



REGULAR MEETING
Board of County Commissioners
September 1, 2009

Prepared by: Alan Eisenberg

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	09/01/2009		Order of the Day
2	09/01/2009		Pull List
3	09/01/2009		County Manager's Memorandum re: Changes to the Agenda
4	09/01/2009		Memo: Commissioner Edmonson re: absence from today's BCC meeting
5	09/01/2009	11A1	Memo: Office of the Commission Auditor Peer Review and Action Plan for Peer Review Recommendations
6	09/01/2009	11B1	District No. 1 Community Based Organization Allocations
7	09/01/2009	11B2	District No. 2 Community Based Organization Allocations
8	09/01/2009	11B3	District No. 4 Community Based Organization Allocations
9	09/01/2009	11B4	District No. 12 Community Based Organization Allocations
10	09/01/2009	15C3	District No. 2 Appointment of Tiesha N. Taylor to the Commission for Women
11	09/01/2009	15C4	District No. 6 Appointment of Rafael Perez to the Citizens Transportation Advisory Board
12	09/01/2009	15C5	District No. 4 Appointment of Walter Lebowitz to the Community Council 7, Sub. Area 72A
13	09/01/2009	Non-Agenda No. 2	Memo: 2010 Census from Commissioner Seijas
14	09/01/2009		Speaker's Cards
15			
16			
18			
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Miami-Dade Board of County Commissioners
ORDER OF THE DAY
Tuesday, September 1, 2009

9:30 am	Call to Order Roll Call Moment of Silence Pledge of Allegiance
*11:00 am	Dade County Police Benevolent Dedication Ceremony & Press Conference (SPCC-Lobby)
12:30 pm	Lunch
*2:00 pm	Presentation by Ron Book: Julia Tuttle Bridge Update on the Sex Offender Issue
6:30pm	Adjournment

RECEIVED
By the Clerk for the record.

SEP 01 2009

Item _____
Exhibit _____
Meeting _____

**Time Certain*



MIAMI-DADE BOARD OF COUNTY COMMISSIONERS

Tuesday, September 1, 2009

PULL LIST

Item No.	Description
4B	ORDINANCE AMENDING SECTION 2-1795 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA RELATED TO PROCEDURES TO BE FOLLOWED IN THE PREPARATION AND ADOPTION OF THE COUNTY'S ANNUAL BUDGET; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE <i>Commissioners</i> Jordan
5E	RESOLUTION AUTHORIZING THE SALE OF NINE (9) SINGLE FAMILY HOMES AS AFFORDABLE HOUSING UNITS; AUTHORIZING THE MAYOR OR THE MAYOR'S DESIGNEE TO SET A PRICE BASED ON A BONA-FIDE APPRAISAL WITH A MAXIMUM PURCHASE PRICE OF \$205,000 AND MAKE SUCH UNITS AVAILABLE TO THE LIST OF PRE-QUALIFIED HOME BUYERS MAINTAINED BY THE OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT (OCED); AUTHORIZING THE MAYOR OR THE MAYOR'S DESIGNEE TO EXECUTE ANY NECESSARY AGREEMENTS AFTER APPROVAL BY THE OFFICE OF THE COUNTY ATTORNEY; AND REVISING THE INVENTORY LIST OF AFFORDABLE HOUSING SITES TO INCLUDE SUCH NINE SINGLE FAMILY HOMES(Office of Community and Economic Development) <i>Commissioners</i> Sosa, Edmonson
7C	ORDINANCE AMENDING ARTICLE XLVIII OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, RELATING TO METRO-MIAMI ACTION PLAN TRUST, PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE <i>Commissioners</i> Martinez
7E	ORDINANCE RELATED TO THE COURTS; AMENDING SECTIONS 11-12, 11-13 AND 11-14 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; INCREASING THE SURCHARGE ON CIVIL AND CRIMINAL TRAFFIC INFRACTIONS AND VIOLATIONS TO FUND COURT FACILITIES AND DEBT SERVICE THEREON; PROVIDING AN EXCEPTION FOR INDIGENTS RELATED TO THE COLLECTION OF COURT SURCHARGES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE <i>Commissioners</i> Martinez
7F	ORDINANCE RELATING TO ZONING; MODIFYING VOTE REQUIREMENTS TO DELETE OR MODIFY DECLARATIONS OF RESTRICTIVE COVENANTS SUBMITTED IN CONNECTION WITH ZONING APPLICATIONS; CREATING SECTION 33-313.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA ("CODE"); PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE [SEE ORIGINAL ITEM UNDER FILE NO. 091887] <i>Commissioners</i> Martinez
7G	ORDINANCE RELATING TO THE RULES OF PROCEDURE OF THE BOARD OF COUNTY COMMISSIONERS; AMENDING SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; SETTING FORTH CONSEQUENCES OF A TIE VOTE ON AN ITEM CONSIDERED AT COMMITTEE AND COUNTY COMMISSION MEETINGS; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE <i>Commissioners</i> Jordan
7J	ORDINANCE PERTAINING TO COUNTY DEPARTMENTS AND BUSINESSES; CREATING SECTION 2-2.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA REQUIRING THE USE OF THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) BY COUNTY DEPARTMENTS TO CLASSIFY BUSINESSES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE <i>Commissioners</i> Jordan
7J SUPPLEMENT	SUPPLEMENT TO FISCAL IMPACT STATEMENT REQUIRING THE USE OF THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) BY COUNTY DEPARTMENTS TO CLASSIFY BUSINESSES <i>Commissioners</i>

