

Memorandum



Date: March 10, 2009

To: Honorable Chairperson and Members
Budget, Planning and Sustainability Committee

From: George M. Burgess
County Manager

Subject: Requested Changes to the
Budget, Planning and Sustainability Committee
Agenda

RECEIVED
By the Clerk for the record.

MAR 10 2009

Item _____
Exhibit _____
Meeting _____

Additions

1G4 Sub. Supplement

090677 FISCAL IMPACT TO ORDINANCE AMENDING SECTION 32-8.2 OF THE
CODE RELATING TO THE PERMANENT LANDSCAPE IRRIGATION
RESTRICTIONS

2B Supplement

090665 FISCAL IMPACT TO IN-KIND REGARDING "WORLD GOLF
CHAMPIONSHIPS"

2D Supplement

090664 FISCAL IMPACT TO IN-KIND REGARDING "2009 NCAA DIVISION 1
MEN'S BASKETBALL TOURNAMENT"

2E Supplement

090666 FISCAL IMPACT TO IN-KIND REGARDING "BOB BEAMON
SCHOLARSHIP FAIR"

Additions

2BB Sub.

Sen. Javier D. Souto

090680 RESOLUTION DIRECTING SAFE NEIGHBORHOOD PARKS CITIZENS' OVERSIGHT COMMITTEE TO ALLOCATE SAFE NEIGHBORHOOD PARKS BOND SURPLUS FUNDS EQUALLY AMONG THIRTEEN COMMISSION DISTRICTS TO FUND QUALIFIED PROJECTS WITHIN EACH DISTRICT [SEE ORIGINAL ITEM UNDER FILE NO. 090559]

3L Sub.

090676 RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS AND CONTRACT MODIFICATIONS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE, TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER FOR THE PURCHASE OF GOODS AND SERVICES, AND A BID REJECTION (Procurement Management Department)

Deferrals

1G1

083267 ORDINANCE REVISING CHAPTER 18A OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA ("CODE"), MIAMI-DADE COUNTY LANDSCAPE ORDINANCE, AMENDING SECTIONS 18A-2 THROUGH 18A-4 AND SECTIONS 18A-6 THROUGH 18A-7, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE (Department of Planning & Zoning)

Note: *The County Manager is requesting deferral to the April 14, 2009 Budget, Planning & Sustainability committee meeting.*

1G2

083268 ORDINANCE CREATING CHAPTER 18B OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA ("CODE"), MIAMI-DADE COUNTY RIGHT-OF-WAY LANDSCAPE ORDINANCE, CREATING SECTIONS 18B-1 THROUGH 18B-4, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE (Department of Planning & Zoning)

Note: *The County Manager is requesting deferral to the April 14, 2009 Budget, Planning & Sustainability committee meeting.*

1G5

Rebeca Sosa

090316 ORDINANCE PROVIDING RELIEF FROM COUNTY CIVIL PENALTIES RELATING TO CONTINUING VIOLATIONS TO ADDRESS ECONOMIC CRISIS; ESTABLISHING GRACE PERIOD FOR THE IMPOSITION OF CIVIL PENALTIES RELATED TO CONTINUING VIOLATIONS; AMENDING SECTION 8CC-4 OF THE CODE OF MIAMI-DADE COUNTY; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Note: *The sponsor of this item is requesting deferral of the item to no date certain.*

Scrivener's Errors

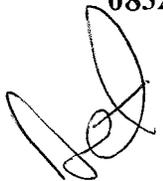
1G1



083267 ORDINANCE REVISING CHAPTER 18A OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA ("CODE"), MIAMI-DADE COUNTY LANDSCAPE ORDINANCE, AMENDING SECTIONS 18A-2 THROUGH 18A-4 AND SECTIONS 18A-6 THROUGH 18A-7, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE (Department of Planning & Zoning)

Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

1G2



083268 ORDINANCE CREATING CHAPTER 18B OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA ("CODE"), MIAMI-DADE COUNTY RIGHT-OF-WAY LANDSCAPE ORDINANCE, CREATING SECTIONS 18B-1 THROUGH 18B-4, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE (Department of Planning & Zoning)

Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

1G3

Bruno A. Barreiro

083276 ORDINANCE PERTAINING TO ZONING REGULATION OF SIGNS; DELETING SUNSET PROVISION FOR THE ESTABLISHMENT OF MURALS; REPEALING SECTION 9 OF ORDINANCE 07-61 OF MIAMI-DADE COUNTY, FLORIDA; PROVIDING SEVERABILITY, EXCLUSION FROM THE CODE, AND AN EFFECTIVE DATE

Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

Scrivener's Errors

1G4

Natacha Seijas

- 083460** ORDINANCE AMENDING SECTION 32-8.2 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO PERMANENT LANDSCAPE IRRIGATION RESTRICTIONS; PROVIDING MANDATORY YEAR-ROUND LANDSCAPE IRRIGATION CONSERVATION MEASURES; AMENDING CHAPTER 8CC OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO CODE ENFORCEMENT; PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE
Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

2CC

Dorrin D. Rolle

- 090222** RESOLUTION DIRECTING THE MAYOR OR HIS DESIGNEE TO CONDUCT A COMPREHENSIVE REVIEW OF THE MIAMI-DADE COUNTY SIGN CODE AND TO SUBMIT FOR THE BOARD'S CONSIDERATION A RECOMMENDED REVISION TOGETHER WITH A DETAILED EXPLANATION THEREFOR
Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

2DD

Dorrin D. Rolle

- 090487** RESOLUTION ADDING THE REGIONAL HEAD START CENTER, NORTHSIDE POLICE STATION, ARCOLA LIBRARY AND ARCOLA LAKES SENIOR CENTER LOCATED IN DISTRICT 2 TO THE LIST OF ECONOMIC STIMULUS PROJECTS PURSUANT TO THE COUNTY'S ECONOMIC STIMULUS PLAN
Note: *On handwritten page 1, the memorandum should read to: Honorable Chairman Dennis C. Moss.*

Scrivener's Errors

3K

090510 RESOLUTION AUTHORIZING WAIVER OF FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

Note: *On handwritten page 16, second paragraph, last sentence the date should read January 22, 2009.*

BUDGET PRIORITIES SORTED BY COMMITTEES

MAR 10 2009

FY 2009-10

1E1

Item _____
Exhibit _____

| Meeting _____ BUDGET, PLANNING AND SUSTAINABILITY COMMITTEE | |
|--|--|
| Department | Description |
| Finance | Build reserves. |
| Audit & Management Services | Streamline government based on Audit & Management Services reports. |
| Office of the Commission Auditor | Expand the role of the Commission Auditor's Office in the budget process. |
| OSBM | Implement across the board reductions to all General Fund programs. |
| DERM | Protect the environment through the acceleration of acquisition of Environmentally Endangered Lands (EEL) parcels and reducing the light vehicle fleet. |
| Dept. of Business Development | Expand entrepreneurial development opportunities within Miami-Dade County. |
| Dept. of Business Development | Administer and enforce the Living Wage ordinance requirements; administer and enforce Small Business Development goals for County-funded construction projects; monitor compliance and enforcement of small business program goals, workforce goals, and prompt payment. |
| Finance | Bond Administration: provide for stable debt coverage levels; ensure sound asset management and financial investment strategies by eliminating reliance on derivatives and swap transactions. |
| Office of Sustainability | Continue to implement sustainable buildings and green buildings policies by allowing departments the discretion to implement a 4-day work week. |
| DERM | Provide timely and efficient reports of contaminated sites which include assessment and remediation proposals. |
| Dept. of Planning & Zoning | Increase urban infill development and decrease urban sprawl; adjust zoning fees each year by the Consumer Price Index (CPI); reduce the cost of permits as an economic stimulus measure; retain viable agricultural lands. |
| Office of Grants Coordination | Proactively identify opportunities to apply for federal and state funding to support governmental operations. |
| Office of Sustainability | Urge the Florida Legislature and the Public Service Commission to advance renewable energy in the state, as well as reduce dependence on foreign oil. |

MIAMI-DADE COUNTY STRATEGIC PLAN SUMMARY

1E1

VEE
the record

MISSION

Delivering excellent public services that address our community's needs and enhance our quality of life

COUNTYWIDE PRIORITIES

MAR 10 2009

Fiscally responsible and stable ■ Quality of life for all ■ Safety and quality of neighborhoods
 Technology, innovation, access and information ■ Planning for land use, transportation and growth
 A healthy economy ■ Transportation ■ Environment ■ Cooperation and coordination

From
Exhibit
Meeting

Economic Development

Health & Human Services

Neighborhood & Unincorporated Area Municipal Services

Public Safety

Recreation & Culture

Transportation

Strategic Area Missions—Link to Countywide mission. ■ Goals—Where do we want to be? ■ Strategies—How do we get there?

Priorities by Area

- targeted industries
- job skills
- low and moderate income home ownership
- coordinated economic development
- community involvement
- organizations with technical & management capacity
- infrastructure & redevelopment
- customer friendly to entities doing business with Miami-Dade County

- reduced rate of uninsured
- transportation access
- child care
- intervention & prevention
- basic education & skills
- healthier community
- affordable & special needs housing
- customer service
- reduction in unmet needs

- urban infill & decreased sprawl
- protection of viable agricultural & environmentally sensitive lands
- community design
- strengthened bond with community
- access to information & services
- well-trained, customer friendly
- compliance & remediation
- neighborhood & rights-of-way aesthetics
- neighborhood roadways, sidewalks, drainage & reduced flooding

- facilities & resources
- reduced response time
- reduction in property loss and destruction
- homeland security strengthened
- Juvenile Assessment Center
- information availability & involvement

- well-maintained, safe facilities & assets
- high quality green space
- more programs and services for varied needs
- coordination
- customer service
- facilities located where needed
- reduction in unmet needs
- awareness & access

- integrated land use development
- roadway level-of-service
- successful implementation of "The People's Transportation Plan" (reduced wait time – convenient and clean – improved access – safe and reliable – expanded bus and rail – management & oversight)
- ports movement of people, baggage & cargo

Supporting Priorities

- Defined performance standards ■ Accessible public information ■ Streamlined, responsive procurement
- "Best-Value" goods & services ■ User friendly e-government ■ Processes improved through technology
- Motivated, dedicated workforce team aligned with organizational priorities ■ Workforce skills
- Safe, convenient & accessible facilities to meet needs ■ Safe and reliable vehicles to meet needs
- Sound asset management & financial investments ■ Resources to meet current & future needs
- Cohesive, standardized financial systems & processes ■ Alignment of services with community's needs & desires
- Achievement of performance targets ■ Accountability to the public ■ Continuous improvement
- Opportunities for every registered voter to conveniently vote

