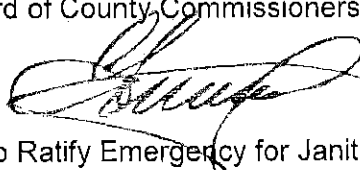


Date: October 3, 2019

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation to Ratify Emergency for Janitorial Services for the Miami-Dade
Aviation Department

Agenda Item No. 8(F)(5)

Resolution No. R-1024-19

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase pursuant to Section 2-8.1(b)(3) of the County Code by a two-thirds vote of the Board members present and ratify three emergency contract extensions totaling \$2,226,368 for *Contract Numbers RFP-MDAD-09-06-AVA, Janitorial Services; RFP-MDAD-09-06-AVB, Janitorial Services; and RFP-MDAD-09-06-AVC, Janitorial Services*, for the Miami-Dade Aviation Department (Aviation). Aviation declared the emergencies on January 30, 2019 in order to continue receiving janitorial services through January 31, 2020 at Miami International Airport, the three general aviation airports and non-terminal facilities.

A competitive solicitation was issued by Aviation on November 14, 2016 for janitorial services that would have replaced the current contracts. On February 3, 2017, 14 submittals were received for *Request for Proposals No. MDAD-03-16, Janitorial Services*. Evaluation of the proposals revealed some irregularities, which resulted in the matter being forwarded to the Office of the Inspector General. On December 18, 2018, the Board adopted, via Resolution No. 1307-18, the rejection of all proposals as the information and vendors' proposed pricing was outdated.

Aviation requested to consolidate its janitorial services under the County's janitorial services pool. This approach allows for the cost benefits of competition amongst a large pool of prequalified vendors, enhances local business participation, delivers an expedited procurement methodology without sacrificing qualitative requirements, streamlines contract administration, and provides service support to airport operations.

In an effort to further increase competition, the main terminal building at Miami International Airport was split into zones, allowing for award to two potential vendors versus one, as was traditionally done. This new approach, coupled with the complexity of the technical scope requirements for Aviation facilities had to be fully developed in order for this method to be successful. The three contracts are described below.

1. *RFP-MDAD-09-06-AVA, Janitorial Services, Zone 1*: The work areas in Zone 1 include the main terminal building and concourses at Miami International Airport, and unless specifically set forth in the terms of the contract, exclude areas under exclusive leases to the airlines, car rental agencies, concessionaires, the airport hotel, and other tenants. For the replacement contract, the main terminal area, formerly Zone 1, was split into two smaller zones to enhance competition. The replacement solicitations (WOPR-00919 for Zone 1 and WOPR-01150 for Zone 2) were advertised on December 24, 2018 and December 28, 2018, respectively. More than 150 questions were received collectively for these solicitations, which required Aviation's input. Proposals were received May 31, 2019 and are under evaluation.
2. *RFP-MDAD-09-06-AVB, Janitorial Services, Zone 2*: The work areas in this zone, which is now Zone 3, includes non-terminal buildings and airport properties, including public parking garages, employee parking areas and garages, Aviation maintenance complex, Taxi Lot, Central

Collection Plaza, Miami-Dade Police station, and other outlying buildings. The replacement solicitation, FB-01166, was advertised on June 7, 2019. Bids are due on August 16, 2019.

3. *RFP-MDAD-09-06-AVC, Janitorial Services, Zone 3*: The work areas in this zone, which is now Zone 4, include non-terminal buildings and airport properties, including approximately 14 cargo buildings, other outlying buildings, and the three general aviation buildings. The replacement competitive solicitation is being finalized for this zone and is expected to be advertised in August 2019.

The terms and pricing for the three emergency contract extensions are based on the terms and pricing of the original management agreement contracts. The Agreements will be extended for up to 12 months, commencing on February 1, 2019, and terminating no later than January 31, 2020. Accordingly, it is in the County's best interest to ratify the three emergency contract extensions to allow time for the completion of the competitive procurement process for janitorial services.

Scope

Miami International Airport is located within District 6, which is represented by Commissioner Rebeca Sosa. However, the impact of this item is countywide, as Miami International Airport is a regional asset.

Fiscal Impact/Funding Source

The fiscal impact for the one-year term is \$2,226,368.

Contract	Allocation	Funding Source	Contract Manager
MDAD-09-06-AVA (Zone 1)	\$1,608,411	Proprietary Funds	Neivy Garcia
MDAD-09-06-AVB (Zone 2)	\$374,073		
MDAD-09-06-AVC (Zone 3)	\$243,884		
Total:	\$2,226,368		

Track Record/Monitor

Basia M. Pruna of the Internal Services Department is the Assistant Division Director

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including cancellation, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendors

Vendor	Principal Address	Local Address	Principal	Contract
C & W Facility Services, Inc. d/b/a C & W Services	275 Grove Street Suite 3-200 Auburndale, MA	None	Paul Bedborough	MDAD-09-06-AVA (Zone 1)
N & K Enterprises, Inc.	147 Alhambra Circle Suite 220 Coral Gables, FL	Same	Neale B. Jennings	MDAD-09-06-AVB (Zone 2)
Vista Building Maintenance Services, Inc.	8200 Coral Way Miami, FL	Same	Maria Marguerite Haley	MDAD-09-06-AVC (Zone 3)

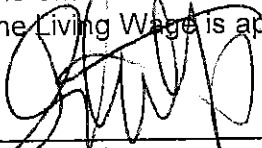
Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners
Page 3

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program is not applicable.
- The Small Business Enterprise Measures and Local Preference are applicable.
- The Living Wage is applicable.



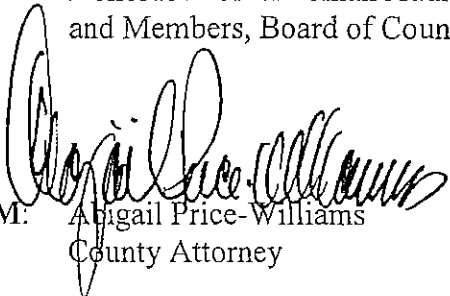
Jack Osterholt
Deputy Mayor



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: October 3, 2019

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present , 2/3 membership , 3/5's , unanimous , CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) , CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) , or CDMP 9 vote requirement per 2-116.1(4)(c)(2) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
10-3-19

RESOLUTION NO. R-1024-19

RESOLUTION AUTHORIZING AND RATIFYING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY PURCHASE IN AN AMOUNT NOT TO EXCEED \$2,226,368.00 AND AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY FOR 12 MONTHS COMMENCING FEBRUARY 1, 2019 TO CONTRACT NOS. RFP-MDAD-09-06-AVA, JANITORIAL SERVICES ZONE 1, RFP-MDAD-09-06-AVB, JANITORIAL SERVICES ZONE 2, AND RFP-MDAD-09-06-AVC, JANITORIAL SERVICES ZONE 3, FOR JANITORIAL SERVICES FOR THE MIAMI-DADE AVIATION DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, the County Mayor recommends to this Board to waive formal bid procedures for the purchase of goods and services which cannot be purchased under normal bid procedures,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to authorize additional expenditure authority and purchases in an amount not to exceed \$2,226,368.00 for 12 months commencing February 1, 2019 for Contract Nos. RFP-MDAD-09-06-AVA, Janitorial Services Zone 1, RFP-MDAD-09-06-AVB, Janitorial Services Zone 2, and RFP-MDAD-09-06-AVE, Janitorial Services Zone 3, for janitorial services, for the Miami-Dade Aviation Department as a designated purchase, pursuant to Section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds vote of the Board members present.

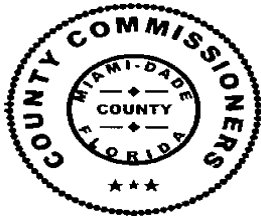
Section 2. This Board ratifies an emergency purchase in an amount not exceed \$2,226,368.00 for janitorial services for the Miami-Dade Aviation Department as set forth in the incorporated memorandum.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewal and extension provisions therein, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan** , who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

	Audrey M. Edmonson, Chairwoman	aye	
	Rebeca Sosa, Vice Chairwoman	aye	
Esteban L. Bovo, Jr.	aye	Daniella Levine Cava	aye
Jose "Pepe" Diaz	aye	Sally A. Heyman	aye
Eileen Higgins	aye	Barbara J. Jordan	aye
Joe A. Martinez	aye	Jean Monestime	absent
Dennis C. Moss	aye	Sen. Javier D. Souto	aye
Xavier L. Suarez	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Linda L. Cave

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "DM", is written over a horizontal line.

David M. Murray