By the Clerk for the record

SEP 01 2009

MANAGER'S MUST PASS Item _____
 Esh _____
 Meeting _____



MIAMI-DADE BOARD OF COUNTY COMMISSIONERS
Tuesday, September 1, 2009
PULL LIST

Item No.	Description
8F1A	RESOLUTION APPROVING THE FORM AND TERMS AND AUTHORIZING THE EXECUTION BY THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE OF THE LICENSE AGREEMENT BY AND AMONG MIAMI-DADE COUNTY, FLORIDA EAST COAST RAILWAY, L.L.C. AND BASKETBALL PROPERTIES, LTD. RELATED TO THE INSTALLATION AND MAINTENANCE OF A PEDESTRIAN WALKWAY ADJACENT TO THE AMERICAN AIRLINES ARENA; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXERCISE ANY AND ALL RIGHTS CONFERRED THEREIN(General Services Administration Department) Commissioners <i>Martinez</i>
11A1	RESOLUTION ESTABLISHING A POLICY REQUIRING THAT THE COUNTY'S INTERNAL AUDITOR PERIODICALLY HAVE AN EXTERNAL PEER REVIEW OR QUALITY REVIEW ASSESSMENT [SEE ORIGINAL ITEM UNDER FILE NO. 091953] Commissioners <i>Seijas, Jordan</i>
11A2	RESOLUTION URGING THE FLORIDA LEGISLATURE TO ALLOW PROCEEDS FROM THE EXISTING \$5 SURCHARGE ON CIVIL PENALTIES FOR VIOLATING ANIMAL CONTROL AND CRUELTY ORDINANCES TO BE USED FOR ANIMAL SHELTER OPERATING EXPENSES Commissioners <i>Rolle, Seijas</i>
11A5	RESOLUTION URGING CONGRESS TO INCREASE FEDERAL REIMBURSEMENTS TO JACKSON HEALTH SYSTEM FOR ITS EXISTING RESIDENCY PROGRAM Commissioners <i>Rolle (co-sponsor)</i>
11A6	RESOLUTION URGING CONGRESS AND THE FLORIDA LEGISLATURE TO PASS LEGISLATION PROHIBITING THE USE OF CREDIT SCORES FOR AUTOMOBILE INSURANCE UNDERWRITING Commissioners <i>Rolle (co-sponsor)</i>
11A7	RESOLUTION URGING CONGRESS AND THE U.S. DEPARTMENT OF DEFENSE TO LOCATE THE U.S. AFRICA COMMAND (AFRICOM) AT HOMESTEAD AIR RESERVE BASE OR SOME OTHER SUITABLE SITE IN MIAMI-DADE COUNTY Commissioners <i>Diaz (co-sponsor), Seijas</i>
11A8	RESOLUTION AMENDING RESOLUTION NO. R-541-09 TO ELIMINATE THE PREVIOUSLY-ESTABLISHED CAP ON THE MAXIMUM AMOUNT OF FUNDING THAT ANY ONE COMMUNITY-BASED ORGANIZATION MAY REQUEST IN RESPONSE TO THE 2009-2010 HUMAN AND SOCIAL SERVICES COMMUNITY-BASED ORGANIZATIONS FUNDING REQUEST FOR PROPOSAL ("RFP"); AND REINFORCING THAT REGARDLESS OF THE REQUEST, NO SINGLE COMMUNITY-BASED ORGANIZATION WILL RECEIVE MORE THAN ONE MILLION DOLLARS IN FUNDING THROUGH THIS RFP PROCESS Commissioners <i>Sorenson, Gimenez</i>
11A9	RESOLUTION WAIVING RESIDENCY REQUIREMENT OF SECTION 2-11.38, CODE OF MIAMI-DADE COUNTY TO APPOINT KAREN HOLLIS TO SMALL BUSINESS ENTERPRISE ADVISORY BOARD Commissioners <i>Martinez, Seijas</i>
11A10	RESOLUTION OPPOSING THE PLANNED ROUTE FOR FPL TRANSMISSION LINES ALONG U.S. 1; URGING FPL TO IDENTIFY ALTERNATE ROUTES OR CONSTRUCT TRANSMISSION LINES UNDERGROUND TO MINIMIZE THE ADVERSE IMPACTS ON COMMUNITIES ALONG U.S. 1 Commissioners <i>Sosa, Jordan</i>



MIAMI-DADE BOARD OF COUNTY COMMISSIONERS
Tuesday, September 1, 2009
PULL LIST

Item No.	Description
11A13	RESOLUTION URGING THE FLORIDA OFFICE OF INSURANCE REGULATION TO CONTINUE TO REJECT ANY REQUEST FROM PROPERTY INSURANCE COMPANIES TO ELIMINATE DISCOUNTS FOR HURRICANE SHUTTERS AND OTHER HURRICANE MITIGATION EFFORTS BY HOMEOWNERS; URGING GOVERNOR CHARLIE CRIST, FLORIDA'S CABINET AND THE FLORIDA LEGISLATURE TO CONTINUE TO KEEP MEANINGFUL DISCOUNTS IN PLACE FOR HURRICANE MITIGATION EFFORTS Commissioners <i>Gimenez (co-sponsor), Diaz</i>
11A16	RESOLUTION APPROVING THE ALLOCATION OF FY 2008-2009 DISTRICT DISCRETIONARY RESERVE FUNDS OF DISTRICT 3 AND DISTRICT 3 OFFICE BUDGET FUNDS Commissioners <i>Sorenson</i>
12A2	RESOLUTION AUTHORIZING SETTLEMENT WITH ECONOMY PARTY AND TENT RENTAL, INC. IN THE AMOUNT OF \$37,500 TO SETTLE A PRE-SUIT BREACH OF CONTRACT CLAIM IN REGARDS TO A TENT RENTAL CONTRACT; AND AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXERCISE ANY AND ALL OTHER RIGHTS CONFERRED THEREIN(County Manager, County Attorney) Commissioners <i>Sosa, Gimenez, Rolle, Jordan</i>

Memorandum



Date: September 1, 2009
To: Honorable Chairman Dennis C. Moss and
Members, Board of County Commissioners
From: George M. Burgess
County Manager 
Subject: Changes for the September 1, 2009 BCC Meeting

Additions

2B1

Mayor

092473 APPROVAL OF DEPARTMENTAL AGENDA ITEMS

7J SUPPLEMENT

092470 SUPPLEMENT TO FISCAL IMPACT STATEMENT REQUIRING THE USE
OF THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM
(NAICS) BY COUNTY DEPARTMENTS TO CLASSIFY BUSINESSES

