



**Public Housing and Community Development**  
**FY 2013 Consolidated Request for Applications (RFA)**  
**ADDENDUM No. 1**

DATE: September 25, 2012  
TO: All Prospective Applicants  
SUBJECT: FY 2013 Request For Applications (RFA)

- A. This addendum becomes a part of the FY 2013 Request For Applications (RFA) Instructions in Book One (pages 13-15), Book Two (pages 10-11) and Book Three (pages 12-13) for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), Documentary Stamp Surtax (SURTAX) and Miscellaneous funding.

The following items are added as follows:

**Item No. 1** - With the exception of Homeless and Public Housing projects, no more than three Surtax funding applications will be accepted per developer. All applications submitted will count towards the limitation. If submitting applications for non-homeless or non-public housing as well as homeless and public housing projects, the maximum is still three applications unless ALL applications are for homeless or public housing projects.

**Item No. 2** - "MUST" Presentations are not required for Surtax applications.

The following are email inquiries (with answers) received from prospective applicants. Note: Questions and answers may have been edited for brevity and clarity.

**Q1.** There has been a limit on 3 applications per developer for awhile with the subsidy cycle. I believe this was done to make sure no one developer got "all the marbles". The definition for what counted towards the maximum 3 applications was that any housing application counted towards the maximum of 3 applications per developer. I.e., whether it is rehab or new construction, the developer was limited to 3 housing applications. You mentioned that this year applicants could basically submit 6 housing deals (3 rehab and 3 new construction). Is that accurate? It could mean

the majority of the funds go to one developer, unless the application also limits each developer to a maximum of \$X in the cycle.

**PHCD's Response:** Please refer to Item No. 1, listed above on page one of this addendum.

- Q2.** For multifamily new construction or rehab, is there a maximum application amount per unit or per project a) HOME b) SURTAX c) HOME and SURTAX combined?

**PHCD's Response:** Please refer to Item No. 1, listed above on page one of this addendum.

- Q3.** Regarding a local government support RFA for Florida Housing Finance Corporation (FHFC). Is this different then the RFA that was released Friday?

**PHCD's Response:** Yes, the FY 2013 RFA released on Friday, does not include the Local Match.

- Q4.** I wanted to check on the current status of the upcoming RFA for local government support (Doc Stamp Surtax RFA)? Can you please let me know whom I can contact to get on the distribution list of announcements pertaining to the program?

**PHCD's Response:** If a local match is required by FHFC, we will issue a separate RFA once that determination is made. Your email will be added to future mailings.

- Q5.** I know the ad had already run, but Oct 12<sup>th</sup> really only gives folks 2 ½ weeks from Monday. It really is not sufficient time to get the apps in. Let me know if staff can add an additional week.

**PHCD Response:** At this time, we are staying with the October 12, 2012 date.

- Q6.** Our comments to address Part III.C.2., Evidence of Infrastructure Availability in the Documentary Stamp Surtax Book # 3.

**Comment 1:** The RFA on page 28 currently requires Evidence of Infrastructure Availability letters for all applications including Public Housing Agency (PHA) Preservation/rehabilitation projects. PHA Preservation/rehabilitation projects currently have existing units with in-place infrastructure.

**Recommendation 1:** Issue an amendment to the RFA that any Application that is 100 percent rehabilitation be exempt from this rule.

**Comment 2:** As a point of clarification, water & sewer infrastructure letters expire 30 days from the date they are issued. In the event that Miami Dade County Public Housing and Community Development (PHCD) does not choose to exempt rehabilitation projects from providing infrastructure availability letters, will PHCD accept copies of water & sewer letters and other infrastructure letters submitted to

FHFC which are dated prior to December 6, 2011 (2011 FHFC Application deadline)?

**Recommendation 2:** We suggest that PHCD accept all copies of the forms submitted to FHFC that were issued 30 days or less before the 2011 FHFC Application deadline.

**PHCD's Response:** PHCD reserves the right to have flexibility to accept such documents.

**Q7.** If the forms for the Non-Housing CBDG Grant be converted into PDF Format by the Public Housing Community Development Department?

**PHCD's Response:** Yes, this capability (PDF Fillable forms) will be added to the website within the next few days. Please continue to monitor the website for future updates.

**Q8.** Will the updates include the maximum we can request per project (I don't see any maximum). For instance, last year the maximum Surtax we could request was \$3.57 mil (30% of Surtax available). And the maximum HOME was like \$950k per deal. Also, if we submit for HOME and Surtax for the same property – is that considered one or two apps?

**PHCD's Response:** No limits were set on amounts. No more than three (3) applications per funding source; therefore, the example above would be considered as two (2) applications: one application submitted for HOME and one application submitted for Surtax.

**Q9.** In Dade, it takes 4 weeks (20 business days) to get a zoning letter and there is no expediting.

**PHCD's Response:** We will reach out to Planning & Zoning to ensure there are no issues with those applicants that are applying.