

## MEMORANDUM

Agenda Item No. 7(C)

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**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** (Second Reading 10-3-19)  
July 10, 2019

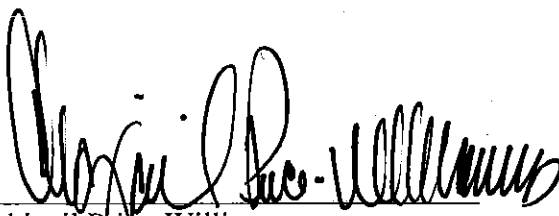
**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Ordinance relating to Rules  
of Procedure of the County  
Commission; amending section  
2-1 of the Code; eliminating  
requirement that County  
Commission convene a  
committee of the whole after the  
election of the chairperson and  
vice-chairperson for the purpose  
of making recommendations to  
the chairperson regarding county  
commission committees;  
providing timeframe within  
which the Chairperson shall  
establish a committee system  
including, but not limited to,  
the membership of each  
commission committee

Ordinance No. 19-95

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The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Vice Chairwoman Rebeca Sosa and Co-Sponsors Chairwoman Audrey M. Edmonson, Commissioner Sally A. Heyman and Commissioner Joe A. Martinez.



Abigail Price-Williams  
County Attorney

APW/lmp

# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive, flowing style.

**Subject:** Fiscal Impact Statement for Ordinance Relating to Rules of Procedures of the  
County Commission

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The implementation of this ordinance will not have a fiscal impact to Miami-Dade County.

A handwritten signature in black ink, appearing to read "Jennifer Moon". The signature is written in a cursive, flowing style.

Jennifer Moon  
Deputy Mayor

FIs04919 191662

# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive style and is positioned to the right of the printed name.

**Subject:** Social Equity Statement for Ordinance Relating to Rules of Procedure of the  
County Commission

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The implementation of this ordinance will not have any measurable social equity benefit or burden.

A handwritten signature in black ink, appearing to read "Jennifer Moon". The signature is written in a cursive style and is positioned above the printed name.

Jennifer Moon  
Deputy Mayor

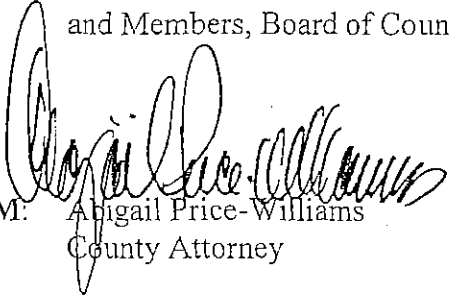
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MEMORANDUM  
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: October 3, 2019

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No. 7(C)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 7(C)  
10-3-19

ORDINANCE NO. 19-95

ORDINANCE RELATING TO RULES OF PROCEDURE OF THE COUNTY COMMISSION; AMENDING SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; ELIMINATING REQUIREMENT THAT COUNTY COMMISSION CONVENE A COMMITTEE OF THE WHOLE AFTER THE ELECTION OF THE CHAIRPERSON AND VICE-CHAIRPERSON FOR THE PURPOSE OF MAKING RECOMMENDATIONS TO THE CHAIRPERSON REGARDING COUNTY COMMISSION COMMITTEES; PROVIDING TIMEFRAME WITHIN WHICH THE CHAIRPERSON SHALL ESTABLISH A COMMITTEE SYSTEM INCLUDING, BUT NOT LIMITED TO, THE MEMBERSHIP OF EACH COMMISSION COMMITTEE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

**WHEREAS**, rule 4.01 of the Rules of Procedure of the Board of County Commissioners, codified at section 2-1 of the Code of Miami-Dade County, Florida, provides that the County Commission shall convene a committee of the whole within 30 days of the date of the election of the Commission chairperson and vice-chairperson to make recommendations to the chairperson regarding the committee system; and

**WHEREAS**, the County Commission believes that such a committee of the whole is unnecessary given the opportunity for Commissioners to convene sunshine meetings with the chairperson to discuss the committee system and make recommendations,

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF  
MIAMI-DADE COUNTY, FLORIDA:**

**Section 1.** Section 2-1 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:<sup>1</sup>

**Sec. 2-1. - Rules of procedure of County Commission.**

\* \* \*

**PART 4. COMMITTEES**

*Rule 4.01 Committees.*

- (a) *Establishment of commission committees.* ~~[[The county commission shall convene as a committee of the whole within 30 days of the date of the election of the commission chairperson and vice chairperson to make recommendations to the chairperson regarding: the number of standing county commission committees; the subject matter of the commission's standing committees; the number of members on each standing committee; and the maximum number, if any, of standing committees on which a commissioner may serve.]]~~ Within ~~[[thirty (30) days of the chairperson's receipt of the recommendations of the committee of the whole]]~~ >>60 days of the election of the commission chairperson<<, the commission chairperson shall establish standing county commission committees, determine the subject matter of these committees, >>membership of each committee,<< the maximum number, if any, of standing committees on which a commissioner may serve, and the number of members on each committee and shall establish any additional procedural rules of order consistent with this section which are necessary for the efficient and effective operation of the committee system.

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<sup>1</sup> Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

**Section 2.** If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

**Section 3.** It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

**Section 4.** This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED: October 3, 2019

Approved by County Attorney as  
to form and legal sufficiency:

APW

Prepared by:

GKS

Gerald K. Sanchez

Prime Sponsor: Vice Chairwoman Rebeca Sosa  
Co-Sponsors: Chairwoman Audrey M. Edmonson  
Commissioner Sally A. Heyman  
Commissioner Joe A. Martinez