

Miami-Dade Public Housing and Community Development (MDPHCD)  
Project-Based HUD-VASH Voucher Program (PBV) APPLICATION

**EVALUATION PROCESS**

**Review of Applications for Responsiveness**

Each application will be reviewed to determine if the application is responsive to the submission requirements outlined. A responsive application is one which follows the requirements which includes all documentation, is submitted in the format outlined is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with the requirements may result in the application deemed non-responsive.

**Evaluation Criteria**

Applications will be evaluated by a Review Team which will evaluate and rank applications on criteria listed below. The Review Team will be comprised of appropriate County personnel and members of the community, as deemed necessary, with the appropriate experience and/or knowledge, striving to ensure that the Review Team is balanced with regard to both ethnicity and gender. The criteria are itemized with their respective weights for a maximum total of one hundred (100) points per Review Team member.

The MDPHCD will use the following to rank applications for the PBV Program.

**Scoring Criteria for Existing Units:**

Units must be inspected by MDPHCD (or an outside party if the unit is owned by MDPHCD) before scoring can occur. If the application is for more than 20 units, a representative sample of each unit size will be inspected before selection. If an existing HQS or equal inspection has been done within the last 12 months that inspection report can be used to satisfy this requirement.

MDPHCD's Evaluation Panel will review and score each application based on the following criteria. Note that MDPHCD has established separate criteria for existing and rehabilitated or new construction units.

**Scoring Criteria for Existing Units:**

CRITERIA	MAX. POINTS AVAILABLE
1. Gross rent within 110% of the MDPHCD payment standard	5
2. Number of bedrooms, Units, and Development Amenities, and inspection certification**	20
3. Ownership Experience	30
4. Management Experience	25
5. Appropriateness of the Relocation Plan of participants (if applicable)	10
6. Project Feasibility	10
TOTAL POINTS AVAILABLE	100

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**Scoring Criteria for Rehabilitated and New Construction Units:**

CRITERIA	MAX. POINTS AVAILABLE
1. Gross rent within 110% of the MDPHCD payment standard	5
2. Number of Bedrooms, Units, and Development Amenities, and inspection certification applicable for rehabilitated units**	20
3. Ownership Experience	30
4. Management Experience	25
5. Appropriateness of the Relocation Plan of participants (if applicable)	10
6. Project Feasibility	10
TOTAL POINTS AVAILABLE	100

\*\*Note: Preference will be given to units with two or more bedroom units.