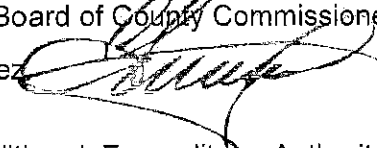


# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
 and Members, Board of County Commissioners

**From:** Carlos A. Gimenez   
 Mayor

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool No. RTQ-00078, Cisco Equipment, Software, & Maintenance Services

Agenda Item No. 8(F)(8)

Resolution No. R-1027-19

**Recommendation**

It is recommended that the Board of County Commissioners authorize additional expenditure authority to *Prequalification Pool No. RTQ-00078, Cisco Equipment, Software, & Maintenance Services*, for the Information Technology Department. Information Technology is requesting \$8,720,925 in additional expenditure authority needed to fund initiatives for multiple departments, including Aviation, Library, Fire Rescue, and several Countywide initiatives. This pool was approved by the Board on November 5, 2014 for an eight-year term through Resolution No. R-973-14. The pool was subsequently modified by the Board through Resolution No. R-733-16, as well as under delegated authority. Since its establishment, eight vendors have been added to the pool, of which one is local.

The pool provides Cisco hardware, software, parts and services to support the County's Cisco network and telephone infrastructure (i.e., wired and wireless internet connectivity, Voice Over Internet Protocol (VoIP) telephones and associated cabling, antennas and access points). The available services include, but are not limited to, maintenance, technical support and repair services, related professional services, and cloud solutions.

Information Technology oversees the acquisition of Countywide technology solutions, allowing for close management of this pool in order to optimize standardization opportunities and leverage the County's total technology spent by eliminating redundant purchases. The funding being requested is for enterprise telephony and access point recapitalizations, maintenance and support for Countywide Cisco telephony, network switchers, and overall infrastructure growth.

Key initiatives that have been specifically identified as part of this modification include the following:

| Projected Amount | Department(s) | Key Initiatives  |
|------------------|---------------|--|
| \$3,445,915      | Countywide    | Enterprise Edge, Telephony and Wireless Access Points Recapitalization Project.  |
| \$1,375,010      | Countywide    | Maintenance and support for Cisco Telephony, Cisco network (Cisco Switches) and Webex (Cisco Audio Visual Collaborative Conference System).                        |
| \$1,000,000      | Aviation      | Hardware and software maintenance and support for Aviation.  |
| \$680,000        | Library       | Library's Datacenter and Network Infrastructure growth, maintenance and support (SmartNet) and the implementation of security surveillance for Library facilities. |
| \$600,000        | Countywide    | County infrastructure growth.  |

| Projected Amount | Department(s)          | Key Initiatives   |
|------------------|------------------------|---|
| \$400,000        | Fire Rescue and Police | Cisco annual maintenance and new equipment that will interface with the new Computer Aided Dispatch system.   |
| \$300,000        | Countywide             | Purchase of Cisco parts used throughout the County.   |
| \$170,000        | Fire Rescue            | Cisco maintenance and support (SmartNet) and a Cisco equipment replacement program for Fire Rescue.   |
| \$750,000        | Water and Sewer        | For the replacement of wireless and wired network infrastructure, and the replacement of 2HP Brocade switches that will become end of life support by end of 2019 |
| \$8,720,925      |                        |   |

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The pool term expires on November 30, 2022. The pool has a current cumulative allocation of \$20,774,400. If this request is approved, the contract will have a modified cumulative allocation of \$29,495,325. The increase in expenditure authority is based on the estimated needs identified by the requested department.

| Department             | Existing Cumulative Allocation | Additional Allocation Requested | Modified Cumulative Allocation | Funding Source         | Contract Manager  |
|------------------------|--------------------------------|---------------------------------|--------------------------------|------------------------|-------------------|
| Information Technology | \$20,774,400                   | \$8,720,925                     | \$29,495,325                   | Internal Service Funds | Guillermo Paneque |
| <b>Total:</b>          | <b>\$20,774,400</b>            | <b>\$8,720,925</b>              | <b>\$29,495,325</b>            |                        |                   |

**Track Record/Monitor**

Beth Goldsmith of the Internal Services Department is the Chief Negotiator.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-973-14.

**Prequalified Vendors**

| Vendor                             | Principal Address                          | Local Address | Principal       |
|------------------------------------|--|---------------|-----------------|
| CDW Government, LLC                | 200 N Milwaukee Avenue<br>Vernon Hills, IL | None          | Thomas Richards |
| Dimension Data North America, Inc. | 11006 Rushmore Drive<br>Charlotte, NC      | None          | Ryan Williams   |
| Disys Solutions, Inc.              | 44670 Cape Court<br>Asbhorn, VA            | None          | Atul Bhatia     |
| En Pointe Technologies Sales, LLC  | 1940 E Mariposa Avenue<br>El Segundo, CA   | None          | Michael Rapp    |
| Insight Public Sector, Inc.        | 6820 S Harl Avenue<br>Tempe, AZ            | None          | Kenneth Lamneck |

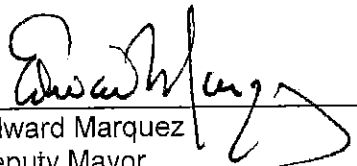
| Vendor                           | Principal Address                        | Local Address                   | Principal        |
|----------------------------------|--|---------------------------------|------------------|
| Norstan Communications, Inc.     | 1000 Park Drive<br>Lawrence, PA          | None                            | Timothy Huffmyer |
| Presidio Holdings, Inc.          | 12120 Sunset Hills Road<br>Reston, VA    | None                            | Robert Cognazi   |
| Prosys Information Systems, Inc. | 6025 The Corners Parkway<br>Norcross, GA | 9725 NW 117 Avenue<br>Miami, FL | Michelle Clery   |

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply.

  
Edward Marquez  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** October 3, 2019

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(8)  
10-3-19

RESOLUTION NO. R-1027-19

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$8,720,925.00 FOR PREQUALIFICATION POOL NO. RTQ-00078 FOR PURCHASE OF CISCO EQUIPMENT, SOFTWARE, AND MAINTENANCE SERVICES FOR THE INFORMATION TECHNOLOGY DEPARTMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in a total amount up to \$8,720,925.00 for Prequalification Pool No. RTQ-00078 for the purchase of cisco equipment, software, and maintenance services for the Information Technology Department. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Joe A. Martinez**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

|                                |            |                      |            |
|--------------------------------|------------|----------------------|------------|
| Audrey M. Edmonson, Chairwoman | <b>aye</b> |                      |            |
| Rebeca Sosa, Vice Chairwoman   | <b>aye</b> |                      |            |
| Esteban L. Bovo, Jr.           | <b>aye</b> | Daniella Levine Cava | <b>aye</b> |
| Jose "Pepe" Diaz               | <b>aye</b> | Sally A. Heyman      | <b>aye</b> |
| Eileen Higgins                 | <b>aye</b> | Barbara J. Jordan    | <b>aye</b> |
| Joe A. Martinez                | <b>aye</b> | Jean Monestime       | <b>aye</b> |
| Dennis C. Moss                 | <b>aye</b> | Sen. Javier D. Souto | <b>aye</b> |
| Xavier L. Suarez               | <b>nay</b> |                      |            |

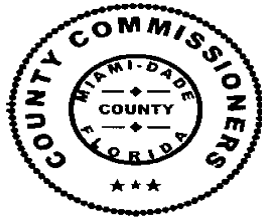
The Chairperson thereupon declared this resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
 BY ITS BOARD OF  
 COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
 Deputy Clerk



Approved by County Attorney as  
 to form and legal sufficiency.

Oren Rosenthal