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OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(3)

Resolution No. R-271-16

Date: April 5, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval of a Designated Purchase under Contract No. RFQ97-2(2), Towing Services for the Miami-Dade Police Department

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. RFQ97-2(2)* for the towing and storage of towed or impounded vehicles for the Miami-Dade Police Department. Approval of a designated purchase is being requested, pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, to authorize the extension of the current contract term by six (6) months and increase expenditure authority by $11,600 to ensure continuity of services while the competitive selection process for the replacement solicitation is finalized and a contract is awarded.

This contract was established in August 2007 for the Police Department to facilitate the towing and storage of towed or impounded vehicles. The contract's method of award was up to two (2) vendors per district on a 24-hour rotating basis. The services are administered in accordance with applicable law governing the towing and impoundment of vehicles by the Police Department. The maximum non-consent towing fees that may be charged are set by the Board. The County receives an administrative fee of $15 for each vehicle that is recovered, towed, removed, or stored at the request of the Police Department, excluding law enforcement tows. Law enforcement tows include any vehicle or property placed on hold or extended hold for an investigation, trial, evidence or forfeiture case, paid by the County at a reduced rate.

The current term was extended administratively by six (6) months under the County Mayor's delegated authority to afford sufficient time to develop a replacement solicitation that best meets the County's needs. The County anticipates awarding contracts to up to two (2) vendors per district. The replacement solicitation was advertised under full and open competition on December 7, 2015 and responses were due on January 29, 2016. It is anticipated that a contract award recommendation shall be made by May 2016.

This item is presented for Board approval as a designated purchase because the Administration has exhausted its authority to extend the contract. Competition is not practicable at this time as the replacement solicitation has been advertised. Accordingly, it is in the best interest of the County to authorize this designated purchase to support ongoing demand for towing and impoundment services until the new contract is awarded.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This contract, which is in its final option to renew term, expires March 31, 2016 and has an existing allocation of $50,000. The additional time requested will extend the contract's expiration date to September 30, 2016. The requested additional allocation of $11,600 is prorated based on the current allocation and results in a total modified contract allocation of $61,600 as shown in the table below.

Department	Existing Allocation for Current Option to Renew Period	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Police	$50,000	$11,600	$61,600	General Fund	Sgt. Eldelmira Moraitis
Total:	**$50,000**	**$11,600**	**$61,600**		

Track Record/Monitor

Lorrie Kola, CPPO, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendors

Awardee	Principal Address	Local Address	Principal
Downtown Towing Company	1451 NW 20 Street Miami, FL	Same	Dagmar Del Rosal
Molina Towing, Inc.	2151 NW 7 Avenue Miami, FL	Same	Orlando Molina
Excalibur Towing Service Corp. (SBE)	14294 SW 142 Avenue Miami, FL	Same	Maria C. Crego
Kauff's of Miami, Inc.	2435 Ali Baba Avenue Opa Locka, FL	Same	Francis G. Russell
A-1 Redland Economy Towing of Homestead, Inc.	111 SW 2 Street Homestead, FL	Same	Sandra L. Searing
Magic Towing & Recovery, Inc.	7851 W 22 Avenue Hialeah, FL	Same	Alfredo J. Hassun

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference ordinances applied to the original award.
- The Living Wage Ordinance does not apply.

Russell Benford
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: April 5, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ✓, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
4-5-16

RESOLUTION NO. R-271-16

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL TIME UP TO SIX MONTHS AND AN ADDITIONAL AMOUNT OF UP TO $11,600.00 FOR CONTRACT NO. RFQ97-2(2) FOR PURCHASE OF TOWING SERVICES FOR THE POLICE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH THE EXTENSION AND CONTINUE TO EXERCISE ALL RIGHTS UNDER THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to award additional time of up to six months and an additional amount of up to $11,600.00 for Contract No. RFQ97-2(2) for the purchase of towing services for the Police Department, pursuant to Section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board Members present.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute all documents necessary to extend Contract No. RFQ97-2(2) for an additional six months and to continue to exercise all rights under the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. Copies of the contract document are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Xavier L. Suarez** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of April, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal