

## MEMORANDUM

Agenda Item No. 3(A)(2)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

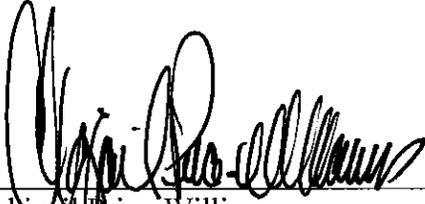
**DATE:** July 6, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the February 21, 2016 "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" sponsored by the Rotary Foundation of Coral Gables, Florida, Inc. in an amount not to exceed \$650.00 to be funded from the balance of the District 7 FY 2015-16 In-Kind Reserve Fund

Resolution No. R-584-16

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Xavier L. Suarez.



Abigail Price-Williams  
County Attorney

APW/smm

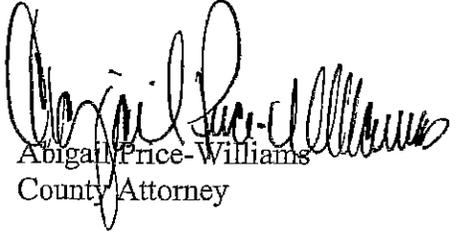


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** July 6, 2016

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(2)  
7-6-16

RESOLUTION NO. R-584-16

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE FEBRUARY 21, 2016 "1ST ANNUAL ROTARY CLUB OF CORAL GABLES ANNUAL CHILI COOK-OFF" SPONSORED BY THE ROTARY FOUNDATION OF CORAL GABLES, FLORIDA, INC. IN AN AMOUNT NOT TO EXCEED \$650.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 7 FY 2015-16 IN-KIND RESERVE FUND

**WHEREAS**, the Rotary Foundation of Coral Gables, Florida, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the February 21, 2016 "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" in an amount not to exceed \$650.00; and

**WHEREAS**, the "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" is a fun-filled afternoon of music, food and fellowship; and

**WHEREAS**, the "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" also raises funds for the charitable foundation of the Rotary Foundation of Coral Gables, Florida; and

**WHEREAS**, the Rotary Foundation of Coral Gables, Florida, Inc. is a not-for-profit organization; and

**WHEREAS**, the "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" event is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$650.00 of the in-kind services shall be funded from the balance of the District 7 FY 2015-16 In-Kind Reserve funds,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the February 21, 2016 "1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off" sponsored by the Rotary Foundation of Coral Gables, Florida, Inc. in the amount of \$650.00 to be funded from the balance of the District 7 FY 2015-16 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Xavier L. Suarez. It was offered by Commissioner **Dennis C. Moss**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	<b>aye</b>		
Esteban L. Bovo, Jr., Vice Chairman	<b>aye</b>		
Bruno A. Barreiro	<b>aye</b>	Daniella Levine Cava	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Audrey M. Edmonson	<b>aye</b>
Sally A. Heyman	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Dennis C. Moss	<b>aye</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>aye</b>	Xavier L. Suarez	<b>aye</b>
Juan C. Zapata	<b>aye</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency:

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\***

Commissioner sponsoring event Commissioner Xavier Suarez, District 7

1. Full legal name of the requesting organization: Rotary Foundation of Coral Gables

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

Gregory Martini

2655 LeJeune Road Suite 1101, Coral Gables FL 33134

(305) 962-6411

gtrn@sachmarlaw.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \_\_\_\_\_

16' x 16' Stage

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

Chili & Chillin'

1st Annual Rotary Club of Coral Gables Annual Chili Cook-Off

February 21, 2016, 2pm - 6pm

An afternoon of music, food and fellowship, raising funds for our Charitable Foundation. After paying the costs of the event, all of the funds raised will go right back out into our community in the form of charitable grants. We primarily target charities that serve youths and the elderly.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_

Fred B. Hartnett Ponce Circle Park, Coral Gables FL 33134

District 7

8. Description of regional or local impact: \_\_\_\_\_

This event is to introduce the community to the Rotary Club of Coral Gables charitable works, and to raise funds for projects in the area.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

10am - event setup

2 - 6pm - event open to the public with chili tastings, food and beverages for purchase  
kids activities, and live music on stage

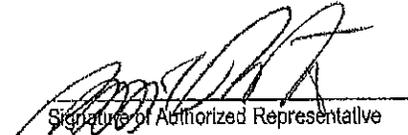
6 - 7pm - event break down

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The event will take place entirely within the Fred B. Hartnett Ponce Circle Park. The stage will be placed on the southern edge of the property facing south.  
Map attached.

11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_  
We anticipate 500 people will attend this one-day event

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See attached

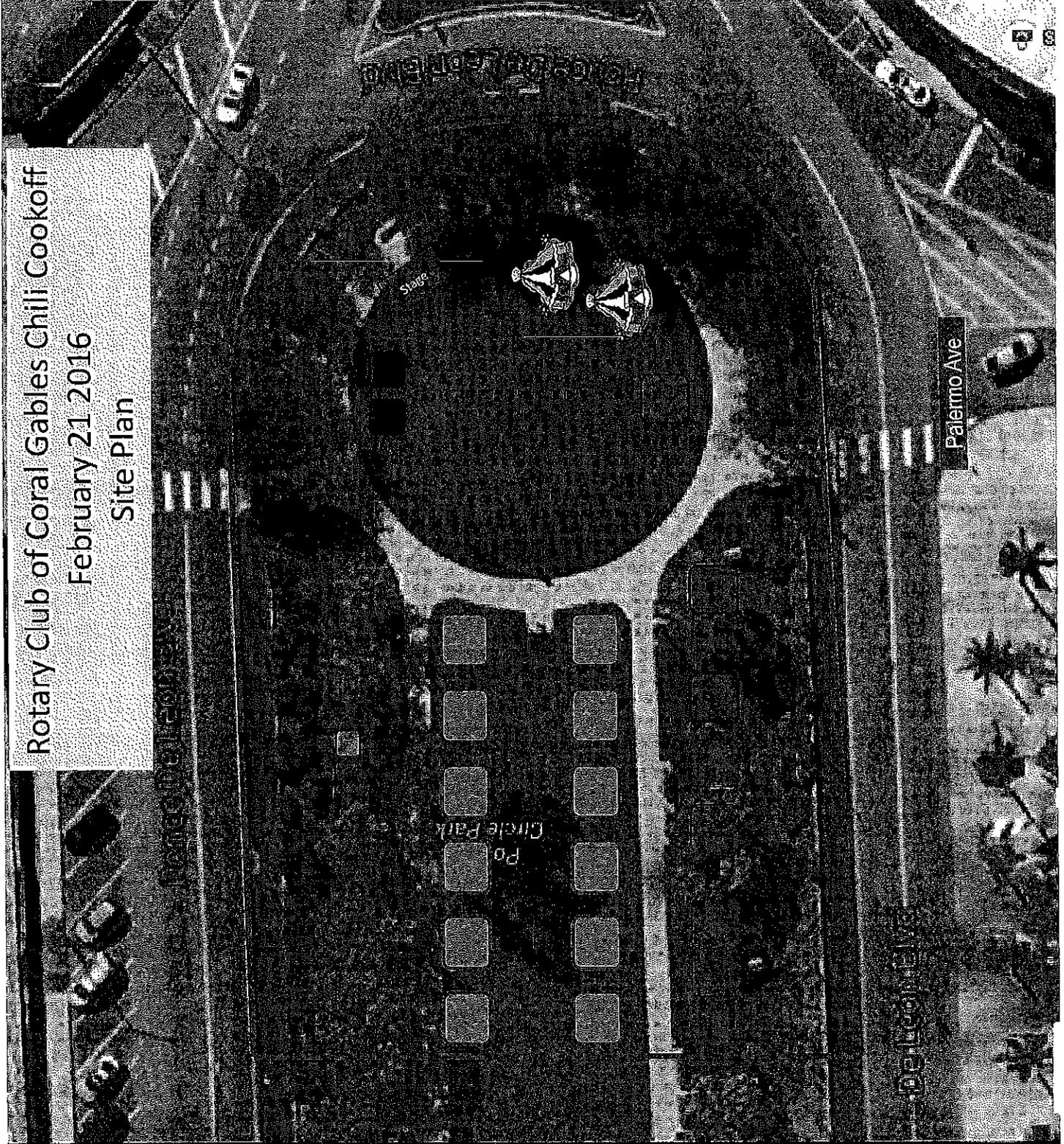
I hereby certify that all the statements made in this application are true and correct.

  
\_\_\_\_\_  
Signature of Authorized Representative

12/18/2015  
\_\_\_\_\_  
Date

President - Debra Foundation  
of Coral Gables

Rotary Club of Coral Gables Chili Cookoff  
 February 21 2016  
 Site Plan



Judges Tents

Porta Potties  
 Disabled

Vender Tents

Volunteers,  
 Information,  
 Waiters Tent

Ticket Sales  
 Tent

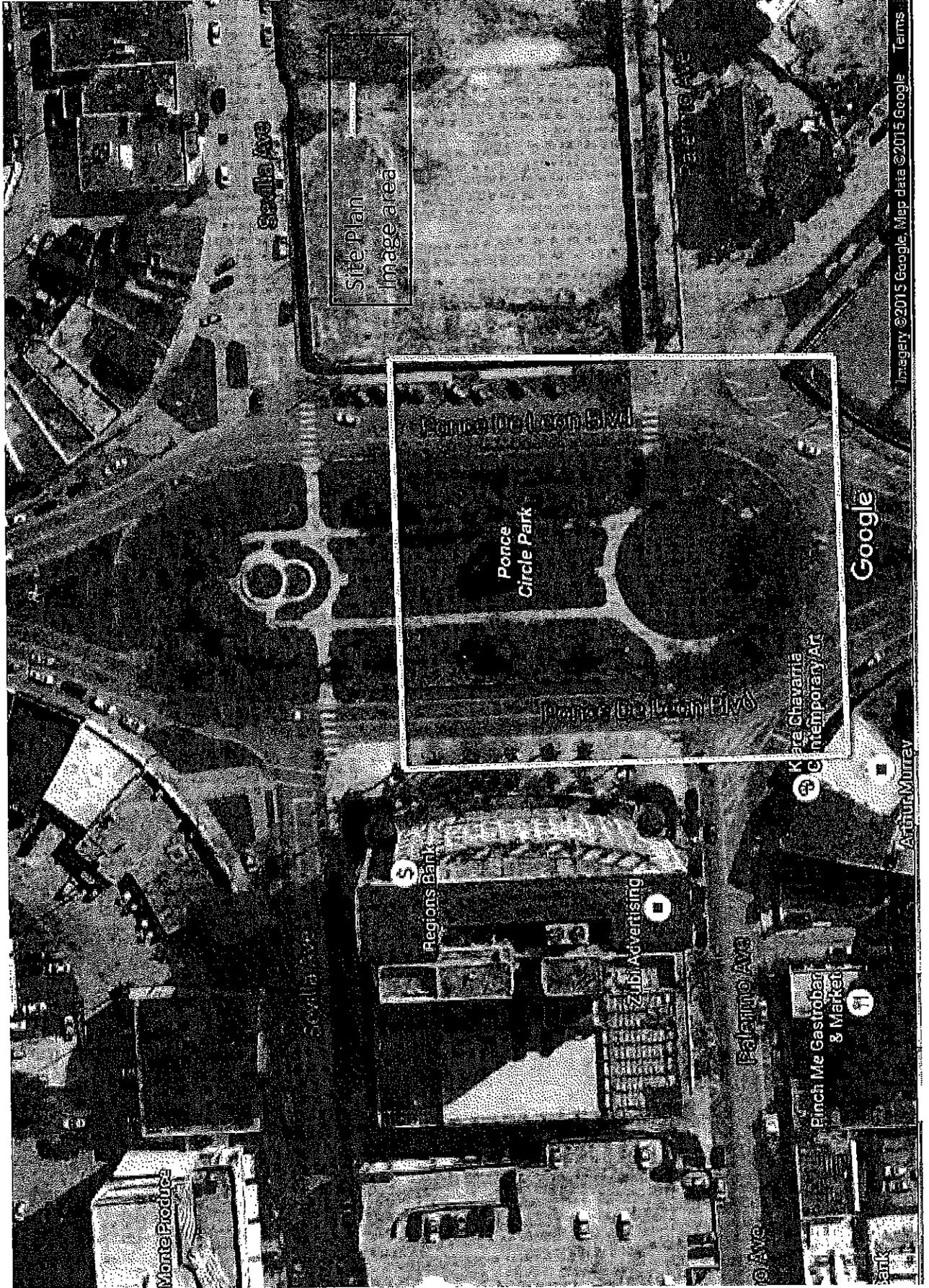
Bounce  
 Houses

Competitor  
 tents

Rotary Chicken  
 Wing Tents

Beer Garden

Rotary Club of Coral Gables Chili Cookoff  
February 21 2016



**2016 Rotary Chili Cookoff  
Estimated Income & Expenses**

<b>INCOME</b>		<b>CASH</b>	<b>IN-KIND</b>
Sponsors	Concrete Bay Brewery		200
	Mercedes	2,500	
	Tonkinson Financial	500	
	Stanfill Funeral Homes	500	
	LaSalle Dry Cleaners	500	
	Other anticipated	3,500	
	Miami-Dade County (stage)		650
Other Revenue	Entry fees	1,000	
	Tasting Fees	500	
	Tents		
	Food vendor	500	
	Beverages - sales	<u>500</u>	
<b>TOTAL INCOME</b>		<b>10,000</b>	<b>850</b>
<b>EXPENSES</b>			
Musicians		1,000	
Equipment Rental	Sound	-	
	Stage		650
	Tables & Chairs	100	
Marketing	Advertising	1,000	
	Printing		
	Direct Mail		
Remaining Operating Expenses	Beer (donated)		200
	Tents	240	
	F&B Expenses TBD	-	
	Insurance (RI)	-	
	City Permits and Fees	309 (+ \$500 deposit)	
	Liquor License	50	
	Trash	500	
	Postage (Direct Mail)	-	
	Police (2 @ 4 hrs. each)	350	
	Fire Dept. (on call)	-	
	Supplies (tasting cups, etc)	250	
	Kids entertainment	400	
	Prizes	1,000	
	Other	<u>200</u>	<u>-</u>
<b>TOTAL EXPENSES</b>		<b><u>5,399</u></b>	<b><u>850</u></b>
<b>NET INCOME</b>		<b><u>4,601</u></b>	<b><u>-</u></b>



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AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Rotary Foundation of Coral Gables

EQUIPMENT REQUESTED: Stage 16' x 16'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Xavier Suarez,  
Commissioner District #7

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite

NAME/TITLE OF THE EVENT: 1<sup>st</sup> Annual Chili Cook Off

ADDRESS OF EVENT: Fred B. Hartnett Ponce Circle Park

TODAY'S DATE: 12/18/15 DATE (S) & TIME OF EVENT: 02/21/16 2PM - 6PM

SET-UP TIME & DAY: 10AM 02/21/16

TAKE-DOWN & DAY: 7PM 02/21/16

CONTACT PERSON/PHONE: Gregory Martini 305-962-6411

AT SITE CONTACT/CELL PHONE#: \_\_\_\_\_

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee: \$650.00 In-kind District #7

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: \_\_\_\_\_

Commissioner Xavier Suarez  
Agency/Group: Commissioner District #7

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE.** \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.  
Late equipment arrivals, please call (786) 238-7926



## Detail by Entity Name

### Florida Not For Profit Corporation

ROTARY FOUNDATION OF CORAL GABLES, FLORIDA, INC.