8K1A SUPPLEMENT

092472 SUPPLEMENTAL INFORMATION RE: THE FY 2009 DOCUMENTARY
SURTAX MID YEAR RFA CYCLE

14A1

Dennis C. Moss

092246 RESOLUTION EXPRESSING SUPPORT FOR THE DEVELOPMENT OF A
HIGH-SPEED INTERCITY PASSENGER RAIL SYSTEM IN FLORIDA

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Deferrals

11A4

Joe A. Martinez,

Jose "Pepe" Diaz, Sally A. Heyman, Dorrin D. Rolle

- 091612** RESOLUTION URGING FLORIDA LEGISLATURE AND THE FLORIDA PUBLIC SERVICE COMMISSION TO ENACT LEGISLATION OR RULES REQUIRING ELECTRIC UTILITIES TO REACTIVATE A CUSTOMER'S ELECTRIC SERVICE DISCONNECTED FOR NON-PAYMENT WITHIN TWELVE HOURS OF CUSTOMER PAYING THE OUTSTANDING BALANCE OR OTHERWISE RESOLVING THE REASON FOR THE SERVICE BEING DISCONNECTED

Note: *The sponsor is requesting deferral of this item to the October 6, 2009 BCC meeting.*

Scrivener's Errors

7J

Natacha Seijas

- 091734** ORDINANCE PERTAINING TO COUNTY DEPARTMENTS AND BUSINESSES; CREATING SECTION 2-2.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA REQUIRING THE USE OF THE NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) BY COUNTY DEPARTMENTS TO CLASSIFY BUSINESSES; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

Note: *On handwritten page 2, second paragraph, fifth sentence, strike the words Building Department permits and replace with contractor licenses. In the seventh sentence, strike Building Department and replace with the Building Code Compliance Office.*

Note: UPON THE ADOPTION OF ANY SUBSTITUTE OR ALTERNATE AGENDA ITEM, THE ACCOMPANYING SUBSTITUTES AND/OR ALTERNATES SHALL BE DEEMED WITHDRAWN.



MEMORANDUM
BOARD OF COUNTY COMMISSIONERS
COMMISSIONER AUDREY M. EDMONSON
DISTRICT 3

Date: September 1, 2009
To: The Hon. Dennis C. Moss, Chairman
and Members of the Board of County Commissioners
From: Audrey M. Edmonson
Commissioner, District 3 *Audrey M. Edmonson*
Subject: Absence

Please excuse my absence from this afternoon's Regular Meeting of the Board of County Commissioners.

c: Diane Collins, Acting Division Chief
Clerk of the Board
Robert A. Cuevas, Jr.
County Attorney

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Item _____
Exhibit _____
Motion _____



BPS
Agenda Item No. 1(F)1

**BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR**

MEMORANDUM

TO: Honorable Chairman Dennis C. Moss, and
Members, Board of County Commissioners

FROM: Charles Anderson
Commission Auditor

DATE: June 9, 2009

SUBJECT: Office of the Commission Auditor Peer Review

We are pleased to report that, during the week of May 18, 2009, a peer review team from the Association of Local Government Auditors (ALGA) found the Office of the Commission Auditor (OCA) to be in full compliance with Government Auditing Standards, which are established by the Comptroller General of the United States.

The enclosed report, "External Quality Control Review of the Office of the Commission Auditor, Miami-Dade Board of County Commissioners," includes three components.

- The opinion letter. It expresses "reasonable assurance of compliance with Government Auditing Standards." This is ALGA's standard "full compliance" letter, verbatim.
- The companion letter (a.k.a. management letter). This letter compliments OCA in several areas and offers suggestions to further enhance OCA's audits and attestation engagements.
 - Among noteworthy comments, the letter specifically mentioned that "OCA is committed to developing a top auditing organization and is very receptive to improving its processes to ensure compliance with Government Auditing Standards."
- OCA's response letter. In it, we indicate that we concur with and will implement the peer review's recommendations.

In accordance with generally accepted government auditing standards (GAGAS), as a result of completion of the peer review, OCA is eligible to use an unmodified GAGAS compliance statement in its audit and attestation engagement reports. Continued compliance with GAGAS will require that OCA's next peer review occur in approximately three (3) years by the Clerk of the Board.

We thank the Board for their continued support.

/

SEP 01 2009
 Item: 11A1
 Meeting: _____



External Quality Control Review

**of the
Office of the Commission Auditor
Miami-Dade Board of County Commissioners**

**Conducted in accordance with guidelines of the
Association of Local Government
Auditors
for the period
October 1, 2006 through September 30, 2008**



Association of Local Government Auditors

May 22, 2009

Mr. Charles Anderson, CPA
Commission Auditor
Miami-Dade Board of County Commissioners
111 N.W. First Street, Suite 1030
Miami, Florida 33128-1963

Dear Mr. Anderson,

We have completed a peer review of the Office of the Commission Auditor, Miami-Dade County Board of County Commissioners, for the period October 1, 2006 to September 30, 2008. In conducting our review, we followed standards and guidelines in the Peer Review Guide published by the Association of Local Government Auditors.

We reviewed your organization's internal quality control system and conducted tests in order to determine whether your internal quality control system operated to provide reasonable assurance of compliance with Government Auditing Standards issued by the Comptroller General of the United States. Due to variances in individual performance and judgment, compliance does not imply adherence to standards in every case, but does imply adherence in most situations.

Based on the results of our review, it is our opinion that the Office of the Commission Auditor's internal quality control system was suitably designed and operating effectively to provide reasonable assurance of compliance with Government Auditing Standards for audits and attestation engagements during the period October 1, 2006 to September 30, 2008.

We have prepared a separate letter offering additional suggestions to further strengthen your internal quality control system.

Mike Edmonds, CIA
Team Leader

Brent Godshalk, CPA, CFE
City of Gainesville, Florida

Dan Soker, CPA, CFE
South Florida Water
Management District



Association of Local Government Auditors

May 22, 2009

Mr. Charles Anderson, CPA
Commission Auditor
Miami-Dade Board of County Commissioners
111 N.W. First Street, Suite 1030
Miami, Florida 33128-1963

Dear Mr. Anderson,

We have completed a peer review of the Office of the Commission Auditor (OCA), Miami-Dade County, for the period October 1, 2006 through September 30, 2008 and issued our report dated May 22, 2009. We are issuing this companion letter to offer certain observations and suggestions stemming from our peer review.

We would like to mention some of the areas in which we believe your office excels:

- OCA is committed to developing a top auditing organization and is very receptive to improving its processes to ensure compliance with Government Auditing Standards.
- OCA's policies and procedures are well-written and fully address compliance with Government Auditing Standards.
- Staff is well-qualified and most have advanced degrees and/or professional certifications.
- Reports are concise and well-written.

We offer the following observations and suggestions to enhance your organization's adherence to Government Auditing Standards.

Observation #1: Section 3.46 of Government Auditing Standards states "Auditors performing work under Government Auditing Standards should maintain their professional competence through continuing professional education (CPE)." Government Auditing Standards require that auditors obtain, at least 80 hours of CPE every two years and at least 20 hours of CPE each year within the two year period. Furthermore, auditors must obtain at least 24 hours of CPE that directly relates to the government auditing environment. Government Auditing Standards Guidance on Continuing Professional Education states that the audit organization is responsible for maintaining documentation of CPE hours completed by each auditor subject to the CPE requirements. Although OCA staff satisfied the CPE requirements, our review noted that appropriate documentation for CPE courses attended was not always available.

Recommendation #1: We suggest that OCA develop and implement a written procedure to ensure that appropriate documentation for CPE courses taken is properly maintained.

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Observation #2: Section 8.30 of Government Auditing Standards states that when auditors comply with applicable requirements, they should use specified language in the audit report to indicate they performed the audit in accordance with Government Auditing Standards. We noted inconsistent application of this standard in several of the audit files we reviewed.

Recommendation #2: We suggest that OCA management include prescribed language in each audit report performed in accordance with Government Auditing Standards.

Observation #3: Section 7.80c of Government Auditing Standards states that auditors should document evidence of supervisory review, before the audit is issued, of the work performed that supports findings, conclusions and recommendations contained in the audit report. Some of the audit files we reviewed did not adequately document supervisory review processes until after the audit report was issued.

Recommendation #3: We suggest that OCA management improve the process of documenting supervisory review occurring during the audit phases and at completion of the draft report phase. Staff may want to consider establishing a workpaper requirement to document significant discussions between supervisory and audit staff.

Observation #4: Section 3.54 of Government Auditing Standards states "Audit organizations should summarize the results of its monitoring procedures at least annually, with identification of any systematic issues needing improvement, along with recommendations for corrective action. Our review noted that OCA has not established a procedure for summarizing its monitoring procedures at least annually.

Recommendation #4: We suggest that OCA develop a written procedure for summarizing the results of its monitoring procedures at least annually, to identify any systematic issues needing improvement, along with recommendations for corrective action.

Observation #5: Section A8.02 of Government Auditing Standards provides supplemental guidance to assist auditors in developing and writing audit reports. The guidance indicates that timely issuance of audit reports is an important goal for auditors and that the evidence provided in the report is more helpful if it is current. We noted instances where significant time lapses occurred between completion of fieldwork and issuance of the draft audit report.

Recommendation #5: We suggest that OCA management reference report timeliness in their policies and procedures manual and consider documenting the causes of significant delays in the audit workpapers.

Sincerely,



Mike Edmonds, CIA
Team Leader



Brent Godshalk, CPA, CFE
City of Gainesville, Florida



Dan Sooker, CPA, CFE
South Florida Water
Management District



OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS

May 21, 2009

Hon. Dennis C. Moss
Chairman
District 9

Hon. Jose "Pepe" Diaz
Vice Chairman
District 12

Hon. Barbara J. Jordan
District 1

Hon. Dorrin D. Rolfe
District 2

Hon. Audrey M. Edmonson
District 3

Hon. Sally A. Heyman
District 4

Hon. Bruno A. Barreiro
District 5

Hon. Rebeca Sosa
District 6

Hon. Carlos A. Gimenez
District 7

Hon. Katy Sorenson
District 8

Hon. Sen. Javier D. Souto
District 10

Hon. Joe A. Martinez
District 11

Hon. Natacha Seijas
District 13

Charles Anderson, CPA
Commission Auditor

Mr. Mike Edmonds, CIA
Mr. Brent Godshalk, CPA, CFE
Mr. Dan Sooker, CPA, CFE

RE: PEER REVIEW AND MANAGEMENT LETTER RESPONSE

Thank you for participating in the Association of Local Government Auditors (ALGA) Peer Review of the Miami-Dade County Office of the Commission Auditor. We greatly appreciate your time and the expertise that you brought to this endeavor.

We are pleased that your review found the Office of the Commission Auditor to be in full compliance with *Government Auditing Standards* (GAS). As the first peer review that this audit organization has undergone, your input throughout the review has proven to be an invaluable, quality enhancing asset for our staff. The extensive preparations involved and the ALGA Peer Review Guide's emphasis on standards were particularly valuable in our recently completed update to our Policies and Procedures Manual. Your recognition of our commitments to building a high quality audit organization and to our development of GAS-compliant policies and procedures is appreciated.

We concur with and will implement your recommendations in the management letter. Your examples on ways to enhance our documentation of compliance with standards and on how to incorporate some of the newer GAS standards into our procedures will be particularly helpful.

Our entire staff found the peer review to be a valuable and constructive process. We greatly appreciate the professionalism that you displayed and the insights that you shared with us from your experiences.

Thank you again for participating in our peer review.

Charles Anderson, CPA
Commission Auditor

Action Plan for Peer Review Recommendations
6/11/09 Update

Observation #1: Section 3.46 of Government Auditing Standards states "Auditors performing work under Government Auditing Standards should maintain their professional competence through continuing professional education (CPE)." Government Auditing Standards require that auditors obtain, at least 80 hours of CPE every two years and at least 20 hours of CPE each year within the two year period. Furthermore, auditors must obtain at least 24 hours of CPE that directly relates to the government auditing environment. Government Auditing Standards Guidance on Continuing Professional Education states that the audit organization is responsible for maintaining documentation of CPE hours completed by each auditor subject to the CPE requirements. Although OCA staff satisfied the CPE requirements, our review noted that appropriate documentation for CPE courses attended was not always available.