Vision
Mission
Goals
Outcomes

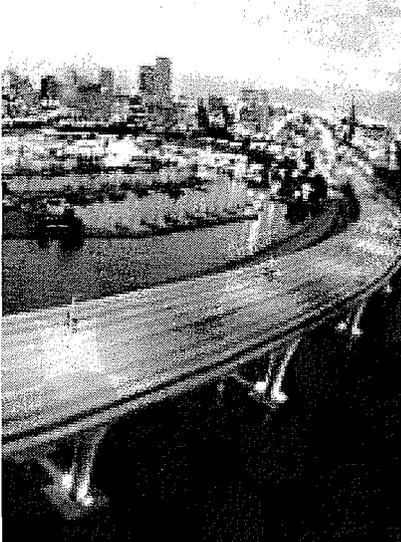
GOALS ECONOMIC DEVELOPMENT

Allocate Miami-Dade County government resources in support of activities that increase and diversify jobs and incomes while eliminating socio-economic disparities in underserved areas

Lead the coordination of economic development activities throughout Miami-Dade County

Expand entrepreneurial development opportunities within Miami-Dade County

Create a more business-friendly environment in Miami-Dade County





2015-2020 Economic Development

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|---|--|
| Increased number of businesses and employment opportunities in higher-paying, targeted industries | <ul style="list-style-type: none"> Unemployment rate in Miami-Dade County Per Capita Income Number of new businesses related to incentives/coordinated efforts to promote growth in targeted industries |
| Increased number of Miami-Dade County residents with the job skills to achieve economic self-sufficiency | <ul style="list-style-type: none"> Percent of successful placement of training program participants in employment |
| Increased number of low-to-moderate income homeowners | <ul style="list-style-type: none"> Number of affordable mortgages financed for eligible low and moderate income families in Miami-Dade County Housing affordability index/percent of households that can afford a median priced home |
| Coordinated and effective economic and community development programs | <ul style="list-style-type: none"> Number of jobs created in the community from economic and community development projects Percentage of survey respondents that agree Miami-Dade County government effectively develops low income/poor areas in Miami-Dade County |
| Proactive involvement of communities in economic development efforts | <ul style="list-style-type: none"> Percent of residents satisfied with community involvement process with economic development |
| Organizations empowered with the technical and management capacity to succeed | <ul style="list-style-type: none"> Number of existing and start-up businesses and agencies trained by Miami-Dade County per year that remain in business after two years |
| Improved infrastructure and redevelopment to attract businesses to underserved and distressed areas | <ul style="list-style-type: none"> Development of countywide infrastructure, land supply and affordable housing plan within one year, plan implementation and schedule adherence thereafter |
| Customer-friendly environment for regulated businesses and entities doing business with Miami-Dade County | <ul style="list-style-type: none"> Percentage of businesses satisfied or very satisfied with the County's business processes |

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GOALS HEALTH AND HUMAN SERVICES



Eliminate barriers to care

Improve the future of Miami-Dade County's children and youth

Promote independent living through early intervention and support services

Provide adequate, quality, and affordable housing equitably throughout Miami-Dade County

Ensure high quality standard of care and customer service countywide

Ensure universal access to timely and accurate service information and community resources

Develop positive relationships among all groups to promote unity in Miami-Dade County



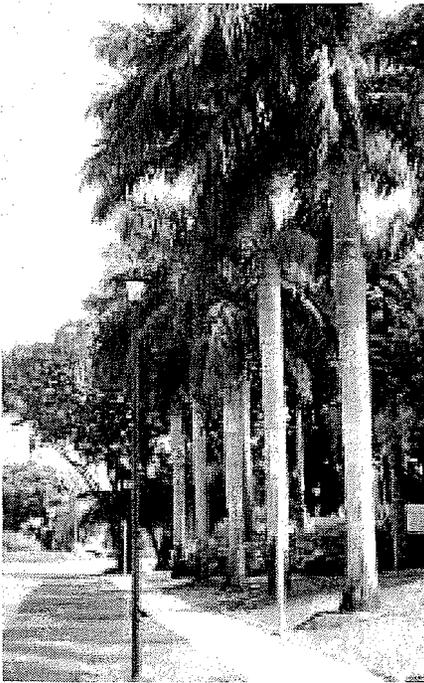
Health and Human Services

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|--|--|
| <p>Reduced rate of uninsured countywide</p> <p>Healthier community</p> | <ul style="list-style-type: none"> ■ Reduce percentage rate of uninsured in Miami-Dade County ■ Percent of children in Miami-Dade County with insurance ■ Percent of residents with increased access to primary and specialty medical care |
| <p>Improved public transportation to health and human services facilities throughout Miami-Dade County</p> | <ul style="list-style-type: none"> ■ Percentage of users of health and human services satisfied or very satisfied with transit access to health care |
| <p>Increased access to and quality of childcare facilities</p> | <ul style="list-style-type: none"> ■ Number of childcare facilities with national accreditation ■ Number of low-income infants, toddlers and preschoolers participating in early childhood development services (versus waiting list) ■ Number of childcare facilities in areas of need |
| <p>Increased access to culturally sensitive outreach/prevention and intervention services for Miami-Dade County children, youth and their families</p> | <ul style="list-style-type: none"> ■ Dropout rate of high school students |
| <p>Young adults with basic education, skills, and values</p> | |
| <p>Increased availability of affordable and special needs housing</p> | <ul style="list-style-type: none"> ■ Percentage increase in the number of affordable and special needs housing |
| <p>Improved customer service and care in health and human services</p> | <ul style="list-style-type: none"> ■ Percentage of customers of the health and human services area satisfied or very satisfied with service delivery and customer care |
| <p>Reduction of health and human services unmet needs</p> | <ul style="list-style-type: none"> ■ Percentage of survey respondents earning less than \$25,000 per year that rate Miami-Dade County's health and human services as good or very good |

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GOALS

NEIGHBORHOOD AND UNINCORPORATED AREA MUNICIPAL SERVICES



Provide efficient, consistent, and appropriate growth management, urban planning, and transportation development services

Empower the community by increasing communication and coordination with local, state, and federal entities

Use consistent, fair and effective means to achieve code compliance

Enact programs to beautify and improve urban and residential areas

Promote responsible stewardship of natural resources and unique community environments

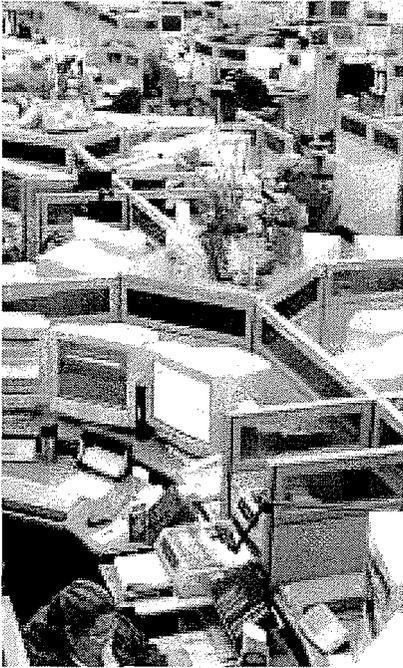
Provide timely and reliable public infrastructure services including road maintenance, storm water, solid waste and wastewater management, and a safe and clean water delivery system consistent with the Comprehensive Development Master Plan (CDMP)



Workforce Development Urban Development Areas Miami-Dade County Services

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|---|--|
| Increased urban infill development and decreased urban sprawl | Number of infill development and infill housing units and infill redevelopment projects per year (completed) |
| Protection of viable agriculture and environmentally-sensitive lands | <ul style="list-style-type: none"> Percent of tree canopy increase No net loss of agricultural designated lands outside the Urban Development Boundary (UDB) or environmentally sensitive lands |
| Improved community design | Percentage of survey respondents that rate the development and land use/zoning in their neighborhood as good or very good |
| Strengthened bond between the community and Miami-Dade County government | Percentage of residents satisfied with information delivery systems |
| Improved community access to information and services | |
| Well-trained, customer-friendly Miami-Dade County government workforce | <ul style="list-style-type: none"> Percentage of survey respondents that agree Miami-Dade County employees that helped them went the extra mile to get their issue heard and resolved Secret Shopper rating for employee customer service Percentage of survey respondents that were satisfied with their last contact with Miami-Dade County personnel |
| Resident and business voluntary compliance with Miami-Dade County codes | Percentage of residents and businesses aware of critical knowledge factors of code compliance |
| Timely identification and remediation of nuisances, including unsafe structures | <ul style="list-style-type: none"> Percentage of general/nuisance complaints responded to within 48 hours Percentage of nuisance incidents remediated within pre-defined timeframes |
| Neighborhood and rights-of-way aesthetics that foster and enhance quality of life | Percentage of roadways and rights-of-way cleaned and well-maintained |
| Improved neighborhood roadways, sidewalks, drainage, and reduced flooding | <ul style="list-style-type: none"> Percentage of survey respondents that rate the drinking water quality and sewer service as good or very good Percentage of survey respondents that rate the quality of roadways and road signs in Miami-Dade County as good or very good Percentage of survey respondents that rate flooding as a minor or major problem in their neighborhood |

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GOALS **PUBLIC SAFETY**

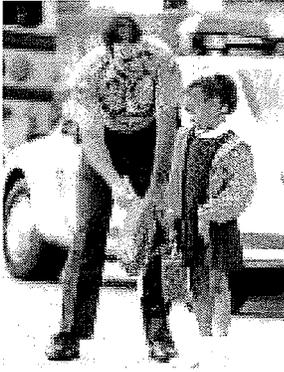
Effectively provide the necessary and appropriate technology, buildings, equipment and people for delivery of quality services now and in the future

Provide comprehensive and humane programs for crime prevention, treatment and rehabilitation

Improve the quality of service delivery through commitment to ongoing employee training

Strengthen the bond between the public safety departments and the community

Improve public safety through the use of community planning and the enforcement of quality of life issues



Public Safety

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|--|--|
| <p>Facilities and resources built and maintained to meet needs</p> <p>Reduced response time (including agricultural areas)</p> <p>Reduction in property loss and destruction</p> | <ul style="list-style-type: none"> ✦ Average fire rescue response time from time dispatch receives life-threatening call from 911 (within UDB) and/or percentage of total fire calls with a response time under 8 minutes from call entry to arrival and/or EMS-ALS average response time from Public Safety Answering Point (PSAP) to arrival ✦ Police emergency average response time—inside and outside UDB (minutes) ✦ Percentage of survey respondents that rate crime in their neighborhood as a minor or major problem |
| <p>Improved homeland security preparedness</p> | <ul style="list-style-type: none"> ✦ Development and implementation of a comprehensive plan for homeland security ✦ Number of first responders trained and equipped for an emergency event |
| <p>Strengthened Juvenile Assessment Center</p> | <ul style="list-style-type: none"> ✦ Juvenile crime rates by type ✦ Rate of re-institutionalization of offenders processed through the Juvenile Assessment Center |
| <p>Increased community awareness of information resources and involvement opportunities</p> | <ul style="list-style-type: none"> ✦ Percentage of survey respondents that generally find police officers and traffic enforcement officers to be friendly and approachable ✦ Level of community customer satisfaction with public safety services |

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GOALS RECREATION AND CULTURE

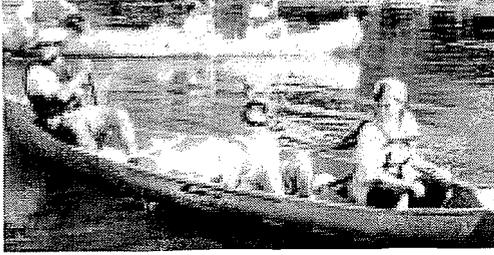
Establish easily accessible, diverse and enjoyable programs, services, places and facilities to meet our community's unique and growing needs

Secure and invest additional public and private resources to improve and expand programs, services and facilities

Increase participation in and awareness of programs, services and facilities

Develop lifelong learning and professional development opportunities through education, outreach and training partnerships





Recreation and Culture

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|--|--|
| Well-maintained, attractive and safe parks, libraries, museums, facilities, and public artwork | <ul style="list-style-type: none"> ■ Quality rating of residents and visitors for cultural, recreational, and library facilities and places ■ Resident ratings of the appearance of recreational, cultural, and library facilities |
| Available and high quality green space throughout Miami-Dade County | <ul style="list-style-type: none"> ■ Number of residents satisfied or very satisfied with availability of open/green spaces ■ Number of acres of natural areas restored and number of acres maintained ■ Park acres per capita (Regional Parks and UMSA Parks) |
| More cultural, recreational and library programs and services available to address varied community interests and educational needs | <ul style="list-style-type: none"> ■ Percentage of survey respondents that rate Miami-Dade County's library services as good or very good ■ Resident ratings of the range of Parks and Recreation activities ■ Percentage of survey respondents that rate Miami-Dade County's recreational and cultural activities as good or very good |
| Quality customer service at all cultural, recreational and library facilities | <ul style="list-style-type: none"> ■ Number of cultural, recreational, and library programs available for the elderly and for people with disabilities |
| Coordination of existing cultural, recreational and library programs and services and comprehensive development of new experiences and opportunities | <ul style="list-style-type: none"> ■ Number of cultural, recreational and libraries collaboration projects per year |
| Cultural, recreational and library places and facilities located where needed throughout Miami-Dade County | <ul style="list-style-type: none"> ■ Number of residents satisfied or very satisfied with availability of facilities within five years ■ Percent of library district residents within three miles (or 20 minutes) of a library |
| Reduction in unmet needs | <ul style="list-style-type: none"> ■ Recreation and culture dollars available through all sources of funding, including existing and new sources |
| Expanded awareness of and access to cultural, recreational and library programs and services | <ul style="list-style-type: none"> ■ Number of attendees at recreational, cultural and library facilities, programs and services |

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GOALS TRANSPORTATION

Encourage and promote innovative solutions to transportation challenges, including incentive plans

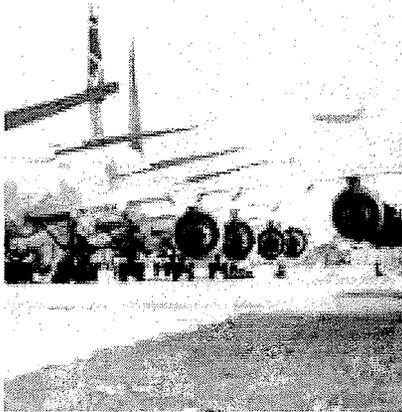
Maximize the use and efficiency of the existing transportation system on a neighborhood, county and regional basis

Improve mass transit along major corridors and between major origin and destination locations

Enhance the ease of movement of people and goods to, from and through the airport, the seaport, and other centers through new and improved inter-modal linkages

Educate the community regarding transportation issues and opportunities

Promote improved mobility of people and commerce to capitalize on South Florida's advantages





| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|---|---|
| Minimum wait time for transit passengers | Planned frequency of transit service during peak and non-peak hours |
| Convenient, clean transit passenger facilities and vehicles | <ul style="list-style-type: none"> Number (and percentage) of facilities meeting ADA requirements Percentage of survey respondents that rate the cleanliness of buses and train cars as good or very good |
| Improved accessibility to transit facilities and bus stops | |
| Safe and reliable transit facilities and vehicles | Rate of schedule adherence for bus and rail service |
| More integrated land-use development to decrease dependence on automobiles | <ul style="list-style-type: none"> Average commute times to work in minutes Percent of traffic signals synchronized and optimized |
| Improved level-of-service on major roadway corridors | Percentage of survey respondents that rate the congestion on the roadways in their neighborhood as a minor or major problem |
| Dramatic improvement in the level of bus service | Achievement of all major milestones timelines in the “People’s Transportation Plan” |
| Expanded rapid transit service along all major corridors | <ul style="list-style-type: none"> Percentage of survey respondents that rate the convenience of Miami-Dade County bus routes as good or very good Daily bus and rail boardings |
| Effective management and oversight of dedicated transit funds | Number of residents satisfied or very satisfied with the implementation of the “People’s Transportation Plan” |
| Seamless movement of people, baggage and cargo to and from the seaport and airport | Percentage of survey respondents that rate the ease of transportation to and from the airport and seaport as good or very good |
| Enhanced customer service, convenience, and security at every level of contact with the ports | National customer satisfaction ranking the airport among the top ten airports for passenger satisfaction by 2007 and customer satisfaction ratings at the seaport |
| Adequate capacity to meet existing and future demand levels for passengers and cargo at the ports | Total number of aviation and cruise passengers |

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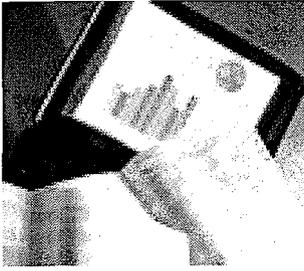
GOALS ENABLING STRATEGIES: BUDGET & FINANCE

Ensure the timely acquisition of “best value” goods and services while maintaining integrity and inclusion

Attract, develop and retain an effective, diverse and dedicated team of employees

Ensure the financial viability of Miami-Dade County through sound financial management practices

Deliver on promises and be accountable for performance

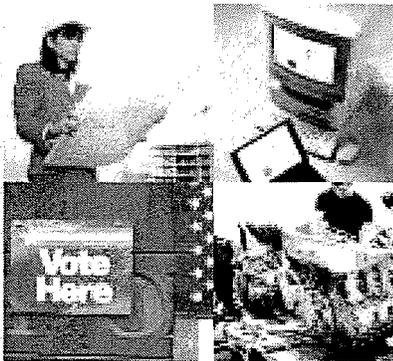


Enabling Strategies Budget & Finance

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|--|--|
| Streamlined and responsive procurement process | <ul style="list-style-type: none"> ■ Calendar days from requisition to purchase order ■ Percentage of internal users satisfied with procurement timeliness, quality, and overall service |
| “Best-value” goods and services (price, quality, terms and conditions) | <ul style="list-style-type: none"> ■ Negotiated contract savings (dollars saved) |
| Motivated, dedicated workforce team aligned with organizational priorities | <ul style="list-style-type: none"> ■ Percentage of employees rating Miami-Dade County as a good place to work |
| Workforce skills to support Miami-Dade County priorities (e.g. leadership, customer service, fiscal problem-solving, technology, etc.) | |
| Sound asset management and financial investment strategies | <ul style="list-style-type: none"> ■ Bond Ratings ■ Percent of cash reserves |
| Planned necessary resources to meet current and future operating and capital needs | |
| Cohesive, standardized countywide financial systems and processes | |
| Alignment of services provided with community's needs and desires | <ul style="list-style-type: none"> ■ Percentage of community satisfied with value of Miami-Dade County services for tax dollars paid |
| Achievement of performance targets | <ul style="list-style-type: none"> ■ Cost of government: dollars per capita and per capita by category |
| Accountability to the public at every level of the organization | |
| Continuously improving government | |

Vision
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GOALS ENABLING STRATEGIES: GOVERNMENT OPERATIONS



Enable Miami-Dade County departments and their service partners to deliver quality customer service

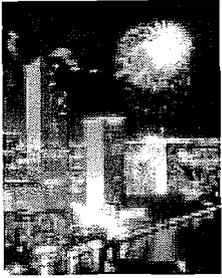
Enhance community access to reliable information regarding services and Miami-Dade County government issues

Capitalize on technology to improve service, increase efficiency and provide greater information access and exchange

Plan, construct and maintain well-designed Miami-Dade County facilities in time to meet the needs of Miami-Dade County

