
MIAMI-DADE COUNTY CODE**

Pursuant to Section 2-8.6 of the Code, the Entity must disclose, at the time the submission, if the Entity or any of its officers, directors, or executives have been convicted of a felony during the past (10) years. Failure to disclose such conviction may result in the debarment of the Entity who knowingly fails to make the required disclosure or to falsify information.

Indicate below if the above named Entity, as of the date of submission:

 X has not been convicted of a felony during the past ten (10) years, nor does it, as of the date of submission, have an officer, director or executive who has been convicted of a felony during the past ten (10) years.

 has been convicted of a felony during the past ten (10) years, or as of the date of submission, has an officer, director or executive who has been convicted of a felony during the past ten (10) years.

MIAMI-DADE COUNTY WORK HISTORY DISCLOSURE

LIST ALL CONTRACTS AWARDED WITH MIAMI-DADE COUNTY DURING THE LAST FIVE (5) YEARS:

CONTRACT DATE	DOLLAR AMOUNT OF ORIG.CONTRACT	FINAL AMOUNT OF CONTRACT	PERCENTAGE DIFFERENTIAL
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(1)

12/27/2013	\$ 825,000	\$ ongoing	%
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Name of Dept. & Summary of Services Performed

Miami-Dade Aviation Department

Aviation Planning Consultant Services for the County's System of Public Use Airports

Litigation Arising out of Contract

None

CONTRACT DATE	DOLLAR AMOUNT OF ORIG.CONTRACT	FINAL AMOUNT OF CONTRACT	PERCENTAGE DIFFERENTIAL
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(2)

3/22/2007	\$ 4,010,000	\$ 4,018,776	100.2 %
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Name of Dept. & Summary of Services Performed

Miami-Dade Aviation Department

Strategic Airport Master Planning Services for the County's System of Public Use Airports

Litigation Arising out of Contract

None

CONTRACT DATE	DOLLAR AMOUNT OF ORIG.CONTRACT	FINAL AMOUNT OF CONTRACT	PERCENTAGE DIFFERENTIAL
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(3)

08/08/2008	\$ 750,000	\$ 748,122	99.7 %
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Name of Dept. & Summary of Services Performed

Miami-Dade Aviation Department

On-Call Aviation Planning Consultant Services

Litigation Arising out of Contract

None

(ADD EXTRA SHEET(S) IF NEEDED.)

A. How long has Entity been in business? 25 Years

B. Has the Entity or the principals of the Entity ever done business under another name or with another firm?

No

Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. E13-MDAD-01 Federal Employer Identification No. (FEIN): 36-3663903
 Contract Title: Aviation Planning Consultant Services for the County's System of Public Use Airports

Affidavits and Legislation/Governing Body

1.	<i>Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code</i>	6.	<i>Miami-Dade County Vendor Obligation to County Sec. 2-8.1 of the County Code</i>
2.	<i>Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code</i>	7.	<i>Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No. 00-1 amending Section 2-11.1(c) of the County Code</i>
3.	<i>Miami-Dade County Employment Drug-free Workplace Certification Sec. 2-8.1.2(b) of the County Code</i>	8.	<i>Miami-Dade County Family Leave Article V of Chapter 11 of the County Code</i>
4.	<i>Miami-Dade County Disability Non-Discrimination Article 1, Section 2.8.1.5 Resolution R182-00 amending R-385-95</i>	9.	<i>Miami-Dade County Living Wage Sec. 2-8.9 of the County Code (If applicable)</i>
5.	<i>Miami-Dade County Debarment Disclosure Section 10-38 of the County Code</i>	10.	<i>Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60, 11A-67 of the County Code</i>

AFFIDAVIT - SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN OR IRAN PETROLEUM ENERGY SECTOR LISTS FLORIDA STATUTES 215.473

Pursuant to 215.473, F.S., the { Ricondo & Associates, Inc. } ("Entity") must disclose, if the Entity or any of its officers, directors, or executives are doing certain types of business in or with Sudan and Iran.

Indicate below if the above named Entity, as of the date of submission:

X has not engaged in commerce in any form in Sudan or Iran, including, but not limited to, acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

_____ has engaged in commerce with Sudan or Iran, including, but not limited to, acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

This single execution shall have the same force and effect as if each of the above affidavits had been individually executed.

Ricardo

(Signature of Authorized Representative)

Ramon Ricardo

(Print Name of Authorized Representative)

Title President

Date February 3, 2015

Notary Public Information

Notary Public - State of Illinois County of Cook

Subscribed and sworn to (or affirmed) before me this 3rd day of February, 2015

by Ramon Ricardo He or she is personally known to me or has produced I.D.

