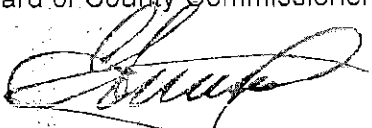


**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Recommendation for Approval to Establish a Prequalification Pool for RTQ-01102-  
Chemical Feed and Disinfection Systems, Parts, and Accessories

Agenda Item No. 8(F)(21)

Resolution No. R-1039-19

**Recommendation**

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *RTQ-01102, Chemical Feed and Disinfection Systems, Parts and Accessories*, for the Water and Sewer Department. The Board approved the current pool, *RTQ-9042-5/19-5, Chemical Feed and Disinfection Systems, Parts, and Accessories*, on December 1, 2009, for a five-year term, with five, one-year option to renew terms. The pool is primarily used to purchase chemical feed disinfection systems, polymer preparation systems, parts, and accessories, such as gas feeders, dry chemical feeders, and gas dosing equipment.

This replacement pool will allow prequalified vendors to compete in future spot market competitions for the purchase and delivery of various types of chemical feed systems that are essential to the County's raw (untreated) water supply. In its raw state, it is unsafe for water to be consumed by humans, as contaminants are present in water. Rainwater, ground water, and other bodies of water, such as lakes, have to be treated to remove contaminants. Chemical feed systems are used to reduce or eliminate bacteria and other impurity levels in raw water used to produce potable water, as well as the treatment of effluent wastewater prior to its disposal. The feed systems are also used for collecting weekly data to adjust dosing levels. Feed systems further allows for effective and efficient use of the chemicals to prevent over application and minimize cost.

Seven vendors responded to this solicitation, of which five are being recommended for inclusion in the pool. Internal Services staff sent an email blast to prospective vendors to encourage vendor participation in the solicitation prior to its advertisement. A total of 2,838 vendors were notified upon advertisement. Staff will continue conducting outreach to encourage vendor participation to increase competition throughout the term of this pool. The pool will remain open to allow vendors that meet the prequalification criteria to be added, subject to ratification by the Board.

**Scope**

The scope of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$4,152,000. The current pool, *9402-5/19-5*, has a cumulative allocation of \$11,400,000 for a ten-year and three-month term and expires on March 31, 2020. The allocation under the replacement pool is significantly lower than the current pool based on the department's current spend and future anticipated usage.

Department	Allocation	Funding Source	Contract Manager
Water and Sewer	\$4,152,000	Proprietary Funds	Susan Pascui
<b>Total:</b>	<b>\$4,152,000</b>		

**Track Record/Monitor**

Basia Pruna of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

**Vendors Prequalified for Pool**

A Request to Qualify was issued under full and open competition. Seven vendors responded to the solicitation, of which five are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to Resolution No. R-477-18, none of the vendors recommended for inclusion in the pool are local vendors due to the absence of local respondents. Prior to advertisement, outreach was conducted to identify potential local vendors, including contacting the Beacon Council for a list of small and local firms. In addition, 36 firms were identified that provide goods and services under applicable commodity codes, are located in Miami-Dade County and registered to do business with the County.

To increase local vendor participation, an email blast was sent to these firms on October 9, 2018. Prior to the finalizing the award, two additional email blasts were sent on April 1, 2019 and May 24, 2019. To date, three vendors have responded with interest in participating in the pool, one of which is a Florida Certified Service-Disabled Veteran Owned Small Business. Staff will continue to work with these vendors, and if they return a submittal and are deemed to have met the prequalification criteria, they may be added to the pool. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
Azure Water Services, LLC dba Condor Technologies	280 Callegari Drive West Haven, CT	None	Karen Tomsheck
MKI Services, Inc.	210 University Drive Suite 500 Coral Springs, FL	None	John M. Mushinsky
Tencarva Machinery Company, LLC dba Hudson Pump & Equipment	1115 Pleasant Ridge Road Greensboro, NC	None	Edwin W. Pearce, III
Trinova, Inc.	2401 Drane Field Road Lakeland, FL	None	Robert V. Watson
TSC-Jacobs, Inc.	11021 Countryway Boulevard Tampa, FL	None	Paul S. Jacobs

**Vendors Not Prequalified for Pool**

<b>Vendor</b>	<b>Local Address</b>	<b>Reason for Not Recommending</b>
Water Treatment and Controls Technologies dba Water Treatment and Control	None	Vendor did not submit references. Upon submission and verification of the references, the vendor may be added to the pool.
W.W. Grainger, Inc.	Yes	No Bid*

\*A "No Bid" means the vendor responded indicating it will not be providing an offer.

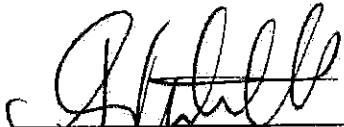
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the client department. The scope of services parallels the current pool.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Measures and Local Preference will be applied at the time of spot market competition.
- The Living Wage does not apply.

  
\_\_\_\_\_  
Jack Ostermolt  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** October 3, 2019

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(21)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_)
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(21)  
10-3-19

RESOLUTION NO. R-1039-19

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01102 IN A TOTAL AMOUNT UP TO \$4,152,000.00 FOR THE PURCHASE OF CHEMICAL FEED AND DISINFECTION SYSTEMS, PARTS AND ACCESSORIES FOR THE MIAMI-DADE WATER AND SEWER DEPARTMENT FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

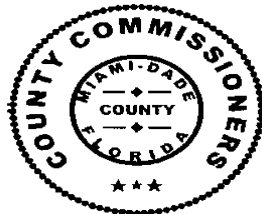
**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the establishment of prequalification pool RTQ-01102 for the purchase of chemical feed and disinfection systems, parts and accessories for the Miami-Dade Water and Sewer Department in a total amount up to \$4,152,000.00 for a five-year term; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document are on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Audrey M. Edmonson** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	<b>aye</b>		
Rebeca Sosa, Vice Chairwoman	<b>nay</b>		
Esteban L. Bovo, Jr.	<b>aye</b>	Daniella Levine Cava	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Sally A. Heyman	<b>aye</b>
Eileen Higgins	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Joe A. Martinez	<b>aye</b>	Jean Monestime	<b>aye</b>
Dennis C. Moss	<b>aye</b>	Sen. Javier D. Souto	<b>aye</b>
Xavier L. Suarez	<b>absent</b>		

The Chairperson thereupon declared this resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Oren Rosenthal