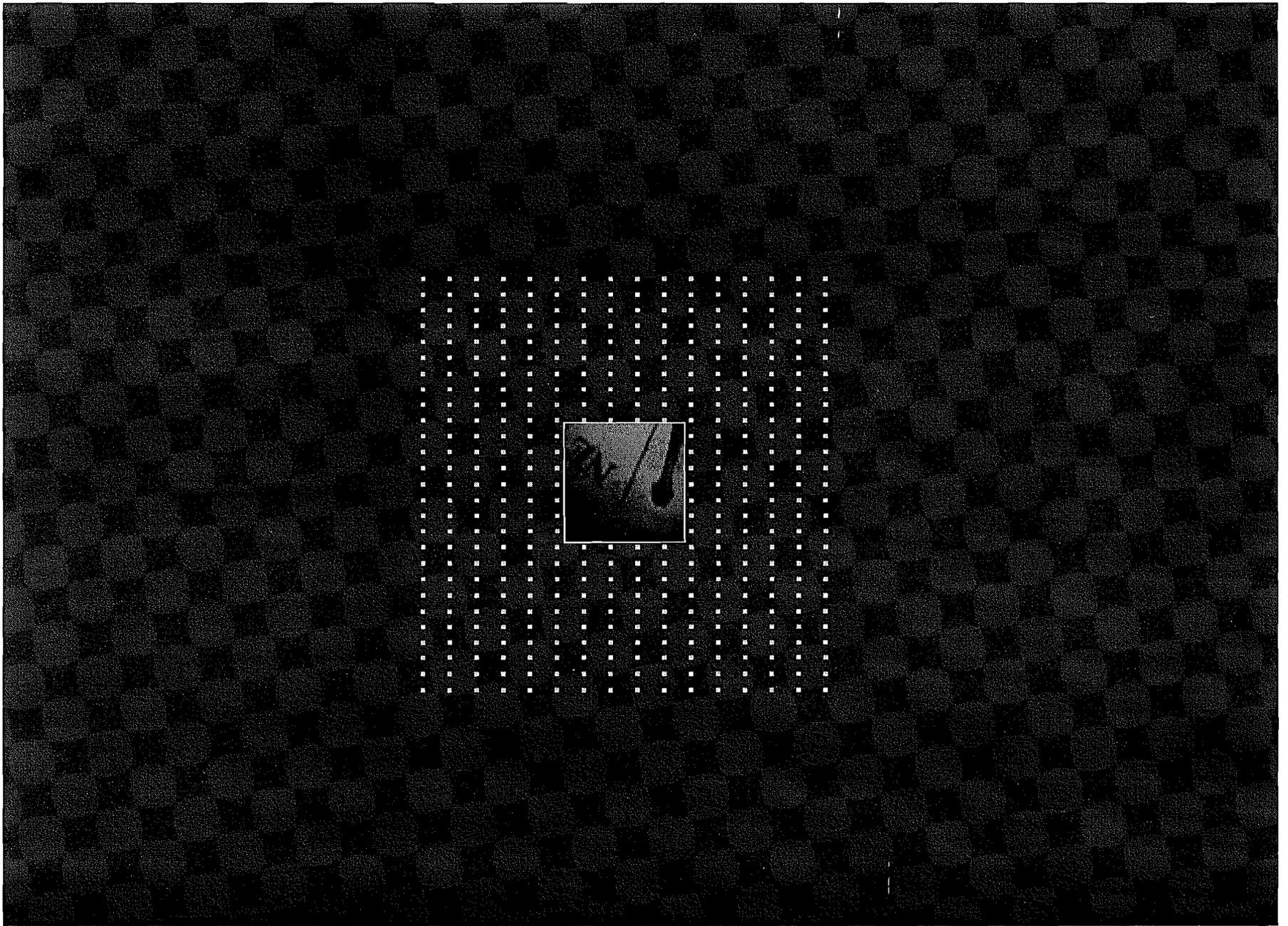
Provide quality, sufficient and well-maintained vehicles to Miami-Dade County departments

Ensure that elections are open, error free, convenient and accessible to all eligible voters



Delivering Strategic Customer Experience

| PRIORITY KEY OUTCOMES | HOW WE PLAN TO MEASURE OUR PERFORMANCE |
|--|--|
| Clearly-defined performance expectations and standards | <ul style="list-style-type: none"> Satisfaction ratings from service delivery departments |
| Easily accessible information regarding Miami-Dade County services and programs | <ul style="list-style-type: none"> Percentage of residents with a positive image of Miami-Dade County government Percentage of customers familiar with Miami-Dade County sources of information (MDTV, County Citizens, Miami-Dade County website, answer center) |
| User friendly e-government sharing information and providing expanded hours and services | <ul style="list-style-type: none"> Percentage of users (residents, visitors, employees, etc.) satisfied with electronic access to services and information, and percentage of survey respondents that agree that it is easy to find what they need or want on the Miami-Dade County website |
| Miami-Dade County processes improved through information technology | <ul style="list-style-type: none"> Dollars saved through information technology investments |
| Safe, convenient and accessible facilities planned and built to meet needs | <ul style="list-style-type: none"> Percentage of (facility) projects completed within budget and on time Percentage of internal customers and residents satisfied with aesthetics of county facilities |
| Safe and reliable vehicles ready to meet needs | <ul style="list-style-type: none"> Fleet costs (acquisition, operating, resale value) within prescribed industry standards and percent of department users satisfied with quality and timeliness of fleet management services |
| Opportunities for every registered voter to conveniently cast a vote | <ul style="list-style-type: none"> Voter satisfaction with process Percentage of accuracy between votes cast and votes reported |



RECEIVED
By the Clerk for the record.

MAR 10 2009

Item _____
Exhibit _____
Meeting _____



1F1

OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS

**Commission Auditor's
FY 2008-09 Work Plan and Background Briefing**

**Charles Anderson, CPA
Commission Auditor**

Prepared for:
Budget, Planning and Sustainability Committee
March 10, 2009

Legislated Duties

Miami-Dade County Home Rule Charter Amendment, adopted September 10, 2002, created the Office of the Commission Auditor and specifies that the:

- Commission Auditor must be:
 - CPA;
 - Selected by and report directly to the Commission; and
- BCC is empowered to provide by ordinance for specific functions and responsibilities, *“which shall include but not be limited to providing the Commission with independent budgetary, audit, management, revenue forecasting, and fiscal analyses of commission policies, and county services and contracts.”*

Basic functions and responsibilities are codified in Sec. 2-271—2-281 of the Miami-Dade County Code (Code), which also serves a role functionally equivalent to an “audit charter” for OCA.

Additional, specific duties related to the budget process are codified in Sec. 2-1795 and to procurements are in Sec. 2.8.1 and 2-8.1.6.

Florida Statutes provide that, for local government internal auditors (such as OCA)

- Audits, audit workpapers and notes related to such audit report are confidential and exempt from release as public records until the audit is completed and the audit report becomes final;
- Exemptions from public release in Chapter 119, F.S. *“or in any other general or special law shall not limit the access of ... any state, county...internal auditor to public records when such person states in writing that such records are needed for a properly authorized audit, examination, or investigation.”*

Legislated Duties

Summary of Requirements for OCA in the Code

- Commission Auditor shall:
 - Have read-only access to any and all financial, data, and reporting systems of the County and access to all books, records, memoranda and other documents, including both those internally or externally created, of all departments, boards, agencies, and other entities of the County;
 - Have the power to summon any person to be examined under oath or affirmation;
 - Issue necessary process, including a subpoena or subpoena duces tecum, to compel attendance or the production of documents or other things;
 - Be sufficiently independent to assure that no interference or influence external to the office shall affect...independence and objectivity;
 - Be provided a discrete budget and staffing allowance;
 - Have power to appoint, employ and remove...assistants and employees of the office;
 - Report solely to and receive direction from the Commission;
 - Submit an annual Work Plan for BCC approval;
 - Submit an Annual Report within 60 days of new fiscal year;

Legislated Duties

Summary of Requirements for OCA in the Code (cont'd)

- Commission Auditor shall: (cont'd)
 - To extent required by the annual work plan, perform audits in accordance with Government Auditing Standards;
(Note: Sec. 4-476, entitled Types of Audits, discusses “special studies” and “memoranda” as audits, but these would usually be considered “nonaudit services” to which Government Auditing Standards, issued by the Comptroller General of the United States, do not apply.)
 - Respond to oral requests for assistance from individual Commissioners if the response requires relatively minor effort that can be accomplished without disruption to the approved Work Plan; and
 - Refer serious concerns regarding fraud, abuse or illegality to the Inspector General.
 - Determine the extent to which legislative policies are being faithfully, efficiently and effectively implemented by the County Manager and County personnel;
 - Determine whether County programs are achieving their desired objectives;
 - Review both the administrative control and executive control systems as established by the County Manager and departmental personnel, and to determine whether such control systems are adequate and effective in accomplishing their objectives;
 - Give information to the Commission whenever required regarding any subject relating to the affairs of the County;

Legislated Duties

Summary of Requirements for OCA in the Code (cont'd)

- Commission Auditor shall: (cont'd)
 - Offer input throughout the budgetary process (further described in Sec. 2-1795);
 - Participate in the County's revenue estimating process and review the reasonableness of all revenue estimates included in the Mayor's and Manager's proposed budgets;
 - Review all departmental budgets and perform an analysis of the Manager's and Mayor's proposed budgets and make recommendations to the Commission regarding adjustments to the proposed budgets;
 - Prepare a budget for the County if requested by the Commission; Make periodic reports to the Commission which shall include, but not be limited to:
 - Whether departments, agencies and entities of the County have complied with the fiscal and legislative policies of the Commission;
 - Information on proposals that could adversely affect the County including, but not limited to, the County's credit rating;
 - Matters and recommendations concerning the effectiveness and efficiency of programs and the operation of the County;
 - Take exception to improper specific expenditures incurred by any County department, agency or entity.

Legislated Duties

Summary of Requirements for OCA in the Code (cont'd)

- Commission Auditor shall: (cont'd)
 - Serve as a voting member of any competitive selection committee convened for the purpose of recommending an external auditor to the County Manager;
 - Be apprised by the County Manager of the activities of the external auditor;
 - Work toward the elimination of duplicative audit work; and
 - Forward a final draft of each audit report to the audited County agency, department or entity and the chief executive or department director for review and comment before it is released; the audited entity is tasked to respond in writing within 30 days.

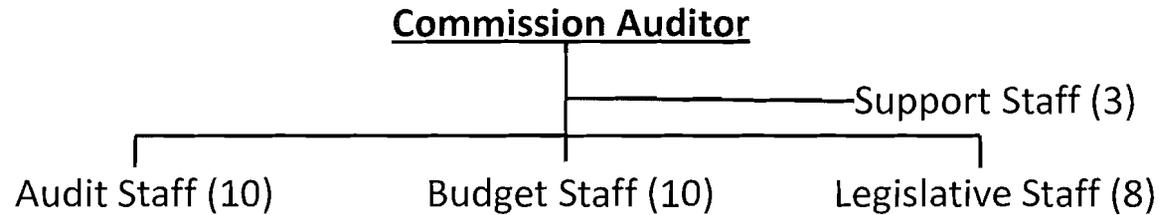
- Commission Auditor may:
 - Monitor the conduct of, and responses to, external financial statement audits, and the resolution of audit findings.
 - Make direct inquiries of any officer, agent, or employee of any department, board, agency or other County entity to clarify matters under his or her purview
 - May require the appearance of any officer, agent or employee of any department, board, agency or other entity for the purpose of examining that person under oath or affirmation.

Legislated Duties

Summary of Requirements for OCA in the Code (cont'd)

- BCC shall:
 - Select the Commission Auditor from the slate presented by the Auditor Screening Committee defined in Sec. 2-473.
- BCC may:
 - Amend the approved Work Plan by majority vote;
 - Terminate an audit in progress by 2/3 vote of members present.

Organizational Structure



Staffing Summary:

- “In the beginning” (July 2004): 7 positions (Commission Auditor + 6)
- FY 2004-05 increased to: 19 positions (OLA 10 positions + 2 support)
- FY 2006-07 increased to: 28 positions (midyear addition of 7 budget analysts, 1 legislative analyst and 1 support staff)
- FY 2007-08 increased to: 32 positions (midyear addition of 4 auditors)

Organizational Structure

Details

- FY 2004-05 began with 9 of 19 positions filled. In total, 12 positions openings were filled during FY 2004-05 (6 auditors and 6 legislative analysts.) As of December 2005, 3 vacancies remained (2 auditors/budget analysts and 1 legislative analyst.)
- FY 2005-06 began with 18 of 19 positions technically filled but with the budget manager on terminal leave pending retirement and the audit manager critically ill. In total, 4 auditors, 1 legislative analyst and the budget manager positions were filled during FY 2005-06. 1 auditor position that had to be filled twice due to an interdepartmental transfer and promotion. OCA reported in the Annual Report that auditor position vacancies were impacting audit project timelines.
- FY 2006-07 began with all 19 positions filled. On April 26, 2007, Resolution R-506-07, created a Budget Section within OCA and authorized 9 additional positions (7 for the budget staff, 1 legislative analyst and 1 support position.)
- FY 2007-08 began with 22 of the 28 approved OCA positions filled, and authorization to fill remaining vacancies was being sought. On June 5, 2007, Resolution R-740-07 directed the County Manager to include funding for 4 additional auditors in the FY 2007-08 budget, but they were not. The BCC provided a reserve for additional funding at the Second Budget Hearing and, on February 21, 2008, approved an OCA work plan and filling of positions.
- FY 2008-09 began with 30 of 32 positions filled, and as of March 2, 2009, 31 of OCA's 32 positions were filled.

Comparisons of Duties of Commission/Council Auditors (9/07)

Anne Arundel County, MD; Broward County, FL; Clay County, FL; Cook County, IL; Dallas (City of), TX;
 Jacksonville (City of), FL, King County, WA; Maricopa County, AZ; Miami-Dade County, FL; Orange County, CA;
 Osceola County, FL; Palm Beach County, FL; San Diego (City of), CA; Seattle (City of), WA; Wayne County, MI

| <u>Function/Question</u> | <u>Number Yes</u> | <u>Pct Yes</u> | |
|---|-------------------|----------------|--|
| Special Studies/Projects | 15 of 15 | 100% | |
| Performance Audits | 13 of 15 | 87% | |
| Management Analysis | 12 of 15 | 80% | |
| Financial Audits | 10 of 15 | 67% | |
| Information System Audits | 10 of 15 | 67% | |
| Budgetary Analysis | 9 of 15 | 60% | |
| Investigations | 7 of 15 | 47% | |
| Legislative Analysis | 6 of 15 | 40% | |
| Revenue Forecasting | 5 of 15 | 33% | |
| Subpoena Power | 5 of 15 | 33% | |
| Budget Development | 1 of 15 | 7% | Miami-Dade only |
| Auditor also CFO/Comptroller | 1 of 15 | 7% | City of San Diego only |
| Additional County/City Auditor working for executive branch? | 3 of 15 | 20% | Miami-Dade; Anne Arundel County, MD; Orange County, CA (limited) |

Average commission/council auditor office staffing per 100,000 residents

| | | <u>Miami-Dade</u> |
|---|------|-------------------|
| Those surveyed with a separate audit office working for executive: | 1.21 | 1.37 |
| Those surveyed without a separate audit office working for the executive: | 2.08 | n/a |

Comparison With City of Jacksonville Council Auditor

| Areas of Comparison | Office of the Commission Auditor Miami-Dade County | Council Auditor's Office City of Jacksonville |
|---|---|---|
| <u>Established</u> | Created by electors in 2002 amendment to the Home Rule Charter. | Created in 1968 pursuant to Sec. 5.10 of the Charter of the Consolidated Government of the City of Jacksonville. |
| <u>Duties</u> sub-divided according to the Department's Organization Chart | <p><u>Audit Duties:</u></p> <ul style="list-style-type: none"> • Perform audits; • Conduct program evaluations; • Provide fiscal analyses of County policies, services and contracts; • Report to the Commission as to whether the fiscal and legislative policy directions of the Commission are being effectively implemented; • Refer matters of fraud, abuse or illegality to the Office of the Inspector General; and • Conduct assessments, studies, feasibility studies, and reviews. | <p><u>Audit Duties:</u></p> <ul style="list-style-type: none"> • Examine the accounting system used by all offices and departments of the consolidated government, and all independent agencies; • Advise the Council as to whether all such systems provide full disclosure of the financial results and adequate information for the management needs and budgetary requests of each such office, department, board, and agency; • Conduct a continuous internal audit of the fiscal operations; • Provide assistance to the independent auditor; • Compose reports and financial statements as required; and provide an opinion of the City's annual financial report. |

Comparison With City of Jacksonville Council Auditor

| Areas of Comparison | Office of the Commission Auditor Miami-Dade County | Council Auditor's Office City of Jacksonville |
|---|--|---|
| <p><u>Duties</u> <i>sub-divided according to the Department's Organization Chart</i></p> | <p><u>Legislative Duties:</u></p> <ul style="list-style-type: none"> • Conduct research and policy analyses; • Review agenda items to evaluate information presented, merits and impacts of proposed legislation; • Report on whether fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented; • Conduct individual research and provide reports upon request; • Prepare and conduct briefings related to legislative agendas upon the request; • Transmit relevant and timely information on topics of legislative interest; and • Prepare management and legislative analyses. | <p><u>Legislative Duties:</u></p> <ul style="list-style-type: none"> • Attend all city council meetings; • Review of all legislative issues except those involving land use and zoning; • Provide handwritten concise comments or an appendix of bullet points for agenda items; • Provide information regarding areas of potential improvement, full disclosure of financial impacts, errors in bills requiring correction and other possible outcomes of pending legislation; and • Assist individual council members with drafting bills of a financial nature, if requested. <p>Note: The City Council has a Research Division that provides for every bill, a one-page Legislative Summary noting background information and potential impacts.</p> |

Comparison With City of Jacksonville Council Auditor

| Areas of Comparison | Office of the Commission Auditor Miami-Dade County | Council Auditor's Office City of Jacksonville |
|---|--|---|
| <p><u>Duties</u> <i>sub-divided according to the Department's Organization Chart</i></p> | <p><u>Budget Duties:</u></p> <ul style="list-style-type: none"> • Review proposed budgets and revenue forecasts; • Report to the Commission regarding the fiscal operations of County departments; • Prepare budget analyses; and • Prepare a budget if requested by the Commission. | <p><u>Special Project Duties:</u></p> <ul style="list-style-type: none"> • Research as requested regarding the financial or management affairs; and • Assist in the review of proposed budget. <p>Note: Extensive budget review makes use of entire staff of auditors; includes validation of Mayor's budget assumptions and computations, preparation of summary sheets, presentation of department budgets and Council Auditor's recommendations to the Finance Committee in a series of 3 full-day meetings. Council Auditor is available to answer questions at full Council Budget Hearing, but most issues are resolved in the Finance Committee.</p> |

Comparison With City of Jacksonville Council Auditor

| Areas of Comparison | Office of the Commission Auditor Miami-Dade County | Council Auditor's Office City of Jacksonville |
|---------------------------------|---|---|
| <u>Staff Composition</u> | 32 Staff Members: <ul style="list-style-type: none"> • Commission Auditor • 1 Audit Manager • 1 Audit Supervisor • 8 Auditors • 1 Budget Manager (Vacant) • 1 Budget Coordinator • 7 Budget Analysts • 1 Systems Support Specialist • 1 Chief Legislative Analyst • 7 Legislative Analysts • 3 Support Staff | 20 Staff Members: <ul style="list-style-type: none"> • Council Auditor • 1 Assistant Council Auditor • 2 Principal Auditors • 2 Public Accounts Auditor III • 6 Public Accounts Auditor II • 5 Public Accounts Auditor • 1 Part-time Auditor • 2 Administrative (Support) Staff |
| <u>Budget</u> | \$2,883,000 (Actual Budget FY 07-08) \$3,726,000 (Adopted Budget FY 08-09) | \$1,568,875 (Actual Budget FY 07-08) \$1,791,181 (Adopted Budget FY 08-09) |

Mandatory Projects in OCA Work Plan

- **Reviews of Certain HIV/AIDS Community-Based Organizations Expenditures**
 - Required by FY 2004-05 Adopted Budget Ordinance.
- **Review of the Expedited Purchasing Program (EPP) Pilot Project**
 - Formerly required, but requirement amended by Ord. No. 09-12;
- **Review of the Manager’s Exercise of Authority Delegated Pursuant to Sec. 2-8.1 of the Code of Miami-Dade County**
 - Required by Sec. 2-8.1 of the Code; Ord. No. 09-12 includes EPP in this review.
- **Oversight Review of the Performing Arts Center Trust**
 - Required by Ord. No. 07-83.
- **Peer Review**
 - Required for compliance with Government Auditing Standards. Now scheduled for week of May 18, 2009 by a team from the Association of Local Government Auditors.
- **Independent assessment of pending legislation, issues and proposals coming before the Commission**
 - Required by Sec. 2-476 of the Code.
- **Determine the extent to which legislative policies are being faithfully, efficiently and effectively implemented**
 - Required by Sec. 2-477 of the Code.

Mandatory Projects in OCA Work Plan

- **Summary Report Regarding External Financial Statement Audits and the Resolution of Audit Findings**
 - Specifically authorized by Sec. 2-477 of the Code. (*Note: Report initiated in late FY 2007-08 in response to multiple commission inquiries regarding the County's financial statements.*)
- **Participant in Selection Committees for External Auditors**
 - Required by Sec. 2-477 of the Code.
- **Offer Input Throughout the Budgetary Process**
 - Further described in Sec. 2-1795 of the Code.
- **Review Departmental Budgets, Perform Analyses of the Manager's and Mayor's Proposed Budgets and Make Recommendations to the Commission**
 - Required by Sec. 2-477 of the Code.
- **Prepare a Budget for the County if Requested by the Commission**
 - Required by Sec. 2-477 of the Code.
- **Participate in the County's Revenue Estimating Process**
 - Required by Sec. 2-1795 of the Code.

Audit Project Status

| Item Nr | Task Name | Date Added to or Modified in Work Plan | % Complete | Start | Finish | | | | | | |
|---------|---|--|------------|---------|----------|-------------|-------|-------|-------|-------|-------|
| | | | | | | 2009 | | | | 2010 | |
| | | | | | | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | Qtr 1 | Qtr 2 |
| 1 | Reviews of Certain HIV/AIDS CBO's Expenditures | 9/23/04 | 30% | 2/28/05 | 12/31/10 | | | | | | |
| 2 | Feasibility Study of Consolidating Certain Functions in MDPD & MDCR | 1/20/05 | 85% | 3/21/06 | 3/31/09 | 85% | | | | | |
| 3 | Audit of ASD Internal Controls for Proprietary Revenues | 1/25/07 | 85% | 3/12/07 | 3/31/09 | 85% | | | | | |
| 4 | Feasibility Study of Hosting Events at Park Facilities | 1/20/05 | 85% | 4/10/06 | 3/31/09 | 85% | | | | | |
| 5 | Assessment of HRD/ERD Technology Requirements | 1/20/05 | 85% | 3/23/06 | 3/31/09 | 85% | | | | | |
| 6 | Review of Joint Venture Agreements for County Office Space | 1/20/05 | 15% | 2/26/07 | 9/30/09 | 15% | | | | | |
| 7 | Review of Procurement Processes | 1/20/05 | 70% | 3/23/06 | 3/31/09 | 70% | | | | | |
| 8 | Review of the Expedited Purchasing Program (EPP) Pilot Project | 1/27/05 | 99% | 11/1/05 | 6/30/09 | 99% | | | | | |
| 9 | Review of Long-term Accounts Receivable | 1/24/06 | 5% | 1/12/07 | 9/30/09 | 5% | | | | | |
| 10 | Review Vendor Payment Processes Incl CSBE Prompt Payment | 1/24/06 | 80% | 5/5/06 | 6/30/09 | 80% | | | | | |
| Page1 | | | | | | Rev. 3/6/09 | | | | | |

Audit Project Status

| Item Nr | Task Name | Date Added to or Modified in Work Plan | % Complete | Start | Finish | | | | | | |
|---------|---|--|------------|---------|----------|----------------|-------|-------|-------|-------|-------|
| | | | | | | 2009 | | | | 2010 | |
| | | | | | | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | Qtr 1 | Qtr 2 |
| 11 | Audit of Employee Travel Reimbursements | 1/25/07 | 5% | 2/2/09 | 6/30/09 | ██████████ 5% | | | | | |
| 12 | Review of People's Transportation Plan (PTP) Surtax Revenue | 1/20/05 | 75% | 3/23/06 | 6/30/09 | ██████████ 75% | | | | | |
| 13 | Review of Community Action Agency Operations | 1/25/07 | 0% | 4/1/09 | 9/30/09 | ██████████ 0% | | | | | |
| 14 | Audit of Compliance with Requirements for Properties in the EEL Prgm | 1/25/07 | 10% | 10/1/08 | 9/30/09 | ██████████ 10% | | | | | |
| 15 | Audit of Compliance with Wetlands Mitigation Requirements | 1/25/07 | 0% | 4/1/09 | 12/31/09 | ██████████ 0% | | | | | |
| 16 | Review of the Manager's Exercise of Authority Delegated by Sec. 2-8.1 | 1/20/05 | 5% | 6/16/08 | 12/31/10 | ██████████ | | | | | |
| 17 | Oversight Review of the Performing Arts Center Trust (PACT) | 6/26/07 | 30% | 7/19/07 | 12/31/10 | ██████████ | | | | | |
| 18 | Independent Contractor's Analysis of Inmate Healthcare | 12/19/07 | 85% | 7/18/08 | 3/31/09 | ██████████ 85% | | | | | |
| 19 | General Services Administration Pricing Best Practices Review | 12/19/07 | 10% | 8/25/08 | 9/30/09 | ██████████ 10% | | | | | |
| 20 | Peer Review | 12/19/07 | 15% | 10/2/07 | 4/30/09 | ██████████ 15% | | | | | |
| Page2 | | | | | | Rev. 3/6/09 | | | | | |

Audit Project Status

| Item Nr | Task Name | Date Added to or Modified in Work Plan | % Complete | Start | Finish | | | | | | |
|---------|--|--|------------|---------|----------|----------------|-------|-------|-------|-------|-------|
| | | | | | | 2009 | | | | 2010 | |
| | | | | | | Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4 | Qtr 1 | Qtr 2 |
| 21 | Audit of Implementaion of Light Vehicle Fleet Reductions | 12/19/07 | 85% | 7/11/08 | 3/31/09 | ██████████ 85% | | | | | |
| 22 | Summary of 9/30/07 External Financial Statement Audits | NA | 85% | 9/1/08 | 3/31/09 | ██████████ 85% | | | | | |
| 23 | Inventory Control Audit of ETSD Hardware/Assets | NA | 0% | 4/1/09 | 12/31/09 | ██████████ 0% | | | | | |
| 24 | Auditor Budget Assignments | NA | 0% | 6/1/09 | 9/2/09 | ██████████ 0% | | | | | |

New Projects Recommended for Approval

Audit

- Inventory Control Audit of ETSD Hardware/Assets
 - Provide reasonable assurance that inventory control practices for ETSD hardware effectively protect the County's investment in these assets.

Non-audit service

- Summary Report Regarding External Financial Statement Audits and the Resolution of Audit Findings
 - Monitor the conduct of, and responses to, external financial statement audits, and the resolution of audit findings as authorized by Ordinance No. 03-2.

Recommendations

- Remove EPP Review from the list of separate audits in the FY09-09 Work Plan
 - Consider EPP within OCA's "Review of the Manager's Exercise of Authority Delegated Pursuant to Sec. 2-8.1 of the Code" per Ord. 09-12, adopted March 3, 2009.
- For future OCA Work Plans, end the dedicated OCA reviews of general fund grants for certain CBOs for HIV/AIDS prevention support
 - Originated at the direction of the BCC during consideration of the FY04-05 budget ordinance.
 - Management of these and many other CBO grants are now normalized and consolidated within the Office of Grants Coordination. Monitoring and auditing should be also be normalized and be in the same manner as the County's other CBO grants.
 - In future Work Plans, consider including audits of a sample of all of the County's CBO grants, not just these HIV/AIDS programs.

OCA's planned areas of emphasis for FY 2008-09

- Budgeting—Providing proactive, prospective budgeting information and analysis; establish insightful, continuing dialog with departments and with OSBM;
- Auditing—Complete backlogged projects and triennial peer review; and
- Legislative—Provide more targeted analyses and special project support to best assist the BCC.

Recommendations

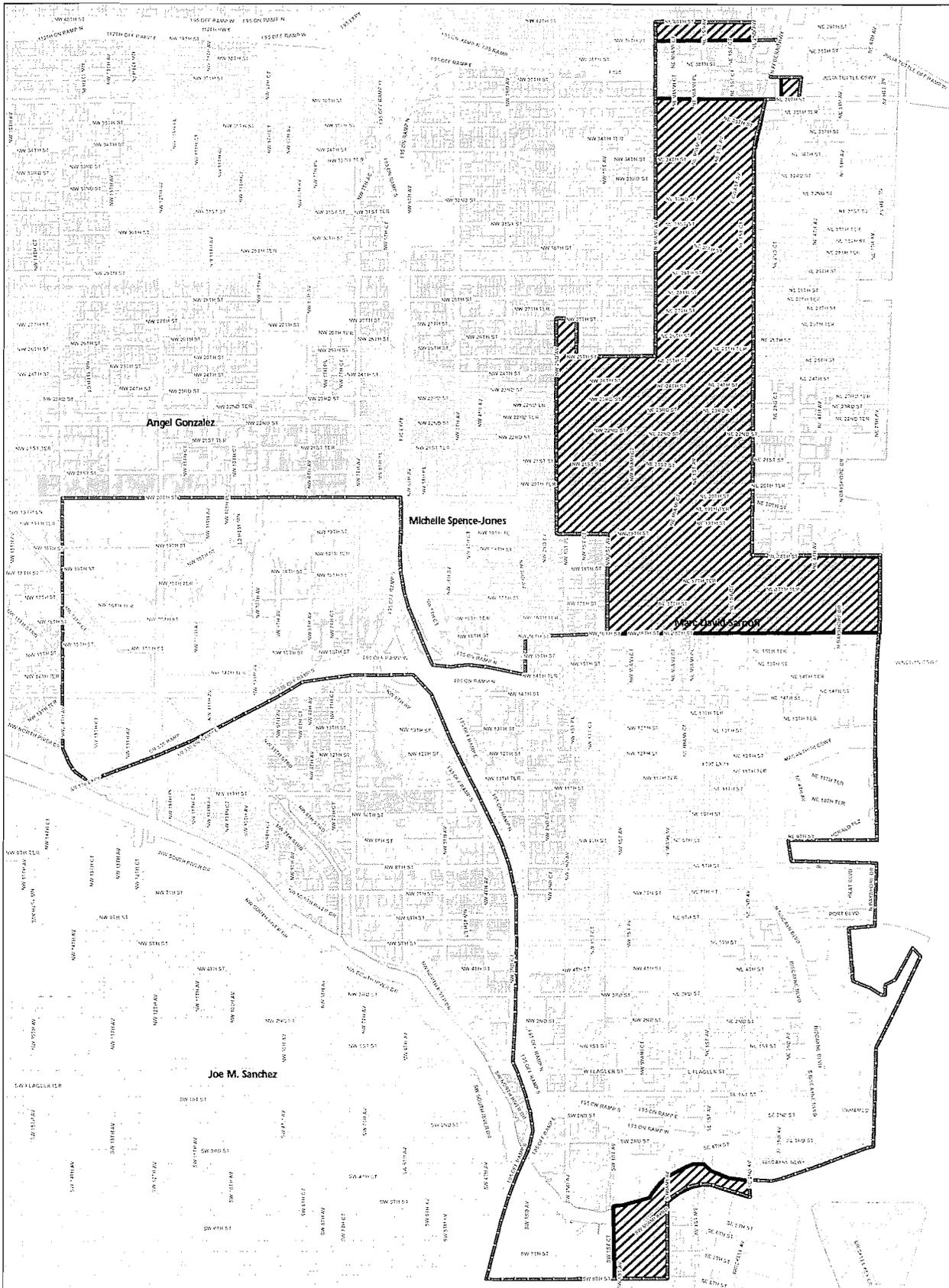
Viewing the BPSC as filling a role equivalent to that of an “audit committee,” OCA plans

- Request to place OCA audit reports and other major OCA reports as Commission Auditor items on BPSC agendas; and
- Provide quarterly project status reports to the BPSC.

OCA #1 Issue

Data/information access

- Departments often indicate they cannot provide information without specific, case-by-case review and authorization from the County Manager's Office.
- Whether intentional or not, this gives the appearance of pre-screening and/or filtering of responses, which causes delays and threatens the validity of OCA's work product.
- Lack of a county government-wide, comprehensive management information system (i.e. an ERP system...not necessarily PeopleSoft) is a significant hindrance to access.
- Request BCC's continued support and insistence to Staff that, as has been codified, OCA personnel are authorized direct access to all County personnel, data and records when performing duties in the BCC approved, OCA Work Plan.
 - For audits, filtering or screening of data and information is always unacceptable.



 URBAN CORE County Boundary
 Excluded from City Boundary



City of Miami

MURAL BOUNDARY



Created by the City of Miami Planning Department
 Date: 5/1/2008
 Source: MDC Mural Ordinance
 D:\requests\urban\continuity\mural\boundary\031008.mxd

0 100 200 400 600 800 Feet

ATTACHMENT “A”

GEOGRAPHIC AREA

Design District:

North side of NW 36th Street and N. Miami Avenue; thence East along the North side of NE 36th Street to 100 ft. East of Federal Highway; thence North to the North side of I-195; thence West along the North side of I-195 to the East side of N. Federal Highway; thence North along the East side of N. Federal Highway to the South side of NE 39th Street; thence West along the South side of 39th Street to the West side of N. Miami Avenue; thence South to the North side of NW 36th Street.

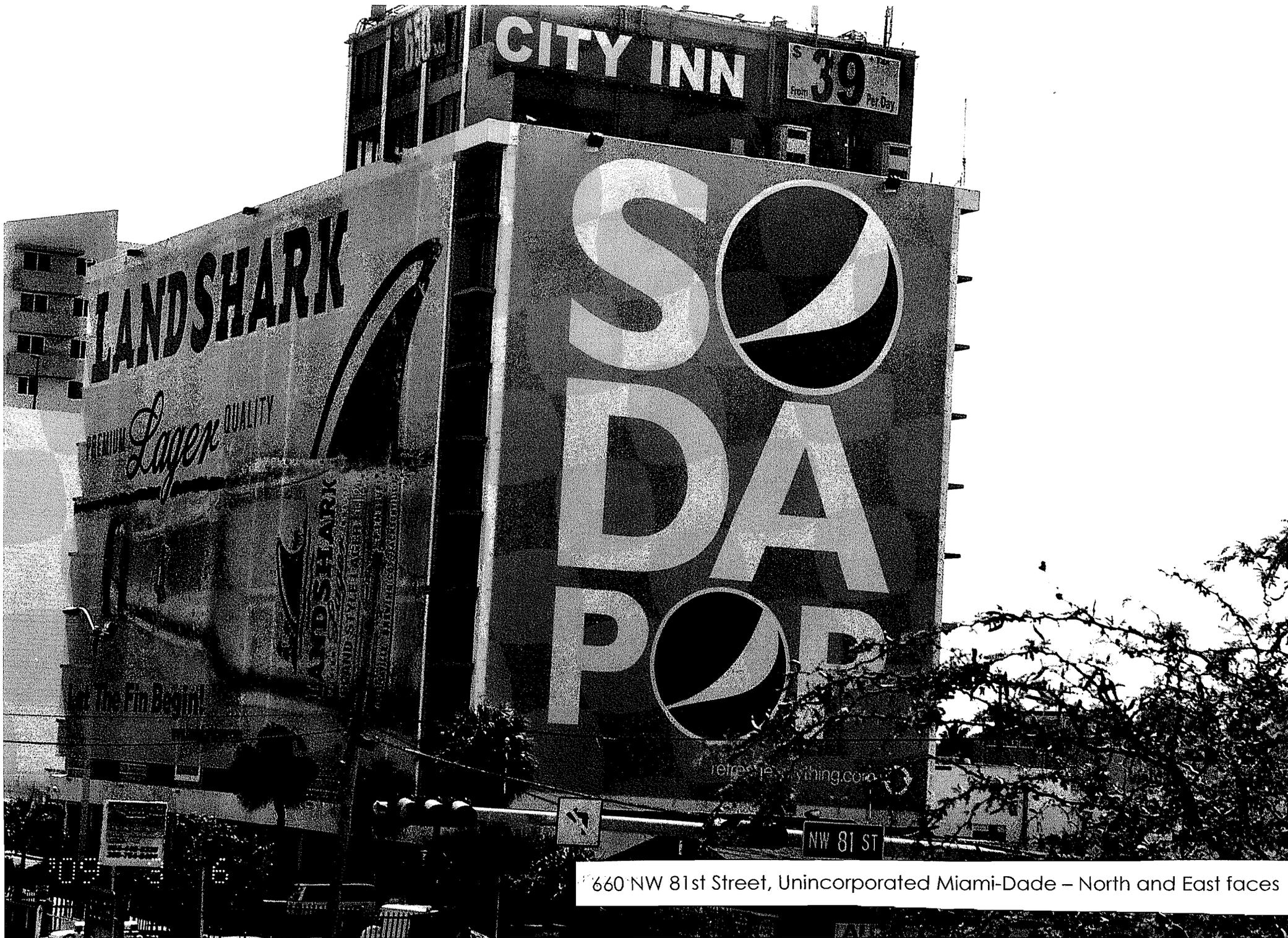
Health District:

Dolphin expressway and East side of I-95; thence North along the East side of I-95 to North side of NW 20th Street; thence West along the North side of NW 20th Street to the West side of NW 14th Avenue; thence South along the West side of NW 14th Avenue to the South side of the Dolphin Expressway; thence East along the South side of the Dolphin Expressway to the East side of I-95;

CBD:

South side of NE 16th Street; thence West along the South side of NE/NW 16th Street to the West side of NW 3rd Avenue; thence South along the West side of NW 3rd Avenue to the North side of the Dolphin Expressway; thence West along the North side of the Dolphin Expressway to the East side of I-95; thence South along the East side of I-95 to the South side of SW 8th Street; thence East along the South side of SW 8th Street to the East side of SW 1st Avenue; thence North along the East side of SW 1st Avenue to the North side of the Miami River; thence East along the North side of the Miami River to Biscayne Bay; thence North along the Biscayne Bay shoreline to the point of the beginning, as shown on the City of Miami Urban Core map shown below.

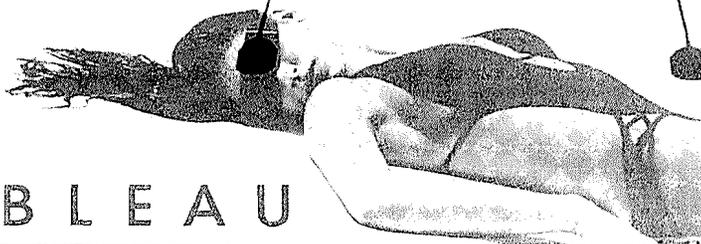
| Company / Sites | Approved | Permit # | Process # | Comm. Dist. |
|----------------------------|--------------|----------|-------------|-------------|
| Fuel | | | | |
| 1 Herald Plaza, E Face | YES-6/23/08 | 08-0101 | 08-0012371 | 2 |
| 100 N Biscayne, N Face | YES-6/23/08 | 08-0104 | 99-5910971 | 2 |
| 901 NW 17th St, E Face | YES-6/23/08 | 08-0102 | 08-0017406 | 1 |
| 1801 NW 9th Ave, E Face | YES-6/23/08 | 08-0103 | 08-00-17404 | 1 |
| Fuel | | | | |
| 1040 Biscayne Blvd, S Face | YES-7/1/08 | 08-0119 | 08-0012210 | 2 |
| 20 NE 11 St, N/W Face | YES-6/23/08 | 08-0099 | 08-0012537 | 2 |
| 130 N Biscayne, E Face | YES-6/23/08 | 08-0100 | 08-001254 | 2 |
| Rush-Amherst | | | | |
| 1360 NW 1Ct, S/W/Face | YES-7/25/08 | 08-0127 | 08-0018775 | 5 |
| 33 SW 2nd Ave, S/W Face | YES-9/2/08 | 08-0153 | | 2 |
| 1360 NW 1Ct, E Face | YES-7/25/08 | 08-0126 | 08-0018774 | 5 |
| 33 SW 2nd Ave, N Face | YES-7/25/08 | 08-0128 | | 2 |
| National Promotion | | | | |
| 75 NW 12 St, N Face | YES-8/20/08 | 08-0146 | | 5 |
| 75 NW 12 St, E Face | YES-8/20/08 | 08-0145 | | 5 |
| City Outdoor | | | | |
| 1400 NW 10 Ave, E Face | | | | 1 |
| 111 SW 3rd St, N/W Face | YES-9/1/08 | 08-0158 | 08-0010121 | 5 |
| 640 SW 2nd Ave, E Face | YES-9/18/08 | 08-0161 | 08-0010120 | 3 |
| 1400 NW 10 Ave, S Face | | | | 1 |
| Van Wagner | | | | |
| 3601 N Federal Hwy, W Face | YES-7/1/08 | 08-0117 | 08-0009741 | 2 |
| 3601 N Federal Hwy, E Face | YES-7/1/08 | 08-0118 | 08-0009743 | 2 |
| 1236 N Miami Ave, S/W Face | YES-7/1/08 | 08-0116 | 08-00010628 | 2 |
| 3704 NE 2nd Ave, S Face | YES-8/12/08 | 08-0138 | 08-0009739 | 5 |
| Carter | | | | |
| 22 E Flagler, N/E Face | | | | 2 |
| 76 E Flagler, N/E Face | | | | 2 |
| Fuel | | | | |
| 19 W Flagler N Face | YES-6/23/08 | 08-0098 | 08-0012358 | 2 |
| 223 E Flagler, N/W Face | YES-6/23/08 | 08-0096 | 08-0012376 | 2 |
| 223 E Flagler, E Face | YES-6/23/08 | 08-0095 | 08-0012374 | 2 |
| 12 SW 2nd Ave, N Face | YES-6/23/08 | 08-0097 | 08-0012362 | 5 |
| Fuel | | | | |
| 1040 Biscayne Blvd, W Face | YES-7/1/08 | 08-0115 | 08-0012055 | 2 |
| 200 SE 1st St, S Face | YES-7/1/08 | 08-0113 | 08-0012214 | 2 |
| 255 E Flagler, E Face | YES-7/1/08 | 08-0114 | 08-0013013 | 2 |
| Trilogic | | | | |
| 230 E Flagler N/E Face | | | | 2 |
| 150 SE 2nd Ave W Face | YES-11/12/08 | 08-0219 | 08-0018521 | 2 |
| 1050 NW 14th St. S Face | YES-12/16/08 | 08-0254 | 08-0018516 | 1 |
| 120 SW 8th St W Face | YES-11/12/08 | 08-0218 | 08-0018519 | 3 |
| 1050 NW 14th St. E Face | | | | 1 |



