



**TRANSIT, INFRASTRUCTURE AND ROADS
COMMITTEE**
April 13, 2009

Prepared by: Alan Eisenberg

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	06/16/09	1B	Roll Call Sheet.
2	06/16/09	1D1	STS RFP Overview.
3	06/16/09	1D1	Changes recommended by the Department of Procurement Management and reflected in draft presented to TIRC Workshop.
4	06/16/09	1D1	Changes requested by Chief Executive Officer which are not reflected in draft reviewed by TIRC.
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**TRANSIT, INFRASTRUCTURE AND ROADS
COMMITTEE**

SRS WORKSHOP

Roll Call Sheet for 6/16/2009

MEMBER	PRESENT	LATE	ABSENT
Commissioner Edmonson	✓		✓
Commissioner Rolle	✓		✓
Commissioner Seijas	✓		
Commissioner Sorenson	✓		
Vice Chairman Gimenez	✓		
Chairwoman Jordan			
Staff:			
Assistant County Manager Ysela Llort			
Assistant County Attorney Bruce Libhaber			

NOTE: Four (4) members constitute a quorum

Harpal Kapoor

MIAMI-DADE TRANSIT

STS RFP OVERVIEW

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JUN 16 2009

Item IRI
Exhibit # 2
Meeting 6/16/09

SPECIAL TRANSPORTATION SERVICES (STS) REQUEST FOR PROPOSALS (RFP) 2010

OVERVIEW

- **Current five-year contract expires March 2010**
- **RFP will ensure continuation of mandated paratransit service**
- **New Contract**
 - 5 Years
 - 2 – 2 year options to renew
 - Consumer Price Index (CPI)

SPECIAL TRANSPORTATION SERVICES (STS)

REQUEST FOR PROPOSALS (RFP) 2010

OVERVIEW CONT'D

- **Selection Criteria**
 - Price – 40% of total points
 - Technical – 60% of total points

- **Changes made after Task Force Meeting**
 - Insurance (Article 16)
 - Performance Incentive
 - Liquidated Damages
 - Pricing (Article 8)

SPECIAL TRANSPORTATION SERVICES (STS) REQUEST FOR PROPOSALS (RFP) 2010

PROCESS

- **RFP Committee**
 - ❖ Formed by MDT and DPM to solicit initial input for drafting of RFP
 - ❖ Chaired by MDT- STS Division Chief
 - ❖ Committee members:
 - Local Coordinating Board (MPO)*
 - Cross Disabilities Transportation Issues Committee, Inc. (CDTIC)*
 - Commission on Disabilities Issues (CODI)*
 - ❖ 4 Meetings held:
 - March 2008*
 - August 2008*
 - (2) September 2008*

SPECIAL TRANSPORTATION SERVICES (STS) REQUEST FOR PROPOSALS (RFP) 2010

PROCESS CONTINUED

- STS Taskforce Committee
 - ❖ Task Force created through BCC Resolution 133-02 in February 2002
 - ❖ Committee members:
 - Chair of Transportation, Infrastructure and Roads Committee*
 - CODI*
 - CDTIC*
 - Service Providers*
- Monitor the progress towards the issuance of the new STS broker RFP
- ADA Mandated Public Hearing
 - ❖ Meeting held in May 2009
 - ❖ Attended by:
 - Riders*
 - Providers*
 - Vendors*
 - General public*

SPECIAL TRANSPORTATION SERVICES (STS)

REQUEST FOR PROPOSALS (RFP) 2010

ENHANCEMENTS TO 2010 CONTRACT

- ❖ **National Crime Information Center-Background Screening of all safety sensitive personnel**
- ❖ **Use Global Positioning System technology to provide real time information and historical data**
 - **Enhanced on-time performance**
 - **Tracks missed trips and clients recorded as “no shows”**
- ❖ **Interface with new fare media system (EASY Card)**
- ❖ **Electronic reporting with Electronic Document Management System**
 - **Audit functions**
 - **Invoice verification**

SPECIAL TRANSPORTATION SERVICES (STS) HIGHLIGHTS OF ITEMS (1C2 – MATRIX)

- ***Negotiated Pick up Time:*** The reservation agent may negotiate a pick-up/vehicle arrival time while the customer is on the phone
- ***Hours and Days of Service:*** Reservation hours will be seven (7) days per week from 8:00a.m. to 5:00 p.m.
- ***Chauffeur Standards:*** Removal of Chauffeurs will be determined by Accident Review Committee
- **Service Area: County-wide**