### Filing Information

Document Number	737791
FEI/EIN Number	59-1757549
Date Filed	01/11/1977
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	03/23/2015
Event Effective Date	NONE

### Principal Address

8011 S.W. 189TH ST.  
CUTLER BAY, FL 33157

Changed: 07/27/2010

### Mailing Address

8011 S.W. 189TH ST.  
CUTLER BAY, FL 33157

Changed: 04/17/2013

### Registered Agent Name & Address

LONG, TERESA C  
8011 SW 189 STREET  
CUTLER BAY, FL 33157

Name Changed: 03/26/2012

Address Changed: 03/26/2012

### Officer/Director Detail

#### **Name & Address**

Title PRES

MARTINI, GREGORY  
P O BOX 14-1446  
CORAL GABLES, FL 33114-1446

Title VP

WOODBIDGE, YOLANDA  
P O BOX 14-1446  
CORAL GABLES, FL 33114-1446

Title Secretary

FORSHEE, WILLIAM  
P O BOX 14-1446  
CORAL GABLES, FL 33114-1446

Title TRES

ALEXANDER, CAROL  
P O BOX 14-1446  
CORAL GABLES, FL 33114-1446

Title PE

SPANN, STEVEN P  
PO BOX 14-1446  
CORAL GABLES, FL 33114-1446

**Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
2013	04/17/2013
2014	04/17/2014
2015	04/21/2015

**Document Images**

<u>04/21/2015 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>03/23/2015 -- Amendment</u>	<a href="#">View image in PDF format</a>
<u>04/17/2014 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>04/17/2013 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>03/26/2012 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>06/29/2011 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>01/04/2011 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>07/27/2010 -- ADDRESS CHANGE</u>	<a href="#">View image in PDF format</a>
<u>06/16/2010 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>04/20/2009 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
<u>04/24/2008 -- ANNUAL REPORT</u>	<a href="#">View image in PDF format</a>
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State of Florida, Department of State

# Memorandum



**Date:** July 6, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez".

**Subject:** District Specific In-Kind Request

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A waiver for in-kind services has been requested by the Rotary Foundation of Coral Gables, Florida, Inc. for its "1<sup>st</sup> Annual Rotary Club of Coral Gables Annual Chili Cook-Off" event held on February 21, 2016.

In-kind services have been requested in an amount not to exceed \$650.00 from the Parks, Recreation, and Open Spaces Department contributing towards the use of a 16' x 16' stage. This event will be funded from the balance of District 7 FY 2015-16 In-Kind Reserve Funds.

A handwritten signature in black ink, appearing to read "Edward Marquez".

Edward Marquez  
Deputy Mayor

Inkind01602