Type of identification produced _____

Signature of Notary Public
07/27/2016

Expiration Date

Serial Number

Print or Stamp of Notary Public

Notary Public Seal

RICONDO
& ASSOCIATES

Subcontracting Policies Statement

- a) Identify the technical skills needed to accomplish the County's assigned scope of work
- b) Research and identify local firms that possess the technical expertise needed to support the County's scope of work, beginning with the subconsultant team members included in the proposal for this contract submitted to the County.
- c) If additional resources are needed outside of the subconsulting team member firms to fulfill the scope of work and provide the technical expertise needed to complete the scope of work, R&A will research and identify local firms and/or specialty national firms possessing the required resources and expertise
- d) If appropriate, R&A may also subcontract with local firms under a mentoring arrangement in which senior professionals from R&A staff will mentor and guide junior staff from the subconsulting firm for airport planning assignments associated with one of the County's general aviation airports.
- e) Allow local prospective subconsultant firms to meet with appropriate personnel from R&A to discuss technical services and expertise needed to satisfy existing and (if known) anticipated work assignments; and
- f) Award subcontracts based on full and complete consideration of a subconsultant's technical capabilities, contracted scope of work and technical requirements, and opportunities for mentoring and training

State of Florida

Department of State

I certify from the records of this office that RICONDO & ASSOCIATES, INC. is an Illinois corporation authorized to transact business in the State of Florida, qualified on March 28, 1990.

The document number of this corporation is P28662.

I further certify that said corporation has paid all fees due this office through December 31, 2015, that its most recent annual report/uniform business report was filed on January 5, 2015, and its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fifth day of January, 2015*



Ken DeJager
Secretary of State

Authentication ID: CC8952090765

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>



MIAMI DADE COUNTY
 Department of Small Business Development
A&E Firm History Report

From: 03/10/2010 To: 03/10/2015

FIRM NAME: RICONDO & ASSOCIATES, INC.
 20 N Clark St, Suite 1500
 Chicago, IL 60602

PROJECT #	CONTRACT	DEPT	MEASURES	AWARD DATE	AWARD AMOUNT
E13-MDAD-01	2	AV	GOAL CBE 15%	12/03/2013	\$825,000.00
AVIATION PLANNING CONSULTANT SERVICES (SIC 871)					
					<u>\$825,000.00</u>

Total Award Amount	\$825,000.00
Total Change Orders Approved by BCC	<u>\$720,000.00</u>

* Indicates closed or expired contracts
 Disclaimer: Payments shown may not reflect current information



Department of Small Business Development

A&E Firm History Report

From: 03/10/2010 To: 03/10/2015

FIRM NAME: RICONDO & ASSOCIATES, INC.
20 N Clark St, Suite 1500
Chicago, IL 60602

PRIMES

PROJECT #	CONTRACT #	DEPT	MEASURES	AWARD DATE	AWARD AMOUNT
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E13-MDAD-01	2	AV	GOAL CBE 15%	12/03/2013	\$825,000.00
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AVIATION PLANNING CONSULTANT SERVICES (SIC 871)

\$825,000.00

Total Award Amount	\$825,000.00
Total Change Orders Approved by BCC	\$720,000.00

35



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 19, 2015

FROM: 
R. A. Cuevas, Jr.
County Attorney

Amended
SUBJECT: Agenda Item No. 8(A)(1)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Amended
Agenda Item No. 8(A)(1)
5-19-15

RESOLUTION NO. R-449-15

RESOLUTION APPROVING FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH RICONDO & ASSOCIATES, INC. FOR AVIATION PLANNING CONSULTANT SERVICES FOR THE COUNTY'S SYSTEM OF PUBLIC USE AIRPORTS, INCREASING THE AGREEMENT AMOUNT BY \$401,000.00, FOR NEW CONTRACT TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$1,226,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME AND EXERCISE THE PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

WHEREAS, Ricondo & Associates was awarded a Professional Services Agreement for Aviation Planning Consultant Services, pursuant to Miami Dade County Resolution No. R-966-13; and

WHEREAS, the unprecedented growth in both passenger traffic and airlines at Miami International Airport has required the County to engage in planning efforts and studies to address the short and long term impacts to Miami International Airport by such growth; and

WHEREAS, these studies have depleted the value of the Ricondo & Associates, Inc. Professional Services Agreement more quickly than was anticipated at the time of award,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the First Amendment to the Professional Services Agreement with Ricondo & Associates, Inc., for Aviation Planning Consultant Services for the County's System of Public Use Airports,

increasing the Professional Services Agreement amount by \$401,000.00, for a new total not to exceed contract amount of \$1,226,000.00, in substantially the form attached hereto and made a part hereof; directs the County Mayor or County Mayor's designee to issue sufficient work orders such that Ricondo & Associates, Inc.'s, subconsultant F.R. Aleman & Associates, Inc. shall achieve full utilization pursuant to the CBE goal on this Agreement; and authorizes the County Mayor or County Mayor's designee to execute same for and on behalf of Miami-Dade County and to exercise the provisions contained therein.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Audrey M. Edmonson** and upon being put to a vote, the vote was as follows:

	Jean Monestime, Chairman	aye	
	Esteban L. Bovo, Jr., Vice Chairman	aye	
Bruno A. Barreiro	absent	Daniella Levine Cava	aye
Jose "Pepe" Diaz	absent	Audrey M. Edmonson	aye
Sally A. Heyman	aye	Barbara J. Jordan	aye
Dennis C. Moss	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	aye	Xavier L. Suarez	absent
Juan C. Zapata	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 19th day of May, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in dark ink, appearing to read "DM", is written over a horizontal line.

David M. Murray