Recommendation #1: We suggest that OCA develop and implement a written procedure to ensure that appropriate documentation for CPE courses taken is properly maintained.

Comment: Please note that we are 100% in compliance with CPE attainment and that is not in question. The recommendation concerns ensuring that no reviewer could question the validity of the training. The recommendations exceed the reporting requirements of the IIA. The recommended action had two elements:

- 1) Include every CPE certificates or other documentation of CPE completion in our training files. (We presently list CPE courses attended in each person's personnel file and include copies of certificates for major courses/certifications.)*
- 2) Redesign our CPE tracking form to include additional information that makes it easier to confirm whether each category of CPE required by GAS has been satisfied. (There is no requirement in GAS for this form, but it is easy to comply with.)*

Action plan:

1) Each auditor has been instructed to supply documentation for all CPEs to Donna for inclusion in OCA personnel files. We will prepare our own documentation for in-house CPE training. For external courses that do not provide certificates, each person will need to provide a course outline or other proof of what the training covered.

Action taken: In progress. Documentation is being collected.

2) The City of San Jose, CA has provided a copy of their tracking form, which the peer review team leader cited as an excellent example. We will implement a new CPE Tracking Form based on the San Jose design.

Action taken: Completed. New CPE Tracking Form has been implemented.

3) An audit supervisor/manager will review each auditor's CPE completion with Donna approximately semiannually, document the review in the OCA personnel file, and instruct the auditor, as appropriate, to plan for attainment of required CPE.

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Action Plan for Peer Review Recommendations
6/11/09 Update

Action taken: *Completed. Incorporated supervisory review requirement into the new CPE Tracking Form.*

Observation #2: Section 8.30 of Government Auditing Standards states that when auditors comply with applicable requirements, they should use specified language in the audit report to indicate they performed the audit in accordance with Government Auditing Standards. We noted inconsistent application of this standard in several of the audit files we reviewed.

Recommendation #2: We suggest that OCA management include prescribed language in each audit report performed in accordance with Government Auditing Standards.

Comment: The new GAS compliance language had already been included in Sec. 2.2.2 and 2.2.4 of our 4/30/09 P&P revision. Because of completion of our peer review, OCA is now eligible to use an unmodified GAS compliance statement if otherwise appropriate.

Action plan:

1) Commencing 4/30/09, the new language will be used in applicable audit reports that are prepared under GAS. Retroactive changes to prior audit reports appear inappropriate because presence of the statement does not impinge report findings, conclusions or recommendations.

Action taken: Completed. The new language is incorporated in applicable reports being prepared at this time and will be in applicable future audit reports.

Observation #3: Section 7.80c of Government Auditing Standards states that auditors should document evidence of supervisory review, before the audit is issued, of the work performed that supports findings, conclusions and recommendations contained in the audit report. Some of the audit files we reviewed did not adequately document supervisory review processes until after the audit report was issued.

Recommendation #3: We suggest that OCA management improve the process of documenting supervisory review occurring during the audit phases and at completion of the draft report phase. Staff may want to consider establishing a workpaper requirement to document significant discussions between supervisory and audit staff.

Comment: This comment was about enhancing documentation of supervisor-auditor interactions during and at completion of the audit; it does not infer lack of supervision, just enhancing how and when we document it. Past practice had been to allow workpaper sign-offs at later stages and supervisor-auditor discussions during the audit were not documented as would discussions with audited organization. We had already implemented a Permanent File Quality Control System (QCS) Checklist into our audit files and incorporated it into the 4/30/09 OCA P&P update. The appearance of post-report reviews in our workpapers was exacerbated by the extra QA reviews that we conducted prior to peer review. During these QA reviews, some documents were

Action Plan for Peer Review Recommendations
6/11/09 Update

identified that needed supervisory review signoffs; these were necessarily dated more recently.

Action plan:

1) *Auditors have been very clearly instructed that workpapers and reviews must be appropriately completed prior to draft report submission.*

***Action taken:** Completed; already incorporated in our 4/30/09 P&P revision. The checklist implemented in response to Recommendation #4 below includes checks on supervisory reviews during the audit.*

2) *Use of the Interview-Contact Log that we instituted on 1/20/09 will be extended to include documentation of supervisory review/planning communications, including impromptu supervisory audit guidance.*

***Action taken:** Completed. Revised form, renamed Activity Log, is in use.*

3) *A permanent file QCS Checklist was already instituted to verify that audit permanent files are completed prior to filing. Because this is still after report issuance, the ALGA Peer Review Audit/Engagement Documentation Checklist will be utilized by the auditor during all phases of the audit and will be reviewed by a supervisor prior to draft report submission.*

***Action taken:** In progress. Our version of the form has been created and is now in use; will incorporate the process into our next update to OCA P&P.*

Observation #4: Section 3.54 of Government Auditing Standards states "Audit organizations should summarize the results of its monitoring procedures at least annually, with identification of any systematic issues needing improvement, along with recommendations for corrective action. Our review noted that OCA has not established a procedure for summarizing its monitoring procedures at least annually.

Recommendation #4: We suggest that OCA develop a written procedure for summarizing the results of its monitoring procedures at least annually, to identify any systematic issues needing improvement, along with recommendations for corrective action.

***Comment:** This is a new standard, which even the peer review team indicated that almost no one is yet performing.*

***Action plan:** At the peer review team leader's suggestion, we will compile and at least annually analyze systematic issues found during auditors and reviewers' completion of the ALGA Peer Review Audit/Engagement Documentation Checklists. The focus is intra-OCA. In particular, we will look for areas in which training is appropriate or procedures need refinement.*

Action Plan for Peer Review Recommendations
6/11/09 Update

***Action taken:** In progress. As noted in action taken for Recommendation #3, our version of the form has been created and is now in use; will incorporate the process into our next update to OCA P&P.*

Observation #5: Section A8.02 of Government Auditing Standards provides supplemental guidance to assist auditors in developing and writing audit reports. The guidance indicates that timely issuance of audit reports is an important goal for auditors and that the evidence provided in the report is more helpful if it is current. We noted instances where significant time lapses occurred between completion of fieldwork and issuance of the draft audit report.

