

**MASTER DEVELOPMENT AGREEMENT**  
**BETWEEN**  
**MIAMI-DADE COUNTY**  
**AND**  
**RUDG, LLC**  
**(LIBERTY SQUARE AND LINCOLN GARDENS)**

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## MASTER DEVELOPMENT AGREEMENT

RUDG, LLC, a Florida Limited Liability Company (the “**Developer**”), and MIAMI-DADE COUNTY, a political subdivision of the State of Florida and a “public housing agency” as defined in the United States Housing Act of 1937, as amended (the “**County**”), hereby enter into this Master Development Agreement (this “**Agreement**”), effective as of Sept. 23, 2016, to memorialize certain business terms, conditions and agreements regarding future rehabilitation and redevelopment of Liberty Square and Lincoln Gardens in Miami-Dade County, Florida (collectively, the “**Development**”).

### 1. Definitions.

- (a) “Act” shall have the meaning set forth in Section 4(b)(v).
- (b) “Agreement” shall mean this Master Development Agreement.
- (c) “Community Benefits Program” shall mean those programs set forth in Exhibit A of this Master Development Agreement, which the Developer agrees to provide in connection with the Development, all subject to the terms and conditions of this Agreement, including but not limited to the Community Engagement and Planning Process.
- (d) “Community Engagement and Planning Process” shall have the meaning set forth in Section 2.
- (e) “Construction Completion” shall mean, with respect to an applicable Phase, the earlier of the receipt of a temporary certificate of occupancy or the receipt of a permanent certificate of occupancy.
- (f) The “County” shall mean Miami-Dade County and its housing department, Miami-Dade Public Housing and Community Development Department.
- (g) “County Store” shall mean a Miami Dade County retail outlet open to the public and operated by Internal Services Division and located at 980 West 84 Street, Hialeah, Florida.
- (h) “Default Notice” shall have the meaning set forth in Section 10.
- (i) “Developer” shall mean RUDG, LLC.
- (j) The “Development” shall mean the rehabilitation and/or redevelopment of Liberty Square and Lincoln Gardens, as further described in Section 3.
- (k) “Development Budget” shall have the meaning set forth in Section 3(b).
- (l) “Development Schedule” shall have the meaning set forth in Section 3(b).
- (m) “Effective Termination Date” shall have the meaning set forth in Section 8(e)(i).
- (n) “Existing Residents” shall mean those residents currently residing at the Development.

- (o) “FHFC” shall have the meaning set forth in Section 3(b).
- (p) “Financial Closing” shall mean closing on construction financing for a particular phase.
- (q) “First Tier Subcontractor” shall mean a subcontractor holding a subcontract with a prime contractor. The Prime contractor is the Chief contractor who has a contract with the Owner Entity, and has the full responsibility for its completion.
- (r) “Force Majeure Event” shall have the meaning set forth in Section 9(c).
- (s) “HUD” shall mean United States Department of Housing and Urban Development.
- (t) “HUD Safe Harbor Standards” shall have the meaning set forth in Section 5(a).
- (u) “IPSIG” shall have the meaning set forth in Section 26.
- (v) “LIHTC” shall have the meaning set forth in Section 3(b).
- (w) “Liquidated Damages” shall mean those damages to be paid by the Developer to the County for failure to provide any material portion of any item of the Community Benefits Programs calculated and assessed in the manner set forth in Section 9(d) below and Exhibit A.
- (x) “Management Agent” shall have the meaning set forth in Section 7(a).
- (y) “Management Agreement” shall have the meaning set forth in Section 7(a).
- (z) “Material Changes” shall have the meaning set forth in Section 3(b).
- (aa) “Owner Entity” shall have the meaning set forth in Section 3(c).
- (bb) “PHA-Assisted Units” shall have the meaning set forth in Section 3(b).
- (cc) “Partner” shall have the meaning set forth in Section 3(a).
- (dd) “PHA-Assisted Units” shall mean public housing units.
- (ee) “Project Stabilization” shall have the meaning set forth in Section 3(c).
- (ff) “Proper Invoice” shall have the meaning set forth in Section 6.
- (gg) “RFP” shall have the meaning set forth in Section 3.
- (hh) “Section 42” shall have the meaning set forth in Section 3(b).
- (ii) “Site Plan” shall mean the Liberty Square and Lincoln Gardens sites shown on Exhibit C-1 and Exhibit C-2, respectively, subject to modification pursuant to the Community Engagement and Planning Process.
- (jj) “Termination for Cause” shall have the meaning set forth in Section 8(b).

- (kk) “Transfer Plan” shall have the meaning set forth in Section 4(a)(18).
- (jj) “UFAS” shall mean Uniform Federal Accessibility Standards.
- (kk) “VCA” shall mean Voluntary Compliance Agreement.

## 2. Nature of Agreement.

This Agreement sets forth the principal terms that have been agreed to by the parties concerning the Development (as defined below). It is anticipated that this Agreement will constitute the “Master Development Agreement” for the Development. The parties are executing this Agreement to establish the principal terms of the transaction in order to enable both parties to proceed with an understanding of their obligations and agreements with regard to the Development.

This Agreement is intended to provide an overall framework for a cooperative, public-private, highly coordinated approach to implementation of the redevelopment plan of the Development. The County and the Developer agree to work with each other in good faith to execute any subsequent agreements that may be needed to complete the Development. Without limitation, the Developer will coordinate and lead a comprehensive community engagement and planning process (the “**Community Engagement and Planning Process**”) that will solicit meaningful input from all stakeholders (including but not limited to residents, the resident councils, businesses, and local representatives), the County, and the South Florida Housing Studies Consortium. The parties acknowledge and agree that significant amendments and modifications will be required upon completion of such master planning activities. As a result, this Agreement serves as the overall framework for further discussions and modification as a result of the Community Engagement and Planning Process.

## 3. Development Feasibility and Structure.

- (a) Request for Proposals and Developer’s Response. On May 27, 2015, the County sought proposals under Request for Application No. 2015-1 (the “**RFA**”) to Developer Pool pursuant to RFQ #794A, #794B and #794C for the Development from qualified housing developers. The Developer submitted a response to the RFA on July 9, 2015 and a best and final offer (the “**Best and Final Offer**”) on February 5, 2016, and the County recommended negotiations with the Developer with respect to a Master Development Agreement. The County hereby approves the designation of the Developer as the developer for the Development, and as the County’s “**Partner**,” as described in 24 C.F.R. § 905.108, for the mixed-finance development of public housing units (as well as those other activities described herein), subject to and in accordance with the terms and conditions provided herein. The County also approves the further assignment of development rights to other phase-specific development entities which are affiliated with the Developer for each Phase, and upon such assignment, the Developer’s responsibilities hereunder will cease and be of no further effect, and such responsibilities will transfer to such other phase-specific entity.
- (b) Development Overview: The parties acknowledge and agree that the Development shall be a mixed-income development, which shall consist of a

variety of housing, including “public housing,” as that term is defined in the U.S. Housing Act of 1937 (the “**PHA-Assisted Units**”), affordable housing, workforce housing units as defined by Section 33.193.6 of the Code of Miami-Dade County, as may be amended from time to time, and market rate housing. The Development will be carried out in multiple phases of multi-family rental units and a homeownership phase (each referred to as a “**Phase**”). No Phase of the Development shall consist of more than 50% PHA-Assisted Units. Subject to the limitations of the preceding sentence, limited adjustments to the unit mix can be made due to financing considerations with the approval of the County, which shall not be unreasonably withheld, conditioned or delayed. The Phases of the Development are as follows:

The Phase of the Development referred to herein as “**Lincoln Gardens Development**” or “**Phase 1A**” shall be a mixed finance development, consisting of the construction of approximately 240 units (or the maximum permitted by applicable zoning requirements) at the residential development commonly known as Lincoln Gardens, which Lincoln Gardens Development is currently unimproved land. No more than 50% of the total units shall be set aside as PHA-Assisted Units. The remaining units shall be affordable and workforce housing units, and all PHA-Assisted Units and affordable units will be operated and maintained as qualified Low Income Housing Tax Credit (“**LIHTC**”) Units under Section 42 of the Internal Revenue Code of 1986 (“**Section 42**”), as amended, for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42 and required by the Florida Housing Finance Corporation (“**FHFC**”). Notwithstanding the foregoing, the Developer will work with the County to determine the feasibility of converting 12 units in Phase 1A to workforce or market-rate housing units.

The development of the Lincoln Gardens Development shall be subject to the express approval, by a majority vote of the Board of County Commissioners (the “**Board**”), of the plan for development of Lincoln Gardens Development which results from the Developer’s participation in the Community Engagement and Planning Process. The plan for development shall be contained in a report (hereinafter the “**Lincoln Gardens Report**”) created in consultation with the residents and businesses within the Brownsville area to ensure that the community vision for the redevelopment plan for the Lincoln Gardens Development is incorporated to the extent feasible into the final plan. The County may request that the Developer supplement the Lincoln Gardens Report to address any and all of the issues discussed during the Community Engagement Process prior to submission of the plan and Lincoln Gardens Report to the Board for the Board’s approval by resolution or motion. If the Board does not approve the plan contained within the Lincoln Gardens Report, the Developer shall consider the Board’s input, as well as additional community input and, if additional community input is required by the Board, the Developer shall amend or restate the plan to address those concerns. This process shall continue until approval by the Board of the plan. Upon approval of the plan, the Developer shall be authorized to proceed with the Lincoln Gardens Development in accordance with the approved plan and other timelines and conditions set forth in this Agreement.

The initial Phase of the Development (“**Liberty Square Phase 1B**”) shall be a

mixed finance development, consisting of the construction of a new, approximately 216-unit residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units, the remaining units shall be affordable and/or workforce units, and all non-workforce units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC.

The Phase of the Development referred to as “**Liberty Square Phase 2**” shall be a mixed finance development, consisting of the construction of a new approximately 216-unit residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units, the remaining units shall be affordable and/or workforce units, and all non-workforce units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC.

The Phase of the Development referred to as “**Liberty Square Phase 3A**” shall be a mixed finance development, consisting of the construction of a new approximately 216-unit residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units, the remaining units shall be affordable and/or workforce units, and all non-workforce units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC.

The Phase of the Development referred to as “**Liberty Square Phase 3B**” shall be a mixed finance development, consisting of the construction of a new approximately 144-unit residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units, the remaining units shall be affordable and/or workforce units, and all non-workforce units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC.

The Phase of the Development referred to as “**Liberty Square Phase 4A**” shall be a privately financed development, consisting of the construction of a new 60-unit townhome development at the Liberty Square development for affordable, workforce and/or market rate home ownership.

The phase of the Development referred to as “**Liberty Square Phase 4B**” shall be a mixed finance development, consisting of the construction of a new approximately 120-unit elderly residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units. All units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC.

The phase of the Development referred to as “**Liberty Square Phase 4C**” shall be a mixed finance development, consisting of the construction of a new approximately 120-unit residential development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units. 24 units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC, and the remaining 96 units will be workforce and/or market rate housing units.

The phase of the Development referred to as “**Liberty Square Phase 4D**” shall be a mixed finance development, consisting of the construction of a new approximately 240-unit residential development and an approximately 15,000 square foot retail development at the Liberty Square development. No more than 50% of the total units shall be PHA-Assisted Units. 48 units will be operated and maintained as LIHTC Units under Section 42 for a period of not less than the Tax Credit Compliance Period and any applicable extended use period (as such term is defined in Section 42) and required by the FHFC, and the remaining 192 units will be workforce and/or market rate housing units.

The Phase of the Development referred to as “**Liberty Square Phase 5**”) shall be a privately financed development, consisting of the construction of a new grocery store with regional or national market presence at the Liberty Square development.

The preliminary Schematic Plans for Lincoln Gardens and Liberty Square Phase 1B are attached hereto at Exhibit C-1 and Exhibit C-2 (hereinafter referred to as the “**Scope of Work**”). These preliminary Schematic Plans are subject to change as set forth in paragraph 3(b) of this Agreement. An initial development budget for the non-commercial Phases of the Development is attached hereto as Exhibit D (hereinafter referred to as the “**Development Budget**”). An initial development schedule is attached hereto as Exhibit E (hereinafter referred to as the “**Development Schedule**”). A description of the unit types, sizes and targeted income levels (the “**Unit Mix**”) is attached as Exhibit F. A list of key development team members is attached as Exhibit J.

The Developer will organize and collaborate with two universities at workshops designed to solicit resident and other community input regarding goals and a common vision for the Development, which shall include a discussion of all of the master plan elements of the Development (land use, transportation, community services, housing choices, urban design, crime prevention, implementation, etc.). In addition, the Developer shall organize and lead a specific charrette with the express purpose of focusing on concept development. The charrette will be attended by the Development team, the families of Liberty Square, the County, as well as other stakeholders and community leaders.

At the conclusion of the Community Engagement and Planning Process and as the planning for the Development progresses, the parties mutually agree to supplement such exhibits with a more refined budget and other development information containing achievable sources, which budget shall be tied to a redevelopment and/or rehabilitation schedule and realistic timeframes for

securing development sources. The Developer will submit updates to the Scope of Work, the Development Schedule, the Development Budget and the Unit Mix (collectively, the “**Redevelopment Plan**”) for the County’s review and comment, and the Developer shall be required to obtain County’s approval, such approval not to be unreasonably withheld, with respect to “**Material Changes**” and as changes become necessary. At a minimum, all the development updates shall be provided in monthly intervals. After County provides County’s approval of Redevelopment Plan, any other changes, other than material changes, shall be deemed effective upon the Partner’s providing to the County notice of said change. Subject to the preceding sentence, the following shall be considered “**Material Changes**”:

- (1) Changes to the Unit Mix;
- (2) An increase in the Development Budget by more than 5%; provided, however, the County shall not be required to provide any funding in excess of the Surtax Funds, General Obligation Bond Funds and CFFP Funds that have been approved by the Board in the total amount of \$46 million to pay the costs of any increases in the Development Budget; or
- (3) Changes to the Development Schedule that delay Construction Completion or lease-up by more than ninety (90) calendar days.

Furthermore, the County and Developer acknowledge and agree that while a Ground Lease will be entered into by and between the County and RUDG Lincoln Gardens, LLC (the “**Lincoln Gardens Ground Lease**”) to reflect the site control granted to the Developer’s affiliates with respect to Lincoln Gardens at a time subsequent to the approval by the Board of the Lincoln Gardens Report, and a separate Ground Lease has been entered into by and between the County and RUDG Liberty Square, LLC to reflect the site control granted to the Developer’s affiliates with respect to Liberty Square (the “**Liberty Square Phase 1B Ground Lease**”), this comprehensive rehabilitation and/or redevelopment will occur in multiple phases and the County will enter into various ground leases and permit various sub-ground leases with various affiliates of the Developer with respect to each of the various phases that collectively comprise the Development. Additionally, the County will enter into various ground leases for site control purposes with owner entities to satisfy applicable funding application requirements.

The parties acknowledge and agree that the number of PHA-Assisted Units contemplated herein is intended to provide each current resident household shown on the County rent rolls at Liberty Square a right to return to the Development. In furtherance thereof, current residents at Liberty Square will have a first right, at their sole discretion, to occupy PHA-Assisted Units at Lincoln Gardens upon Construction Completion of the Lincoln Gardens Development. In addition, approximately seventy (70) units will be rehabilitated at Liberty Square to provide temporary transfer during the development of Liberty Square Phase 1B. Finally, as part of the Community Engagement and Planning Process, to assure residents of options and choice in the development process, if a resident desires to move from the Development, the County will work with the Developer to seek Section 8 tenant protection

vouchers (“TPVs”).

- (c) Ownership Entities for Rental Phase and Selection of Investor. The Developer has formed RUDG Lincoln Gardens, LLC (the “**Lincoln Gardens Owner Entity**”) to own the Lincoln Gardens Development and RUDG Liberty Square, LLC (the “**Liberty Square Phase 1B Owner Entity**”) to own Liberty Square Phase 1B. Similar owners will be formed for each subsequent phase of the Development (each, an “**Owner Entity**”). Each Owner Entity will have a managing member that will be a limited liability company controlled by the Developer. The principal equity interest in the Owner Entity with respect to any Phase which will consist entirely of LIHTC Units will be owned by a low income housing tax credit investor that is selected by the Developer in its sole discretion.

In cases where the unit mix includes PHA-Assisted Units, as well as affordable and/or market rate units, the PHA-Assisted Units shall be considered “fixed” and not “floating,” and identified as such in the HUD PIC website.

Notwithstanding the foregoing set forth in Section 3(a) through (c), this Agreement and the parties’ obligations hereunder are contingent upon the final approval of this Agreement by the Miami-Dade Board of County Commissioners (the “**Board**”), which shall be within the Board’s sole discretion. If the Board, in its sole discretion, does not approve of the Agreement, this Agreement shall be null and void.

#### 4. **Redevelopment Responsibilities.**

- (a) Developer Responsibilities: As more specifically set forth herein, the Developer shall be responsible for development services in connection with the new construction work and/or rehabilitation in each phase of the Development. The Developer shall be responsible to manage and maintain the continued occupancy of any phase of the Development when such site is disposed of to the Developer (or earlier if agreed to by the parties), as well as carrying out all other work for which Developer is responsible, as such responsibilities are detailed in this Agreement. The actual services delivered shall include all development services reasonably required to complete the construction of the Development and, except as otherwise provided herein, to cause each Owner Entity to facilitate the construction of the Development, including, but not limited to:
- (1) establishing phasing and timetables, structuring and securing financing and obtaining necessary city and county approvals, and hiring a general contractor or construction manager. Not less than twenty (20) calendar days prior to submission of any funding applications, the Developer shall submit to County for approval a complete draft development plan (each, a **Phase Development Plan**) including Scope of Work, Development Budget, Development Schedule and Unit Mix. The County shall approve each Phase Development Plan within twenty (20) calendar days after the County receives the Phase Development Plan;

- (2) providing financing to the project (other than financing which is the responsibility of the County, as such financing is identified in this Agreement) and identifying and securing additional financing as; completing funding applications for available local, state, and federal funding for demolition, environmental remediation, New Construction, Community and Supportive Services, resident job training and apprenticeship programs, Section 3 requirements, etc., as mutually agreed upon by the County and the Developer;
- (3) providing all required third-party guarantees including investor and completion guarantees;
- (4) assisting in preparing the Mixed-Finance Proposal; assisting in preparing or coordinating all documents necessary for closing of the financing in accordance with, as applicable, public housing, mixed-finance requirements; collaborating with the County to finalize documents and assist in the preparation of the evidentiary submission to HUD; and scheduling the Financial Closing; providing a copy of all Financial Closing documents to the County in searchable PDF format;
- (5) entering into contracts or agreements, consistent with the terms of this Agreement, necessary or convenient for Construction Completion of the Development, which contracts or agreements may be assigned, as appropriate, by the Developer to the related Owner Entity at or prior to the financial closings. Awards shall be made to the bidder or offeror whose bid or offer is most advantageous to the Development, taking into consideration price, quality and other factors deemed by the Developer to be relevant; the Developer shall make good faith efforts to contract with qualified bidders and offerors that are Section 3 businesses, Small and Minority firms, Women's Business Enterprise, and Labor Surplus Area firms (see Section 8 of Exhibit H); the Developer shall not employ or contract with any third party contractor which has been debarred by HUD or the County and shall promptly terminate any contracts with any third party contractor that is subsequently debarred;
- (6) determining all necessary governmental approvals for such plans;
- (7) carrying out pre-construction and construction activities, including design, engineering, and rehabilitation of the Development, guaranteeing Construction Completion of same without Material Changes to the Development Budget or Schedule, and ensuring compliance with all applicable laws, rules and regulations;
- (8) carrying out property management of the Development (if applicable), as agreed between the County and the Developer, including resident transfer (and securing site during entire transfer period) and subsequent re-occupancy of the Development, maintaining all applicable occupancy standards and maintaining all requisite reports, certifications and data in accordance with

applicable VCA/UFAS unit reporting requirements; Developer shall assist the County with all reporting and coordination requirements including but not limited to, HUD-PIC coordination and submissions required for the project.

- (9) maintaining regular communication and attending monthly progress meetings with the County and residents regarding its development activities, and providing written monthly reports to include: (a) current month's activities; (b) next month's planned activities; (c) schedule narratives (including any changes); (d) subcontracting narrative including but not limited to: job training, employment, Section 3 and small and minority firms, women-owned enterprises, and labor surplus firms, Section 3 jobs created by trade, during construction and post construction; (e) financing summary of status; and (f) pending issues;
- (10) establishing a detailed scope of work, in conjunction with the County, for the demolition, rehabilitation, and new construction work (as applicable) and submitting the same for County approval;
- (11) providing all records as may be required by the County including, but not limited to, records pertaining to job training, employment, Section 3 and small and minority firms, women-owned enterprises, and labor surplus firms, Section 3 jobs created by trade, during construction and post construction, etc., and complying with the provisions of Exhibit L.

(b) Design, Construction, Transfer Plan, and Accessibility Requirements:

- (1) The Developer shall conduct value engineering reviews during design and construction document phases to minimize construction cost and maximize scope of work to be done with allocated funding. The County will have access to design drawings and may provide comments and requests to changes in design, finishes and all aspects of the design development process.
- (2) The Developer will provide the County with all cost certifications and reports from the investor and lender and the County will have the opportunity to review and comment on such certifications and reports.
- (3) The County will have the opportunity to approve all change orders that require the approval of the investor and the lender (i.e. in excess of those minimum thresholds per occurrence and in the aggregate that do not require the approval of the investor and lender), such approvals not to be unreasonably withheld or delayed.
- (4) The Developer shall meet or exceed federal accessibility requirements and other requirements as indicated herein. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794 and 24 C.F.R. Parts 8 and 9, prohibits discrimination against persons with disabilities in any program or activity receiving Federal

Financial assistance. 24 C.F.R. § 40.4 established the Uniform Federal Accessibility Standards (UFAS) as the standard design, construction, or alteration of residential structures. UFAS became effective July 11, 1988. For new public housing construction and/or rehabilitation projects, the Developer shall provide at a minimum (unless more stringent requirements apply) not less than fifteen percent (15%) of UFAS compliant units for mobility-impaired persons. An additional minimum of two percent (2%) is required for people with hearing or vision impairments. Not less than one unit each shall be provided for mobility-impaired and one unit for vision or hearing impaired if percentages indicate that less than one unit is required. UFAS compliance and certifications are required for all areas required by UFAS including interior and exterior of units, common areas, site and parking, etc. The Developer shall retain an independent, experienced, and qualified third party consultant (UFAS consultant) to certify UFAS compliance in a certification form provided by the County. The UFAS consultant shall provide the HUD UFAS Accessibility Checklist along with its certification form, attached hereto as Exhibit K, to the County. The UFAS consultant shall not be the Architect of Record. The UFAS consultant shall have experience in providing UFAS certification including design reviews, construction reviews, and certifications. Additionally, the UFAS consultant shall provide to the Developer and copy the County review comments at fifty percent (50%) and one hundred percent (100%) of construction documents. The Developer shall submit, through the County, its one hundred percent (100%) construction documents for UFAS units for review and approval by HUD. Any comments by HUD and/or the County and any other agencies having jurisdiction shall be incorporated in the construction documents. The UFAS consultant shall also conduct on-site inspections during construction at fifty percent (50%) and one hundred percent (100%) of Construction Completion to confirm UFAS compliance. The Developer, Architect of Record, UFAS consultant, and the Contractor shall attend HUD's site inspections that may be conducted during construction and/or at Construction Completion. The Developer shall facilitate site access for HUD's site inspections. HUD will provide comments to the County and the Developer. The Developer shall address all HUD comments to receive HUD approval. If Developer fails to comply with UFAS, as may be identified by the County, HUD or any other entity having jurisdiction, such noncompliance shall be deemed an Event of Default pursuant to Section 9 of this Agreement, and the Developer shall be provided an opportunity to cure said default, at the Developer's cost, as prescribed by Section 10 of this Agreement. On-going information concerning UFAS units and its occupants shall also be required by the County, which requirement shall survive this Agreement. The Developer shall provide required UFAS – related information as reasonably required by the County. In addition, developers are highly encouraged to provide units that are easily “adaptable” to UFAS units. The Developer shall assist with VCA/UFAS reports and any other reports or information

required by County or HUD.

- (5) Davis-Bacon wage requirements: Davis-Bacon wages shall apply to all structures built or rehabilitated on the County owned or leased land regardless of whether these structures receive a federal subsidy or not. These structures may include but are not limited to PHA-Assisted Units, affordable units, market-rate units, commercial and/or office buildings, and/or any other structure built on site. The Developer shall meet all applicable Davis-Bacon wage requirements and shall monitor and ensure Davis-Bacon wage compliance by general contractor(s), sub-contractors, sub-sub contractors, etc., and shall ensure that all contracts and sub-contracts issued to any contractor on the project include Davis-Bacon requirements. The Developer shall carefully review Davis-Bacon requirements with all contractors and sub-contractors on site on an on-going basis, shall appoint an experienced and qualified Davis-Bacon compliance officer to ensure compliance during the entire construction duration, and shall provide Davis-Bacon compliance reporting to County as it may require. Any costs incurred by the County due to Davis-Bacon noncompliance by the Developer and/or any of its contractors, shall be reimbursable to the County by the Developer.
- (6) The Developer shall ensure that its contractors and their subcontractors are classifying workers properly for Davis-Bacon and Internal Revenue Code purposes and that they maintain proper documentation to support worker classification. In reviewing certified payrolls, the County will be alert to anomalies, and in such cases will consult with federal agencies such as the Internal Revenue Service, Department of Labor, and Department of Housing and Urban Development. Review of payroll records and/or similar documents by the County shall not relieve developers, contractors and subcontractors from ensuring Davis-Bacon Compliance and appropriate worker classification in accordance with all applicable requirements.
- (7) Failure to comply with Davis-Bacon wage rate or other federal required classification requirements will affect payments to the Developer (refer to Section 6 Payment provisions).
- (8) Notwithstanding the foregoing subsection (6) above, the Developer shall require all contractors and subcontractors to pay Davis-Bacon or the County's Responsible Wages, whichever are higher, provided that higher County Responsible Wages shall only apply to the extent permitted by law and approved by HUD in writing.
- (9) The Developer shall provide a construction schedule using a Gantt chart format (or another format reasonably acceptable to the County) indicating all activities (e.g. event, task, and trade).
- (10) For preservation/rehabilitation projects, maximize the storage capacity (kitchen cabinets, closets including linear feet of shelves, pantry, vanity, etc.) for existing units as to not reduce existing

capacity, whenever possible.

(11) Unit layout:

The Developer shall ensure unit design layout allocates proper circulation space and sustains suitable linear wall allocation for proper functioning and furniture layout.

(12) Appliances:

Existing appliances (such as refrigerators, ranges, ovens, washers, dryers, water heaters, etc.) shall be removed and replaced with new appliances. The Developer shall bear the cost of removal and relocating/moving the existing appliances to an offsite centralized location to be determined by the County. The Developer shall secure the site during any removal and/or replacement of appliances, equipment, furnishings, etc. This work shall be carefully coordinated between the Developer and the County.

(13) Recycled and Salvaged items:

The Developer is responsible to collect and deliver to the County Store all items in a Development site that are to be recycled. Appliances or furnishings going to the County Store or back to the County for its use are “recycled” items.

Recycled items include but are not limited to equipment, telephones, televisions, vacuum cleaners, fax machines, copiers, tools, all types of appliances, all furniture, etc. as directed by the County. The Developer shall contact the County Store representative and follow the following process for items that are directed to be delivered to the County Store:

- a. The Developer shall call the County Store representative at 305-556-8106 at least a day in advance (preferably earlier) to notify them of the number of trucks and equipment/furnishings to be delivered, and provide them with an opportunity to prepare for the delivery. Deliveries of the equipment/furnishings by the Developer to the County Store (located at 980 West 84 Street, Hialeah, Florida) shall be scheduled between 7:30 and 10 am only, since they have to attend to walk-in customers the rest of the day. The County Store does not accept drop-offs on Fridays, weekends or legal holidays.
- b. Developer shall complete all the information required on the attached Property Action Form. Please include the “Asset Tab # or Serial # of each equipment/furnishing, if available. If none can be found, indicate “N/A” in that column, and provide a detailed description of the equipment.
- c. The County Store will not accept delivery of any chemicals; therefore if any item has a gas tank or other type of chemical container attached, the chemical container needs to be removed by the Developer prior to delivery.

- (14) The County has retained an Energy Performance Contractor (EPC) to conduct an energy audit on all public housing sites and provide recommendations to implement energy efficient systems, components, etc. The Developer shall coordinate its work with the EPC, attend meetings with EPC and the County as necessary, submit its drawings and specifications for EPC review and incorporate EPC comments received into the design documents, unless this requirement is waived by the County.

Energy Saving Measures that may be incorporated in the scope of work include, but may not be limited to the following:

1. Low-flow shower heads and faucet aerators
2. Low-flow toilets
3. Front-loading washers
4. Vending machine controls to turn off when not being used
5. Convert to natural gas from electric; however, utilize electric instant water heaters for energy savings and efficient space requirements
6. Install lighting controls in “common areas”
7. Upgrade exterior area and apartment lighting to include energy-saving fixtures/lamps.
8. Provide Energy Management System for common areas utilizing VAV HVAC system.
9. Use cooling tower heat pump system

- (15) Energy Policy Act of 2005 , Sec. 179D

The Developer shall work with the County to secure tax credits (if applicable, available and not detrimental to the project financing) payable to the County pursuant to Energy Policy Act of 2005, Section 179D, for energy retrofits applicable for public buildings where, the owner may allocate the deduction “only to the designer.” The “designer” is defined as “an architect, engineer, contractor, environmental consultant or energy services provider who creates the technical specifications for a new building or an addition to an existing building that incorporates energy efficient commercial building property.” The designer cannot claim the deduction without full signoff from the County.

- (16) On preservation/rehabilitation projects, the Developer shall not reduce the size of existing units in any material respect to obtain more units within the same building envelope or change the unit designation (family, elderly, mixed-population, etc.) without a written request and written approval from the County, provided that the County has provided the Developer a written description of such unit designation.
- (17) The Developer shall forward the drawings for preservation/rehabilitation and/or new construction to the County as these are developed for review, comment and approval, such approval not to be unreasonably withheld, withdrawn, or deleted.

- (18) The Developer shall closely coordinate with the County and attend meetings with public housing residents as reasonably required to inform and receive input from residents on all aspects of the development plans. The Developer shall give good faith consideration to incorporate input received from residents, in coordination with the County, as feasible and consistent with applicable codes, zoning, federal requirements, etc. The County will coordinate and schedule meetings with residents.
- (19) The Developer shall submit a detailed transfer plan (“**Transfer Plan**”) for review and approval by the County, which such approval will not be unreasonably withheld, withdrawn, or deleted. The Transfer Plan shall include appropriate notification and minimum disruption/convenience for residents, safety and provision of temporary housing as major considerations. The Developer shall provide a “transfer coordinator” to plan, organize, implement and monitor all aspects of the Transfer Plan, closely coordinate all aspects required for transfer including phasing and duration, moving and storage of furnishings, transportation, meals, pets, mail, etc.
- (20) The Developer shall provide to the County as supporting documentation such as Notice to Proceed (NTP) to contractors/sub-contractor, and Certificates of Occupancy or Completion, as applicable.
- (21) The Developer and its consultants shall carefully review all change orders, contingency adjustments and/or any other additional costs (herein change orders) to confirm that these are appropriate and to minimize said costs whenever possible. Such review shall include but not be limited to compliance with contract documents, the party requesting the change order, and the reason for such request (justification), hidden or unforeseen conditions, A/E error and/or omissions, critical path analysis for time extensions and other contract requirements.

When Change Orders involve time extensions, the Developer and its consultants shall also carefully review and confirm that these are appropriate and shall minimize wherever possible time extensions. Time extension reviews shall include an evaluation of the critical path analysis to confirm whether the time extension has impacted the Critical Path.

- (22) The Developer shall carefully review and coordinate the work of its consultants to minimize architect/engineer errors and omissions, and minimize any change orders, including additional costs and time extensions on the project. The County shall not approve additional costs/fees for A/E errors and omissions or any other costs/fees related to conditions which could have reasonably been discovered or should have been discovered with appropriate due diligence by the developer and/or its consultants, contractors or other vendors.
- (23) The County may back-charge the Developer for any administrative costs it incurs for non-compliance by the Developer and/or its

consultants, contractors or vendors. This includes, but is not limited to compliance with Davis-Bacon wages and Section 3 requirements.

- (24) Award Letters. Upon receipt of any funding award, the Developer shall provide to the County all award letters including from FHFC and commitment letters from financial institutions.
- (25) HUD Demolition and Disposition approval requirements - The approval requires that the demolition and disposition documents include a clause stipulating that if the Developer fails to develop and operate the property as outlined in the demolition and disposition application for at least 40 years for the PHA-Assisted Units and 30 years for non-PHA-Assisted Units, the County will cause the lease to terminate. The evidentiary documents are subject to the review and approval of the HUD Miami HUB (and Field Counsel) or such other office designated by HUD, and should contain the following provisions:
  - (26) The property shall be maintained for the approved use (“**Use Restrictions**”) for a period of not less than 30 years (or a longer time as required by the HUD Public Housing Field Office or applicable HUD requirements) (“**Use Period**”) from the date the use first commences;
  - (27) Use Restrictions shall be in a first priority position against the property (e.g. prior to any financing documents or other encumbrances) during the Use Period;
  - (28) The approved Owner Entity shall maintain ownership and operation of the property during the Use Period. The Owner Entity shall not convey, sublease or transfer the Property without prior approval from the County at any point during the Use Period other than pursuant to customary transfer provisions;
  - (29) If the Owner Entity fails to develop and use the property as outlined in the County’s approval documents at any point during the Use Period, subject to applicable notice and cure periods the ground lease shall terminate and all interests in the property shall automatically be vested in the County.
  - (30) If all property interests is returned to the County during the Use Period, the County shall immediately contact HUD to determine the future use of the Property and any necessary legal documentation (e.g. a Declaration of Trust) that must be recorded against the Property;
  - (31) The County is responsible for monitoring and enforcing the Use Restrictions during the Use Period.
  - (32) The Developer will establish a number of community benefits at the Development (referred to herein as the “**Community Benefits**”

**Program**”). A preliminary description of the Community Benefits Program is set forth at Exhibit A.

- (33) The various Phases of the Development will generate a number of financial benefits (“**Financial Benefits**”), as such Financial Benefits are further described at Exhibit B.
- (34) The Developer shall design the Development to be consistent with a Silver certification rating from the U.S. Green Building Council’s Leadership in Energy and Environmental Design (“**LEED**”) or National Green Building Standards (“**NGBS**”), but shall not be required to obtain a Silver certification rating from LEED or NGBS relative to the Development. Though the Developer’s goal is to obtain such certification rating, if the Developer does not obtain such certification rating, provided it has used its commercially reasonable efforts to do so, the Developer shall not be in default under this Agreement and the County shall have no right to enforce the terms of this Agreement with respect to default or exercise any remedies relative to such absence of a certification rating. The LEED Silver certification or designation relative to the Development is outlined by the U.S. Green Building Council. The Developer agrees to regularly provide the County with copies of any and all records and/or reports (including but not limited to any approvals, rejections and/or comments) from the neutral and independent third-party reviewing the Development relative to the LEED Silver designation from the U.S. Green Building Council or certification from the NGBS. As noted earlier herein, the Development may not necessarily be constructed in a manner so as to achieve a Silver certification rating from LEED or certification from NGBS. Further, the LEED Silver certification or designation or NGBS certification is a description or label designed to establish the level of energy efficiency and sustainability for Buildings and Improvements of the overall Development; and should substantially improve the “normal” or “regular” energy efficiency and indoor air quality for the overall Development. Beyond these environmentally responsible steps, the Developer specifically agrees to consider additional steps or means to improve and/or protect the environment with regard to the Development, and to inform the County of any and all such additional methods or ways that the Developer will utilize “green building standards” in the design and construction of the overall Development in an effort to achieve the important goals of creating a healthy place to work as well as an environmentally responsible development in the community. The Developer’s decision whether to incorporate or adopt any such additional steps or means shall be made in the Developer’s sole and absolute discretion.

The Developer’s obligations under this Section 4(a) of this Agreement shall survive the termination of this Agreement.

- (c) County’s Responsibilities. As more specifically described herein, County is

responsible for the following activities related to the Development (such list is not intended to be exhaustive):

- i. Developing and submitting all necessary property demolition and/or disposition applications to HUD (provided that the Developer shall have an opportunity to review and comment on the same prior to submission);
- ii. Approving Owner Entity admissions and occupancy criteria and related property management documents such as the Public Housing lease and Community Policies, which approvals shall not be unreasonably withheld, delayed or conditioned;
- iii. Reviewing, approving, and submitting the mixed finance proposal and evidentiaries to HUD;
- iv. Providing public housing funds (which may include Capital Fund Financing Program funds), Surtax Funds and General Obligation Bond Funds that are legally available in the total amount of \$46 million, and allowing the use of a portion of such funds as a loan for predevelopment activities in accordance with the HUD Cost Control and Safe Harbor Standards for Rental Mixed Finance Development (the “**HUD Safe Harbor Standards**”);
- v. Providing all of the operating subsidy received from HUD relative to the PHA-Assisted Units on an annual basis and subject to any HUD pro-ration or other HUD-generated subsidy adjustment (including those “add-ons,” as described at 24 C.F.R. Part 990), except that the Developer shall pay to the County: (i) an amount equal to five percent (5%) of subsidy received if HUD proration is less than ninety-two percent (92%); (ii) an amount equal to six percent (6%) of subsidy received if HUD proration is between ninety-two percent (92%) and ninety-four and <sup>99</sup>/<sub>100</sub><sup>th</sup> percent (94.99%); or (iii) an amount equal to seven percent (7%) of subsidy received if HUD proration is ninety-five percent (95%) or above;
- vi. Providing the PHA-Assisted Units’ share of those funds appropriated to the County under Section 9(d) of the United States Housing Act of 1937, as amended (the “Act”) that are permitted to be utilized as operating subsidy in accordance with Section 9(g)(1) of the Act. The percent amount to be provided as operating subsidy indicated above shall be determined annually by (i) dividing the total amount of Capital Funds awarded to the County by the total number of PHA-Assisted Units in the County’s portfolio; and (ii) multiplying the resulting per unit amount by twenty percent (20%);
- vii. Work with the Developer and departments of the County to help facilitate off-site infrastructure improvements necessary for the Development;
- viii. Cooperating with the Developer in the Developer’s application for and executing, as needed, all zoning, permitting and similar governmental applications and permits necessary for the Development;
- ix. Coordinating with the residents, other stakeholders in the County and other stakeholders on Development-related issues; and
- x. Obtaining all necessary HUD approvals (including as related to disposition

approvals, environmental approvals in accordance with 24 C.F.R. Part 50 or Part 58, mixed finance approvals), providing reports and maintaining communications with HUD. Notwithstanding the foregoing, the County will provide copies of all items to Developer prior to submission to HUD in order to permit the Developer to provide input and comment with respect to the same.

(d) Unit Management Software.

- i. The Developer must use the County's current system of record, Emphasys Elite, for the purposes of entering re-certification data, HUD PIC submissions, and reporting. The Developer will be responsible for any associated software license, support, and training costs. The County will make the application available to the Developer and will be responsible for the user account management and security. The County will not provide any e-mail or telecommunications services and will not provide any technical support related to the Developer's information technology infrastructure, including but not limited to desktops, servers, routers, or related network connectivity. The Developer will also be responsible for any maintenance and development costs associated with any application or database interfaces to the County's current system of record.

**5. Fees.**

- (a) Developer Fee. The parties agree to seek approval from HUD of the maximum allowable developer fee permitted by the Florida Housing Finance Corporation for the Development of eighteen percent (18%) in the budgeted amount set forth at Exhibit D hereto (if applicable), with respect to four (4%) Low-Income Housing Tax Credit transactions and sixteen percent (16%) with respect to nine percent (9%) Low-Income Housing Tax Credit transactions (in the budgeted amount set forth at Exhibit D hereto, if applicable), based upon satisfying the factors outlined and approved by HUD in order to exceed the HUD Safe Harbor Standards. The Developer agrees that the County shall earn a fee, to be structured in a manner reasonably acceptable to the parties, equal to 40% of the total Developer Fee described herein, which is inclusive of the costs of the monitoring by the County's Small Business Division of the Internal Services Department set forth in Section 16(f) of this Agreement.
- (b) Ground Lease and Other Payments. With respect to the ground lease to be entered for each Phase, the Developer or its subsidiary or designee agrees to pay an annual rental amount to be determined with respect to each Phase, which amount will be inflated each year at a predetermined rate, and which will be payable solely out of 50% of the available cash flow that is distributable to the manager of such party, after payment of any deferred developer fees and payment of any priority items set forth in the phase specific operating or partnership agreement. Any portion of the annual rental amount not paid, in any given year, shall be deferred to the following year. No annual rental amount shall accrue until after full payment of any deferred developer fees. In addition, each ground lease shall provide for a capitalized lease payment (each, a "**Capitalized Payment**") in the amount of \$2,500 for each unit, with such Capitalized Payment to be paid upon Financial Closing of such Phase. The estimated Capitalized Payment is (i) \$3,330,000 for all phases of

Liberty Square (assuming 1,332 total units) and (ii) \$600,000 for Lincoln Gardens (assuming 240 total units), subject to adjustment for Unit Mix. The Developer shall not owe any amounts in connection with an applicable ground lease until the Financial Closing for such phase.

- (c) In addition to the above-described fees, the County will receive a fee (i) in the amount of \$200,000 upon execution of the Ground Lease for Lincoln Gardens and (ii) in the amount of \$400,000 upon the execution of the Ground Lease for Liberty Square. Such fees shall be held in escrow until the later of achievement of (i) all zoning; (ii) permitting; and (iii) HUD approvals for the Lincoln Gardens Development and Liberty Square Phase 1B. Forty-five percent (45%) of each fee will be applied against the Capitalized Payments at the applicable Financial Closing and the balance of each fee shall be an additional payment to the County.

**6. Payment Provisions for County Funds (if applicable).**

- (a) The Developer shall submit to the County, not more often than monthly, a payment request for County funds in a form and format acceptable to the County, for expenditures for the work completed and incurred.
- (b) Each payment request shall be carefully reviewed and evaluated for accuracy, completeness and compliance with this agreement by the Developer prior to its submission to the County. Each payment request shall identify, by line item and by reference to the corresponding element of the Budget, (a) the total costs to date incurred, (b) the corresponding portion of the compensation due to developer, if applicable (c) the amounts, if any, of previous payments, (d) the portion, if any, of such costs and/or fee for which a payment is requested under the payment request and any other provisions reasonably required (with reasonable advance notice) by the County. Each payment request shall be accompanied by separate billing statements or invoices from each consultant, sub-consultant, contractor or sub-contractor (herein vendors) to which payment has been made or will be made. The County shall not be required to make advance payments or deposits.
- (c) Payment requests shall not be processed until a proper payment request (herein proper invoice) has been received by the County from the Developer. Proper invoice means an invoice which conforms to the payment requirements of the County. A proper invoice shall include a statement by the Developer waiving claims for extra direct and indirect costs or time associated with work preceding the date of the invoice, or a statement in sufficient detail containing all rights reserved for work already performed. All present requirements or future rules pertaining to the execution of a proper invoice will be made available to the Developer in a timely manner. The Developer shall make payments to all vendors included in each respective payment request within five (5) business days of receipt of funds from the County. The Developer shall include the provisions of this section in all sub-contracts, and require all vendors to include this provision in their contracts with other vendors.
- (d) The time at which payment for service is due from the County shall be calculated from the date on which a proper invoice is received by the County. The time at which payment shall be due from the County to the Developer shall

be forty-five (45) days from receipt by the County of a proper invoice from the Developer. In any case in which an improper invoice is submitted by the Developer, the County shall, within ten (10) days after the improper invoice is received, notify the Developer that the invoice is improper and indicate what corrective action on the part of the Developer is needed to make the invoice proper.

- (e) Final payment shall not be made to the Developer until the Developer has resolved all pending Davis-Bacon wage rate compliance issues and restitution is made (or placed in escrow for unfound workers) to all workers determined by the County to be underpaid. At a minimum, an amount equal to the cost of all pending Davis-Bacon non-compliance issues shall be retained until such issues are resolved to the County's satisfaction.
- (f) For non-County funds, the Developer shall provide a report, in a form and format acceptable to County, indicating payment requests and approved amounts received by the Developer for all funding sources and percentage of Construction Completion. In addition, the Developer shall provide, on a monthly basis, a construction schedule and construction budget, with anticipated changes to the budget and schedule, along with a change order log, and the Developer will meet with the County at the County's request, at thirty day intervals, to review and discuss the monthly report. Any proposed changes will be subject to the approval provisions set forth in this Agreement.

## 7. **Property Management Responsibilities.**

- (a) Designation of Property Manager. The initial property manager for each phase of the Development shall be TRG Management Company, LLP, an affiliate of the Developer (the "**Management Agent**"). The Management Agent shall be responsible for the day-to-day operation of each phase of the Development including but not limited to compliance, collections, leasing, payment of invoices and maintenance. Specific duties shall be further detailed in the initial agreement between the Management Agent and the Owner Entity, and such agreements are subject to the County's reasonable approval (the "**Management Agreement**"). The designation of the County as a successor Management Agent, co-Management Agent or sub-Management Agent may be considered and negotiated by the parties, upon terms and conditions that are acceptable to the parties and subject to the approval of any investors and lenders.
- (b) Admissions Policies. The parties agree that the occupancy will be carried out with respect to the Development as follows:
  - i. The existing resident households shall have the right of first refusal to occupy PHA-Assisted Units in each phase of the Development once the scope of work described in this Agreement is complete with respect to such Phase, subject to screening by the Management Agent for income relative to low-income housing tax credit compliance. The residents at Liberty Square shall have the right of first refusal to occupy the PHA-Assisted Units at Lincoln Gardens, at their sole discretion.

- ii. Any vacancies to PHA-Assisted Units not filled by Existing Residents (either at initial occupancy or thereafter) will be filled by applicants who are referred from the County's waiting list, subject to screening by the Management Agent for income and other low-income housing tax credit compliance matters. The parties agree that a site-based waiting list will not be used. The parties acknowledge and agree that the County's Admissions and Continued Occupancy Policy will be revised, as necessary, to reflect the foregoing and that a referral process will be formulated by the parties to ensure that lease-up occurs in a timely and equitable manner.
- (c) Property Management Fee. The Management Agent shall receive a management fee equal to 6% of the effective gross income.

## **8. Termination.**

- (a) Termination for Convenience. The County reserves the right to terminate this Agreement, in whole or in part, at any time for the convenience of the County, if the County shall determine in good faith that it is infeasible, in the County's best interest, or contrary to that interest to proceed with the Development. In the event of a termination for convenience under this Agreement, the County shall deliver to the Developer a Notice of Termination within thirty (30) days specifying the extent to which the performance of the work under this Agreement is terminated, and the date upon which such termination becomes effective. If the performance of the work under this Agreement is terminated in whole or in part, the County shall be liable to the Developer for reasonable and proper construction related costs only resulting from such termination, and shall not include any costs (direct or indirect) related to applications for funding/financing, and/or preparation of development strategies, and/or similar expenses, but shall include Community Engagement and Planning Process costs and repayment of all fees paid upon execution of the respective ground leases in accordance with Section 5(b) hereof. In addition, any predevelopment loans advanced to the Developer will be deemed satisfied in connection with the assignment of work product in accordance with subsection (f) below. Within thirty (30) days after receipt of the Notice of Termination, the Developer shall present a proper claim setting out in detail: (i) the total cost of all third-party costs incurred to date of termination including architectural, engineering, and similar types of costs, and also including any loans from third parties; (ii) the cost (including reasonable profit) of settling and paying claims under subcontracts and material orders for work performed and materials and supplies delivered to the site, or for settling other liabilities of Developer incurred in performance of its obligations hereunder; (iii) the cost of preserving and protecting the work already performed until the County or its assignee takes possession thereof or assumes responsibility and (iv) compensation to Developer for all tasks performed to date equal to thirty percent (30%) of projected developer fee if applicable financing has been secured. Within ninety (90) days after receipt of the claim from the Developer, the County shall either respond to the Developer's claim or make a final payment to the Developer in the event there is no dispute relative to Claim. Furthermore, the Developer may terminate this Agreement for infeasibility, but only to the extent the Developer first made good faith efforts to pursue an alternative course of action, and in such event, shall be limited to reimbursement for those costs as set forth in (i)-(iv) of this Section 8(a). In an

event of a dispute regarding the claim, the parties hereto shall avail themselves of the dispute resolution process more fully described in Exhibit H, Paragraph I.

- (b) Termination for Cause. Either Party may terminate this Agreement for cause, at any time, on the giving of notice to the other party of the grounds asserted for such termination and failure of the other Party to cure such grounds within thirty (30) days from receipt of such notice (“**Termination for Cause**”). Notwithstanding anything to the contrary contained herein, suspension from participation in any government programs, which suspensions, for the purposes hereof, are defined to include but not be limited to any sanctions imposed by HUD pursuant to 24 C.F.R. Part 24, shall be grounds for termination of this Agreement for cause without opportunity for cure. By execution of this Agreement, Developer hereby certifies to the County that it is not suspended, debarred or otherwise prohibited from participation in any government programs.

In the event of a termination of this Agreement by the County or the Developer which is determined to constitute a breach hereof by the County or the Developer, the party in breach shall be liable to the non-breaching party in accordance with applicable law for all actual damages caused thereby.

- (c) Fraud, Misrepresentation or Material Misstatement. The County may terminate this Agreement if Developer attempts to meet its contractual obligations hereunder with the County through fraud, misrepresentation or material misstatement.
- (d) Debarment. The foregoing notwithstanding, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement may be debarred from County contracting for up to five (5) years in accordance with the County debarment procedures. The Developer may be subject to debarment for those reasons set forth in Section 10-38 of the County Code.
- (e) Remedies. In the event that the County exercises its right to terminate this Agreement following an Event of Default, the Developer shall, upon receipt of such notice, unless otherwise directed by the County:
- i. Stop work on the date specified in the notice (the “**Effective Termination Date**”);
  - ii. Take such actions as may be necessary for the protection and preservation of the County’s materials and property;
  - iii. Cancel orders;
  - iv. Upon payment by the County for such work product and payment of other amounts due in accordance with this Section 8, assign to the County and deliver to any location designated by the County any non-cancelable orders for deliverables that are not capable of use except in the performance of this Agreement and has been specifically developed for the sole purpose of this Agreement and not incorporated in the Services; and

- v. Take no voluntary action (unless otherwise required by legal obligations) which will increase the amounts payable by the County under this Agreement.
- (f) Developer Shall Deliver Work Product in Event of Termination. In the event that this Agreement is terminated under this Section 8, Developer agrees that it shall promptly deliver to County, or cause to be delivered to County, any concrete, transferable, and useable third party work product generated in connection with the Development, and will assign to County all of its right, title, and interest to such work product, without reservation in exchange for County's payment of funds paid by Developer (including funds borrowed from third parties) for such work product, along with amounts due to the Developer hereunder. Developer shall be under no obligation to deliver any work product in its possession unless the County shall have reimbursed it for the cost thereof (and paid to the Developer any other amounts due hereunder) or shall have agreed to offset the cost thereof against any indebtedness owing from the Developer to the County. No payment shall be due, however, if the Developer has committed fraud, misrepresentation, material misstatement, or in the event of termination for an Event of Default pursuant to Section 9, provided, however, that the County has a predevelopment loan in effect with respect to such work product..
- (g) Automatic Termination. This Agreement shall automatically terminate (unless caused by the County's failure to timely perform the County's obligations hereunder) with respect to the respective individual Phases set forth below at no cost to the County if:
  - 1. The Developer is unable to secure funding and financing consistent with an approved Redevelopment Plan with terms and conditions (including payments to the County) acceptable to the County for at least one (1) Liberty Square Phase within twenty-four (24) months after execution of this Agreement.
  - 2. The Developer is unable to secure funding and financing consistent with an approved Redevelopment Plan with terms and conditions (including payments to the County) acceptable to the County for all subsequent Phases of Liberty Square within sixty (60) months after execution of this Agreement. This will not apply to Lincoln Gardens which will have a separate Redevelopment Plan and schedule.

Upon termination of this Agreement for an applicable Phase, the Developer shall have no further development rights to the undeveloped portion(s) of such Phase under this Agreement, the applicable Phase ground lease or any other agreements. The Developer and the County shall coordinate and execute appropriate agreements, contracts or other applicable documents to return the undeveloped portions of such Phase to the County.

Notwithstanding the foregoing, failure to achieve financing shall not be deemed an "Event of Default" hereunder.

## **9. Event of Default.**

- (a) An Event of Default shall mean a breach of this Agreement by the Developer after expiration of any applicable notice and cure period without such cure. Without limiting the generality of the foregoing, and in addition to those instances referred to herein as a breach, an Event of Default shall include, but not limited to, the following:
- i. the Developer has not delivered deliverables on a timely basis;
  - ii. the Developer has made a Material Change to the Project Schedule without the County's approval;
  - iii. the Developer has refused or failed to supply enough properly skilled staff personnel;
  - iv. the Developer has failed to make prompt payment to subcontractors or suppliers for any Services;
  - v. the Developer has become insolvent (other than as interdicted by the bankruptcy laws), or has assigned the proceeds received for the benefit of the Developer's creditors, or the Developer has taken advantage of any insolvency statute or debtor/creditor law or if the Developer's affairs have been put in the hands of a receiver;
  - vi. the Developer has failed to obtain the approval of the County where required by this Agreement;
  - vii. the Developer has failed in any material respect with respect to the representation of any warranties stated herein;
  - viii. the Developer has failed to comply with the public records disclosure requirements set forth in Section 119.0701 of the Florida Statutes and Section 26 of this Agreement;
  - ix. the Developer has failed to comply with any and all UFAS requirements and obligations;
  - x. the Developer has made a Material Change to the Project Budget without the County's approval; and
  - xi. the Developer fails to pay any Liquidated Damages due and payable under this Section 9.
- (b) If the County shall terminate this Agreement for default, the County or its designated representatives may immediately take possession of all applicable equipment, materials, products, documentation, and reports after payment, if applicable.
- (c) Notwithstanding the foregoing, this Agreement shall not be terminated for default if the delay in fulfilling or inability to fulfill Developer's obligations hereunder arises from (i) unforeseeable causes beyond the reasonable control of the Developer or (ii) failure of any governmental entity, including but not limited to HUD, to provide approvals (e.g., zoning, interlocal agreements, demolition/disposition applications, leases, operating agreements, etc.) necessary to

complete the work (any such failure or other cause or event being referred to herein as a “**Force Majeure Event**”). Examples of such causes include (a) acts of God or the public enemy, (b) material acts or failure to act, or delays in action, of the County, HUD, or other governmental entity in either their sovereign or contractual capacity, (c) material acts or failure to act of another contractor (other than a contractor or subcontractor to the Developer or the Owner Entity) in the performance of a contract with the County, (d) fires, (e) floods, (f) strikes or labor disputes, (g) freight embargoes, (h) unavailability of materials, (i) unusually severe weather, (j) delays of subcontractors or suppliers at any tier arising from unforeseeable causes beyond the control and without fault or negligence of both the Developer and the subcontractors or suppliers, and (k) delay caused by litigation that is not between the County and the Developer.

- (d) The Developer agrees to comply fully with its obligations to provide the Community Benefits Program. The parties understand and agree that the damages to the County, the community, and the public resulting from the Developer’s failure to provide the Community Benefits Program may not be subject to exact calculation. For this reason, the parties have agreed to require the Developer to pay the County Liquidated Damages, which shall be due and payable at project completion, for any such failure which is impossible to quantify with accuracy. In the event the Developer fails to provide any material portion of any item of the Community Benefits Programs then the Developer shall be liable to the County for Liquidated Damages. To the extent not specifically identified in Section 9(e) below, the amount of Liquidated Damages for each of the Community Benefits Program shall be as set forth in Exhibit A of this Agreement. Notwithstanding the amounts of Liquidated Damages set forth in Exhibit A, the Developer and the County agree that additional Liquidated Damages shall be negotiated, calculated and agreed upon for Lincoln Gardens Development within thirty (30) days from the date the Board approves the plan for development of Lincoln Gardens Development. Such Liquidated Damages amounts for the Lincoln Gardens Development, including proposed new community center, youth center and improvements to Bannerman Park, shall be included in a supplement to this Agreement. The parties agree that Liquidated Damages shall not be used by the Developer as a defense against any claim by the County for specific performance where the same is available to the County by law.
- (e) If the Developer fails to provide the Community Benefits Program related to Small Business Hiring and Job Training and Job Placement, as more particularly set forth in Exhibit A, the Developer shall be liable to the County for Liquidated Damages, which Liquidated Damages shall be evaluated and assessed at the end of each Phase and shall be due and payable at project completion. The Liquidated Damages relating to those benefits shall be calculated as follows:
- With respect to Developer’s commitment to provide a minimum of 50% of the value of the construction contracts to Section 3 certified, or SBE, MBE and WBE firms, Developer shall pay Liquidated Damages in the amount of \$14,000 for each percentage by which Developer fails to meet the 50% commitment (calculated across all Phases).
  - With respect to Developer’s commitment to provide 20% of the construction jobs created for Section 3 eligible residents and 75% of the permanent jobs created for Section 3 eligible residents, Developer shall pay Liquidated

Damages in the amount of \$2,000 for each job by which Developer fails to meet its commitments (calculated across all Phases).

- (g) Within ten (10) days after the end of each quarter, Developer shall provide a detailed report to the County setting forth the Developer's progress toward satisfying their obligations to provide the Community Benefits Program, which report shall request the County's acknowledgement that such items have been satisfied. If the Developer is not meeting the commitments set forth above upon the completion of any Phase, such report shall set forth the Developer's plans for meeting such commitments in subsequent Phases. Within fourteen (14) days after the County's receipt of such report, the County shall (i) execute an acknowledgement of the satisfied items or (ii) provide a detailed written explanation to Developer setting forth the County's reasons for not executing such acknowledgement. If the County fails to so respond within thirty (30) days, the County shall be deemed to have acknowledged that such items have been satisfied.

10. **Notice of Default – Opportunity to Cure.** Notwithstanding anything in this Agreement to the contrary, if an Event of Default occurs in the determination of the County and the County wishes to declare an Event of Default or otherwise terminate this Agreement for cause to the extent, as provided under this Agreement, the County shall notify the Developer (the “**Default Notice**”), specifying the basis for such Event of Default and the extent to which performance of work under this Agreement is terminated, and advising the Developer that such default must be cured immediately or this Agreement with the County may be terminated. The Default Notice thereof shall specify the nature of the claimed Event of Default, the Phase(s) to which such Event of Default relates, and, if such Event of Default shall be reasonably subject to adequate cure, the Default Notice shall state (i) the actions required to be taken by the Developer to cure the Event of Default, and (ii) the reasonable time (up to sixty (60) days but no less than thirty (30) days (the “**Cure Period**”)) within which Developer shall respond with a showing that all required actions have been taken, provided that the Developer shall have such additional time as is reasonably necessary to cure such Event of Default so long as the Developer has diligently commenced and is proceeding in a reasonable diligent manner toward curing such Event of Default. During any cure period so provided, the Developer shall proceed diligently with performance of any work required by this Agreement for any Phase(s) which is not the subject of the claimed Event of Default. Following expiration of the stated cure period (unless the Developer has diligently commenced and is proceeding in a reasonable diligent manner toward curing such Event of Default, as provided hereinabove), the County shall deliver a second notice stating either that the Event of Default has been adequately cured or that the Agreement is terminated with respect to the Phase(s) to which such Event of Default relates.
11. **Remedies in the Event of Default.** If an Event of Default occurs and remains uncured pursuant to Section 9 herein, the County may, as its sole remedy, terminate this Agreement with respect to the Phase(s) to which such Event of Default relates in accordance with Section 10 hereof. In addition, the Developer shall be liable for all direct (but not consequential) damages to the County resulting from such Event of Default. In no event shall the County be entitled to bring any suit or proceeding for specific performance.
12. **Lien Waivers.** Developer agrees that it will not permit any mechanic's, materialmen's or other liens to stand against the Development for work or materials furnished to Developer it being provided, however, that Developer shall have the right to contest the validity thereof. Developer shall not have any right, authority or power to bind the County, the

Development or any other interest of the County in the Development and will pay or cause to be paid all costs and charges for work done by it or caused to be done by it, in or to the Development, for any claim for labor or material or for any other charge or expense, lien or security interest incurred in connection with the development, construction or operation of the Improvements or any change, alteration or addition thereto. IF ANY MECHANIC'S LIEN SHALL BE FILED, DEVELOPER SHALL BOND OVER, PROCURE THE RELEASE OR DISCHARGE THEREOF WITHIN NINETY (90) DAYS EITHER BY PAYMENT OR IN SUCH OTHER MANNER AS MAY BE PRESCRIBED BY LAW. NOTICE IS HEREBY GIVEN THAT THE COUNTY SHALL NOT BE LIABLE FOR ANY LABOR, SERVICES OR MATERIALS FURNISHED OR TO BE FURNISHED TO THE DEVELOPER OR TO ANYONE HOLDING ANY OF THE DEVELOPMENT THROUGH OR UNDER THE DEVELOPER, AND THAT NO MECHANICS' OR OTHER LIENS FOR ANY SUCH LABOR, SERVICES OR MATERIALS SHALL ATTACH TO OR AFFECT THE INTEREST OF THE COUNTY IN AND TO ANY OF THE DEVELOPMENT. THE COUNTY SHALL BE PERMITTED TO POST ANY NOTICES ON THE DEVELOPMENT REGARDING SUCH NON-LIABILITY OF THE COUNTY.

Developer shall promptly pay all persons or entities furnishing labor and material with respect to any work performed by Developer or its contractor on or about the Development, and shall obtain and deliver to Landlord "releases" or waivers of liens from all parties doing work on or about the Development, along with an affidavit from Developer stating that all bills have been paid with regard to such work and that there are no outstanding obligations, except in the ordinary course of business, owed with respect to any such work performed on the Development.

### **13. Indemnification.**

- (a) Developer Indemnity. The Developer shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses, or damages, including reasonable attorney fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Developer or its employees, agents, servants, partners, principals or subcontractors, subject to the following sentence. The Developer shall pay all the County's direct (but not consequential) losses in connection therewith, provided Developer is adjudicated liable, and shall investigate and defend all claims, suits, or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. The Developer expressly understands and agrees that any insurance protection required by the Agreement or otherwise provided by the Developer shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided. Notwithstanding anything to the contrary herein, such indemnification by the Developer shall not cover claims or losses to the extent caused solely by the negligence, gross negligence or intentional wrongful acts or omissions of the County or its officers, employees, agents or instrumentalities.
- (b) County Responsibility. The County shall indemnify and hold harmless the

Developer and its affiliates, subsidiaries, officers, agents, employees, representatives, successors and assigns from any and all liability, losses, or damages, including reasonable attorney fees and costs of defense, which the Developer or its affiliates, subsidiaries, officers, agents, employees, representatives, successors and assigns may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the County or officers, employees, agents and instrumentalities. The County shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits, or actions of any kind or nature in the name of the Developer, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. The County's indemnification obligations in this Section 13(b) shall be subject to the provisions of Section 768.28, Fla. Stat., whereby the County shall not be liable to pay a personal injury or property damage claim or judgment by any one person which exceeds the sum of Two Hundred Thousand and No/100 Dollars (\$200,000.00), or any claim or judgments or portion thereof, which when totaled with all other occurrence, exceeds the sum of Three Hundred Thousand and No/100 Dollars (\$300,000.00), but only to the extent the limitations set forth in that Statute are applicable. Notwithstanding anything to the contrary herein, such indemnification by Miami-Dade County shall not cover claims or losses to the extent caused solely by the negligence, gross negligence or intentional wrongful acts or omissions of the Developer or its affiliates, subsidiaries, officers, agents, employees, representatives, successors and assigns.

- (c) The obligations of the parties under this Section 13 of this Agreement to indemnify and hold harmless the other party shall survive the termination of this Agreement.

#### **14. Insurance.**

The Developer shall maintain coverage as required in A through C below throughout the term of this Agreement. If any portions of this Agreement are assigned, insurance must be provided in the name of the assignee. If material changes are made to the scope, it may be necessary to amend the insurance requirements. The Developer shall furnish to Miami-Dade County, Public Housing and Community Development Department, 701 NW 1 CT. 16<sup>th</sup> floor, Miami, Florida 33136-3914, Certificate(s) of Insurance or applicable cover note(s) evidencing insurance coverage that meets the requirements outlined below:

- A. Worker's Compensation Insurance as required by Chapter 440, Florida Statutes.
- B. Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$1,000,000 per occurrence for Bodily Injury and Property Damage combined. Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with this agreement in an amount not less than \$500,000 per occurrence for Bodily Injury and Property Damage combined.

### Design Stage

In addition to the insurance required in A – C above, a certificate of insurance or cover note must be provided as follows:

- D. Professional Liability Insurance in the name of the Developer or the licensed design professional employed by the Developer in an amount not less than \$1,000,000 per claim.

### Construction Phase

In addition to the insurance required in A – D above, the Developer shall provide or cause its contractors to provide a certificate of insurance or cover note indicating the following type of insurance coverage prior to commencement of construction:

- E. Completed Value Builders' Risk Insurance on a "special causes of loss" form in an amount not less than one hundred (100%) percent of the insurable value of the building(s). The Policy will name Miami-Dade County as a Loss Payee A.T.I.M.A.

### Operation Phase

In addition to the insurance required in A – C above, the following coverage may be required:

Property Insurance Coverage on a "special causes of loss" form in an amount not less than one hundred (100%) percent of the replacement cost of the building(s). Miami-Dade County must be named a Loss Payee with respect to this coverage.

### Continuity of Coverage

The Developer shall be responsible for assuring that the insurance documentation required in conjunction with this subsection remain in force for the duration of the agreement period, including any and all option years. The Developer will be responsible for submitting renewal insurance documentation prior to expiration.

All insurance policies required above shall be issued in companies authorized to do business under the laws of the State of Florida, with the following qualifications as to management and financial strength:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to strength, by A.M. Best Company, Oldwick, New Jersey.

## **15. Agreement Security.**

The Developer shall be required to execute, record in the public records of Miami-Dade County, and furnish to the County before commencing any and all construction work on the Development, a payment and performance bond, and/or alternate form of security satisfactory to the County and in compliance with the requirements of Section 255.05 of the Florida Statutes, in the amount of the price for each phase of the Development then to be undertaken, to assure completion of the work and payment of the costs, free and clear of all claims of subcontractors, laborers, mechanics, suppliers and materialmen. In the event that in partial

satisfaction of this requirement the Developer furnishes a payment and performance bond not by the Developer, but by the Developer's construction contractor or construction manager, then the payment and performance bond shall name the County and the Developer as dual obligees. Furnishing a payment and performance by the Developer's construction contractor or construction manager naming the County as a joint obligee in no way abrogates the Developer's obligation to directly furnish to the County a payment and performance bond or alternative form of security in compliance with Section 255.05, Florida Statutes. The payment and performance bonds shall have as the surety thereon only such surety company or companies as are acceptable to the County and are authorized to write bonds of such character and amount in accordance with the following qualifications:

- (a) All bonds shall be written through surety insurers authorized to do business in the State of Florida as surety, with the following qualifications as to management and financial strength according to the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey:

| <u>Bond Amount</u>              | <u>Best Rating</u> |
|---------------------------------|--------------------|
| i. \$500,001 to \$1,500,000     | B V                |
| ii. \$1,500,001 to \$2,500,000  | A VI               |
| iii. \$2,500,001 to \$5,000,000 | A VII              |
| iv. \$5,000,001 to \$10,000,000 | A VIII             |
| v. Over \$10,000,000            | A IX               |

- (b) On contract amounts of \$500,000 or less, the bond provisions of Section 287.0935, Florida Statutes shall be in effect and surety companies not otherwise qualifying with this paragraph may optionally qualify by:
  - i. Providing evidence that the Surety has twice the minimum surplus and capital required by the Florida Insurance Code at the time the invitation to bid is issued.
  - ii. Certifying that the Surety is otherwise in compliance with the Florida Insurance Code, and;
  - iii. Providing a copy of the currently valid Certificate of Authority issued by the United States Department of the Treasury under ss. 31 U.S.C. §§ 9304-9308.
  - iv. Surety insurers shall be listed in the latest Circular 570 of the U.S. Department of the Treasury entitled "Surety Companies Acceptable on Federal Bonds", published annually. The bond amount shall not exceed the underwriting limitations as shown in this circular.
- (c) For contracts in excess of \$500,000 the provision of Section (b) will be adhered to plus the company must have been listed for at least three consecutive years, or holding a valid Certificate of Authority of at least 1.5 million dollars and on the Treasury List.
- (d) Surety Bonds guaranteed through U.S. Government Small Business Administration or Developers Training and Development Inc. will also be

acceptable.

- (e) The attorney-in-fact or other officer who signs performance and payment bonds for a surety company must file with such bond a certified copy of his power of attorney authorizing him to do so. The performance and payment bonds must be counter signed by the surety's resident Florida agent.

The Performance Bond or Cash used in lieu of the Performance Bond shall remain in force for one (1) year from the date of final acceptance of the work to protect the County against losses resulting from defects in materials or improper performance of work under the Agreement; provided however, that this limitation does not apply to suits seeking damages for latent defects in materials or workmanship, such actions being subject to the limitations found in Section 95.11(3)(e), Florida Statutes.

#### **16. Compliance with Public Housing Requirements.**

- (a) Treatment of HUD Funds. Any transfer of public housing funds pursuant to this Agreement will not be an assignment of public housing funds or be deemed an assignment of public housing funds. Developer will not succeed to any rights or benefits County may have under the applicable grant agreements or contracts with HUD or attain any privilege, authority, interest, or right under applicable grant agreements or contracts between the County and HUD. Nothing contained in this Agreement will be construed to create any relationship of third party beneficiary or otherwise with HUD.
- (b) Development Obligations. Developer shall provide development services in accordance with this Agreement. Developer shall perform the duties and undertake the responsibilities herein set forth in a competent and professional manner using good faith reasonable efforts. The Developer is an independent contractor and not an agent of the County. Therefore, except as may be expressly set forth herein, Developer shall have no authority to bind County. Except as expressly set forth herein, Developer will provide all services, equipment, and materials for Developer and will furnish, directly or through contractors, subcontractors, professional expertise, management, labor, materials, supplies, fixtures, equipment, tools and machinery, testing, supervision, facilities, and other services required for Construction Completion of the Development.
- (c) Reporting Requirements. Pursuant to Sections 2-8.1, 2-8.8 and 10.34 of the Code of Miami-Dade County (as amended by Ordinance No. 11-90), the Developer must report to the County the race, gender and ethnic origin of the owners and employees of its first tier subcontractors using the Subcontractor/Supplier Listing form, attached hereto as Exhibit G. In the event that the Developer demonstrates to the County that the race, gender and ethnic information is not reasonably available at that time, the Developer shall be obligated by this Agreement to exercise commercially reasonable efforts to obtain that information and to provide the same to the County not later than ten (10) business days after it becomes available and, in any event, prior to final payment this Agreement.
- (d) Compliance with Laws and other Requirements. This Agreement is governed

by federal laws and regulations implemented by HUD as well as state and local laws, to the extent that state and local laws do not conflict with federal laws implemented by HUD. Developer shall fully comply with all applicable laws and regulations applicable to Developer with respect to workers' compensation, social security, unemployment insurance, hours of labor, wages, working conditions, licensing and other employer-employee related matters, including, without limitation, all laws, rules and regulations with respect to non-discrimination based on race, sex or otherwise, and MBE/WBE, and Section 3 of the Housing and Urban Redevelopment Act of 1968, as more fully described in Exhibit H, Applicable HUD General Conditions for Construction Contracts as more fully described in Exhibit H, which is incorporated herein by reference. Developer will further comply with all applicable public housing requirements.

- (e) Developer hereby voluntarily agrees to provide the Board, within 45 days of the effective date of Resolution No. R-636-16 with an action plan for hiring small businesses, Section 3 businesses and Section 3 resident-owned businesses during the Phases of the Development. Developer shall pay the County as liquidated damages the sum of \$1000 per day for each day of delay in complying with this obligation beyond thirty (30) days following the date of execution of this Agreement.
- (f) In addition to the monitoring requirements set forth in this Agreement, the County's Small Business Division of the Internal Services Department will monitor compliance with all Section 3 certified businesses or small businesses and Section 3 hiring obligations described in Exhibit A of this Agreement to the extent those requirements are permitted by law and HUD.

## 17. Warranties.

- (a) Developer's Warranties. Developer represents and warrants to the County that (a) Developer is and will continue to be duly organized, and is in good standing under the laws of and qualified to do business in the State of Florida, (b) Developer has and will have all necessary power, authority, licenses and staff resources for the undertaking of its obligations under this Agreement, (c) this Agreement has been duly entered into and is the legally binding obligation of Developer, (d) this Agreement will not violate any judgment, law, or agreement to which Developer is a party or is subject, and € there is no claim pending, or to the best knowledge of Developer, threatened, that would impede Developer's ability to perform its obligation hereunto. Developer shall not hereafter enter into any agreement which would, or modify any existing agreement in a manner that would, impair its ability to perform its obligations hereunder, and will notify the County if any suit is threatened or law proposed which would impair its ability to perform its obligations hereunder.
- (b) County's Warranties. The County represents and warrants to Developer that (a) the County has and will have all necessary power and authority under Florida law for the undertaking of its obligations under this Agreement, (b) this Agreement has been duly entered into and is the legally binding obligation of the County, (c) this Agreement will not violate any judgment, law, consent decree, or agreement to which the County is a party or is subject to and will

not violate any law or ordinance under which the County is organized, (d) there is no claim pending, or to the best knowledge of the County, threatened, that is likely to materially impede the County's ability to perform its obligation hereunto. The County shall not hereafter enter into any agreement or consent decree which would, or modify any existing agreement or consent decree in a manner that would impair its ability to perform its obligations hereunder, and will notify Developer if any suit is threatened or law proposed which would materially impair its ability to perform its obligations hereunder.

18. **Term.** This Agreement shall begin upon execution hereof, and shall expire upon the completion of all the activities described herein, unless sooner terminated in accordance with the terms provided herein. With respect to items set forth in the Financial Closing documents for each Phase, the Financial Closing documents for such Phase will govern the relationship between the parties to the extent described in such Financial Closing documents. Notwithstanding the foregoing, any term contained in this Agreement that is not specifically contained in the Financial Closing documents will survive the termination of this Agreement as it relates to the Financial Closing of a Phase. The parties acknowledge that certain subject matter of this Agreement relates to activities that are intended to survive the term hereof, and so the parties acknowledge and agree to effectuate such matters in the Financial Closing documents with respect to each Phase.
19. **County's Sovereignty.** It is expressly understood that, subject to the other provisions of this Agreement:
- (a) The County retains all of its sovereign prerogatives and rights as a county under Florida laws and shall in no way be estopped from reasonably withholding or refusing to issue any approvals of applications for building, zoning, planning or development under present or future laws and regulations of whatever nature applicable to the planning, design, construction and development of the Development or the operation thereof, or be liable for the same; and
  - (b) The County shall not by virtue of this Agreement be obligated to grant the Developer any approvals of applications for building, zoning, planning or development under present or future laws and ordinances of whatever nature applicable to the planning, design, construction, development and/or operation of the Development.
20. **No Liability for Exercise of Police Power.** Subject to any contrary provision in this Agreement, or any County covenant or obligation that may be contained in this Agreement, the County shall have no obligation, including but not limited to the following:
- (a) To assist the Developer in applying for any county, city or third party permit or needed approval; or
  - (b) To contest, defend against, or assist the Developer in contesting or defending against any challenge of any nature; and, except as otherwise set forth in this Agreement, this Agreement shall not bind the County Board, the Permitting, Environment and Regulatory Affairs Department, other applicable County departments, or their successor departments, or any other county, city, federal or state department or authority, committee or agency to grant or leave in effect any zoning changes, variances, permits, waivers, contract amendments,

or any other approvals that may be granted, withheld or revoked in the discretion of the County or any other applicable governmental agencies in the exercise of its police power; and, except as otherwise set forth in this Agreement, the County shall be released and held harmless, by the Developer from and against any liability, responsibility, claims, consequential or other damages, or losses to the Developer or to any third parties resulting from denial, withholding or revocation (in whole or in part) of any zoning or other changes, variances, permits, waivers, amendments, or approvals of any kind or nature whatsoever. Without limiting the foregoing, the parties recognize that the approval of any building permit and/or certificate of occupancy will require the County to exercise its quasi-judicial or police powers. Without limiting any other provision of this Agreement, the County shall have no obligation to approve, in whole or in part, any application for any type of permit, license, zoning or any other type of matter requiring government approval or waiver. The County's obligation to use reasonable good faith efforts in the permitting of the use of County owned property regarding the Development shall not extend to any exercise of quasi-judicial or police powers, and shall be limited solely to ministerial actions, including the timely acceptance and processing of any requests or inquiries by the Developer as authorized by this Agreement. Moreover, in no event shall a failure of the County to adopt any of the Developer or Owner Entity's request or application for any type of permit, license, zoning or any other type of matter requiring government approval or waiver be construed a breach or default of this Agreement, unless such failure was unreasonable or untimely or in direct contravention to another provision of this Agreement.

