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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: May 17, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(14)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Expenditure Authority to Contract No. 43230000-15-2, Licensing Solutions Providers of Microsoft Licenses and Services

Resolution No. R-381-16

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of $6,965,000 to *Contract 43230000-15-2, Licensing Solutions Providers of Microsoft Licenses and Services* for the Information Technology Department. This contract will provide for the purchase of Microsoft application and server licenses, software maintenance, and subscription services under the Microsoft Enterprise Agreement program from the awarded Licensing Solutions Provider, SHI International Corp. The County Mayor, under his delegated authority, approved the County's access of this competitively-awarded State of Florida contract in April 2016 to complete at least a one (1) month payment. Due to delays in the State of Florida's award of this contract, the payment was required to obtain these services until this request for a modification could be presented to the Board for approval. The one (1) month commitment did not bind the County to enter into the annual term of the Microsoft Enterprise Agreement program requested herein.

The County uses Microsoft application software such as Outlook, Word, and Excel in support of countywide operations as well as server software to provide the backend for numerous operational systems. Additionally, Microsoft provides cloud-based file storage that enables additional storage capacity beyond what is currently provided by the Information Technology Department as well as access to Azure Government cloud services to host various applications such as the Community on Patrol mobile application. The additional funds are needed to allow the Information Technology Department to enter into a new annual term for the continued use of Microsoft licenses and services on behalf of all County departments.

Historically, Microsoft did not permit local entities to enter into the Enterprise Agreement program outside of the State of Florida contract. However, as a result of negotiations, Microsoft has agreed to allow the County to begin an independent agreement. During the one (1) year access of this contract, the County will conduct a competitive solicitation to select a Licensing Solutions Provider so that the County will no longer be reliant on the State of Florida as a contract source. The discount level in the replacement contract will be at least the same volume level as the State of Florida contract and the County will seek to further negotiate with the Licensing Solutions Provider selected via the competition to ensure the best value to the County.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract has an existing allocation of $990,000. The requested modification will authorize additional expenditure authority of $6,965,000, increasing the total contract value to $7,955,000. The requested allocation is based on the historical annual cost and anticipated purchases during the one (1) year term.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Information Technology	$990,000	$ 6,965,000	$7,955,000	Internal Service Funds	Julian Manduley
Total:	**$990,000**	**$6,965,000**	**$7,955,000**		

Track Record/Monitor
Brad Skinner of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Awardee	Principal Address	Local Address	Principal
SHI International Corp.	290 Davidson Avenue Somerset, NJ	200 E Broward Boulevard Suite 1200 Fort Lauderdale, FL	Thai Lee

Due Diligence
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures
- The User Access Program provision applies. The two (2) percent discount will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference ordinances do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 17, 2016

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(14)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(14)
5-17-16

RESOLUTION NO. R-381-16

RESOLUTION AUTHORIZING ADDITIONAL TIME OF ONE YEAR AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO $6,965,000.00 FOR CONTRACT NO. 43230000-15-2, LICENSING SOLUTIONS PROVIDER OF MICROSOFT APPLICATION AND SERVER LICENSES, WITH SHI INTERNATIONAL CORP. FOR THE PURCHASE OF MICROSOFT APPLICATION AND SERVER LICENSES, SOFTWARE MAINTENANCE AND SUBSCRIPTION SERVICES

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of one year and expenditure authority in a total amount up to $6,965,000.00 for previously accessed Contract No. 4323000-15-2, Licensing Solutions Provider of Microsoft Application and Server Licenses, with SHI International Corp. for the purchase of Microsoft application and server licenses, software maintenance, and subscription services. A copy of the contract is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **aye**

Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of May, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal