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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: May 17, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(11)

Subject: Recommendation for Approval to Exercise the Single Option to Renew Period under Contract No. 8880-1/21, Frozen Kosher Meals

Resolution No. R-378-16

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or County Mayor's designee to exercise the single option to renew period under *Contract No. 8880-1/21, Frozen Kosher Meals*, for the Corrections and Rehabilitation Department. The amount requested is $975,000 and covers a five-year period. Board approval of the option to renew is required as the value of the requested renewal period brings the aggregate value of the contract over the County Mayor's delegated authority. This item is exempt from Committee review per Ordinance No. 07-139, which permits contract renewals to be heard directly by the Board.

This contract was awarded in June 2011 for a five-year term plus one (1) five-year option to renew. The Corrections and Rehabilitation Department uses this contract to purchase a variety of kosher-certified meals for inmates incarcerated at various locations who have dietary and/or religious food restrictions.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source:

The initial contract term is valued at $981,000 and expires on May 31, 2016. As seen in the table below, the requested five-year option to renew period is for $975,000 and renews the contract through May 31, 2021. If the option to renew is exercised, the contract's cumulative value will be $1,956,000. The projected allocation for the option to renew period is based on past usage. Staff contacted the awarded vendors to negotiate the renewal pricing. The result was a continuation of the current contract pricing which has remained the same for the past five (5) years. Accordingly, it is in the best interest of the County to renew this contract for continuity of service and pricing.

Department	Requested Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	$975,000	General Fund	Debra Graham

Initial Contract Term and Option to Renew with Allocation:		
Term	**Period Covered**	***Allocation***
Initial Contract Term:	June 1, 2011 -- May 31, 2016	$981,000
Option to Renew:	June 1, 2016 -- May 31, 2021	975,000
	Cumulative Value	**$1,956,000**

Track Record/Monitor
There are no known performance issues with the awarded vendors. Claudia Portocarrero of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise the option to renew in accordance with the terms and conditions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendors

Vendor	Principal Address	Local Address	Principal
JNS Foods, LLC	1401 N University Drive Suite 602 Coral Springs, FL	Same	Todd E. Kaplan
Prawn Seafoods, Inc. dba Sunset Foods	6894 NW 32 Avenue Miami, FL	Same	Jeffrey Wine

Due Diligence
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures
- The two (2) percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances were applied in accordance with the ordinances.
- The Living Wage Ordinance does not apply.

Russell Benford
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 17, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(11)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(11)
5-17-16

RESOLUTION NO. R-378-16

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXERCISE THE SINGLE FIVE-YEAR OPTION TO RENEW PERIOD FOR CONTRACT NO. 8880-1/21, FROZEN KOSHER MEALS, IN AN AMOUNT UP TO $975,000.00 FOR THE CORRECTIONS AND REHABILITATION DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Mayor or the County Mayor's designee to exercise the single five-year option to renew period for Contract No. 8880-1/21, Frozen Kosher Meals, in an amount up to $975,000.00 for the Corrections and Rehabilitation Department; and authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, during the option to renew period, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa** , who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal