Request For Application (RFA) FY 2012

Print Form

NON-HOUSING ECONOMIC DEVELOPMENT (ED)
TECHNICAL ASSISTANCE TO BUSINESS SUB-SECTION
(TAB 6 - Maximum of 50 Points)

THE RFA APPLICATION MAY BE OBTAINED AT THE FOLLOWING LINK:
http://www.miamidade.gov/ced/request_rfa.asp

Part I. SOUNDNESS OF APPROACH (Maximum 30 Points)

1. Will the proposed activity create a minimum of one permanent full-time equivalent (FTE) job per $35,000 awarded? *Pursuant to HUD Regulation, 24 CFR 570.208(a)(4) at least 51% of the jobs created must employ low-to-moderate income persons.*

☐ Yes (10 Pts.) ☐ No (0 Pts.)

2. How many jobs will this activity create per $35,000? Total Number of Jobs: ☐☐☐

Provide a one page written description of how the proposed project will create jobs. Include a description of the types of jobs that will be created and the estimated salaries.
*Include documents in **TAB 1-TA** (Job Creation Plan); Page #* ☐☐☐☐

3. Does the agency have written contractual job hiring agreements (see Part II, Attachment 3) with businesses that the agency is proposing to assist? *To be eligible for funding under the Technical Assistance to Business Category, applicants must provide contractual job hiring agreements. Please provide copies of the executed agreement. The agreement must include appropriate language to ensure that no job pirating has occurred. Include documents in **TAB 2-TA** (Contractual Job Hiring Agreements); Page #* ☐☐☐☐

☐ Yes (5 Pts.) ☐ No (0 Pts.)

4. Does the agency have experience in the activity for which it is applying? *Provide a description of projects that are similar to the proposed activity. Points to be determined by DHCD.*
*Include documents in **TAB 3-TA** (Past Experience); Page #* ☐☐☐☐

☐ 0 to 2 Years (0 Pts.) ☐ 3 to 5 Years (1 Pt.) ☐ 6 to 9 Years (2 Pts.) ☐ 10 or more years (5 Pts.)

5. Does the applicant have at least five (5) years of experience in providing Economic Development services within any of eight (8) Neighborhood Revitalization Strategy Areas (NRSAs) in Miami-Dade County? *Provide proof, such as signed client intake forms, client addresses, loan closing documents, etc. The maps of NRSAs may be viewed at the following link:*
http://www.miamidade.gov/ced/nrsa.asp. *(The maps are also included in Part II, Attachment 17)*
*Include documents in **TAB 4-TA** (Experience in NRSAs); Page #* ☐☐☐☐

☐ Yes (5 Pts.) ☐ No (0 Pts.)

6. Does the agency have documented community support for the proposed activity? If YES, please provide evidence support, such as a resolution from a NRSA Community Advisory Committee (CAC), community letters of support, or other documented support from the community.
Include documents in **TAB 5-TA** (Community Support); Page #: ☐☐☐☐

☐ Yes (1 Pt.) ☐ No (0 Pts.)

7. Does the agency have a comprehensive Marketing Plan for promoting the proposed activity? In order to receive points, please provide a copy.
Include document in **TAB 6-TA** (Marketing Plan); Page #: ☐☐☐☐

☐ Marginal (1 Pt.) ☐ Moderate (2 Pts.) ☐ Comprehensive (4 Pts.)

Part II. SERVICES PROVIDED (Maximum 15 Points)

1. Please check all services that will be provided

Service	**(One (1) Point each YES)**	
1.- Assistance with business startup basics	☐ YES	☐ NO
2.- Networking activities with other business professionals	☐ YES	☐ NO
3.- Marketing assistance	☐ YES	☐ NO
4.- Business plan writing / development	☐ YES	☐ NO
5.- Assistance with accounting / financial management	☐ YES	☐ NO
6.- Assistance with securing funding, i.e. loans, grants	☐ YES	☐ NO
7.- Technology assistance and software training	☐ YES	☐ NO
8.- Assistance with business regulatory compliance	☐ YES	☐ NO

2. How many businesses can the agency serve on an annual basis? *Please provide proof such as a list of businesses served in the prior year.*
*Include documents in **TAB 7-TA** (Business Assistance Capacity); Page #* ☐☐☐☐

☐ 19 or less (0 Pts.) ☐ 20 - 35 (1 Pt.) ☐ 35 - 49 (2 Pts.) ☐ 50 or more(3 Pts.)

3. Does the applicant have current executed agreements with other service providers to enhance the delivery of services to clients who are clearly defined in the proposal? *Please attach copies.*
*Include documents in **TAB 8-TA** (Collaborative Agreements with Service Providers); Page #:* ☐☐☐☐

☐ Current Agreements (4 Pts.) ☐ Proposed Agreements (3 Pts.) ☐ No such agreements (0 Pts.)

Part III. PRIORITIES (Maximum Five (5) Points)

1. Will the activity provide training and job creation for manufacturing jobs for low- and moderate-income persons in the production of products that will result in gains in energy efficiency or the use of alternative energy sources recognized as leading to the net reduction in carbon emissions?
Provide a list of the proposed job titles and projected salaries, along with a one (1) page written description about the proposed budget and how it will create the above referenced jobs.
Include documents in **TAB9-TA** (Training and Job Creation in Green Manufacturing Jobs); Page #: ☐☐☐☐

☐ Yes (3 Pts.) ☐ No (0 Pts.)

2. Will the activity provide training and job creation for low- and moderate-income persons in such areas as weatherization, or sales/distribution/marketing/installation and repair of solar energy systems or high efficiency appliances; construction and/or design of energy efficient structures; design, manufacture and servicing of electric, hybrid or bio-diesel vehicles; and recycling of discarded materials? Provide a list of the proposed job titles and projected salaries, along with a one (1) page written description about the proposed budget and how it will create the above referenced jobs.
Include documents in **TAB10-TA** (Training and Job Creation in Green Manufacturing Jobs); Page #: ☐☐☐☐

☐ Yes (2 Pts.) ☐ No (0 Pts.)