Recommendation #5: We suggest that OCA management reference report timeliness in their policies and procedures manual and consider documenting the causes of significant delays in the audit workpapers.

***Comment:** Unlike most audit organizations, OCA performs extensive nonaudit duties that do not fall under GAS, and auditors (& particularly audit management) routinely get other, higher priority nonaudit duties. There is no impairment of independence, but conflicting priorities inevitably lead to lower priority projects being delayed.*

Action plan:

1) Expedite clearance of audit review backlogs now that the peer review is completed.

***Action taken:** In progress, the need for timeliness and for providing “reasonable assurance” (not perfect assurance) has been reemphasized with our auditors. To the extent feasible, will attempt to reduce the number of concurrent audit assignments for each of our auditors.*

2) Document future delays/temporary stoppages in applicable audit workpapers.

***Action taken:** In progress. Auditors have been instructed to include in the Activity Log events such as draft report submission, review sheet return, and explanatory remarks concerning extraordinary delays; will incorporate the process into our next update to OCA P&P.*

Memorandum



11B1

Date: September 1, 2009

To: Dianne Collins, Acting Division Chief, Clerk of the Board

From: *Barbara J. Jordan* ^{AP}
Barbara J. Jordan
Commissioner, District 1

Subject: Community Based Organization Allocations

- During the April 21, 2009, BCC meeting, I was inadvertently charged twice for the same allocation.

The total allocation should have been \$2,500.00 to the Cuban Mosaic Event, as opposed to \$5,000.00. ✓

- I would like to rescind the \$250.00 allocation that was made on July 21, 2009, to Miami Carol City PTSA and reallocate \$250.00 to the Miami Carol City Senior High School (*for janitorial services provided to District 1 Foreclosure Prevention Workshop*). ✓
- I would like to rescind the \$225.00 allocation that was made on May 5, 2009, to Omega Psi Phi Fraternity. ✓
- I would like to allocate \$500.00 to the Lake Steven Cardinal Youth Foundation (*In support of the Third Annual Barbara Jordan Bowl*). ✓
- I would like to allocate \$500.00 to the Optimist Club of Golden Glades (*In support of the Third Annual Barbara Jordan Bowl*). ✓

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SEP 01 2009
Item 11B1
Exhibit _____
Meeting _____

Date: August 31, 2009
To: Kay Sullivan, Clerk of the Board
From: Sally A. Heyman
 Commissioner, District 4



11B3

Subject: Community-based Organization allocations presented at the Tuesday, September 1, 2009 Board of County Commission Meeting.

I would like to allocate funding to the following organizations:

District Discretionary Reserve

Organization Name	Allocation Amount
March of Dimes	\$1,200 ✓
New Theatre	\$500 ✓
Village of Biscayne Park Foundation	\$1,000 ✓
Voices for Children Foundation, Inc.	\$1,200 ✓
Alzheimer's Association	\$250 ✓
Humane Society of Greater Miami Adopt-A-Pet	\$1,000 ✓

Thank you for your attention in this matter.

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SEP 01 2009
 Item 11B3
 Exhibit _____
 Meeting _____



Date: September 1, 2009
To: Clerk of the Board
From: Jose "Pepe" Diaz
Commissioner, District 12
Subject: September 1, 2009 Board of County Commissioners' Meeting
Allocations to Community-Based Organizations

11B4

I would like to allocate the following from my:

DISTRICT 12 DISCRETIONARY RESERVE

Organization	Allocation Amount
Voices for Children	\$5,000.00
Cuban American Veterans Association	\$400.00
Here's Help, Inc.	\$3,500.00
Armed Forces Service Center	\$5,000.00
Tribute to Military 5k Run	\$5,000.00

✓
✓
✓
✓
✓

DISTRICT 12 OFFICE BUDGET

Organization	Allocation Amount

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SEP 01 2009
Item 11B4
Exhibit _____
Meeting _____



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SEP 01 2009

Item 1503
Exhibit _____
Meeting _____

BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD APPOINTMENT FORM

PLEASE PRINT OR TYPE:

NAME OF BOARD:	Commission For Women
DATE OF APPOINTMENT:	September 1, 2009
APPOINTEE'S FULL NAME:	Tieesha N. Taylor, Esq.
APPOINTEE'S ADDRESS:	9580 NW 23rd Avenue Miami, Florida 33147
APPOINTEE'S HOME NUMBER:	(786) - 564-4568
APPOINTEE'S BUSINESS PHONE:	() -
APPOINTEE'S FAX NUMBER:	() -
APPOINTEE'S E-MAIL ADDRESS:	TnTaylorLaw@aol.com
APPOINTEE'S RESUME ATTACHED:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	TO BE SUBMITTED <input checked="" type="checkbox"/> RE-APPOINTMENT <input type="checkbox"/>

PLEASE SIGN AND RETURN THIS FORM TO THE CLERK OF THE BOARD

COMMISSIONERS SIGNATURE:	
DISTRICT NUMBER:	2

Tieesha N. Taylor, Esq.

9580 NW 23rd Avenue

Miami, Florida 33147

PH: 786.564.4568

E-Mail: TnTaylorLaw@aol.com

PROFESSIONAL LICENSE

FLORIDA BAR LICENSE

Elder Law Section

Real Property, Probate and Trust Law Section

Environmental and Land Use Law Section

EDUCATION

University of Miami School of Law, Coral Gables, FL

LL.M. in Real Property Development - 2002

University of Oregon School of Law, Eugene, OR

J.D. - 2001

University of Oregon, Eugene, OR

B.A. in Psychology and Philosophy – 1998

EXPERIENCE

Law Office of Tieesha N. Taylor, Miami, FL

Owner, 2007 – Present

Law practice with concentrations in elder law, disability planning and real estate transactions.

Miami Dade College, Kendall, FL

Adjunct Professor, 2007 - Present

Teach long-term care business courses.

D.R. Horton, Inc., Deerfield Beach, FL

Project Manager, 2004 – 2007

Acquired and managed multi-million dollar real estate portfolios.

