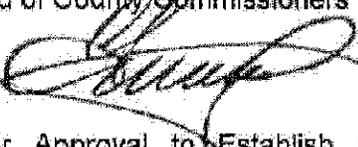


Memorandum



Date: May 17, 2016

To: Honorable Chairman Jean Monestime
 and Members, Board of County Commissioners

From: Carlos A. Gimenez
 Mayor 

Agenda Item No. 8(F)(6)

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool for Heating, Ventilating and Air-Conditioning and Control Services

Resolution No. R-373-16

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, RTQ-00299, for the purchase of heating, ventilating and air-conditioning (HVAC), and controls services for multiple County departments. The services under this pre-qualification pool are divided into four (4) groups: (A) Repair, Replace, Supply, Install and/or Rent HVAC Equipment and Controls; (B) Testing, Adjusting and Balancing HVAC Equipment; (C) Air-Conditioning Duct Cleaning and Sanitizing; and (D) Emergency Repairs. Pre-qualified vendors will compete for departmental projects, including, but not limited to, ductwork, repair and/or replacement of chillers, piping, cooling towers, air handlers, enclosures, and supporting structures via a work order process.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is \$10,328,000. This pool will replace two (2) contracts: *Contract No. 056-PP09, HVAC and Controls Repair, Replace, Supply and/or Install*, which was for 17 months and valued at \$999,900, and *Contract No. 4388-1/15, A/C Duct Cleaning and Sanitizing Services*, which was for two (2) years and six (6) months and valued at \$686,600. Consolidating those contracts with this replacement pool benefits the County by improving administrative efficiencies as similar services are grouped under a single pool and favorable pricing will be secured when vendors compete for project awards as needed. The higher allocation being requested under the replacement pool is based on projected usage.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$3,440,000	Proprietary Funds	Neivy Garcia
Corrections and Rehabilitation	620,000	General Fund	Mohammad Haq
Fire Rescue	240,000	Fire District	Marianela Betancourt
Internal Services	1,000,000	Internal Service Funds	Juan Silva
Library System	920,000	Library District	Anna Rodriguez
Parks, Recreation and Open Spaces	968,000	General Fund	Bill Solomon
Police	700,000	General Fund	Laura Romano
PortMiami	640,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	1,600,000	Federal Funds	Norma Fernandez
Solid Waste Management	20,000	General Fund and Proprietary Funds	Olga Espinosa-Anderson
Water and Sewer	280,000	Proprietary Funds	Susan Pascual
Total:	\$10,328,000		

Track Record/Monitor

Yuly Chaux-Ramirez of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued under full and open competition on September 29, 2015. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Sixteen vendors responded to the solicitation, including three (3) "No-Bids." Ten vendors satisfied the pre-qualification criteria as seen in the table below. Additional qualified vendors may be added to the pool during the term.

Vendor	Principal Address	Address of Branch Offices or Headquarters in Miami-Dade or Broward	Number of Employee Residents 1) Miami-Dade 2) Broward 3) Percentage*	Principal	Pre-qualified Group
Air Balance and Diagnostic Company (MICRO/SBE)	12625 SW 134 Court Suite 202 Miami, FL	Same	9	Leonel Payan	A,B
			0		
			100%		
Airmax Service Corporation	6210 SW 78 Street South Miami, FL	Same	15	Michael Lorion	C
			0		
			100%		
Carrier Corporation	One Carrier Place Farmington, CT	5440 NW 33 Avenue Suite 108 Ft. Lauderdale, FL	14	Geraud Darnis	A,D
			17		
			1%		
D.A.C. Air Conditioning Corp. (SBE, DBE)	12440 SW 128 Street, Unit 6 Miami, FL	Same	16	Mileydis Diaz	A,D
			0		
			100%		
Johnson Controls, Inc.	5757 N Green Bay Avenue Milwaukee, WI	15901 SW 29 Street Suite 801 Miramar, FL	26	Bruce R. McDonald	A,D
			55		
			1%		
Loss Control and Recovery, Inc. d/b/a Advantaclean Commercial Services Group	107 Parr Drive Huntersville, NC	None	5	Jeffrey R. Dudan	C
			2		
			80%		

Vendor	Principal Address	Address of Branch Offices or Headquarters in Miami-Dade or Broward	Number of Employee Residents 1) Miami-Dade 2) Broward 3) Percentage*	Principal	Pre-qualified Group
Master Mechanical Services, Inc. (SBE)	15181 NW 33 Place Miami, FL	Same	23	Joann Pinna	A,D
			3		
			100%		
Poole & Kent Company of Florida	1781 NW North River Drive Miami, FL	Same	25	David A. Strickland	A
			21		
			50%		
Thermo Air, Inc.	2875 N 29 Avenue Hollywood, FL	Same	7	Reni C. Dewit	A,D
			6		
			87%		
Trane U.S., Inc. d/b/a Trane	800 Beaty Street Davidson, NC	2884 Corporate Way Miramar, FL	64	David Regnery	A,D
			89		
			0.36%		

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade or Broward County as compared to the vendor's total workforce.

Vendors Not Pre-Qualified for Pool

Vendor	Reason for Not Recommending
A-Team Energy Services, Inc.	Vendor did not submit the required documents to satisfy the pre-qualification criteria. Upon submission of the required documents, the vendor will be added to the pool.
ABM Building Solutions, LLC	
Honeywell International, Inc.	
Dade Pump and Supply Co.	No-Bid*
Ozone Air Design, LLC	
Quincy Compressor Co.	

*A "No-Bid" means the vendor responded indicating it will not be responding to the solicitation.

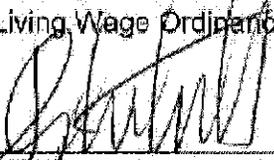
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. Poole & Kent Company of Florida, a recommended pre-qualified vendors, has one (1) open violation for not meeting a Community Workforce Program goal. The vendor has accepted the violation and agreed to pay the penalty. There were no other adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement pool, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding drafting sessions with the user departments. The scope of services was updated to include additional services that were not covered previously.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- Small Business Enterprise construction measures will be determined prior to advertising each spot market competition.
- The Local Preference Ordinance will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage Ordinance does not apply.



Jack Osterholt
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 17, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
5-17-16

RESOLUTION NO. R-373-16

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00299 IN A TOTAL AMOUNT UP TO \$10,328,000.00 FOR HEATING, VENTILATING AND AIR-CONDITIONING (HVAC) AND CONTROL SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-00299 for heating, ventilating and air-conditioning (HVAC) and control services for County Departments in a total amount up to \$10,328,000.00 and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

	Jean Monestime, Chairman		aye
	Esteban L. Bovo, Jr., Vice Chairman		aye
Bruno A. Barreiro	aye	Daniella Levine Cava	aye
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Sally A. Heyman	absent	Barbara J. Jordan	aye
Dennis C. Moss	absent	Rebeca Sosa	aye
Sen. Javier D. Souto	aye	Xavier L. Suarez	aye
Juan C. Zapata	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal