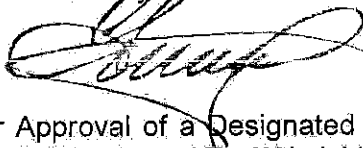


# Memorandum



**Date:** October 3, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Recommendation for Approval of a Designated Purchase under Contract No. FB-00068-1(1), Lease of Golf Carts and Turf/Work Vehicles

Agenda Item No. 8(F)(14)

Resolution No. R-1033-19

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize this request for a designated purchase under *Contract No. FB-00068-1(1), Lease of Golf Carts and Turf/Work Vehicles*. Approval of a designated purchase is being requested on behalf of the Miami-Dade Parks, Recreation and Open Spaces Department (PROS) pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, to increase expenditure authority in the amount of \$2,439,259.

The Board approved this competitively-established contract, which included two groups: Group No. 1 for Standard Golf Carts (387 golf carts), and Group No. 2 for Non-Heavy Duty Turf/Work vehicles (35 turf/work vehicles), under Resolution No. R-17-15 on January 21, 2015 for a three-year term, with one, three-year option to renew. The original award for Group No. 1 included vehicles to be used by patrons of five municipal golf courses located throughout the County: Crandon at Key Biscayne, Palmetto, Briar Bay, Greynolds, and Country Club of Miami.

After award of the contract, PROS identified a need for over 300 additional light duty golf carts and turf/work vehicles for use at countywide park facilities. These vehicles were previously being obtained under a short-term rental contract. Moving the vehicles under this lease contract has allowed the department to leverage additional savings through long-term leases when compared to short-term rentals. This designated purchase will allow PROS to continue to lease these vehicles for the remainder of the contract term.

A companion item is being presented to the Board in parallel to add additional groups under this contract.

## Scope

The impact of this item is countywide in nature.

## Fiscal Impact/Funding Source

The contract term expires on January 31, 2021. Should the companion item be approved, the contract will have a current cumulative allocation of \$4,362,884. If this request is approved, the contract will have a modified cumulative allocation of \$6,802,143.

Department	Existing Cumulative Allocation*	Additional Allocation Requested	Modified Cumulative Allocation*	Funding Source	Contract Manager
Cultural Affairs	\$6,250	\$0	\$6,250	Proprietary Funds	Michael Spring
Parks, Recreation and Open Spaces	\$4,081,634	\$2,439,259	\$6,520,893	General Fund / Proprietary Funds	Bernie Rodriguez
Transportation and Public Works	\$275,000	\$0	\$275,000	DTPW Operating – No County Surtax Charter Funds	Angela Mathews-Tranumn

Department	Existing Cumulative Allocation*	Additional Allocation Requested	Modified Cumulative Allocation*	Funding Source	Contract Manager
<b>Total:</b>	<b>\$4,362,884</b>	<b>\$2,439,259</b>	<b>\$6,802,143</b>		

\*Amounts include additional allocation for Parks, Recreation and Open Spaces and Transportation and Public Works being requested under a companion item for approval of a competitive award under this contract.

**Track Record/Monitor**

Beth Goldsmith, Chief Negotiator, of the Internal Services Department is acting as the Procurement Contracting Manager.

**Delegated Authority**

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Awarded Vendor**

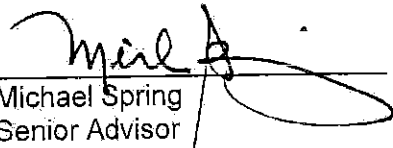
Vendor	Principal Address	Local Address	Principal
Yamaha Golf-Car Company	1270 Chastain Road NE Kennesaw, GA	None	Michael Chrzanowski

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise bid preference and local preference were applied.
- The Living Wage does not apply.

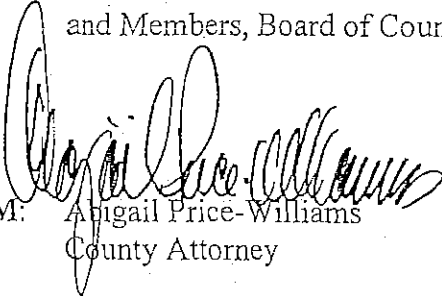
  
 Michael Spring  
 Senior Advisor



MEMORANDUM  
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: October 3, 2019

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No. 8(F)(14)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present , 2/3 membership , 3/5's , unanimous , CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) , CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) , or CDMP 9 vote requirement per 2-116.1(4)(c)(2)  to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(14)  
10-3-19

RESOLUTION NO. R-1033-19

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT NOT TO EXCEED \$2,439,259.00 TO CONTRACT NO. FB-00068-1(1) FOR THE LEASE OF GOLF CARTS AND TURF/WORK VEHICLES FOR THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

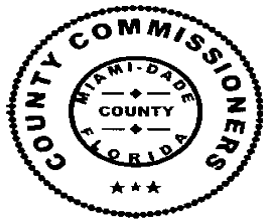
**Section 1.** This Board finds it is in the best interest of Miami-Dade County to authorize additional expenditure authority in an amount not to exceed \$2,439,259.00 to Contract No. FB-00068-1(1), for the lease of golf carts and turf/work vehicles for the Parks, Recreation and Open Spaces Department pursuant to Section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds vote of the Board members present.

**Section 2.** This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewal and extension provisions therein, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Esteban L. Bovo, Jr.**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	<b>aye</b>
Rebeca Sosa, Vice Chairwoman	<b>aye</b>
Esteban L. Bovo, Jr.	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>
Eileen Higgins	<b>aye</b>
Joe A. Martinez	<b>aye</b>
Dennis C. Moss	<b>aye</b>
Xavier L. Suarez	<b>aye</b>
Daniella Levine Cava	<b>aye</b>
Sally A. Heyman	<b>aye</b>
Barbara J. Jordan	<b>aye</b>
Jean Monestime	<b>aye</b>
Sen. Javier D. Souto	<b>aye</b>

The Chairperson thereupon declared this resolution duly passed and adopted this 3<sup>rd</sup> day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Linda L. Cave**

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be "Oren Rosenthal", written over a horizontal line.

Oren Rosenthal