Model City Community Revitalization District Trust, Miami, FL

Acquisitions & Development Coordinator, 2002 - 2004

Negotiated the acquisition of property located in the Model City revitalization area.

Omni Corporation, Fort Lauderdale, FL

Legal Intern, 2002

Drafted and reviewed various condominium documents and brokerage agreements.

Holland & Knight LLP, Miami, FL

Legal Intern, 2001

Drafted and reviewed real estate documents including mortgages, promissory notes, leases and purchase and sale agreements.

Multnomah County District Attorney's Office, Portland, OR

Certified Legal Prosecutor, 1999 - 2000

Prosecuted misdemeanor offenders.

PROFESSIONAL ACTIVITIES

Invited Speaker/Panelist, Nova Southeastern University

Co-Founder, Association of Minority Real Estate Professionals

Member, Elder Services Resource Network

Member, Miami-Dade Coalition on Aging

Member, Broward County Coalition on Aging

Member, Case Management Society of America

Member, South Florida Case Management Society

Member, Vizcaya Museum and Gardens Tour Guides

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Item 1504
Exhibit _____
Meeting _____

BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD APPOINTMENT FORM

PLEASE PRINT OR TYPE:

NAME OF BOARD:	CITIZENS TRANSPORTATION Advisory Committee
DATE OF APPOINTMENT:	8-25-09
APPOINTEE'S FULL NAME:	Rafael Payer
APPOINTEE'S ADDRESS:	65 OLIVE DRIVE HIALEAH, FL 33010
APPOINTEE'S HOME NUMBER:	(305)-491-6734
APPOINTEE'S BUSINESS PHONE:	()-
APPOINTEE'S FAX NUMBER:	(305)-887-6074
APPOINTEE'S E-MAIL ADDRESS:	RAFAEL92@AOL.COM
APPOINTEE'S RESUME ATTACHED:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	TO BE SUBMITTED <input checked="" type="checkbox"/> RE-APPOINTMENT <input type="checkbox"/>

PLEASE SIGN AND RETURN THIS FORM TO THE CLERK OF THE BOARD

COMMISSIONERS SIGNATURE:	
DISTRICT NUMBER:	6



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SEP 01 2009
Item 15C5
Exhibit _____
Meeting _____

BOARD OF COUNTY COMMISSIONERS ADVISORY BOARD APPOINTMENT FORM

PLEASE PRINT OR TYPE:

NAME OF BOARD:	Community Council 7 ^{SUB Area} 72A
DATE OF APPOINTMENT:	Sept. 1, 2009
APPOINTEE'S FULL NAME:	Walter Lebowitz
APPOINTEE'S ADDRESS:	4000 Towerside Terrace #407 Miami, Fl. 33138
APPOINTEE'S HOME NUMBER:	(305)-893-0000
APPOINTEE'S BUSINESS PHONE:	()-
APPOINTEE'S FAX NUMBER:	(305)-893-0007
APPOINTEE'S E-MAIL ADDRESS:	Walterlebo@yahoo.com
APPOINTEE'S RESUME ATTACHED:	YES _____ NO _____
TO BE SUBMITTED <input checked="" type="checkbox"/> RE-APPOINTMENT _____	

PLEASE SIGN AND RETURN THIS FORM TO THE CLERK OF THE BOARD

COMMISSIONERS SIGNATURE:	
DISTRICT NUMBER:	4

WALTER B. LEBOWITZ

4000 Towerside Terrace, # 407, Miami, Florida 33138
Phone: 305-893-0000    Fax #: 305-893-0007
E-Mail: walterlebo@yahoo.com

Application for appointment to vacancy in 72A or At-Large

To the members of Biscayne Shores Community Council (7).

I would greatly appreciate the opportunity of again serving as a member of the Biscayne Shores Community Council (7).

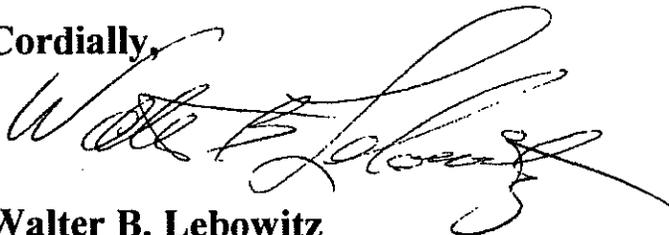
I previously had the pleasure of serving my community and look forward to the opportunity of being appointed to fill one of the vacancies. Especially in Sub area 72(a), where I reside.

I am attaching a copy of my Resume so that you may see my background and other achievements.

If you check the minutes of the time I was a member you will find that I never missed a meeting, and that I was the person that came up with the suggestion to name our area Biscayne-Shores.

I will be pleased to answer any other questions.

Cordially,



Walter B. Lebowitz

CURRICULUM VITAL OF WALTER B. LEBOWITZ

**4000 Towerside Terrace, Suite 407
Miami, Florida 33138**

**Phone (305) 893-0000
Fax (305) 893-0007**

E-mail: walterlebo@yahoo.com

Dr. Lebowitz has been involved in all facets of Government, Politics, Legal, Music, Entertainment, Public Adjusting, Property Management, Real Estate, Finance, and the Business World.

Judge Walter Lebowitz was Previously **elected and served as a Councilman and Chairman** of the Biscayne Shores Community Council. He served as a councilman for four years and was promoted to Vice-Chairman, and then Chairman of the council. Lebowitz worked on numerous national political campaigns. He worked on many committees and programs that attempted to find solutions to the major problems and issues of the contemporary world.

He served as a **City Attorney and Municipal Judge for the City of Sweetwater**, vice president of the Florida Judges association. Lebowitz was the first **Public Defender for the City of Miami Beach**, Elected to represent Miami Beach on the Democratic Executive Committee, and served as **Attorney for the Democratic party** of Dade County. He is now serving on the Executive Committee and desires to again work on the Community Council to help his neighbors. He also previously served as an administrative aid to a member of the Miami-Dade County Commission and served on the Miami-Dade County Film and Entertainment Board.

