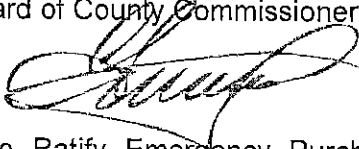


# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
 and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
 Mayor 

**Subject:** Recommendation to Ratify Emergency Purchase and Increase in Expenditure  
 Authority under Prequalification Pool No. RTQ-00924, Purchase of Security  
 Equipment, Maintenance, and Repair Services

Agenda Item No. 8(F)(7)

Resolution No. R-1026-19

**Recommendation**

It is recommended that the Board of County Commissioners (Board) approve this request for ratification of a competitive emergency purchase and an increase in expenditure authority under Prequalification Pool No. RTQ-00924, *Purchase of Security Equipment, Maintenance, and Repair Services*, for the Internal Services Department. The Board approved the establishment of this prequalification pool on November 8, 2018 through Resolution No. R-1148-18 for a five-year term. This pool is necessary to ensure the safety and security of County employees and members of the public. The pool provides for the purchase, installation, maintenance, calibration, and repair of x-ray machines, turnstiles, walk-through metal detectors, and related security equipment.

On March 26, 2019, the Director of the Internal Services Department declared an emergency because there was insufficient expenditure authority available for the Department to begin purchasing security related equipment and services necessary to protect County employees and members of the public at the Stephen P. Clark Center. Due to equipment lead time, testing and installation requirements, it was imperative that staff immediately procure the necessary equipment and related services that both the County Mayor and the Miami-Dade Police Director agreed should be obtained on an emergency basis. Although staff proceeded on an emergency basis because of insufficient contract allocation, quotes were requested from the two prequalified vendors in the pool at the time of the quote.

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The pool expires on January 31, 2024 and has a cumulative allocation of \$1,758,000. If this request is approved, the pool will have a ratified cumulative allocation of \$3,678,000.

| Department                     | Existing Cumulative Allocation | Allocation Requested for Ratification | Ratified Cumulative Allocation | Funding Source         | Contract Manager  |
|--------------------------------|--------------------------------|---------------------------------------|--------------------------------|------------------------|-------------------|
| Aviation                       | \$383,000                      | \$0                                   | \$383,000                      | Proprietary Funds      | Neivy Garcia      |
| Corrections and Rehabilitation | \$375,000                      | \$0                                   | \$375,000                      | General Fund           | Cara Tuzeo        |
| Internal Services              | \$1,000,000                    | \$1,920,000                           | \$2,920,000                    | Internal Service Funds | Jennyfer Calderon |
| <b>Total:</b>                  | <b>\$1,758,000</b>             | <b>\$1,920,000</b>                    | <b>\$3,678,000</b>             |                        |                   |

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established.

**Prequalified Vendors and Awarded Vendor**

There are four prequalified vendors, all four vendors are prequalified under Groups 1 and 2. Group 1 is for the purchase and installation of equipment and Group 2 is for maintenance, calibration and repair services.

| Vendor                 | Principal Address                       | Local Address | Principal         |
|------------------------|---|---------------|-------------------|
| AT Security, Inc.      | 20710 SW 79 Place<br>Miami, FL          | Same          | Andres E. Galvan  |
| Pemica, Inc.*          | 7324 SW 48 Street<br>Miami, FL          | Same          | Andres De Leon    |
| Rapiscan Systems, Inc. | 12525 Chadron Avenue<br>Hawthorne, CA   | None          | Mal Magginis      |
| Yates Enterprises, LLC | 213 North Stetson Avenue<br>Chicago, IL | None          | Robin A. McIntyre |

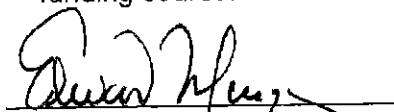
\*Awarded vendor pursuant to Quote #RFQ-00924-ID06SPCC19.

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage will apply to Group 2 at the time of spot market competition, where permitted by the funding source.

  
Edward Marquez  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** October 3, 2019

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(7)  
10-3-19

RESOLUTION NO. R-1026-19

RESOLUTION RATIFYING AN EMERGENCY PURCHASE AND INCREASE IN EXPENDITURE AUTHORITY IN THE AMOUNT OF \$1,920,000.00 FOR THE PURCHASE OF SECURITY EQUIPMENT, MAINTENANCE, AND REPAIR SERVICES FOR PREQUALIFICATION POOL NO. RTQ 00924 FOR THE INTERNAL SERVICES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board ratifies an emergency purchase and increase in expenditure authority in the amount of \$1,920,000.00 for the security equipment, maintenance, and repair services for Prequalification Pool No. RTQ 00924 for the Internal Services Department as set forth in the incorporated memorandum.

**Section 2.** This Board authorizes the County Mayor or County Mayor's Designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Eileen Higgins**, who moved its adoption. The motion was seconded by Commissioner **Sally A. Heyman** and upon being put to a vote, the vote was as follows:

|                                |        |                      |     |
|--------------------------------|--------|----------------------|-----|
| Audrey M. Edmonson, Chairwoman | aye    |                      |     |
| Rebeca Sosa, Vice Chairwoman   | aye    |                      |     |
| Esteban L. Bovo, Jr.           | aye    | Daniella Levine Cava | aye |
| Jose "Pepe" Diaz               | aye    | Sally A. Heyman      | aye |
| Eileen Higgins                 | aye    | Barbara J. Jordan    | aye |
| Joe A. Martinez                | aye    | Jean Monestime       | aye |
| Dennis C. Moss                 | aye    | Sen. Javier D. Souto | aye |
| Xavier L. Suarez               | absent |                      |     |

The Chairperson thereupon declared this resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "Ewg", is written over a horizontal line.

Eduardo W. Gonzalez