**21. Vendor Registration and Forms/Conflict of Interest.**

- (a) Vendor Registration. The Developer shall be a registered vendor with the County's Internal Services Department Procurement Management Division, for the duration of this Agreement. In becoming a Registered Vendor with Miami-Dade County, the Developer confirms its knowledge of and commitment to comply with the following:
- i. *Miami-Dade County Ownership Disclosure Affidavit (Section 2-8.1 of the County Code)*
  - ii. *Miami-Dade County Employment Disclosure Affidavit (Section 2-8-1(d)(2) of the County Code)*
  - iii. *Miami-Dade Employment Drug-free Workplace Certification (Section 2-8.1.2(b) of the County Code)*
  - iv. *Miami-Dade Disability and Nondiscrimination Affidavit (Section 2-8.1.5 of the County Code)*
  - v. *Miami-Dade County Debarment Disclosure Affidavit (Section 10.38 of the County Code)*
  - vi. *Miami-Dade County Vendor Obligation to County Affidavit (Section 2-8.1 of the County Code)*
  - vii. *Miami-Dade County Code of Business Ethics Affidavit (Section 2-8.1(i) and*

2-11(b)(1) of the County Code through (6) and (9) of the County Code and Section 2-11.1(c) of the County Code)

- viii. *Miami-Dade County Family Leave Affidavit (Article V of Chapter 11 of the County Code)*
  - ix. *Miami-Dade County Living Wage Affidavit (Section 2-8.9 of the County Code)*
  - x. *Miami-Dade County Domestic Leave and Reporting Affidavit (Article 8, Section 11A-60 11A-67 of the County Code)*
  - xi. *Subcontracting Practices (Ordinance 97-35)*
  - xii. *Subcontractor /Supplier Listing (Section 2-8.8 of the County Code)*
  - xiii. *Environmentally Acceptable Packaging (Resolution R-738-92)*
  - xiv. *W-9 and 8109 Forms (as required by the Internal Revenue Service)*
  - xv. *FEIN Number or Social Security Number.* In order to establish a file, the Developer's Federal Employer Identification Number (FEIN) must be provided. If no FEIN exists, the Social Security Number of the owner or individual must be provided. This number becomes Developer's "County Vendor Number". To comply with Section 119.071(5) of the Florida Statutes relating to the collection of an individual's Social Security Number, be aware that the County requests the Social Security Number for the following purposes:
    - (1) Identification of individual account records
    - (2) To make payments to individual/Developer for goods and services provided to Miami-Dade County
    - (3) Tax reporting purposes
    - (4) To provide a unique identifier in the vendor database that may be used for searching and sorting departmental records
  - xvi. *Office of the Inspector General (Section 2-1076 of the County Code)*
  - xvii. *Small Business Enterprises.* The County endeavors to obtain the participation of all small business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations.
  - xviii. *Antitrust Laws.* By acceptance of any contract, the Developer agrees to comply with all antitrust laws of the United States and the State of Florida.
- (b) Conflict of Interest. Section 2-11.1(d) of the Code of Miami-Dade County requires that any County employee or any member of the employee's immediate family who has a controlling financial interest, direct or indirect, with Miami-Dade County or any person or agency acting for Miami-Dade

County, competing or applying for a contract, must first request a conflict of interest opinion from the County's Commission on Ethics and Public Trust ("Ethics Commission") prior to their or their immediate family member's entering into any contract or transacting any business through a firm, corporation, partnership or business entity in which the employee or any member of the employee's immediate family has a controlling financial interest, direct or indirect, with Miami-Dade County or any person or agency acting for Miami-Dade County. Any such contract or business engagement entered in violation of this subsection, as amended, shall be rendered voidable. For additional information, please contact the Ethics Commission hotline at (305) 579-2593. Further the Developer shall comply with Section 1352 of Title 31 of the United States Code, which prohibits the use of Federal appropriated funds to pay any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, loan, or cooperative agreement. The Developer further agrees to comply with the requirement of such legislation to furnish a disclosure (OMB Standard Form LLQ) if any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, in connection with a Federal contract, grant, loan, or cooperative agreement, which payment would be prohibited if made from Federal appropriated funds. The Developer represents that:

- No officer, director, employee, agent, or other consultant of the County or a member of the immediate family or household of the aforesaid has directly or indirectly received or been promised any form of benefit, payment or compensation, whether tangible or intangible, in connection with the award of this Agreement.
- There are no undisclosed persons or entities interested with the Developer in this Agreement. This Agreement is entered into by the Developer without any connection with any other entity or person making a proposal for the same purpose, and without collusion, fraud or conflict of interest. No elected or appointed officer or official, director, employee, agent or other consultant of the County, or of the State of Florida (including elected and appointed members of the legislative and executive branches of government), or a member of the immediate family or household of any of the aforesaid:
  - is interested on behalf of or through the Developer directly or indirectly in any manner whatsoever in the execution or the performance of this Agreement, or in the services, supplies or work, to which this Agreement relates or in any portion of the revenues; or
  - is an employee, agent, advisor, or consultant to the Developer or to the best of the Developer's knowledge any subcontractor

or supplier to the Developer.

- Neither the Developer nor any officer, director, employee, agency, parent, subsidiary, or affiliate of the Developer shall have an interest which is in conflict with the Developer's faithful performance of its obligation under this Agreement; provided that the County, in its sole discretion, may consent in writing to such a relationship, provided the Developer provides the County with a written notice, in advance, which identifies all the individuals and entities involved and sets forth in detail the nature of the relationship and why it is in the County's best interest to consent to such relationship.
- The provisions of this Section are supplemental to, not in lieu of, all applicable laws with respect to conflict of interest. In the event there is a difference between the standards applicable under this Agreement and those provided by statute, the stricter standard shall apply.

In the event Developer has no prior knowledge of a conflict of interest as set forth above and acquires information which may indicate that there may be an actual or apparent violation of any of the above, Developer shall promptly bring such information to the attention of the County's Project Manager. Developer shall thereafter cooperate with the County's review and investigation of such information, and comply with the instructions Developer receives from the Project Manager in regard to remedying the situation.

22. **Interest of Members of Congress.** No Member of or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom.
23. **Interest of Members, Officers, or Employees and Former Members, Officers, or Employees.** No member, officer, or employee of the County, no member of the governing body of the locality in which the project is situated, no member of the governing body of the locality in which the County was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the project, shall, during his or her tenure, or for one year thereafter, have any interest, direct or indirect, in this Agreement or the benefits to arise therefrom.
24. **Upon Written Notice to the Developer from the Inspector General or IPSIG Retained by the Inspector Employee of the County.** No member, officer, or employee of the County, no member of the governing body of the County, no member of the governing body by which the County was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the Development shall, during his or her tenure, or for two year thereafter or such longer time as the County's Code of Ethics may reasonably require, have any interest, direct or indirect, in this Agreement or the proceeds thereof, unless the conflict of interest is waived by the County and by HUD.
25. **Inspector General Reviews.** Pursuant to Miami-Dade County Administrative Order 3-20, the County has the right to retain the services of an Independent Private Sector Inspector

General (hereinafter “**IPSIG**”), whenever the County deems it appropriate to do so. Upon written notice from the County, the Developer shall make available to the IPSIG retained by the County, all requested records and documentation pertaining to this Agreement for inspection and reproduction. The County shall be responsible for the payment of these IPSIG services, and under no circumstance shall the Developer’s prices and any changes thereto approved by the County, be inclusive of any charges relating to these IPSIG services. The terms of this provision apply to the Developer, its officers, agents, employees, subcontractors and assignees. Nothing contained in this provision shall impair any independent right of the County to conduct an audit or investigate the operations, activities and performance of the Developer in connection with this Agreement. The terms of this Section shall not impose any liability on the County by the Developer or any third party.

- (a) *Miami-Dade County Inspector General Review.* According to Section 2-1076 of the Code of Miami-Dade County, Miami-Dade County has established the Office of the Inspector General which may, on a random basis, perform audits on all County contracts, throughout the duration of said contracts, except as otherwise provided below. The cost of the audit for this Contract shall be one quarter (1/4) of one (1) percent of the total contract amount which cost shall be included in the total contract amount. The audit cost will be deducted by the County from progress payments to the Developer. The audit cost shall also be included in all change orders and all contract renewals and extensions.
  
- i. *Exception:* The above application of one quarter (1/4) of one percent fee assessment shall not apply to the following contracts: (a) IPSIG contracts; (b) contracts for legal services; (c) contracts for financial advisory services; (d) auditing contracts; (e) facility rentals and lease agreements; (f) concessions and other rental agreements; (g) insurance contracts; (h) revenue-generating contracts; (i) contracts where an IPSIG is assigned at the time the contract is approved by the Commission; (j) professional service agreements under \$1,000; (k) management agreements; (l) small purchase orders as defined in Miami-Dade County Administrative Order 3-2; (m) federal, state and local government-funded grants; and (n) interlocal agreements. ***Notwithstanding the foregoing, the Miami-Dade County Board of County Commissioners may authorize the inclusion of the fee assessment of one quarter (1/4) of one percent in any exempted contract at the time of award.***

Nothing contained above shall in any way limit the powers of the Inspector General to perform audits on all County contracts including, but not limited to, those contracts specifically exempted above. The Miami-Dade County Inspector General is authorized and empowered to review past, present and proposed County and Public Health Trust contracts, transactions, accounts, records and programs. In addition, the Inspector General has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. Monitoring of an existing project or program may include a report concerning whether the project is on time, within budget and in conformance with plans, specifications and applicable law. The Inspector General is empowered to analyze the necessity of and reasonableness of proposed change orders to the Agreement. The Inspector General is empowered to retain the services of independent private sector inspectors general (IPSIG) to audit, investigate, monitor, oversee, inspect and review operations, activities, performance and procurement process, including but not limited to project design, specifications, proposal submittals, activities of the Developer,

its officers, agents and employees, lobbyists, County General, the Developer shall make all requested records and documents available to the Inspector General or IPSIG for inspection and copying. The Inspector General and IPSIG shall have the right to inspect and copy all documents and records in the Developer's possession, custody or control which, in the Inspector General's or IPSIG's sole judgment, pertain to performance of the contract, including, but not limited to original estimate files, change order estimate files, worksheets, proposals and agreements form and which successful and unsuccessful subcontractors and suppliers, all project-related correspondence, memoranda, instructions, financial documents, construction documents, proposal and contract documents, back-charge documents, all documents and records which involve cash, trade or volume discounts, insurance proceeds, rebates, or dividends received, payroll and personnel records, and supporting documentation for the aforesaid documents and records.

The terms set forth in this Section 25 shall survive the termination of this Agreement.

**26. Florida Public Records Act.** As it relates to this Agreement and any subsequent agreements and other documents related to the Development, the Developer and any of its subsidiaries, pursuant to Section 119.0701 of the Florida Statutes, shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service;
- (b) Upon request of from the County's custodian of public records identified herein, provide the County with a copy of the requested records or allow the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in the Florida Public Records Act, Miami-Dade County Administrative Order No. 4-48, or as otherwise provided by law;
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement's term and following completion of the work under this Agreement if the Developer does not transfer the records to the County; and
- (d) Meet all requirements for retaining public records and transfer to the County, at no cost to County, all public records created, received, maintained and/or directly related to the performance of this Agreement that are in possession of the Developer upon termination of this Agreement. Upon termination of this Agreement, the Developer shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

For purposes of this Section, the term "public records" shall mean all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business of the County.

In the event the Developer does not comply with the public records disclosure requirements set forth in Section 119.0701 of the Florida Statutes and this Section of this Agreement, the County shall avail itself of the remedies set forth in Sections 10 and 11 of

this Agreement.

The Developer's obligations under this Section of this Agreement shall survive the termination of this Agreement.

**IF THE DEVELOPER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE DEVELOPER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE COUNTY'S CUSTODIAN OF PUBLIC RECORDS AT:**

Miami-Dade County  
Miami-Dade Public Housing and Community Development  
701 N.W. 1<sup>st</sup> Court, 14<sup>th</sup> Floor  
Miami, Florida 33136  
Attention: Alisa Caballero  
Email: ALARA@miamidade.gov

27. **Miami-Dade County Art in Public Places Requirements.** The Developer shall comply with all requirements of Section 2-11.15 of the Code of Miami-Dade County and the Developer shall pay all amounts payable, and perform all obligations imposed, under such Section 2-11.15 in connection with the construction and/or development of the Development. The Developer agrees to work closely with the Miami Dade County Department of Cultural Affairs and its Art in Public Places program.
28. **Option to Purchase and Right of First Refusal.** During the period commencing on the 15<sup>th</sup> Anniversary of the first day of the first taxable year of the applicable Compliance Period, the County will have the right of first refusal to acquire the development for an amount equal to all transfer fees, costs, expenses and taxes (including taxes owed by the Developer and the tax credit investor(s) as a result of the transfer) related to the transfer.
29. **Reports to the Board.** The Developer shall deliver quarterly reports to the Board during all Phases of the Development process.
30. **Notices.** All notices, requests, approvals, demands and other communications given hereunder or in connection with this Agreement shall be in writing and shall be deemed given when delivered by hand or sent by registered or certified mail, return receipt requested, addressed as follows (provided, that any time period for responding to any such communication shall not begin to run until such communication is actually received or delivery is refused):

If to County: Miami-Dade County  
c/o Miami-Dade Public Housing and Community  
Development  
701 N.W. 1<sup>st</sup> Court, 16<sup>th</sup> Floor  
Miami, Florida 33136  
Attn: Michael Liu, Director

With a copy to: Miami-Dade County Attorney's Office  
111 N.W. 1<sup>st</sup> Street, Suite 2810  
Miami, Florida 33128

Attn: Terrence A. Smith, Esq.  
Assistant County Attorney

If to the Developer: RUDG, LLC  
c/o Related Urban  
315 S. Biscayne Blvd., 4<sup>th</sup> Floor  
Miami, Florida 33131  
Attn: Albert Milo, Jr., Principal/Senior Vice President

If to an Owner Entity: c/o Related Urban  
315 S. Biscayne Blvd., 4<sup>th</sup> Floor  
Miami, Florida 33131  
Attn: Alberto Milo, Jr.

With a copy to: Reno & Cavanaugh, PLLC  
455 Massachusetts Avenue NW  
Washington, DC 20001  
Attn: Efreem Levy, Esq.

And to: Bilzin Sumberg Baena Price & Axelrod LLP  
1450 Brickell Avenue, 23rd Floor  
Miami, Florida 33131  
Attn.: Albert E. Dotson, Jr., Esq.

31. **Further Assurances.** Each party shall execute such other and further documents as may be reasonably necessary or proper for the consummation of the transaction contemplated by this Agreement as mutually agreed by the Parties hereto.
32. **Rights of Third Parties.** Except as provided herein, all conditions of the County, the Developer and their successors and assigns hereunder are imposed solely and exclusively for the benefit of the County, the Developer and HUD, and their successors and assigns, and no other person shall have standing to require satisfaction of such conditions or be entitled to assume that the County, the Developer or HUD will make advances in the absence of strict compliance with any or all conditions of County, the Developer or HUD. No other person shall under any circumstances, be deemed to be a beneficiary of this Agreement or any other documents associated with this Agreement, or any provisions of this Agreement which may be freely waived in whole or in part by the County, the Developer or HUD at any time if, in their sole discretion, they deem it desirable to do so. In particular, the County and the Developer make no representations and assume no duties or obligations as to third parties concerning the quality of the construction by the Developer, its successors and assigns of the Development or the absence therefrom of defects.
33. **Assignment.** This Agreement may be assigned by either party only with the express written consent of the other party, which in the case of the County shall require the approval of the Board of County Commissioners. By exception, the Developer shall be authorized to assign this Agreement to the Owner Entities in the manner specifically set forth in this Agreement.
34. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed original, but all of which, together, shall constitute one instrument.

35. **Interpretation, Governing Law and Forum Selection.** This Agreement shall not be construed against the party who prepared it but shall be construed as though prepared by both Parties. This Agreement shall be construed, interpreted, and governed by the laws of the State of Florida. Any dispute arising under or in connection with this Agreement or related to any matter which is the subject of this Agreement shall be subject to the exclusive jurisdiction of the state and/or federal courts located in Miami-Dade County, Florida.
36. **Severability.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable such portion shall be deemed severed from this Agreement and the remaining parts shall continue in full force as though such invalid or unenforceable provision had not been part of this Agreement.
37. **Parties Bound.** No officer, director, shareholder, employee, agent, or other person authorized to act for and on behalf of any party hereto shall be personally liable for any obligation, express or implied.
38. **Final Agreement.** Unless otherwise provided herein, this Agreement constitutes the final understanding and agreement between the Parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements between the Parties, and except for those agreements contemplated herein. This Agreement may be amended, supplemented or changed only by a writing signed or authorized by or on behalf of the party to be bound thereby. Notwithstanding the foregoing, the Parties acknowledge that the Lincoln Gardens Ground Lease and the Liberty Square Phase 1B Ground Lease expressly survive the expiration or sooner termination of this Agreement.
39. **Modification of Agreement.** This Agreement may be amended by mutual agreement of the County and Developer, not to be unreasonably withheld, subject to prior written approval by HUD (if required) and provided that all amendments must be in writing and signed by both parties and that no amendment shall impair the obligations of the County or Developer to develop and operate the PHA-Assisted Units in accordance with all applicable public housing requirements and the ground leases, as applicable. This Agreement may not be altered, modified, rescinded, or extended orally.
40. **Waivers.** The failure of any party to insist in any one or more cases upon the strict performance of any of the obligations under this Agreement or to exercise any right or remedy herein contained shall not be construed as a waiver or a relinquishment for the future of such obligation, right or remedy. No waiver by any party of any provision of this Agreement shall be deemed to have been made unless set forth in writing and signed by the party to be charged.
41. **Successors.** The terms, covenants, agreements, provisions, and conditions contained herein shall bind and inure to the benefit of the Parties hereto, their successors and assigns.
42. **Certain Approvals and Reasonableness Standard.** Unless otherwise stated, all approvals or consents required of either party hereunder shall not be unreasonably withheld, conditioned or delayed and each party shall endeavor to act reasonably with respect to activities under this Agreement.
43. **Headings.** The headings in this Agreement are inserted for convenience only and shall not be used to define, limit or describe the scope of this Agreement or any of the obligations herein.

44. **Construction.** Whenever in this Agreement a pronoun is used, it shall be construed to represent either the singular or the plural, either the masculine or the feminine, as the case shall demand.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed this

22 day of September, 2016.

**RUDG, LLC**

By: [Signature]  
Name: Alberto M. Jr  
Title: Vice President  
Date: 9/22/16

Attest: [Signature]  
Authorized Person OR Notary Public

Print Name: Jessica Colomer  
Title: Labor Compliance  
Date: 9/22/2016

Corporate Seal OR Notary Seal/Stamp

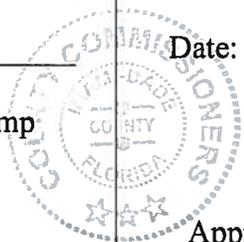


**MIAMI-DADE COUNTY**

By: [Signature]  
Name: JACK OSTERHOLT  
Title: Deputy Mayor  
Date: 9/22/16

Attest: HARVEY RUVIN, Clerk  
Board of County Commissioners

By: [Signature]  
Name: Gene Spencer  
Deputy Clerk  
Date: 9/23/16



Approved for form and legal sufficiency:

[Signature]  
Terrence A. Smith  
Assistant County Attorney

## Exhibit A

### Community Benefits Program\*

**The Total Potential Liquidated Damages for Liberty Square is \$3,250,000 as set forth below\*\*:**

**Community Engagement & Planning Process Liquidated Damages Is \$25,000 Per Each Occurrence As set Forth Below:**

- Developer will launch a community wide door-to-door campaign to perform a needs assessment on current residents to ensure all residents are properly engaged and their needs are being addressed.
- Developer will work with the County and their consultant the South Florida Housing Studies Consortium and include their input into the community engagement process.
- Developer will establish a website along with a social media, print and radio campaign to provide the community with information and updates regarding the redevelopment plan.
- Developer will establish a Rise Up Coalition office onsite for resident meetings, to provide updated information on the redevelopment plans, receive comments and feedback, publish job listings, and conduct homeownership workshops.
- Developer shall consult with and take community input from the Liberty Square and Liberty City residents regarding the preservation of the historic community center.
- Developer will partner with Florida International University to conduct a community engagement process and gather resident input and community stakeholders input regarding all final designs and programs of the redevelopment plan.
- Developer will maintain the structure of the Liberty Square Resident Council.

**Community Engagement & Planning Process: Liquidated Damages Is \$50,000 Per Each Occurrence As Set Forth Below:**

- Developer will create the Rise Up Coalition that will be comprised of community stakeholders, including but not limited to residents, the resident council, businesses and local representatives, to ensure that the community's vision for the redevelopment plan is incorporated into the final designs.

\*Community Benefits Program subject to modification pursuant to the Community Engagement and Planning Process. It is further the understanding of the parties that the activities set forth in this Exhibit A are preliminary and all such activities, unless modified by the parties, shall be made a part of the subsequent Financial Closing documents. All Community Based Organizations will be required to be approved jointly by the County and the Developer. All project amenities, and services provided by these organizations, will be for the exclusive use of current and future Liberty Square residents

\*\* The total Liquidated Damages of \$3,250,000 does not include those additional Liquidated Damages related to Small Business Hiring and Job Training and Job Placement requirements set forth in this Exhibit A.

**Community Engagement & Planning Process: Liquidated Damages Is \$100,000 Per Each Occurrence As Set Forth Below:**

- Developer will implement a plan that will allow families to remain within Liberty Square during the multiple phases of construction.
- Developer will rehabilitate units within the Liberty Square site utilizing current residents that have experience in the construction trade.

**Community Engagement & Planning Process: Liquidated Damages Is A Total Of \$400,000**

- Developer will partner with Kareem T. Brantley who will receive 5% of the developer fee received by Developer.

**Community Engagement & Planning Process: Total Potential Liquidated Damages \$825,000**

**Mixed-Income Rental Housing: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with a social service organization to set-aside units for youth aging out of the foster care system.
- Developer is proposing to establish a program that may include Tenant Protection Vouchers or other Housing Choice Vouchers to provide housing choice options for the families of Liberty Square, such program shall include intensive education on Section 8 and will require approval from the County for implementation.

**Mixed-Income Rental Housing: Total Potential Liquidated Damages \$50,000**

**Mixed-Income Homeownership: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer will establish a first-time homebuyer education program with a HUD approved homebuyer education agency.
- Developer will establish credit repair and financial literacy programs with a local bank.
- Developer will partner with OneUnited Bank, the largest African American owned bank in the country, to provide first-time homebuyer mortgages.

**Mixed-Income Homeownership: Liquidated Damages Is A Total of \$100,000**

- Developer will construct approximately 60 affordable, workforce, and market rate homeownership units at the Liberty Square site.

**Mixed-Income Homeownership: Total Potential Liquidated Damages \$175,000**

**Small Business Capacity Building: Liquidated Damages is \$50,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with BAC Funding to create a specialized small business loan program for contractors.
- Developer shall provide a mentoring program for small businesses through each of the Phases of the Development.

**Small Business Capacity Building: Total Potential Liquidated Damages \$100,000**

**Job Training & Job Placement: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with local labor unions to provide apprenticeship training programs to the residents of Liberty Square and zip codes 33142 and 33147, to the extent permitted by law and approved by the United States Department of Housing and Urban Development.
- Developer will partner with the Miami Dade Public Defender to assist ex-offenders with expunging their criminal records to allow for re-entry into the workplace.
- Developer will partner with local organizations to provide job training to ex-offenders for residents residing in zip codes 33142 and 33147.
- Developer will partner with Miami Dade College to provide numerous job training certificate and degree programs for residents residing in zip codes 33142 and 33147.
- Developer will partner with Employ Miami-Dade and Career Source of South Florida to provide job training and job placement services for residents living in zip codes 33142 and 33147.

**Job Training & Job Placement: Total Potential Liquidated Damages \$125,000**

**Community Service Facilities-Education: Liquidated Damages Is \$50,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with the Miami Children's Initiative to incorporate programs and strategic partnerships to better serve Liberty City's youth.
- Developer will establish a Rise Up Community Fund in partnership with The United Way to seed local Community Based Organizations from Liberty City and assist with their programs.
- Developer shall establish and fund two (2) voluntary scholarship funds in the total amount of \$50,000.00 per Phase of the Development for residents of public housing in the Liberty City and Brownsville areas (the "**Liberty Square Public Housing Student Scholarship Fund**" and the "**Brownsville Public Housing Student Scholarship Fund**"), with half of such total amount due and payable upon Financial Closing for such Phase and the balance due and payable upon construction completion of such Phase. Developer shall further contribute a total of \$25,000.00 per year to the Liberty Square Public Housing Student Scholarship Fund and the Brownsville Public Housing Student Scholarship Fund (to be apportioned between such funds based upon the pro rata share of public housing units located in each respective community) for fifteen (15) years for an additional total of \$375,000.00. The first such additional installment shall be paid upon the first anniversary of the construction completion of the first phase constructed. At least 80% of the Liberty Square Public Housing Student Scholarship Fund and the Brownsville Public Housing Student Scholarship Fund will be allocated to students attending or who will attend Florida Memorial University. The remaining 20% may be allocated to students attending or who will be attending other colleges or universities.

**Community Service Facilities-Education: Total Potential Liquidated Damages \$150,000**

**Amenities: Liquidated Damages Is \$200,000 Per Each Occurrence As Set Forth Below:**

- Subject to the Community Engagement and Planning Process, Developer will build a new approximately 20,000 to 30,000 square foot Community Center with free WiFi on the Liberty Square site to provide space for numerous Community Based Organizations, such as the Miami Children’s Initiative, Multi Ethnic Youth Group Association, YMCA of South Florida, Alonzo Mourning Family Foundation, Easter Seals, Helping Hands.
- Developer will build a new Community Park with a multipurpose field, basketball court, baseball field and a Community Pool (40’ x 80’) within the Liberty Square site.
- Developer will invest in infrastructure to provide free WIFI access to all Liberty Square families and help close the “digital divide”.
- Developer will build a new Early Childhood Education School, to include an Early Head Start and Head Start program, modeled after the United Way’s Center for Excellence onsite.

**Amenities: Total Potential Liquidated Damages \$800,000**

**Public Safety & Crime Prevention: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer is proposing to build a new facility for the City of Miami Police Athletic League to expand their current programs and foster better interaction between youth and the police.
- Developer will work closely with the Liberty Square Resident’s Council and law enforcement agencies to establish a Crime Watch Program.
- Developer will install a new state-of-the art internet based security camera monitoring system.
- Developer will work closely with the City of Miami and Miami-Dade County Police Departments during the design process to incorporate Crime Prevention Thru Environmental Design concepts.

**Public Safety & Crime Prevention: Total Potential Liquidated Damages \$100,000**

**Smart Growth Development: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer will design the development using Smart Growth Development principles to create a community of compact neighborhoods where residents will have access to education, employment, social services and recreational opportunities within their neighborhood.
- Developer will create a walkable development with accessible public transportation options.
- Developer shall cooperate with the County, and any other applicable government entities, to implement a shuttle service within the Liberty Square site for residents of the Development.
- Developer will design and build a sustainable development with many green construction features.

**Smart Growth Development: Total Potential Liquidated Damages \$100,000**

**Historic Preservation, Public Art & Streetscapes: Liquidated Damages Is \$50,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with local artists to design and build four new art plazas at the Liberty Square site.
- Developer will work closely with the Liberty City Trust and the Liberty Square Resident Council to preserve the existing segregation wall on 12<sup>th</sup> Avenue and build the historic linear park.
- Developer will work closely with the City of Miami to implement the infrastructure improvements along Martin Luther King, Jr. Boulevard, Sherdavia Jenkins Memorial Park and African Square Park.

- Developer will preserve one of the existing buildings within the Liberty Square site to create the Liberty Square Museum in partnership with the Black Archives, to preserve the history of Liberty Square and document its future. Developer shall consult with and take community input from the Liberty Square and Liberty City residents regarding which of the existing buildings shall be utilized for the Liberty Square Museum.

**Historic Preservation, Public Art & Streetscapes: Total Potential Liquidated Damages \$200,000**

**Economic Development: Liquidated Damages Is \$25,000 Per Each Occurrence As Set Forth Below:**

- Developer will work closely with the City of Miami and Miami-Dade County to implement the infrastructure improvements on the 15<sup>th</sup> Avenue business corridor.
- Developer will work closely with the City of Miami and Miami-Dade County to establish a Façade Improvement Program along the 15<sup>th</sup> Avenue business corridor.
- Developer will work closely with the Small Business Administration, OneUnited Bank, other national banks, and Small Business Community Organizations, to provide loans, seed capital, financial literacy for “mom and pop” businesses in the Rise Up zone.
- Developer will lease office space to a real estate brokerage office onsite, subject to zoning approvals.
- Developer will partner with the Miami Dade Chamber to provide office space within the Liberty Square site for the creation of a small business incubator program, subject to zoning approvals.
- Developer is proposing to build a new K thru 2 charter school onsite, subject to zoning approvals.
- Developer will partner with the Dorsey Educational Program and Miami Dade Public Schools to provide an adult educational center onsite, subject to zoning approvals.

**Economic Development: Liquidated Damages Is \$150,000 Per Each Occurrence As Set Forth Below:**

- Developer will design and build approximately 15,000 square feet of “mom and pop” retail space along 15<sup>th</sup> Avenue to revitalize the 15<sup>th</sup> Avenue business corridor and assist in reestablishing the 15<sup>th</sup> Avenue Business Association, subject to zoning approvals.
- Developer will build an approximately 40,000 square foot national grocery on MLK Boulevard, subject to zoning approvals.

**Economic Development: Total Potential Liquidated Damages \$475,000**

**Community Service Facilities-Healthcare: Liquidated Damages Is \$100,000 Per Each Occurrence As Set Forth Below:**

- Developer will partner with the Public Health Department of the University of Miami School of Medicine, to provide public health services onsite along with internship programs for the medical school students and Miami Northwestern Senior High school nursing magnet students, subject to zoning approvals.
- Developer will build a new Community Health Center, subject to zoning approval, in partnership with Jessie Trice Community Health Center, to include specialty medicine such as a Sickle Cell Disease medical space, and the historical Yeager Medical Museum highlighting African American contributions to medicine in South Florida, subject to zoning approvals.

**Community Service Facilities-Healthcare: Total Potential Liquidated Damages \$200,000**

**Small Business Hiring:**

- Developer has committed to providing a minimum of 50% of the value of the construction contracts to Section 3, or SBE, MBE and WBE firms, with an estimated economic impact of over \$90,000,000.

**Job Training & Job Placement:**

- Developer has committed to provide 20% of the construction jobs created for Section 3 eligible residents.
- Developer has committed to provide 75% of the permanent jobs created for Section 3 eligible residents.

Note: The activities and items in this exhibit, unless expressly exempted or modified in applicable closing documents of subsequent Phases, shall be included in such closing documents.

Exhibit B

Financial Benefits

**County Participation in Financial Proceeds**

1. In previous mixed finance developments, the Developer has been successful in receiving HUD approval to charge developer fees up to the maximum percentage permitted by FHFC, which is 16% of development costs for 9% LIHTC developments and 18% of development costs for 4% LIHTC developments with tax exempt bonds. These fees exceed Safe Harbor Standards. The Developer proposes to share 40% of the developer fees received, including deferred developer fees, with the County, which is inclusive of the costs of the monitoring by the County's Small Business Division of the Internal Services Department set forth in Section 16(f) of this Agreement.
2. The Developer proposes to make capitalized ground lease payments to the County in the amount of \$2,500 per unit, which will be paid at the financial closing of a given phase. In addition, the Developer will pay \$1 per year for each of the individual leases it enters into with the County.
3. The Developer proposes to share 50% of the surplus cash flow it receives with the County.
4. The Developer proposes to share 50% of the net cash flow it receives from capital transactions, which include refinancing and property sales, including homeownership sales, with the County.
5. The Developer will pay the county asset management fees in accordance with Section 4(b)(v) of the Agreement.

Financial benefits to the County subject to modification pursuant to the Community Engagement and Planning Process. Below are the estimated total financial benefits to the County, extrapolated from the items described in this Exhibit B and the assumptions set forth in the remainder of the Agreement:

| <b>Form of Participation</b>                                       | <b>Amount (\$)</b> |
|--|--------------------|
| Capitalized Payments (based on 1,488 unit count)                   | 3,720,000          |
| Developer Fee (40%)  | 18,087,176         |
| Annual Rent (50% of cash flow)                                     | 6,685,503          |
| Homeownership Profits (50%)  | 1,393,489          |
| 1% Interest Payments on Surtax and CFFP Funds (Years 1-15)         | 2,100,000          |
| Sale/Refinancing Proceeds (50% of net proceeds) (Year 15)          | 11,002,298         |
| Surtax Repayment (Year 15)   | 4,700,000          |
| <b>Total</b>   | <b>47,688,466</b>  |
| Lincoln Gardens Additional Acquisition Fee (based on negotiations) | 110,000            |
| Liberty Square Additional Acquisition Fee (based on negotiations)  | 220,000            |
| Additional Capitalized Payment (based on additional 24 units)      | 60,000             |
| <b>GRAND TOTAL</b>   | <b>48,078,466</b>  |

Note: The activities and items in this exhibit, unless expressly exempted or modified in applicable closing documents of subsequent Phases, shall be included in such closing documents..

The Financial Benefits described herein may be modified by the parties by written agreement.

Exhibit C-1

Site Plan, Renderings and Perspectives – Lincoln Gardens

Site plans, renderings and perspectives subject to modification pursuant to the Community Engagement and Planning Process.



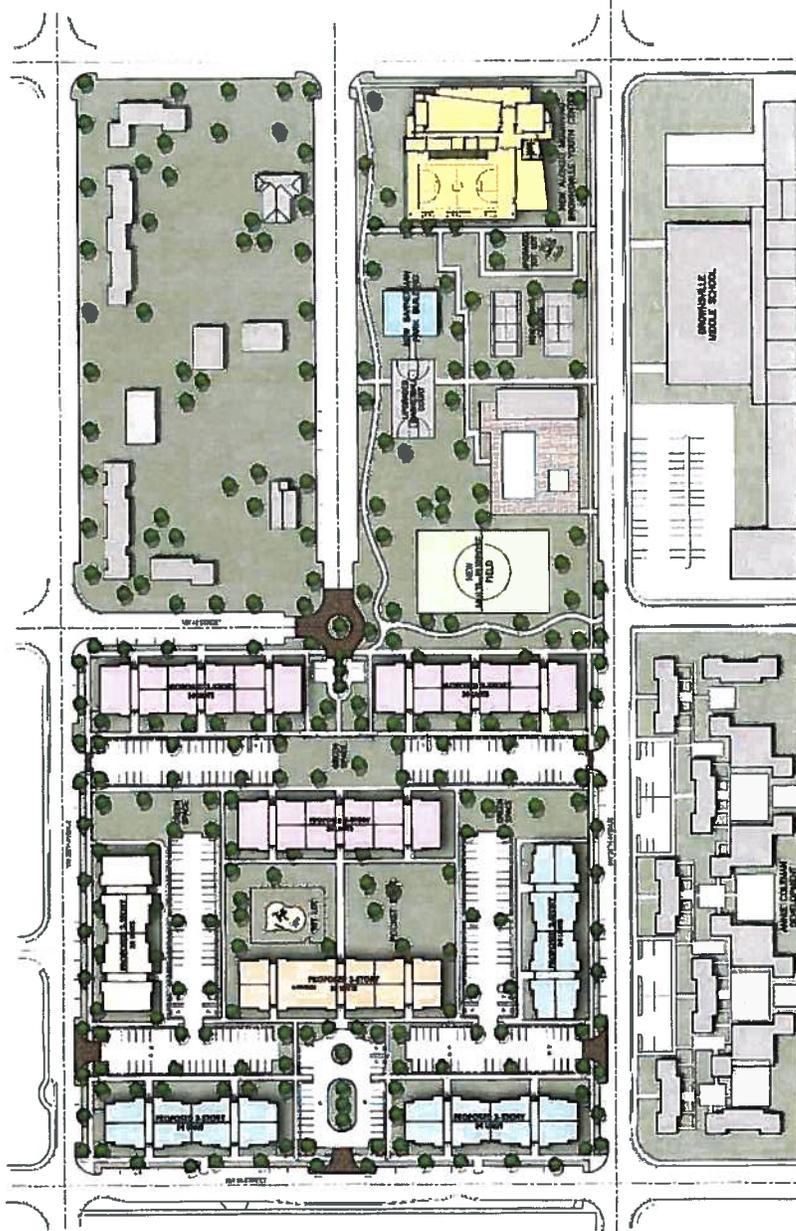
# "LIBERTY SQUARE RISING"

BAFO SUBMITTAL . FEB 5TH, 2016

**RELATED**  
URBAN

**modis**  
architects

**Architects Unlimited** AU



**PHASE 1A TABULATION**

Total units: 240  
 Public Housing Units: 117  
 Affordable, Workforce, and or  
 Market Rate Housing Units: 123

3 BEDROOMS 139 UNITS  
 4 BEDROOMS 101 UNITS  
**TOTAL 240 UNITS**

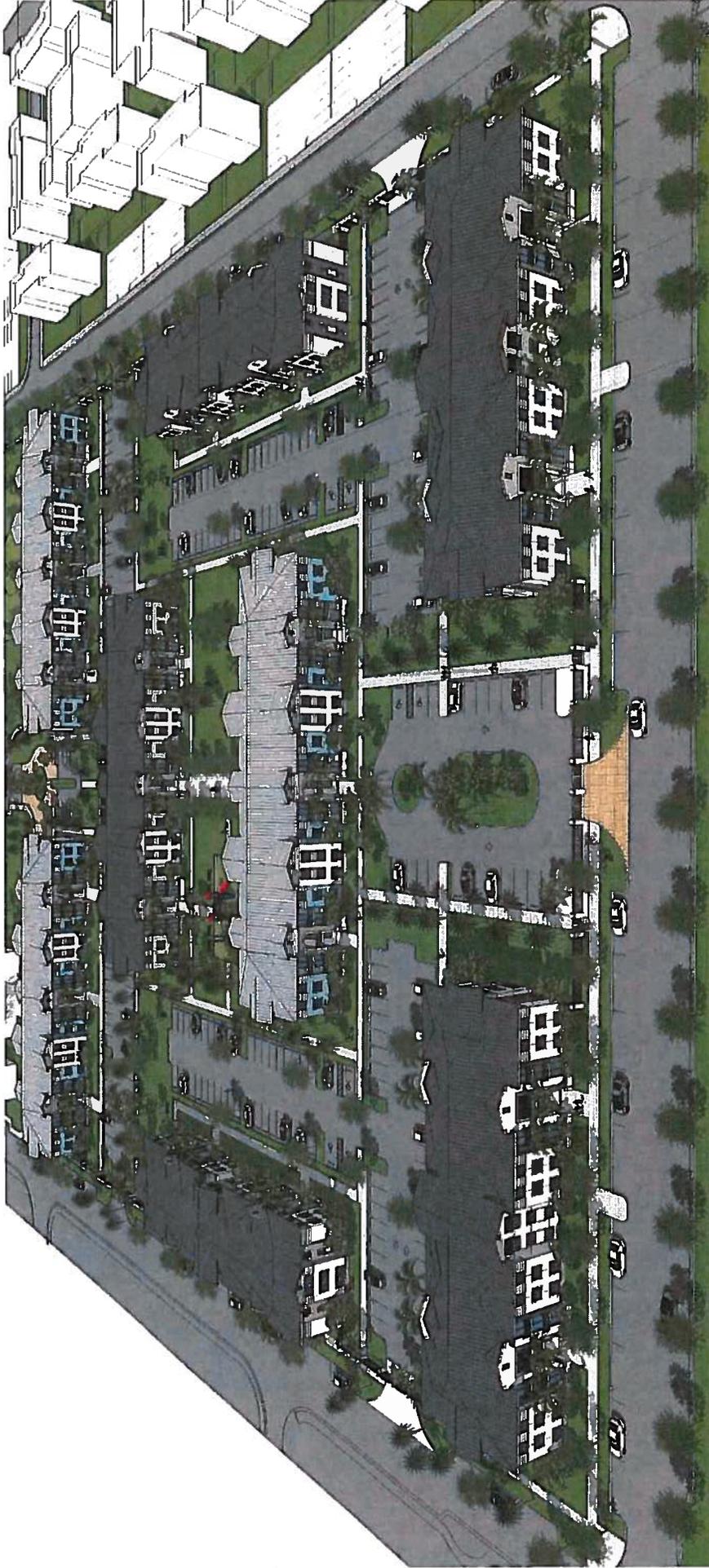
⊕ SITE PLAN (PHASE 1A)

**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE  
 AT LINCOLN GARDENS**  
 OVERALL SITE PLAN & TABULATIONS



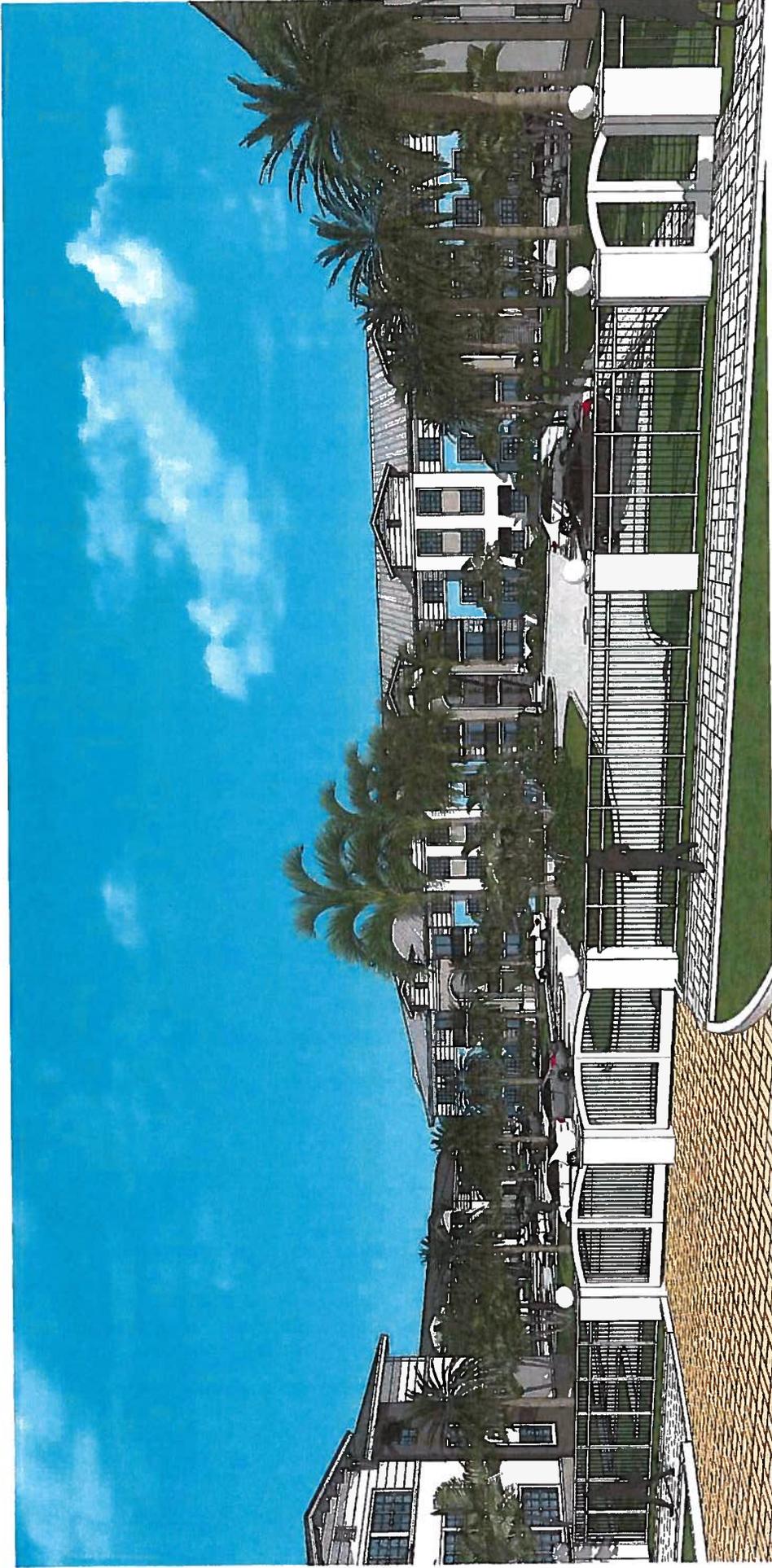


**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
 OVERALL CONCEPTUAL SITE PLAN



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE  
AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

*LIBERTY SQUARE RISING*  
Miami, FL



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



**PHASE 1A - PUBLIC & AFFORDABLE HOUSING GARDEN STYLE**  
**AT LINCOLN GARDENS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



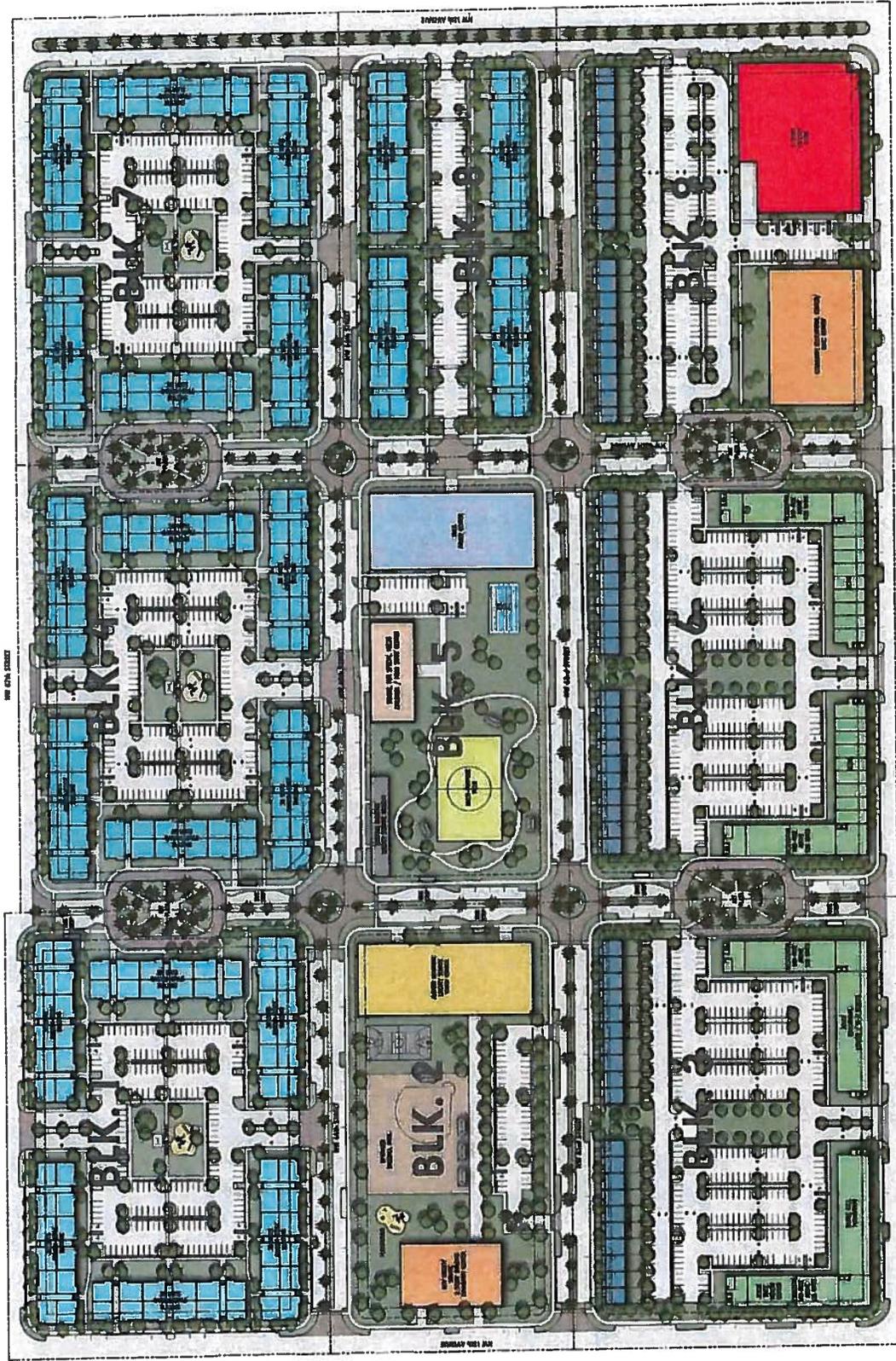
**PHASE 1A - BROWNSVILLE YOUTH CENTER**  
**MOURNING FAMILY FOUNDATION**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL

Exhibit C-2

Site Plan, Renderings and Perspectives – Liberty Square

Site plans, renderings and perspectives subject to modification pursuant to the Community Engagement and Planning Process. Such modification of the Site plans, renderings and perspectives shall be by written agreement of the parties.



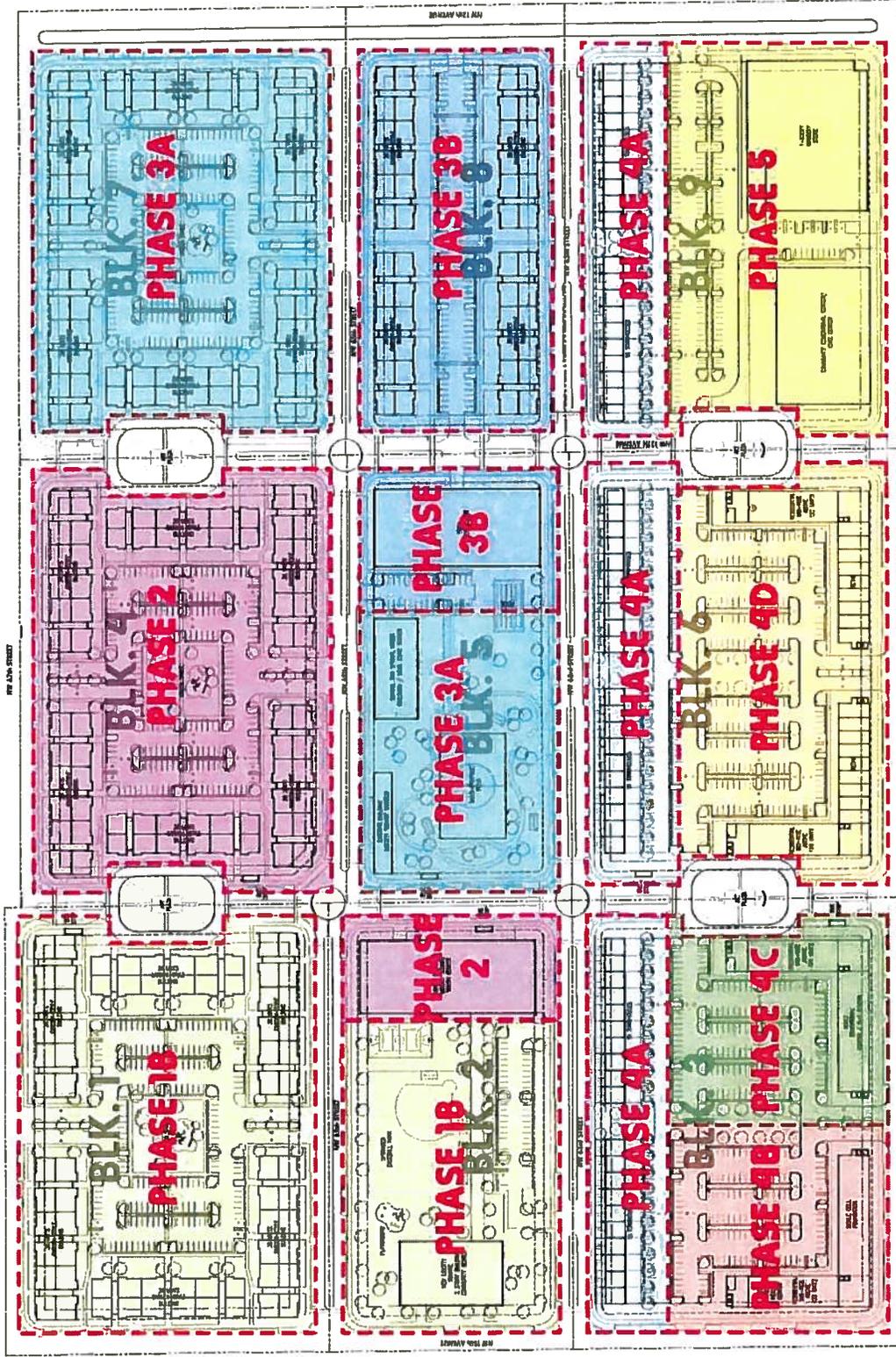
**LIBERTY SQUARE**  
OVERALL SITE PLAN

LIBERTY SQUARE RISING  
Miami, FL



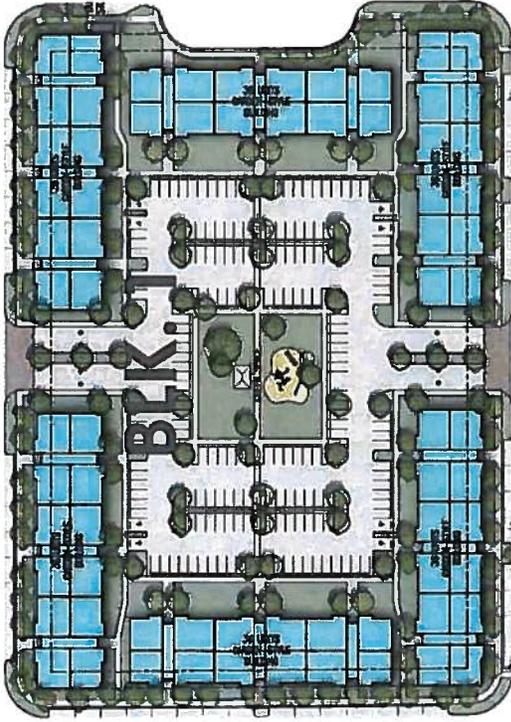
**LIBERTY SQUARE**  
 OVERALL 3D SITE PLAN

LIBERTY SQUARE RISING  
 Miami, FL

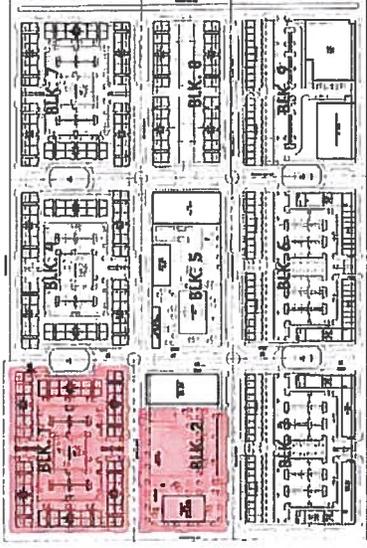


**LIBERTY SQUARE**  
PHASING PLAN

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 1B) BLK.1 / BLK. 2



KEY PLAN

**PHASE 1B TABULATION**

|                           |                  |
|---------------------------|------------------|
| Total units:              | 216              |
| Public Housing Units:     | 180              |
| Affordable Housing Units: | 36               |
| 1 BEDROOMS                | 9 UNITS          |
| 2 BEDROOMS                | 120 UNITS        |
| 3 BEDROOMS                | 39 UNITS         |
| 4 BEDROOMS                | 42 UNITS         |
| 5 BEDROOMS                | 6 UNITS          |
| <b>TOTAL</b>              | <b>216 UNITS</b> |



**PHASE 1B - PUBLIC & AFFORDABLE HOUSING**  
**GARDEN STYLE BUILDINGS**  
CONCEPTUAL RENDERINGS

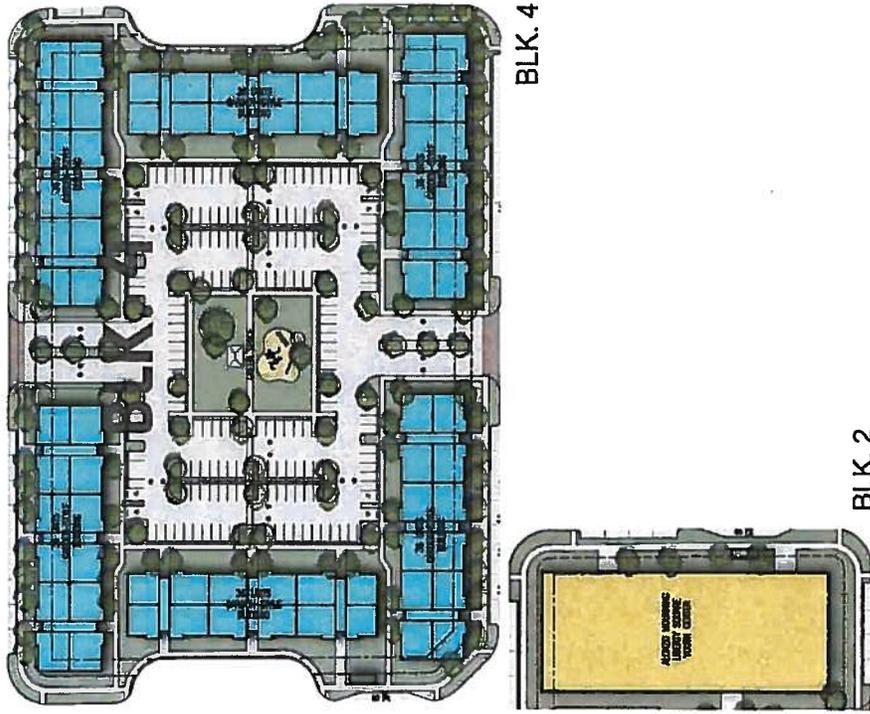
LIBERTY SQUARE RISING  
Miami, FL



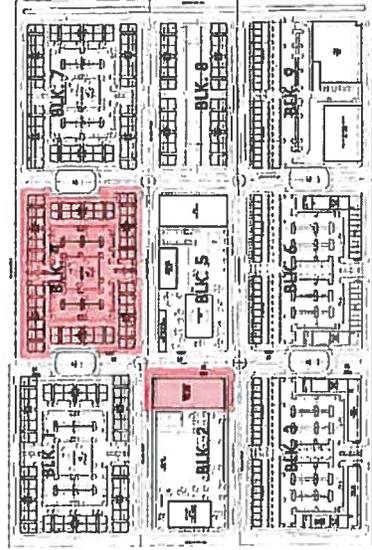
**PHASE 1B - LIBERTY SQUARE COMMUNITY CENTER.**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL





⊕ SITE PLAN (PHASE 2) BLK. 2 / BLK.4



KEY PLAN

**PHASE 2 TABULATION**

Total units: 216  
 Public Housing Units: 180  
 Affordable Housing Units: 36

|              |                  |
|--------------|------------------|
| 1 BEDROOMS   | 22 UNITS         |
| 2 BEDROOMS   | 111 UNITS        |
| 3 BEDROOMS   | 34 UNITS         |
| 4 BEDROOMS   | 28 UNITS         |
| 5 BEDROOMS   | 21 UNITS         |
| <b>TOTAL</b> | <b>216 UNITS</b> |



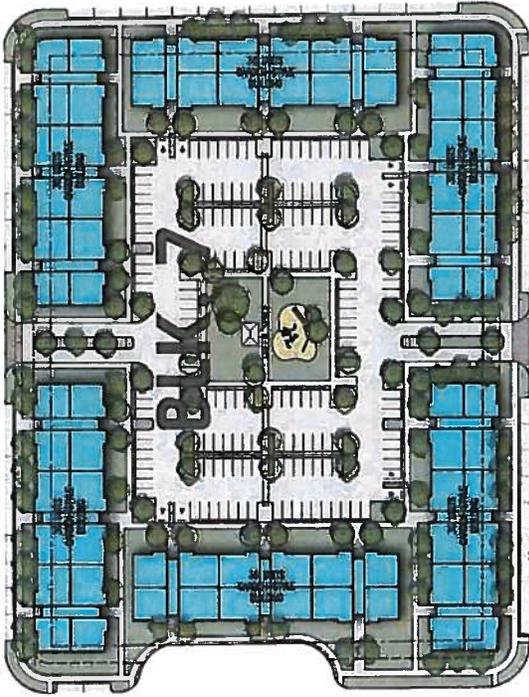
**PHASE 2 - PUBLIC & AFFORDABLE HOUSING**  
**GARDEN STYLE BUILDINGS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL

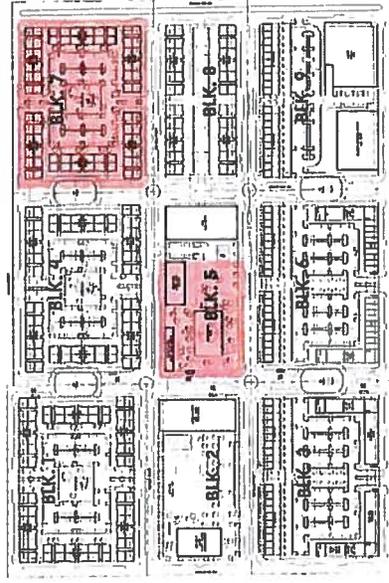


**PHASE 2 - ALONZO MOURNING LIBERTY SQUARE**  
**YOUTH CENTER**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 3A) BLK. 5 / BLK. 7



KEY PLAN

**PHASE 3A TABULATION**

|                           |                  |
|---------------------------|------------------|
| Total units:              | 216              |
| Public Housing Units:     | 176              |
| Affordable Housing Units: | 40               |
| 1 BEDROOMS                | 21 UNITS         |
| 2 BEDROOMS                | 94 UNITS         |
| 3 BEDROOMS                | 59 UNITS         |
| 4 BEDROOMS                | 40 UNITS         |
| 5 BEDROOMS                | 2 UNITS          |
| <b>TOTAL</b>              | <b>216 UNITS</b> |



**PHASE 3A - PUBLIC & AFFORDABLE HOUSING**  
**GARDEN STYLE BUILDINGS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL

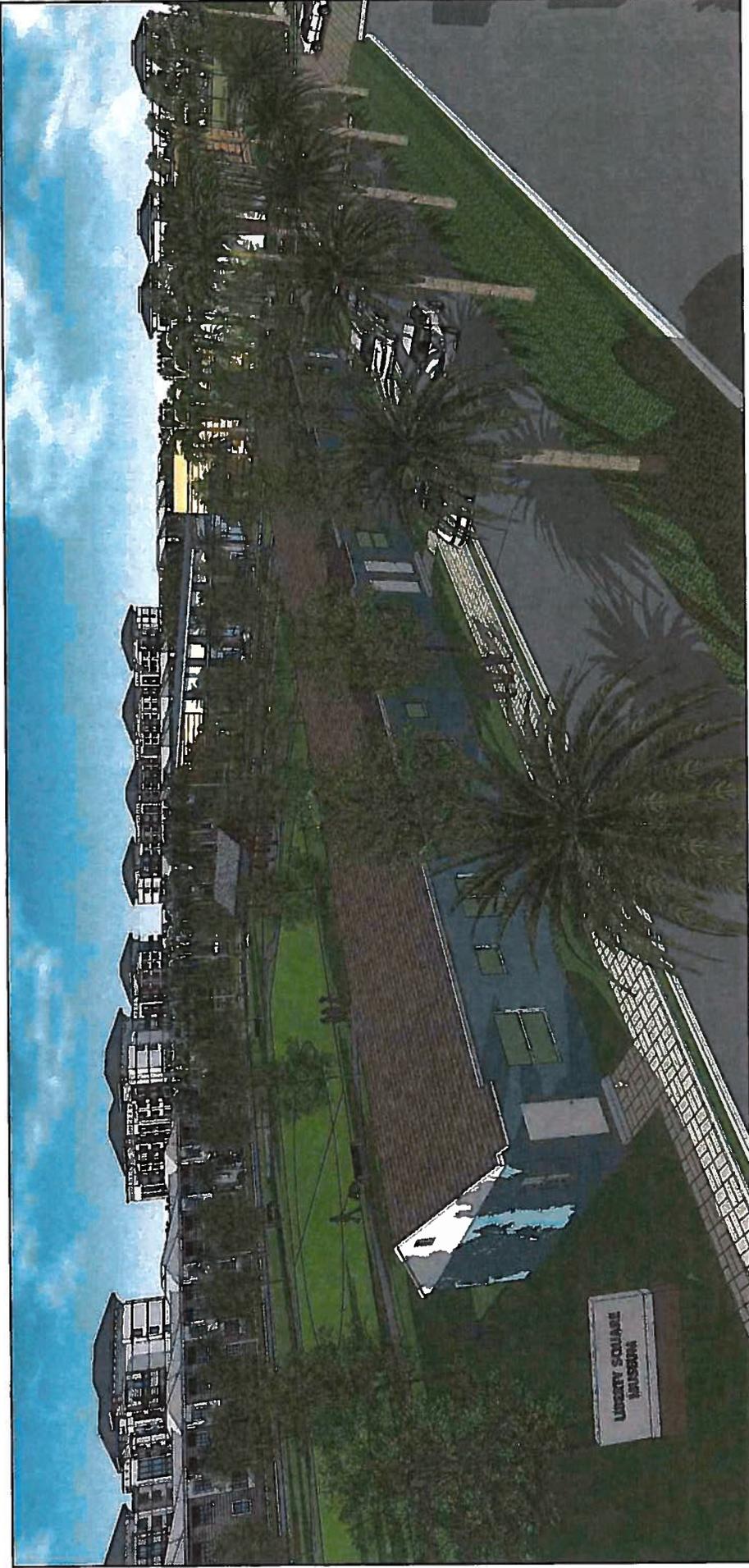




**PHASE 3A - SCHOOL FOR SPECIAL NEEDS CHILDREN /**  
**HEAD START CENTER**  
CONCEPTUAL RENDERINGS

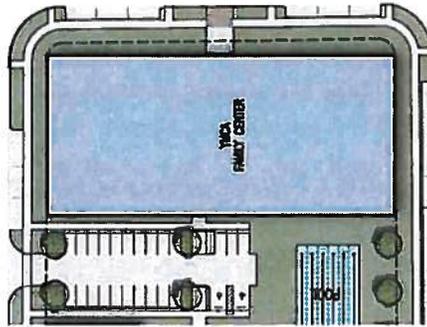
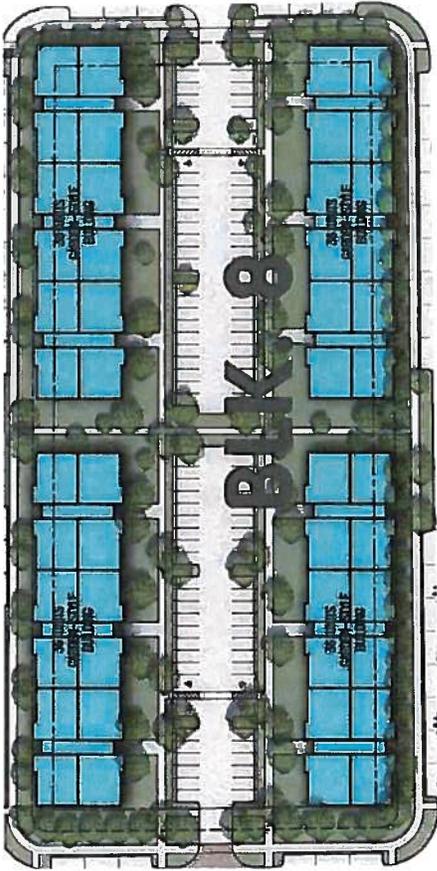


LIBERTY SQUARE RISING  
Miami, FL

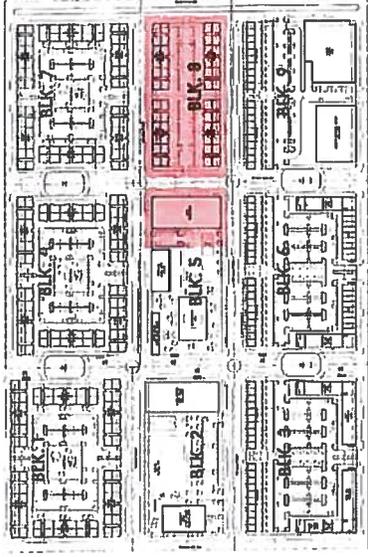


**PHASE 3A - LIBERTY SQUARE MUSEUM**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 3B) BLK. 5 / BLK. 8



KEY PLAN

**PHASE 3B TABULATION**

|                           |                  |
|---------------------------|------------------|
| Total units:              | 144              |
| Public Housing Units:     | 104              |
| Affordable Housing Units: | 40               |
| 1 BEDROOMS                | 14 UNITS         |
| 2 BEDROOMS                | 62 UNITS         |
| 3 BEDROOMS                | 25 UNITS         |
| 4 BEDROOMS                | 28 UNITS         |
| 5 BEDROOMS                | 15 UNITS         |
| <b>TOTAL</b>              | <b>144 UNITS</b> |



**PHASE 3B - PUBLIC & AFFORDABLE HOUSING,  
GARDEN STYLE BUILDINGS**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



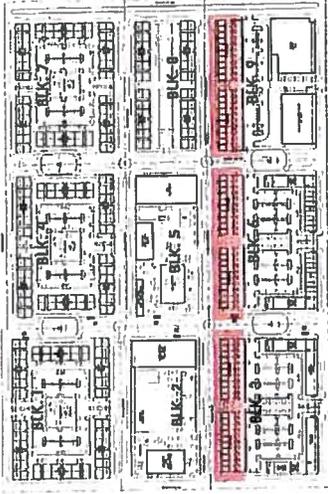


**PHASE 3B - YMCA FAMILY CENTER**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 4A) BLK. 3 / BLK.6 / BLK. 9



KEY PLAN

**PHASE 4A TABULATION**

|                 |                 |
|-----------------|-----------------|
| Total units: 60 |                 |
| Townhouses: 60  |                 |
| 3 BEDROOMS      | 60 UNITS        |
| <b>TOTAL</b>    | <b>60 UNITS</b> |



**PHASE 4A - HOME OWNERSHIP TOWNHOUSE**  
CONCEPTUAL RENDERINGS

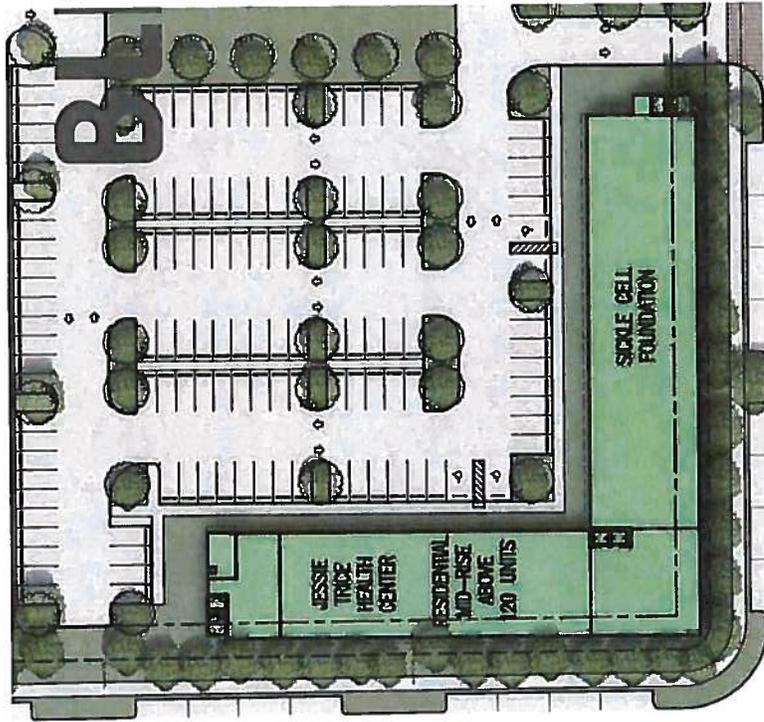
LIBERTY SQUARE RISING  
Miami, FL



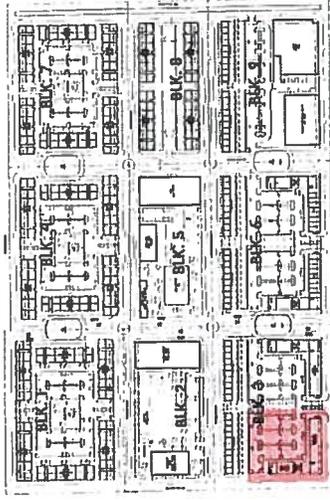


**PHASE 4A - HOME OWNERSHIP TOWNHOUSE**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 4B) BLK. 3



KEY PLAN

**PHASE 4B TABULATION**

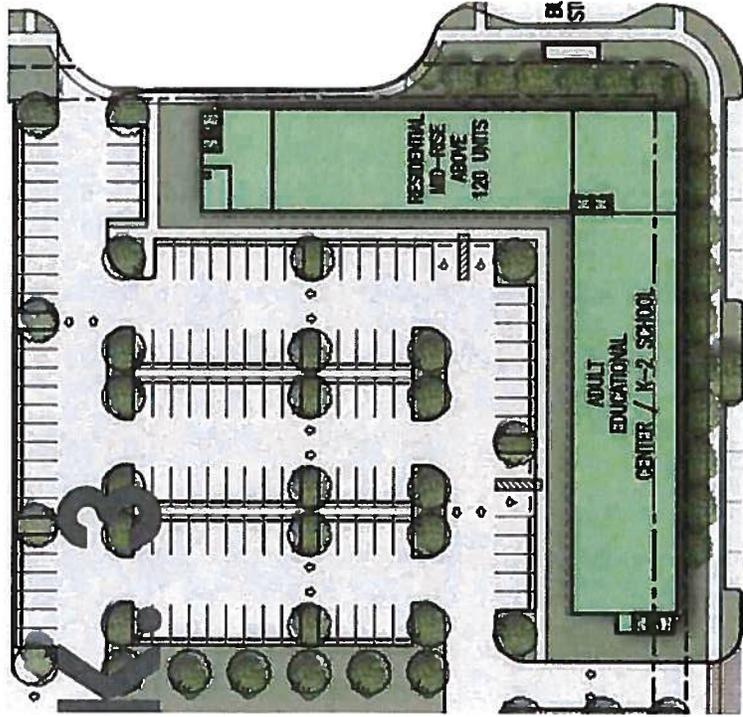
Total units: 120  
Affordable Housing Units: 120

|              |                  |
|--------------|------------------|
| 1 BEDROOMS   | 90 UNITS         |
| 2 BEDROOMS   | 30 UNITS         |
| <b>TOTAL</b> | <b>120 UNITS</b> |