660 NW 81st Street, Unincorporated Miami-Dade – North and East faces

ASING
NATION
2-4747

UNVEILED
FONTAINEBLEAU



950 41st Street, Miami Beach – West face



MARCH 6
TO
MARCH 15, 2009

miamifilmfestival.com



 Miami Dade
College
A Miami Dade College Cultural Experience

The Miami Herald 
el Nuevo Herald

One Herald Plaza, Miami – South face



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Chantrés
ING. JOSÉ C. RAMÓN

2555 SW Eighth Street, Miami – West face

Mortgage Modifications



FORECLOSURE

By Attorneys / Abogados

DO NOT WAIT ANY LONGER / NO PIERDA MAS TIEMPO

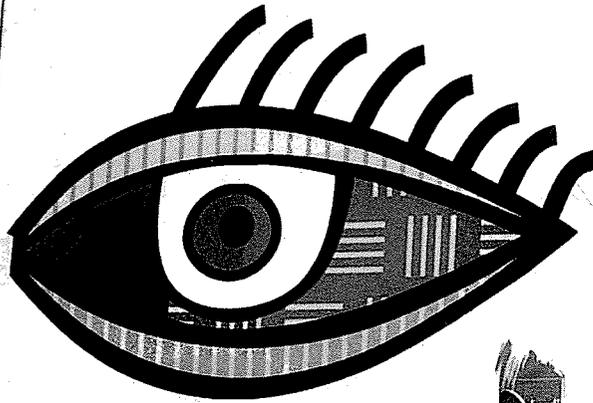
305-448-5252

2263 SW 37th Avenue, Miami - South face

**AD SPACE
FOR RENT**

305

695-1600



**adriana
bijoux**

346 NW 29th Street, Miami - West face

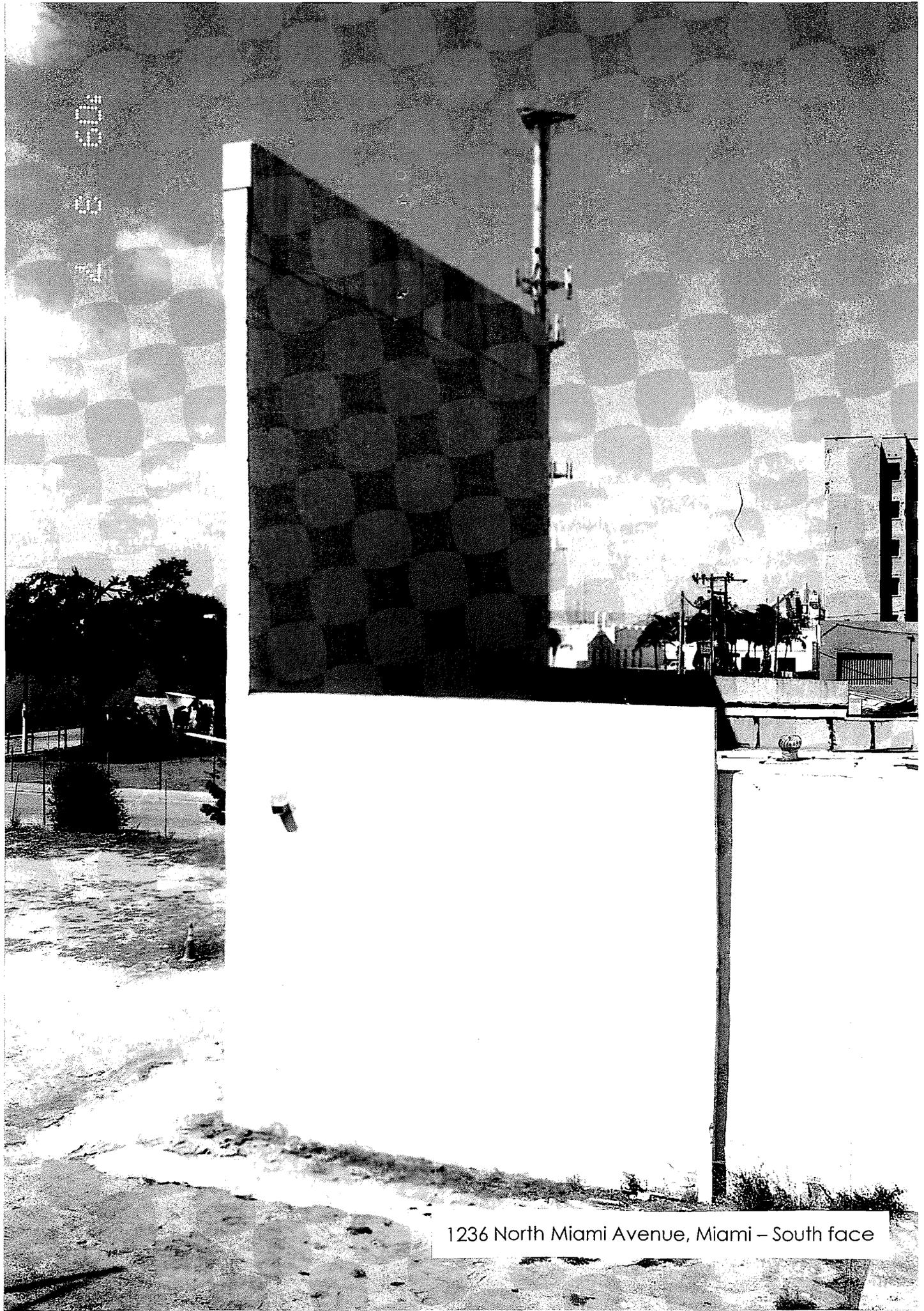
2899

HOPE

refresheverything.com



1236 North Miami Avenue, Miami – West face



1236 North Miami Avenue, Miami – South face



1360 NW First Court, Miami – East and South faces

Date: March 10, 2009
To: Honorable Chairman Dennis C. Moss
Board of County Commissioners
From: Honorable Katy Sorenson, Chairperson
Budget Planning and Sustainability Committee 
Subject: Waiver to the March 17 Board of County Commissioners Meeting

The items below were heard by the Budget, Planning and Sustainability Committee on March 10, 2009 and were forwarded to the Board with a favorable recommendation. I respectfully request that these items be waived onto the next available Board of County Commissioners meeting on March 17.

2X – 090444

RESOLUTION URGING THE FLORIDA LEGISLATURE TO PASS SJR 1302, HJR 833 OR SIMILAR LEGISLATION THAT WOULD PROPOSE A CONSTITUTIONAL AMENDMENT TO ALLOW A PROPERTY TAX CREDIT ON HOMESTEAD PROPERTY FOR MILITARY PERSONNEL DEPLOYED ON ACTIVE DUTY OUTSIDE THE U.S. (Jose "Pepe" Diaz)

- *These items pre-date approval of Ordinance 09-14 which was adopted at the March 3 Board of County Commissioners meeting exempting resolutions urging an entity or person from committee review.*

2Z – 090519

RESOLUTION SUPPORTING THE MIAMI-DADE COUNTY PUBLIC SCHOOLS' STATE LEGISLATIVE PACKAGE; URGING THE FLORIDA LEGISLATURE TO HOLD SCHOOL DISTRICTS HARMLESS FROM THE EFFECTS OF PROPERTY TAX RELIEF AND STATE BUDGET SHORTFALLS BY PROVIDING PER STUDENT FUNDING AT A LEVEL NO LOWER THAN THE FISCAL YEAR 2008-09 LEVEL; FURTHER URGING THE LEGISLATURE TO RESTORE THE LOCAL DISCRETIONARY CAPITAL OUTLAY LEVY TO 2-MILLS AND NOT PASS LEGISLATION THAT REDUCES THE NUMBER OF IN-SERVICE HOURS REQUIRED OF TEACHERS PROVIDING INSTRUCTION TO ENGLISH AS A SECOND LANGUAGE LEARNERS (Joe A. Martinez)

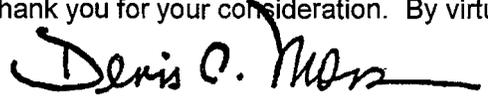
- *These items pre-date approval of Ordinance 09-14 which was adopted at the March 3 Board of County Commissioners meeting exempting resolutions urging an entity or person from committee review.*

2AA – 090514

RESOLUTION URGING PRESIDENT OBAMA'S ADMINISTRATION TO QUICKLY IMPLEMENT PROVISIONS IN THE AMERICAN REINVESTMENT AND RECOVERY ACT THAT WOULD IMPROVE ACCESS TO CAPITAL FOR SMALL BUSINESSES; HELP SMALL BUSINESSES THAT ARE STRUGGLING WITH EXISTING DEBT, AND SPUR INVESTMENT IN SMALL, HIGH-GROWTH FIRMS (Dennis C. Moss)

- *These items pre-date approval of Ordinance 09-14 which was adopted at the March 3 Board of County Commissioners meeting exempting resolutions urging an entity or person from committee review.*

Thank you for your consideration. By virtue of the signature below, this request is approved:



Approved
Honorable Chairman Dennis C. Moss
Board of County Commissioners

c: Robert Cuevas, County Attorney
Alina T. Hudak, Assistant County Manager
Dianne Davis, Agenda Coordinator