CHANGES RECOMMENDED BY DPM
AND REFLECTED IN DRAFT PRESENTED TO TIRC Workshop 6/16/09

CLAUSE	CONTENT	Was in the original version present to the Task Force	Changed in TIRC Draft
2.4	General Consulting Services	<p>The selected Proposer shall provide qualified personnel to perform general consulting services relative to supporting the County in meeting its paratransit services obligations. The selected Proposer shall submit a proposal upon the County's detailed request for consulting services.</p> <p>The County may accept the proposal as submitted or negotiate with the selected Proposer before a Work Order is issued. The issued Work Order will include a detailed description of services required or requested by the County; any appropriate supporting documentation such as forms, sample data output, desired report formats, etc.; and the agreed upon or accepted scope, time for completion, and fee for services to be rendered.</p> <p>Upon receipt of written authorization to proceed and Work Order from the County, the selected Proposer shall perform consulting services in accordance with the terms and conditions of the Work Order.</p> <p>The selected Proposer shall report the status of work to the County upon request and submit information representative of the work's progress. The selected Proposer shall submit for County approval, the final work products upon incorporation of any modifications requested by the County during any previous review.</p> <p>The selected Proposer shall be compensated in accordance with the Work Order for the final work products and/or services accepted by the County.</p>	Deleted
2.20.2	Performance Incentives	<p>2.20.2.1 Trip Denials/Missed Trips: The County shall grant a performance incentive to the selected Proposer in the amount of \$500.00 for each month where there are no occurrences of Trip Denials and Missed Trips.</p> <p>2.20.2.2 On-Time Performance: The County shall grant a performance incentive to the selected Proposer in the amount of \$500.00 for each month where the on-time performance exceeds 95% as verified by AVL/GPS data.</p> <p>2.20.2.5 System Safety: A performance incentive shall be granted by the County to the selected Proposer in the amount of \$1,000.00 for each month where the selected Proposer experiences no accidents in the performance of Service.</p> <p>2.20.2.6 Overall Performance: The County shall grant a performance incentive to the selected Proposer in the amount of \$1,000.00 for each month where all of the minimum performance standards are met and confirmed by the County. This incentive will be in lieu of granting individual performance incentives.</p>	Deleted Deleted Deleted Deleted

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Item 101
Exhibit #3
Meeting 6/16/09

CHANGES REQUESTED BY CEO WHICH ARE NOT REFLECTED IN DRAFT REVIEWED BY TIRC
TIRC Workshop 6/16/09

CLAUSE/ ARTICLE	Content	In TIRC RFP Draft	Staff Recommended Change
2.10 pg 10	Service Area	<p>The Service Area for trips provided under the resultant contract shall be ¾ of a mile on either side of the Miami-Dade transit fixed route service available to the general riding public. To include South to Mile Marker 50 in Monroe County.</p> <p>The County may change the Service Area at any time upon thirty day (30-day) written notice to the selected Proposer. The County reserves the right to implement fares, which the selected Proposer shall adhere to. The length of each trip would fall into a pre-determined fare level based on the mileage of the trip further stipulated by the County.</p>	<p>The Service Area for trips provided under the resultant contract shall be throughout the County, South to Monroe County Mile Marker 50, and within ¾ of a mile on each side of the MDT fixed route service in Broward County.</p> <p>The County may change the Service Area at any time upon thirty day (30-day) written notice to the selected Proposer. The County reserves the right to implement fares, which the selected Proposer shall adhere to. The length of each trip would fall into a pre-determined fare level based on the mileage of the trip further stipulated by the County.</p>
CLAUSE/ ARTICLE	Content	In TIRC RFP Draft	Staff Recommended Change
ARTICLE 8 pg 48	PRICING	<p>Prices shall remain firm for the initial twelve (12) month period from the effective dated of the Contract. For each subsequent twelve-month periods thereafter, including any exercised optional or extended term, the County will adjustment the Contractor's price: 1) based on changes upward or downward in the latest Consumer Price Index (CPI), All Urban Consumers, All Items, Not Seasonally Adjusted, Miami-Fort Lauderdale, FL Area; or 2) by a 3% upward adjustment, whichever is less. This adjustment will be in lieu of any other price adjustment, such as an adjustment for changes in the living wage rate or fuel escalation.</p> <div style="text-align: center; margin-top: 20px;">  <p>JUN 16 2009</p> <p>Exhibit <u>101 #4</u></p> <p>Meeting <u>6/16/09</u></p> </div>	<p>Prices shall remain firm for the initial twelve (12) months from the effective dated of the Contract. Prior to the end of the initial twelve-month period and for each subsequent twelve-month periods thereafter, including any exercised optional or extended term, the County may consider an adjustment to the Contractor's price based on 1) changes upward or downward in the latest pricing index: Consumer Price Index (CPI), All Urban Consumers, All Items, Not Seasonally Adjusted, Miami-Fort Lauderdale, FL Area; or 2) a 3% upward adjustment, whichever is less. This adjustment will be in lieu of any other price adjustment, such as an adjustment for changes in the living wage rate or fuel escalation.</p> <p>It is the Contractor's responsibility to request an upward pricing adjustment under this provision. For the adjustment to commence on the first day of any subsequent twelve-month period, the Contractor's request for the adjustment shall be submitted ninety (90) days prior to expiration of the existing twelve-month period. The Contractor's adjustment request shall not be in excess of the change of the referenced pricing index or 3%, whichever is less. If no adjustment request is received from the Contractor as stipulated, the Contractor waives consideration by the County of an upward pricing adjustment for the subsequent period.</p> <p>The County reserves the right to reject any price adjustment request submitted by the Contractor. The Contractor shall submit no more than one price adjustment request within a twelve-month period.</p>