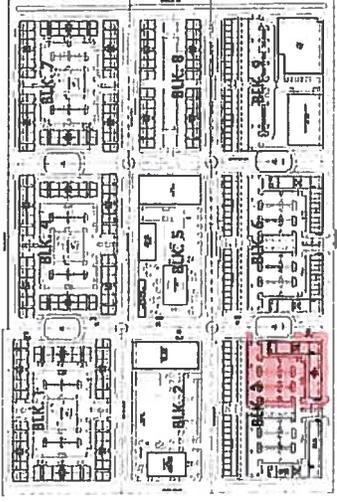


**PHASE 4B - ELDERLY AFFORDABLE,  
5 STORY APARTMENTS.**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 4C) BLK. 3



KEY PLAN

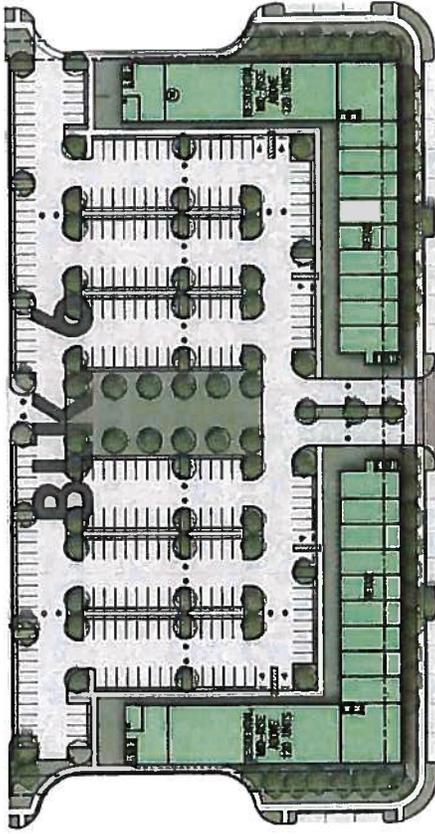
**PHASE 4C TABULATION**

|                           |                  |
|---------------------------|------------------|
| Total units:              | 120              |
| Affordable Housing Units: | 24               |
| Workforce Housing Units:  | 96               |
| 1 BEDROOMS                | 60 UNITS         |
| 2 BEDROOMS                | 60 UNITS         |
| <b>TOTAL</b>              | <b>120 UNITS</b> |

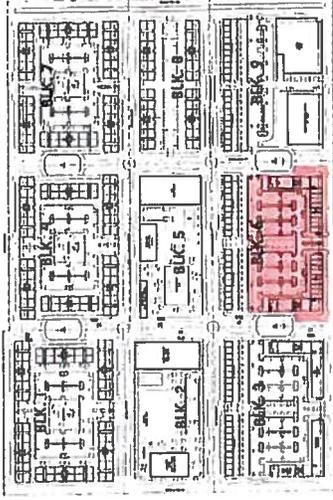


**PHASE 4C - AFFORDABLE & WORKFORCE HOUSING,  
5 STORY APARTMENTS.**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 4D) BLK. 6

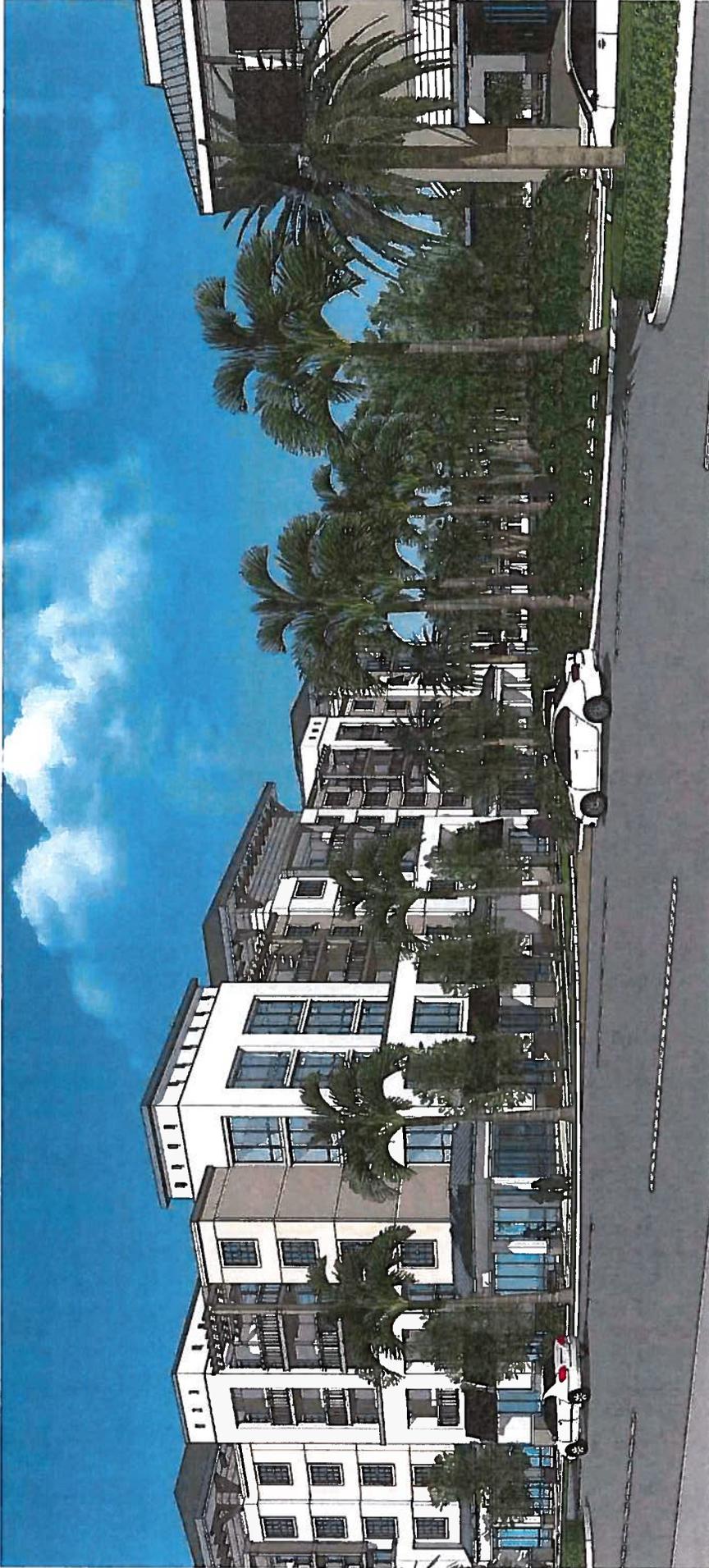


KEY PLAN

**PHASE 4D TABULATION**

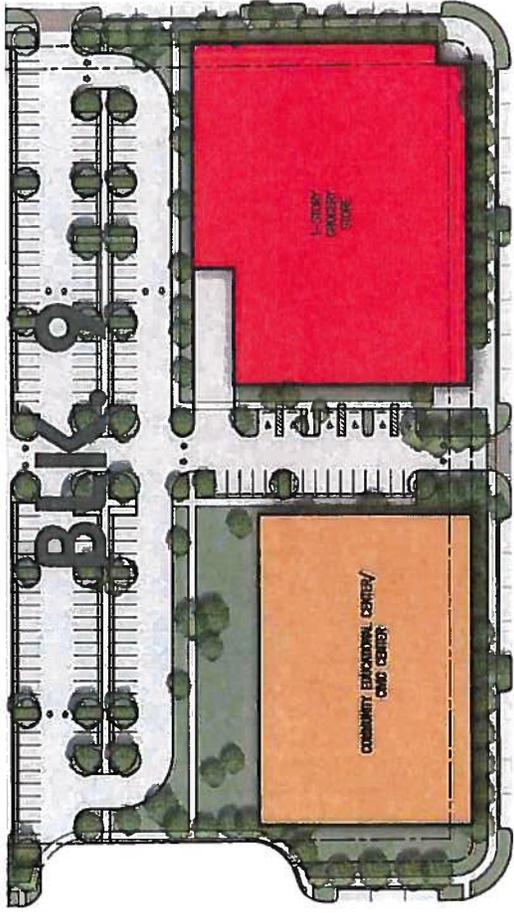
Total units: 240  
 Affordable Housing Units: 48  
 Workforce Housing Units: 192

1 BEDROOMS 120 UNITS  
 2 BEDROOMS 120 UNITS  
**TOTAL 240 UNITS**

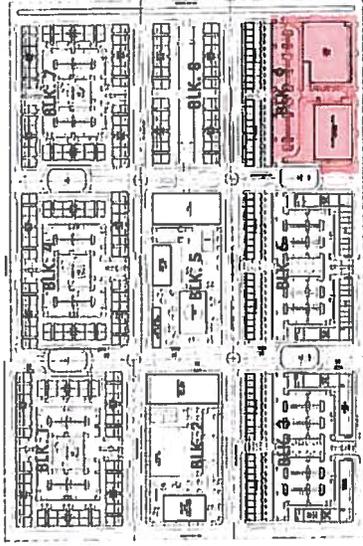


**PHASE 4D - AFFORDABLE & WORFORCE HOUSING,  
5 STORY APARTMENTS.**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



⊕ SITE PLAN (PHASE 5) BLK. 9



KEY PLAN

**PHASE 5 TABULATION**

- Community Educational Center
- 1-Story Grocery Store



**PHASE 5 - COMMUNITY EDUCATIONAL CENTER/  
CIVIC CENTER**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL



**PHASE 5 - GROCERY STORE.**  
CONCEPTUAL RENDERINGS

LIBERTY SQUARE RISING  
Miami, FL

# UNITS DESIGN

1BED/1BATH . 2BED/2BATH . 3BED/2BATH . 4BED/2BATH . 5BED/2BATH

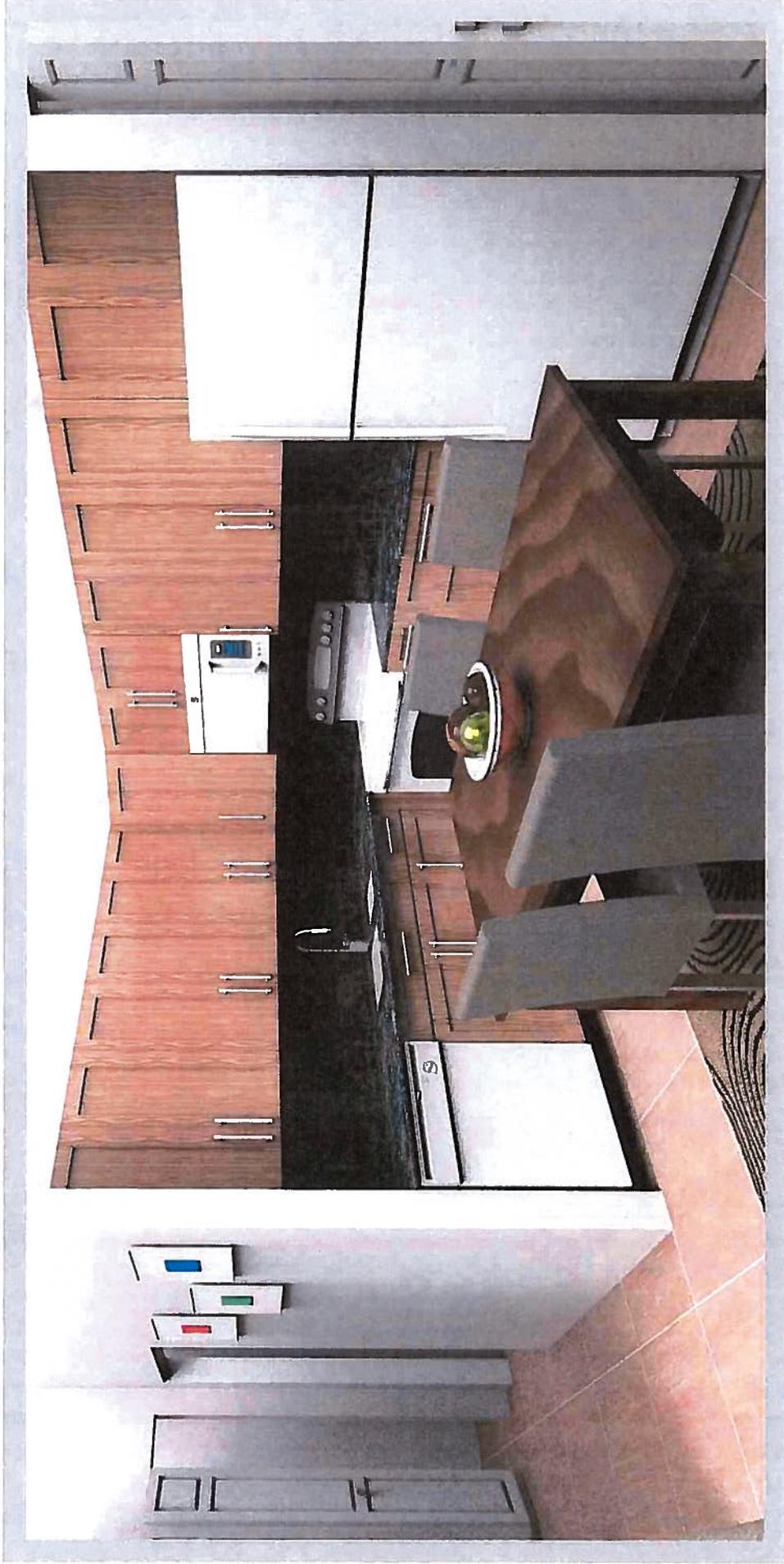


*"LIBERTY SQUARE RISING"*



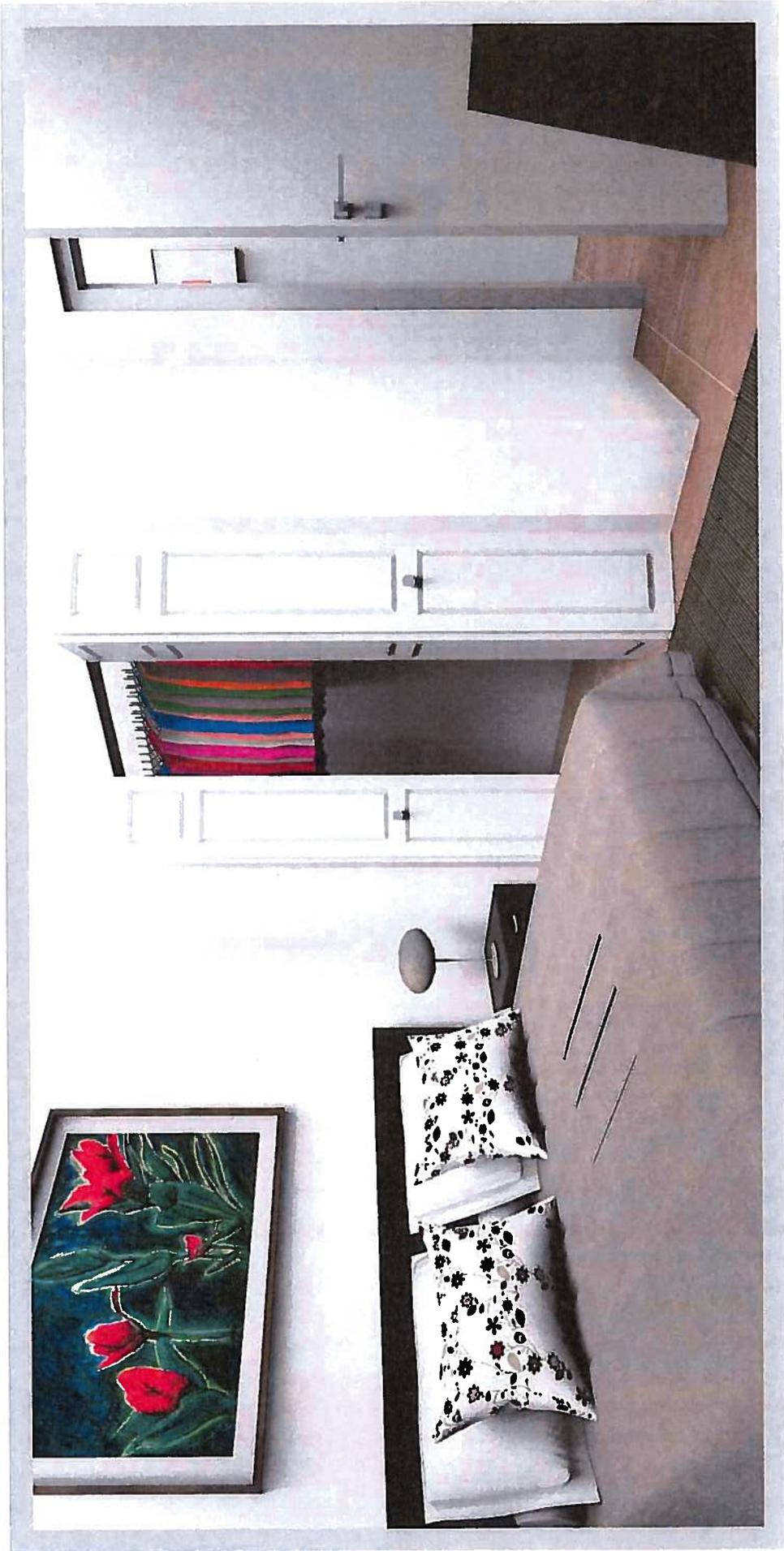
UNIT INTERIOR IMAGES  
**LIVING/DINING ROOM**

LIBERTY SQUARE RISING  
Miami, FL



UNIT INTERIOR IMAGES  
**DINING/ KITCHEN**

LIBERTY SQUARE RISING  
Miami, FL



UNIT INTERIOR IMAGES  
**BEDROOM**

LIBERTY SQUARE RISING  
Miami, FL



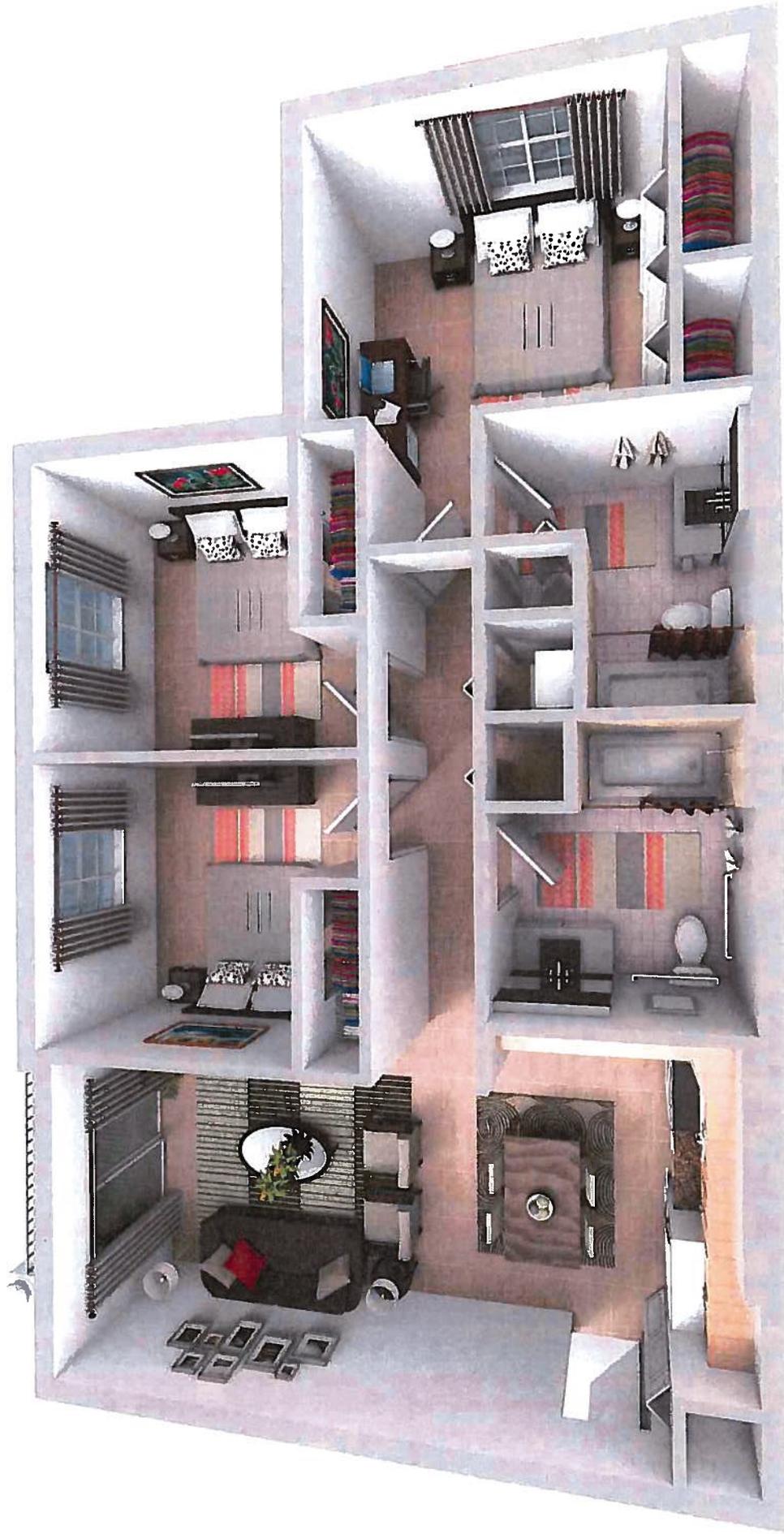
LIBERTY SQUARE RISING  
Miami, FL

UNIT-3D FLOOR PLAN  
**1 BEDROOM / 1 BATH**



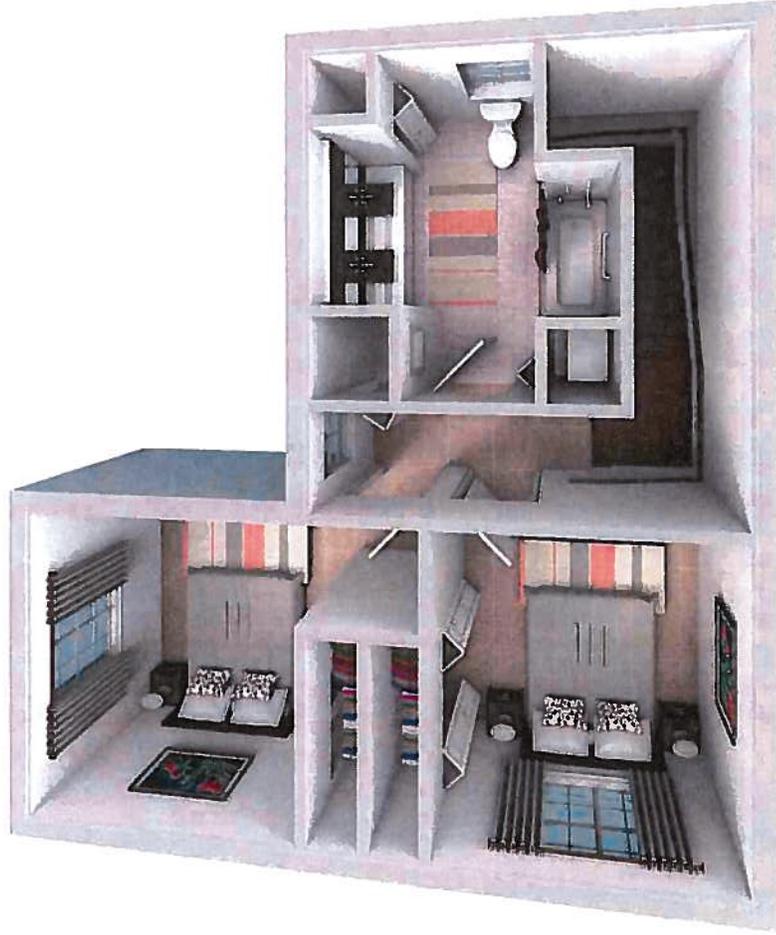
LIBERTY SQUARE RISING  
Miami, FL

UNIT-3D FLOOR PLAN  
**2 BEDROOMS / 2 BATHS**

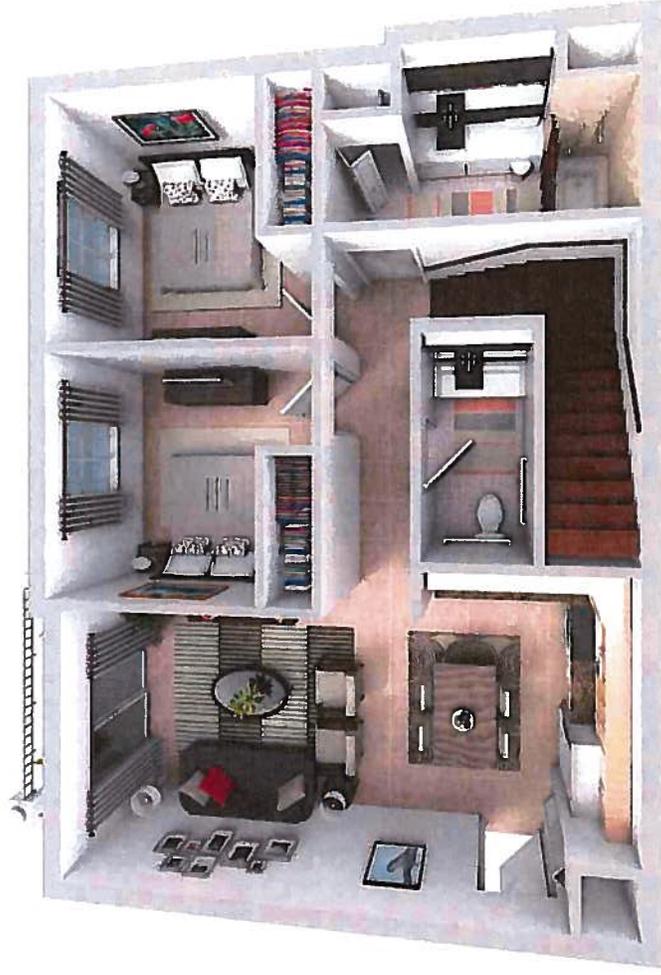


**UNIT-3D FLOOR PLAN**  
**3 BEDROOMS / 2 BATHS**

**LIBERTY SQUARE RISING**  
Miami, FL



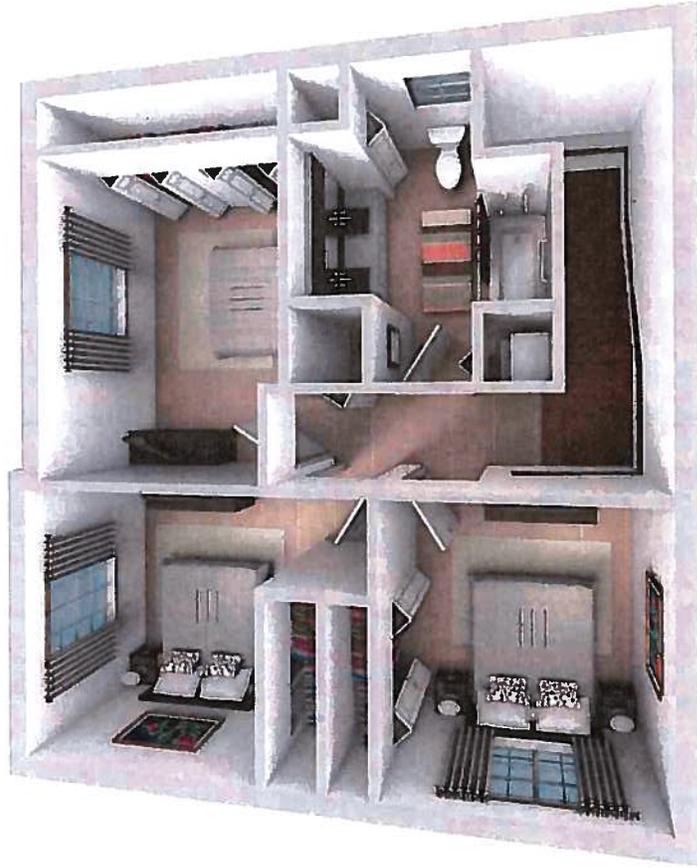
2ND LEVEL



GROUND LEVEL

UNIT-3D FLOOR PLAN  
**4 BEDROOMS / 2 BATHS & 1/2 BATH**

LIBERTY SQUARE RISING  
 Miami, FL



2ND LEVEL



GROUND LEVEL

UNIT-3D FLOOR PLAN  
**5 BEDROOMS / 2 BATHS & 1/2 BATH**

LIBERTY SQUARE RISING  
Miami, FL

### Exhibit C-3

#### Scope of Work – Lincoln Gardens and Liberty Square Phase 1B

The project and units will contain the following features and amenities:

