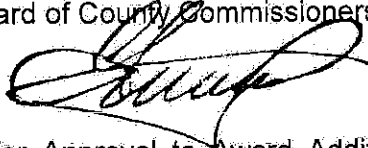


Memorandum



Date: October 3, 2019
To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners
From: Carlos A. Gimenez 
Mayor
Subject: Recommendation for Approval to Award Additional Groups to Contract No. FB-00068-1(1), Lease of Golf Carts and Turf/Work Vehicles

Agenda Item No. 8(F)(15)

Resolution No. R-1034-19

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the award of two additional Groups, for a total amount up to \$1,140,884 to *Contract No. FB-00068-1(1), Lease of Golf Carts and Turf/Work Vehicles* for the Parks, Recreation and Open Spaces Department and the Department of Transportation and Public Works. The award will provide vehicles and services not previously awarded under the Contract as follows: Group No. 3 for Heavy Duty Golf Carts and Additional Turf/Work Vehicles, and Group No. 4 for Parts, Repair, and Service. The Board approved this competitively-established contract, which initially included Group No. 1 for Standard Golf Carts, and Group No. 2 for Non-Heavy Duty Turf/Work Vehicles, under Resolution No. R-17-15 on January 21, 2015 for a three-year term, with one, three-year option to renew term.

Heavy duty golf carts and turf/work vehicles include robust frames and tires that are intended for use in more diverse terrain for utility tasks as opposed to use at golf courses for recreational purposes. Heavy duty golf carts are also reinforced and may include additional features such as flat beds and towing capabilities.

This recommended award will meet departmental needs, through the remainder of the contract term, under the newly competitively established Group No. 3 Heavy Duty Golf Carts and Turf/Work Vehicles, and Group No. 4 Parts, Repairs and Service.

- Parks, Recreation and Open Spaces is requesting \$865,884 to lease 61 turf/work vehicles, 30 heavy duty golf carts, and to purchase maintenance, parts, and related services to support daily operations at various parks and golf courses throughout the County. The department will use the golf carts at numerous facilities, including Zoo Miami and the regional parks. The additional turf/work vehicles will be utilized to transport staff, park visitors, and golf course patrons. The heavy duty golf carts will be utilized to haul equipment throughout various park and golf course facilities, to perform both light and heavy duty maintenance operations, including repairs and trash pickup.
- Transportation and Public Works is requesting \$275,000 to enter into the lease of approximately 12 work vehicle golf carts and 12 utility task vehicles. Transportation and Public Works currently rents golf carts on a short-term basis for various purposes such as transporting tools and staff in the bus yards, when completing facility maintenance, and for use by members of the Safety and Security Division. This allocation will be used to transition those vehicles to longer term leases, resulting in estimated savings of over \$18,000 annually.

A companion item is being presented to the Board in parallel for the approval of a Designated Purchase to obtain additional vehicles already awarded under Groups 1 and 2.

The Citizens' Independent Transportation Trust review is not required since the Charter County Transportation Surtax funds are not being used and the allocation request for Transportation and Public Works is under \$1,000,000.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract term expires on January 31, 2021. The contract has a current cumulative allocation of \$3,222,000. If this request is approved, the contract will have a modified cumulative value of \$4,362,884.

The allocations listed do not reflect the amounts being requested under the companion item referenced above. The requested increase in expenditure authority is based on anticipated usage throughout the remainder of the contract term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Cultural Affairs	\$6,250	\$0	\$6,250	Proprietary Funds	Michael Spring
Parks, Recreation and Open Spaces	\$3,215,750	\$865,884	\$4,081,634	General Fund / Proprietary Funds	Tametria Harris
Transportation and Public Works	\$0	\$275,000	\$275,000	DTPW Operating	Angela Mathews-Tranumn
Total:	\$3,222,000	\$1,140,884	\$4,362,884		

Track Record/Monitor

Beth Goldsmith, Chief Negotiator, of the Internal Services Department is acting as the Procurement Contracting Manager.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor Recommended for Award

The two new Groups (Groups 3 and 4) were advertised publicly, as an Invitation to Bid, under full and open competition on the County's online bidding system, BidSync, whereby 2053 vendors were notified, of which 23 viewed the solicitation, two downloaded the solicitation, and two responded to the solicitation.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal	Groups
			1) Miami-Dade 2) Percentage*		
Advantage Golf Cars, Inc.	6229 Johnson Street Hollywood, FL	13161 NW 43 Avenue Opa-Locka, FL	23	Clinton Griffin	3 and 4
			35%		

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade County as compared to the vendor's total workforce.

Vendor Not Recommended for Award

Vendor	Local Address	Reason for Not Recommending
Yamaha Golf-Car Company**	None	Deemed non-responsive by the County Attorney's Office for failing to submit an offer on all line items within Group 3, as required per Section 2.3.1 of the solicitation. The vendor did not submit an offer for Group 4.

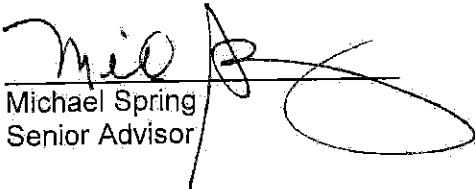
**Remains the current vendor for Groups 1 and 2, which were previously awarded by the Board on January 21, 2015 through Resolution No. R-17-15, and for which additional funds are being requested as a Designated Purchase in a companion item.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied.
- The Living Wage does not apply.



Michael Spring
Senior Advisor

Memorandum



Date: April 24, 2019

To: Debra Butler
Procurement Officer
Internal Services Department

From: Miguel A. Gonzalez 
Assistant County Attorney

Subject: Responsiveness Determination for FB-00068-S1 Lease of Golf Carts and Turf Work Vehicles – Supplement 1 (the “Solicitation”)

You have asked for a responsiveness determination on a response to the Solicitation received from Yamaha Golf Car Company (“Yamaha”). I have reviewed your memorandum dated April 8, 2019—which was received in my office on April 23, 2019—and the materials accompanying the memorandum. For the reason set forth below, I conclude that Yamaha’s response to the Solicitation is not responsive.

As reflected in your memorandum, Section 2.3.1 of the Solicitation makes clear that, an award for “Group 3” will be made “to the responsive and responsible Bidder who submits an offer on all items listed within Group 3 and whose offer represents the lowest price in the aggregate for that group.” See Solicitation at 23 (emphasis in original).

In its response to the Solicitation, Yamaha failed to bid on several line items within Group 3, specifically items 17, 18, and 20. Given the method of award described in the paragraph above, Yamaha’s failure to bid on those line items renders its bid non-responsive, as it deprives the County of assurance that a contract will be entered into and performed in accordance with the requirements of the Solicitation. See *Glatstein v. City of Miami*, 399 So. 2d 1005, 1007-1008 (Fla. 3d DCA 1981); *Harry Pepper & Assocs., Inc. v. City of Cape Coral*, 352 So. 2d 1190, 1192 (Fla. 2d DCA 1977) (citing *Wester v. Belote*, 138 So. 721, 723-24 (Fla. 1931)).

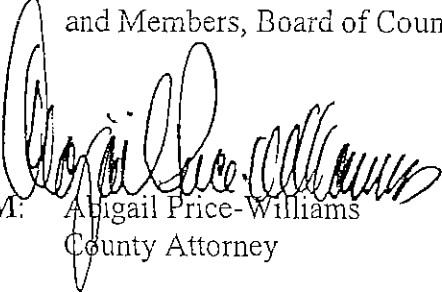
Please let me know if you have any further questions or concerns.



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: October 3, 2019

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(15)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(15)
10-3-19

RESOLUTION NO. R-1034-19

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00068-1(1) GROUP NO. 3 HEAVY DUTY GOLF CARTS AND TURF/WORK VEHICLES AND GROUP NO. 4 PARTS, REPAIR AND SERVICE TO ADVANTAGE GOLF CARS, INC. IN A TOTAL AMOUNT UP TO \$1,140,884.00 AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF AWARD FOR GROUP NO. 3 AND GROUP NO. 4, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves award of Contract No. FB-00068-1(1) Group No. 3 heavy duty golf carts and turf/work vehicles and Group No. 4 parts, repair and service to Advantage Golf Carts, Inc. in a total amount up to \$1,140,884.00, and authorizes the County Mayor or County Mayor's designee to give notice of this award for Group No. 3 and Group No. 4, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner **Esteban L. Bovo, Jr.**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	aye		
Rebeca Sosa, Vice Chairwoman	aye		
Esteban L. Bovo, Jr.	aye	Daniella Levine Cava	aye
Jose "Pepe" Diaz	aye	Sally A. Heyman	aye
Eileen Higgins	aye	Barbara J. Jordan	aye
Joe A. Martinez	aye	Jean Monestime	aye
Dennis C. Moss	aye	Sen. Javier D. Souto	aye
Xavier L. Suarez	aye		

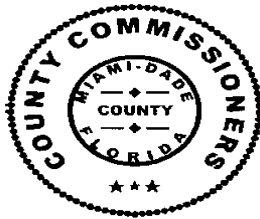
The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of October, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Linda L. Cave

By: _____
Deputy Clerk



Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal