


# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Request for Additional Expenditure Authority and Authorization to Exercise the Final Option to Renew Term to Contract No. BW9330-5/20-4, Maintenance Services for Automatic Doors

Agenda Item No. 8(F)(11)

Resolution No. R-1030-19

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize \$3,548,765 in additional expenditure authority to *Contract No. BW9330-5/20-4, Maintenance Services for Automatic Doors*, for the Aviation Department. The County awarded this bid waiver contract to Dash-Door & Closer Service, Inc. (Dash-Door), on December 7, 2010 through Resolution No. R-1177-10 for a five-year term with five, one-year options to renew. The contract is currently in the fourth option to renew term.

Aviation is requesting \$661,000 in additional expenditure authority for the current option to renew term, and \$2,887,765 for the fifth and final option to renew term, to ensure there is sufficient funding to continue purchasing maintenance and repair services, inspections, parts, and installation of automatic doors and related equipment. Board approval of this request is needed as the amount requested exceeds delegated authority.

The doors being serviced by this contract have a patented hydraulic integrated system, and Dash-Door is the proprietary designer and patent holder of the hydraulic and non-hydraulic controls which allow the automatic doors to function. The preventive maintenance and repair services provided through this contract are critical to the operations, safety and security of Miami International Airport. These services ensure the automatic doors and necessary compatibility equipment function properly to control access to restricted areas.

The frequency of maintenance and repair services is based on the door location and usage. If the doors are not maintained to a satisfactory standard, fines may be levied by the Federal Aviation Administration and Customs and Border Protection due to potential unauthorized access to restricted areas.

Migrating to a new system and/or vendor would be cost prohibitive, as Aviation would have to replace almost every door at Miami International Airport. In addition, there are risks associated with migration, such as, software failure and continuity among the various security systems at the airport including heating and ventilation, security alarms, and fire suppression systems.

The other County Departments which previously utilized this contract will have their needs met going forward through Pool No. RTQ-01136, Overhead Doors and Security Gates, which was adopted by the Board on July 23, 2019 through Resolution No. 819-19.

The requested additional expenditure authority is necessary to maintain continuity of services during the current, as well as the option to renew terms. In addition, Aviation has a special access control project in the Miami International Airport Building 3030 which will require \$47,200 to complete.

## Scope

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The current term expires on December 31, 2019. The contract has a current cumulative allocation of \$24,108,522. If this request is approved, the contract will have a modified cumulative allocation of \$27,657,287 and will expire on December 31, 2020. The requested increase in expenditure authority is based on current and anticipated contract usage, including the aforementioned upcoming special project.

Department	Existing Cumulative Allocation	Additional Allocation Requested*	Modified Cumulative Allocation	Funding Source	Contract Manager
Aviation	\$19,708,683	\$3,548,765	\$23,257,448	Proprietary Funds	Neivy Garcia
Internal Services	\$863,493	\$0	\$863,493	Internal Service Funds	Jennyfer Calderon
Library System	\$180,312	\$0	\$180,312	Library District	Kimberly Craig
Parks, Recreation, and Open Spaces	\$161,046	\$0	\$161,046	General Fund	Bernie Rodriguez
Police	\$390,813	\$0	\$390,813	General Fund	Laura Romano
Public Housing and Community Development	\$401,800	\$0	\$401,800	Federal Funds	Indira Rajkumar-Futch
PortMiami	\$37,089	\$0	\$37,089	Proprietary Funds	Gyselle Pino
Transportation and Public Works	\$2,348,447	\$0	\$2,348,447	DTPW Operating-No CITT	Angela Mathews-Tranumn
Vizcaya Museum and Gardens	\$16,839	\$0	\$16,839	Proprietary Funds	Luis Correa
<b>Total:</b>	<b>\$24,108,522</b>	<b>\$3,548,765</b>	<b>\$27,657,287</b>		

\*Inclusive of \$661,000 for the current option to renew term and \$2,887,765 for the final option to renew term.

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals, extensions, or cancellations pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Awarded Vendor**

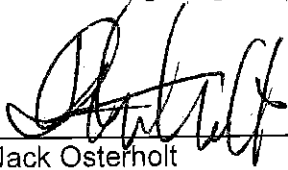
Vendor	Principal Address	Local Address	Principal
Dash-Door & Closer Service, Inc. dba Dash Door & Glass	880 NW 23 Street Miami, Florida	Same	Steven V. Sanko

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference do not apply.
- The Living Wage applies.



Jack Osterholt  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** October 3, 2019

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(11)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(11)  
10-3-19

RESOLUTION NO. R-1030-19

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$3,548,765.00 FOR A MODIFIED CONTRACT AMOUNT OF \$27,657,287.00 FOR THE OPTION TO RENEW TERMS OF CONTRACT NO. BW9330-5/20-4 FOR THE PURCHASE OF MAINTENANCE SERVICES FOR AUTOMATIC DOORS AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE FIFTH AND FINAL OPTION TO RENEW TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes additional expenditure authority in an amount up to \$3,548,765.00 for a modified contract amount of \$27,657,287.00 for the option to renew terms for the purchase of maintenance services for automatic doors and authorizes the County Mayor or the County Mayor's designee to exercise the fifth and final option to renew term renew period for Contract No. BW9330-5/20-4.

**Section 2.** This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, during the option to renew periods, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Esteban L. Bovo, Jr.** who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	<b>aye</b>		
Rebeca Sosa, Vice Chairwoman	<b>aye</b>		
Esteban L. Bovo, Jr.	<b>aye</b>	Daniella Levine Cava	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Sally A. Heyman	<b>aye</b>
Eileen Higgins	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Joe A. Martinez	<b>aye</b>	Jean Monestime	<b>aye</b>
Dennis C. Moss	<b>aye</b>	Sen. Javier D. Souto	<b>aye</b>
Xavier L. Suarez	<b>aye</b>		

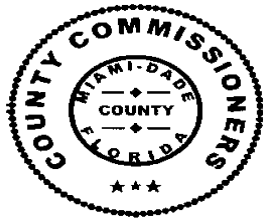
The Chairperson thereupon declared this resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
Deputy Clerk



Approved by County Attorney as  
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "OR", is written over a horizontal line.

Oren Rosenthal

A small, stylized handwritten mark or signature at the bottom center of the page.