He produced Television programs, and political commercials. He owned a record company and produced albums and singles of popular performers. He acted in films and television, and hosted several national T. V. Shows. He hosted a radio show in Miami. Lebowitz was a member of the musicians union, AFTRA, and Screen Actors Guild. While attending the University of Miami, he was leader of a band that played all over Miami-Dade county especially South Beach Hotels. He served as a judge at numerous pageants and shows.

He was owner and chief legal officer of Stardust Productions, Inc. Duties included hosting, "Money Talks", "Know your Candidate", and "Point of Law", programs, lining up guest, negotiating air time, preparing releases, obtained sponsors, arranged taping schedules. Developed and implemented programs. Gained the ability to work with abstract ideas and quickly and accurately deal with complex and detailed work with a minimum of supervision.

EDUCATION & TEACHING

Lebowitz graduated from The **University of Miami with a B.B.A. and JD**. He earned a **PhD** in Philosophy in Languages - Communication from International Maritime University of Adaptive Sciences. He also took a course at UM and received a Certified Property Management Certificate. Lebowitz Participated in and conducted legal, business, and political seminars, workshops and conferences. Lebowitz taught Business Law and other business courses at the University of Miami, Ft Lauderdale College, Miami-Dade Jr. College, Everest Institute, International Fine Arts College, US Armed Forces Institute, Tel Aviv University and others.

Lebowitz holds the following licenses: Florida Licensed Real Estate Broker, Mortgage Broker and Business Broker; was a member of the American Bar Association, and the Los Angeles Bar Association; Admitted to practice before the Board of Immigration Appeals and the I N S; Florida Licensed and Bonded Public Adjuster; Director of Operations for PLC Title Services; Professional Business and Property Manager.

Author: Articles have appeared in Billboard, TV Entertainment Magazine, Entertainment Law Digest, Financial Security Digest, Consumer's Digest, and Money Maker Magazine. He produced three Television Shows and record albums of various artists.

Lebowitz's business experience includes the following: Managed a law firm, real estate office, and a property management company handling the day to day operation of the companies for many years. He represented clients in real estate matters in several States.

Lebowitz's legal consulting has encompassed all aspects of the practice of Political, Business, International, real estate, corporation, media and entertainment law.

He helped form the Real-estate Channel and arranged for air time on numerous cable companies drawing the contract to insure transmission of the show.

Lebowitz was designated a key employee of B. C. Communications, Inc. (a public company). He handled all of their legal matters in Florida, Washington, and California.

He negotiated the acquisition and merger of CSN (Caribbean Satellite Network). His specialty is negotiating and drafting complex legal agreements that favor the company or individual he is representing. He negotiated the sale of Alarmtech, a burglar alarm company, to Honeywell and handled the closing of said acquisition and merger. He again used his expert skills negotiating and drafting the legal agreements for that deal.

Lebowitz has acted as business and personal manager for top performers giving him the advantage of knowing what they look for in an agreement.

Mr. Lebowitz was a consultant to many people in politics, business and entertainment, as well as companies in various business enterprises and is now available again serve as a Councilman on the Biscayne Shores Community Council (7).



MEMORANDUM

TO: George Burgess
County Manager

FROM: Commissioner Natacha Seijas 

DATE: September 1, 2009

SUBJECT: 2010 Census

There is no mention of the 2010 Census in the Proposed Budget for 2009-2010. An undercount will impact the federal allocations we receive for the next decade. Among the programs that could be negatively impacted: Head Start, CDBG, Crime Victims Assistance, Ryan White Funds, Urban Mass Transit Grants, FEMA assistance, Homeless Assistance Grants, and Social Service Block Grant Funds. To sustain these programs, we need full federal funding.

Ensuring the accuracy of the census count is not only fiscally prudent, for elected officials who have sworn to uphold the Constitution of the United States of America, it is an obligation. The U.S. Constitution mandates we obtain a complete count.

Local planning is essential to getting an accurate and complete count. Miami-Dade County ranks as one of the ten most difficult regions in the country to count. While we are fortunate to have a very capable professional within the Planning Department who has complied with the preliminary administrative requirements of the census, there has been no effort to date by the leadership of this county to develop an effective community involvement program.

My office has been in contact with representatives of the U.S. Census during the past several weeks. Our federal partners in this effort are extremely concerned by the lack of official engagement by Miami-Dade County. The U.S. Census Bureau highly recommends the establishment of a *Complete Count Committee*. It would also seem prudent to allocate funds in the 2009-2010 Budget, and formally dedicate in-kind support for the effort. I would ask your office to review the effort we conducted in 2000 and submit your recommendations to the appropriate committee next week.

c: Mayor Carlos Alvarez
Chairman Dennis C. Moss and Members of the
Board of County Commissioners
Diane Collins, Clerk of the Board

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Item NON AGENDA NO 2
Exhibit _____
Meeting _____

AGAINST Speaker's Card (For Appearance Before the Board of County Commission)

Today's Date: _____ BCC Mtg. Date: Sept 1, 2009 Agenda Item#: 5C

Subject: Class I Permit

Name: Rhonda Weiss

Address: 4525 Pine Tree Dr., Miami Beach, FL 33140

Lobbyist information: (According to Section 2-11(s) of the Code of Metropolitan Dade County, Florida, a lobbyist is defined as, "all person, firms or corporations employed or retained by a principle who seeks to encourage the passage, defeat, or modifications of an ordinance, resolution, action, or decision of the County Commission.")

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Are you representing any person, group, or organization? Yes No

If yes, please list name: _____
Organization Firm Item Client

Have you registered with the Clerk of the Board? Yes No

SEP 01 2009
Exhibit _____
Meeting _____

Do you require an interpreter?
 Necesita un intérprete? Spanish/Español Eske w bezwen yon Entèprèt? Creole/Kreyol

AGAINST Speaker's Card (For Appearance Before the Board of County Commission)

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Subject: _____

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Are you representing any person group, or organization? Yes No

If yes, please list name: _____
Organization Firm Client

Neighbors to Pine Tree Park:
Turso, Gluch, Herron, Barrie
Kepler, ~~Gold~~ Hirschman,
Baumgarten

Have you registered with the Clerk of the Board? Yes No

Do you require an interpreter?
 Necesita un intérprete? Spanish/Español Eske w bezwen yon Entèprèt? Creole/Kreyol