- Low-VOC paint for all interior walls (50 grams per liter or less for flat paint; 150 grams per liter or less for non-flat paint)
- Water Sense certified faucets and toilets and shower heads with flow of 2.2 gallons per minute or less in all bathrooms
- Code compliant impact windows and doors in all units
- Window treatment/covering for each window inside each unit
- Termite prevention and pest control maintenance plan
- Entrance door will have two peepholes, one at standing eye level and one at seated eye level, not more than 43 inches from bottom of door
- Exterior lighting in open and common areas
- Ceramic or porcelain tiles throughout the entire unit
- Over the range Microwave (in non-UFAS units)
- Air conditioning with a minimum SEER rating of 14
- Cable or satellite TV hook-up in each unit;
- Full-size range, oven and Energy Star qualified refrigerator in all units
- Double Bowl kitchen sink in all units
- Tile bathroom floors in all units
- Dishwasher – Energy Star
- Electric Water heating minimum efficiency 30 gal = .94 EF
- Energy Star qualified ceiling fans with lighting fixtures in bedrooms
- Marble window sills in all units
- Steel exterior entry door frames for all units
- Pantry in kitchen area in all new construction units – must be no less than 20 cubic feet of storage space
- New kitchen cabinets with granite counter top(s) or comparable in all units-new or rehab, new bathroom cabinet(s) in all units
- 20 year expected life REFLECTIVE or GREEN roofing on all buildings
- Gated community with “carded” or “touchpad” entry.
- Emergency call service in all units.
- Exercise room with appropriate equipment
- Community center or clubhouse

- Library consisting of a minimum of 100 books and 5 current magazine subscriptions
- Laundry facilities with dryers and energy star qualified washers available in the units
- Primary entrance door shall have a threshold with no more than a ½-inch rise
- All door handles on primary entrance door and interior doors must have lever handles;
- Lever handles on all bathroom faucets and kitchen sink faucets
- Mid-point on light switches and thermostats shall not be more than 48 inches above finished floor level
- Programmable thermostat in each unit
- Water Sense certified dual flush toilets in all bathrooms
- Install daylight sensors, timers or motion detectors on all outdoor lighting attached to buildings

Future Phases will also include the following:

The remainder of Liberty Square will be redeveloped. The scope of work and timing is to-be-determined.

Minimum square footage of PHA-Assisted Units will be as follows:

- 1 bedroom 650 square feet
- 2 bedroom 900 square feet
- 3 bedroom 1100 square feet
- 4 bedroom 1300 square feet
- 5 bedroom 1500 square feet

NOTE: Scope of work, phasing, and budget are subject to change based on funding availability by mutual agreement of the parties. Such modification of the scope of work, phasing and budget shall be by mutual written agreement of the parties. The parties further agree that such scope of work, phasing and budget whether modified or not shall be made a part of all closing documents..

Note: The activities and items in this exhibit, unless expressly exempted or modified in applicable closing documents of subsequent Phases, shall be included in such closing documents.

Exhibit D

Development Budget/Pro Forma

| <b>TOTAL DEVELOPMENT SOURCES</b> | <b>Total</b>       | <b>Per Unit</b> |
|----------------------------------|--------------------|-----------------|
| Tax Credit Equity                | 109,805,533        | 73,794          |
| Tax-Exempt Bonds                 | 88,200,000         | 59,274          |
| City of Miami HOME               | 14,400,000         | 9,677           |
| FHFC HOME                        | 10,000,000         | 6,720           |
| FHFC SAIL                        | 20,000,000         | 13,441          |
| FHFC SAIL ELI                    | 6,079,300          | 4,086           |
| FHLB                             | 5,000,000          | 3,360           |
| Miami-Dade County Soft Debt      | 45,652,316         | 30,680          |
| Deferred Developer Fee           | 8,079,203          | 5,430           |
| <b>Total Sources</b>             | <b>307,216,350</b> | <b>206,460</b>  |

| <b>TOTAL DEVELOPMENT USES</b> | <b>Total</b>       | <b>Per Unit</b> |
|-------------------------------|--------------------|-----------------|
| Ground Lease Payments to PHCD | 3,720,000          | 2,500           |
| Residential Construction      | 163,592,000        | 109,941         |
| Non-Residential Construction  | 13,000,000         | 8,737           |
| GC Fees                       | 24,722,880         | 16,615          |
| Hard Cost Contingency         | 10,065,744         | 6,765           |
| Soft Costs                    | 46,897,790         | 31,517          |
| Developer Fees                | 45,217,940         | 30,388          |
| <b>Total Uses</b>             | <b>307,216,350</b> | <b>206,460</b>  |

**Notes:**

Excludes Homeownership Units which will be privately financed by RUDG

Development Budget/Pro Forma subject to modification pursuant to the Community Engagement and Planning Process. Such modification of the Development Budget/Pro Forma shall be by mutual written agreement of the parties.

Note: Tax credit equity and overall financing shall not rely on receiving 9% LIHTC allocation, but developer may seek such allocation and utilize them should they be awarded.

Exhibit E

Development Schedule

|   | Phase 1                           | Phase 2                           | Phase 3                           | Phase 4                           | Phase 5                | Phase 6                | Phase 7                | Phase 8                | Phase 9                |
|---|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Recommendation/<br>Negotiation/BCC Approval   | Mar-2016<br>- May-<br>2016        | Mar-2016<br>- May-<br>2016        | Mar-2016<br>- May-<br>2016        | Mar-2016 -<br>May-2016            | Mar-2016 -<br>May-2016 | Mar-2016 -<br>May-2016 | Mar-2016 -<br>May-2016 | Mar-2016 -<br>May-2016 | Mar-2016 -<br>May-2016 |
| Resident meetings, planning<br>and charrettes | Apr -<br>2016-<br>May-2016        | Mar 2016-<br>Jul-2016             | Mar 2016-<br>Jul-2016             | Mar 2016-<br>Jul-2016             | Mar 2016-<br>Jul-2016  | Mar 2016-<br>Jul-2016  | Mar 2016-<br>Jul-2016  | Mar 2016-<br>Jul-2016  | Mar 2016-<br>Jul-2016  |
| Rezoning/Site plan<br>approval/SAP            | Mar-<br>2016-<br>Jul-2016         | Mar-<br>2016-<br>Dec-2016         | Mar-<br>2016-<br>Dec-2016         | Mar-2016-<br>Dec-2016             | Mar-2016-<br>Dec-2016  | Mar-2016-<br>Dec-2016  | Mar-2016-<br>Dec-2016  | Mar-2016-<br>Dec-2016  | Mar-2016-<br>Dec-2016  |
| Finalize Construction Docs                    | Jul-2016-<br>Sep-2016             | Jul-2017-<br>Oct-2017             | Jul-2018-<br>Oct-2018             | Jul-2019-<br>Oct-2019             | Jul-2019-<br>Oct-2019  | Jul-2019-<br>Oct-2019  | Jul-2019-<br>Oct-2019  | Jul-2019-<br>Oct-2019  | Jul-2019-<br>Oct-2019  |
| Permits /Financial Closing                    | Sep-2016<br>Sep-2016              | Jan-2017<br>Jan-2017              | Jan-2018<br>Jan-2018              | Jan-2019<br>Jan-2019              | Jan-2020<br>Jan-2020   | Jan-2020<br>Jan-2020   | Jan-2020<br>Jan-2020   | Jan-2020<br>Jan-2020   | Jan-2020<br>Jan-2020   |
| Start Construction                            | Nov-2016<br>Sep-2017-<br>Oct-2017 | Jan-2017<br>Sep-2018-<br>Dec-2018 | Jan-2018<br>Sep-2019-<br>Dec-2019 | Jan-2019<br>Dec-2019              | Jan-2020<br>Dec-2020   | Jan-2020<br>Dec-2020   | Jan-2020<br>Dec-2020   | Jan-2020<br>Dec-2020   | Jan-2020<br>Dec-2020   |
| Marketing/Lease-Up                            | Oct-2017<br>Nov-2017              | Dec-2017<br>Oct-2017-<br>Dec-2017 | Dec-2018<br>Oct-2018-<br>Dec-2018 | Dec-2019<br>Oct-2019-<br>Dec-2019 | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   |
| Complete Construction                         | Nov-2017<br>Dec-2017-<br>Feb-2018 | Dec-2017<br>Oct-2017-<br>Dec-2017 | Dec-2018<br>Oct-2018-<br>Dec-2018 | Dec-2019<br>Oct-2019-<br>Dec-2019 | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   | Dec-2020<br>Apr-2021   |
| Transfers                                     |                                   |                                   |                                   | Not Applicable                    | Not Applicable         | Not Applicable         | Not Applicable         | Not Applicable         | Not Applicable         |
|   |                                   |                                   |                                   |                                   |                        |                        |                        |                        | Not Applicable         |

Development Schedule may be subject to modification pursuant to the Community Engagement and Planning Process. Such modification of the Development Schedule shall be by mutual written agreement of the parties. The schedule for Lincoln Gardens shall be as further set forth in the Lincoln Gardens Report.

Exhibit F

Unit Mix

| <b>Lincoln Gardens &amp; Liberty Square Unit Mix</b> |                   |
|--|-------------------|
| 1 BEDROOMS   | 336 UNITS         |
| 2 BEDROOMS   | 621 UNITS         |
| 3 BEDROOMS   | 344 UNITS         |
| 4 BEDROOMS   | 227 UNITS         |
| 5 BEDROOMS   | 44 UNITS          |
| <b>TOTAL</b>   | <b>1572 UNITS</b> |

Note: The activities and items in this exhibit, unless expressly exempted or modified in applicable closing documents of subsequent Phases, shall be included in such closing documents.

Unit Mix may be subject to modification pursuant to the Community Engagement and Planning Process. Such modification of the Unit Mix shall be by mutual written agreement of the parties.

Exhibit G

Subcontractor/Supplier Listing Form

To be provided at a later date once Subcontractors and Suppliers are selected.

## Exhibit H

### Applicable HUD General Conditions for Construction Contracts

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#### **Conduct of Work**

#### **45. Disputes**

- (a) “Claim,” as used in this clause, means a written demand or written assertion by one of the contracting parties seeking, as a matter of right, the payment of money in a sum certain, the adjustment or interpretation of contract terms, or other relief arising under or relating to the contract. A claim arising under the contract, unlike a claim relating to the contract, is a claim that can be resolved under a contract clause that provides for the relief sought by the claimant. A voucher, invoice, or other routine request for payment that is not in dispute when submitted is not a claim. The submission may be converted to a claim by complying with the requirements of this clause, if it is disputed either as to liability or amount or is not acted upon in a reasonable time.
- (b) Except for disputes arising under the clauses entitled *Labor Standards and Labor Standards- Nonroutine Maintenance*, herein, all disputes arising under or relating to this contract, including any claims for damages for the alleged breach thereof which are not disposed of by agreement, shall be resolved under this clause.
- (c) All claims by the Developer shall be made in writing and submitted to the Contracting Officer for a written decision. A claim by the County against the Developer shall be subject to a written decision by the Contracting Officer.
- (d) County shall be the “Contracting Officer.” The Contracting Officer shall, within 60 (unless otherwise indicated) days after receipt of the request, decide the claim or notify the Developer of the date by which the decision will be made.
- (e) The Contracting Officer’s decision shall be final unless the Developer (1) appeals in writing to a higher level in the County in accordance with the County’s policy and procedures, (2) refers the appeal to an independent mediator or arbitrator, or (3) files suit in a court of competent jurisdiction. Such appeal must be made within (30 unless otherwise indicated) days after receipt of the Contracting Officer’s decision.
- (f) The Developer shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under or relating to the contract, and comply with any decision of the Contracting Officer.

#### **46. Lead-Based Paint**

The Developer shall comply with the requirements concerning lead-based paint contained in the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4821-4846) as implemented by 24 C.F.R. Part 35.

**47. Health, Safety, and Accident Prevention**

- (a) In performing this contract, the Developer shall:
  - i. Ensure that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his/her health and/or safety as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation;
  - ii. Protect the lives, health, and safety of other persons;
  - iii. Prevent damage to property, materials, supplies, and equipment; and
  - iv. Avoid work interruptions.
- (b) For these purposes, the Developer shall:
  - i. Comply with regulations and standards issued by the Secretary of Labor at 29 C.F.R. Part 1926. Failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act (Public Law 91-54, 83 Stat. 96), 40 U.S.C. § 3701 et seq.; and
  - ii. Include the terms of this clause in every subcontract so that such terms will be binding on each subcontractor.
- (c) The Developer shall maintain an accurate record of exposure data on all accidents incident to work performed under this contract resulting in death, traumatic injury, occupational disease, or damage to property, materials, supplies, or equipment, and shall report this data in the manner prescribed by 29 C.F.R. Part 1904.
- (d) The Contracting Officer shall notify the Developer of any noncompliance with these requirements and of the corrective action required. This notice, when delivered to the Developer or the Developer's representative at the site of the work, shall be deemed sufficient notice of the noncompliance and corrective action required. After receiving the notice, the Developer shall immediately take corrective action (unless Developer disputes the notification in accordance with Section 1). If the Developer fails or refuses to take corrective action promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. The Developer shall not base any claim or request for equitable adjustment for additional time or money on any stop order issued under these circumstances.
- (e) The Developer shall be responsible for its subcontractors' compliance with the provisions of this clause. The Developer shall take such action with respect to

any subcontract as Miami-Dade County (the "County"), the Secretary of Housing and Urban Development, or the Secretary of Labor shall direct as a means of enforcing such provisions.

**48. Royalties and Patents**

The Developer shall pay all royalties and license fees. It shall defend all suits or claims for infringement of any patent rights and shall save the County harmless from loss on account thereof; except that the County shall be responsible for all such loss when a particular design, process or the product of a particular manufacturer or manufacturers is specified and the Developer has no reason to believe that the specified design, process, or product is an infringement. If, however, the Developer has reason to believe that any design, process or product specified is an infringement of a patent, the Developer shall promptly notify the Contracting Officer. Failure to give such notice shall make the Developer responsible for resultant loss.

**49. Clean Air and Water**

The contactor shall comply with the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq., the Federal Water Pollution Control Water Act, as amended, 33 U.S.C. § 1251 et seq., and standards issued pursuant thereto in the facilities in which this contract is to be performed.

**50. Energy Efficiency**

The Developer shall comply with mandatory standards and policies relating to energy efficiency which are contained in the energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163) for the State in which the work under the contract is performed.

**51. Subcontracts**

- (a) Definitions. As used in this contract:
  - i. "Subcontract" means any contract, purchase order, or other purchase agreement, including modifications and change orders to the foregoing, entered into by a subcontractor to furnish supplies, materials, equipment, and services for the performance of the prime contract or a subcontract.
  - ii. "Subcontractor" means any supplier, vendor, or firm that furnishes supplies, materials, equipment, or services to or for the Developer or another subcontractor.
- (b) The Developer shall not enter into any subcontract with any subcontractor who has been temporarily denied participation in a HUD program or who has been suspended or debarred from participating in contracting programs by any agency of the United States Government or of the state in which the work under this contract is to be performed.
- (c) The Developer shall be as fully responsible for the acts or omissions of its subcontractors, and of persons either directly or indirectly employed by them as for the acts or omissions of persons directly employed by the Developer.

- (d) The Developer shall insert appropriate clauses in all subcontracts to bind subcontractors to the terms and conditions of this contract insofar as they are applicable to the work of subcontractors.
- (e) Nothing contained in this contract shall create any contractual relationship between any subcontractor and the County or between the subcontractor and HUD.

**52. Subcontracting with Small and Minority Firms, Women's Business Enterprise, and Labor Surplus Area Firms.**

The Developer shall take the following steps to ensure that, whenever possible, subcontracts are awarded to small business firms, minority firms, women's business enterprises, and labor surplus area firms:

- (a) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (b) Ensuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
- (c) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
- (d) Establishing delivery schedules, where the requirements of the contract permit, which encourage participation by small and minority businesses and women's business enterprises; and
- (e) Using the services and assistance of the U.S. Small Business Administration, the Minority Business Development Agency of the U.S. Department of Commerce, and State and local governmental small business agencies.

**53. Equal Employment Opportunity.**

During the performance of this contract, the Developer agrees as follows:

- (a) The Developer shall not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, gender identity, or gender expression.
- (b) The Developer shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, gender identity, or gender expression. Such action shall include, but not be limited to, (1) employment, (2) upgrading, (3) demotion, (4) transfer, (5) recruitment or recruitment advertising, (6) layoff or termination, (7) rates of pay or other forms of compensation, and (8) selection for training, including apprenticeship.

- (c) The Developer shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
- (d) The Developer shall, in all solicitations or advertisements for employees placed by or on behalf of the Developer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, sexual orientation, gender identity, and gender expression.
- (e) The Developer shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Developer's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
- (f) The Developer shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
- (g) The Developer shall furnish all information and reports required by Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto. The Developer shall permit access to its books, records, and accounts by the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (h) In the event of a determination that the Developer is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part, and the Developer may be declared ineligible for further Government contracts, or Federally assisted construction contracts under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Developer as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
- (i) The Developer shall include the terms and conditions of this clause in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor. The Developer shall take such action with respect to any subcontract or purchase order as the Secretary of Housing and Urban Development or the Secretary of Labor may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that if the Developer becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Developer may request the United States to enter into the litigation to protect the interests of the United States.

- (j) Compliance with the requirements of this clause shall be to the maximum extent consistent with, but not in derogation of, compliance with section 7(b) of the Indian Self-Determination and Education Assistance Act and the Indian Preference clause of this contract.
54. Employment, Training, and Contracting Opportunities for Low-Income Persons, Section 3 of the Housing and Urban Development Act of 1968.
- (a) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
  - (b) The parties to this contract agree to comply with HUD's regulations in 24 C.F.R. Part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
  - (c) The Developer agrees to send to each labor organization or representative of workers with which the Developer has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Developer's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
  - (d) The Developer agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 C.F.R. Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 C.F.R. Part 135. The Developer will not subcontract with any subcontractor where the Developer has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 C.F.R. Part 135.
  - (e) The Developer will certify that any vacant employment positions, including training positions, that are filled (1) after the Developer is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 C.F.R. Part 135 require employment opportunities to be directed, were not filled to circumvent the Developer's obligations under 24 C.F.R. Part 135.

- (f) Noncompliance with HUD's regulations in 24 C.F.R. Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- (g) With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).
- (h) The Developer shall provide monthly reports indicating all new hires on the project for each week in the reporting period.

**55. Limitations on Payments made to Influence Certain Federal Financial Transactions.**

- (a) The Developer agrees to comply with Section 1352 of Title 31, United States Code which prohibits the use of Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) The Developer further agrees to comply with the requirement of the Act to furnish a disclosure (OMB Standard Form LLL, Disclosure of Lobbying Activities) if any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement.

**56. Examination and Retention of Developer's Records**

- (a) The County, HUD, or Comptroller General of the United States, or any of their duly authorized representatives shall, until 3 years after final payment under this contract, have access to and the right to examine any of the Developer's directly pertinent books, documents, papers, or other records involving transactions related to this contract for the purpose of making audit, examination, excerpts, and transcriptions.
- (b) The Developer agrees to include in first-tier subcontracts under this contract a

clause substantially the same as paragraph (a) above. "Subcontract," as used in this clause, excludes purchase orders not exceeding \$10,000.

- (c) The periods of access and examination in paragraphs (a) and (b) above for records relating to (1) appeals under the Disputes clause of this contract, (2) litigation or settlement of claims arising from the performance of this contract, or (3) costs and expenses of this contract to which the County, HUD, or Comptroller General or any of their duly authorized representatives has taken exception shall continue until disposition of such appeals, litigation, claims, or exceptions.
- (d) Lunches, dinners, etc. are not acceptable reimbursable expenses.
- (e) Acceptable reimbursable expenses are defined as:
- (f) Payments to Developer shall be based on services rendered/work completed, not costs incurred for deposits/retainers.

**57. Labor Standards – Davis-Bacon and Related Acts.**

If the total amount of this contract exceeds \$2,000, the Federal labor standards set forth in the clause below shall apply to the development or construction work to be performed under the contract.

- (a) Minimum Wages.
  - i. All laborers and mechanics employed under this contract in the development or construction of the project(s) involved will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 C.F.R. Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the Developer and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 C.F.R. § 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the regular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits in the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 C.F.R. § 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein; provided, that the employer's payroll records accurately set forth the time spent in each

classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 C.F.R. § 5.5(a)(1)(ii) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the Developer and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

- ii. Any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when all the following criteria have been met: (A) The work to be performed by the classification requested is not performed by a classification in the wage determination; and (B) The classification is utilized in the area by the construction industry; and (C) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.
- iii. If the Developer and the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division, Employee Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.
- iv. In the event the Developer, the laborers or mechanics to be employed in the classification or their representatives, and HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator of the Wage and Hour Division for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary.
- v. The wage rate (including fringe benefits where appropriate) determined pursuant to subparagraphs (a)(2)(ii) or (iii) of this clause shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in classification.
- vi. Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the Developer shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

- vii. If the Developer does not make payments to a trustee or other third person, the Developer may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program; provided, that the Secretary of Labor has found, upon the written request of the Developer, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the Developer to set aside in a separate account assets for the meeting of obligations under the plan or program.
- (b) **Withholding of funds.** HUD or its designee shall, upon its own action or upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the Developer under this contract or any other Federal contract with the same prime Developer, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime Developer, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the Developer or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working in the construction or development of the project, all or part of the wages required by the contract, HUD or its designee may, after written notice to the Developer, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the Developer, disburse such amounts withheld for and on account of the Developer or subcontractor to the respective employees to whom they are due.
- (c) **Payrolls and basic records.**
    - i. Payrolls and basic records relating thereto shall be maintained by the Developer during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working in the construction or development of the project. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made, and actual wages paid. Whenever the Secretary of Labor has found, under 29 C.F.R. § 5.5(a)(1)(iv), that the wages of any laborer or mechanic include the amount of costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the Developer shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Developers employing apprentices or trainees under approved programs shall maintain written

evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

- ii. The Developer shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Contracting Officer for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under subparagraph €(1) of this clause. This information may be submitted in any form desired. Optional Form WH-347 (Federal Stock Number 029-005-00014-1) is available for this purpose and may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. The Developer is responsible for the submission of copies of payrolls by all subcontractors. (Approved by the Office of Management and Budget under OMB Control Number 1214-0149.)
- iii. Each payroll submitted shall be accompanied by a “Statement of Compliance,” signed by the Developer or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:
  - (1) That the payroll for the payroll period contains the information required to be maintained under paragraph € (1) of this clause and that such information is correct and complete;
  - (2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 C.F.R. Part 3; and
  - (3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.
- iv. The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirements for submission of the “Statement of Compliance” required by subparagraph €(2)(ii) of this clause.
- v. The falsification of any of the above certifications may subject the Developer or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 3729 of Title 31 of the United States Code.
- vi. The Developer or subcontractor shall make the records required under subparagraph €(1) available for inspection, copying, or transcription by authorized representatives of HUD or its designee, the Contracting Officer, or

the Department of Labor and shall permit such representatives to interview employees during working hours on the job. If the Developer or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the Developer, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 C.F.R. § 5.12.

(d) Apprentices.

- i. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship and Training, Employer and Labor Services (OATELS), or with a State Apprenticeship Agency recognized by OATELS, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by OATELS or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the Developer as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated in this paragraph, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the Developer's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator of the Wage and Hour Division determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event OATELS, or a State Apprenticeship Agency recognized by OATELS, withdraws approval of an apprenticeship program, the Developer will no longer be permitted to utilize apprentices at less than the applicable

predetermined rate for the work performed until an acceptable program is approved.

- ii. Trainees. Except as provided in 29 C.F.R. § 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed in the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate in the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate in the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate in the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the Developer will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.
- iii. Equal employment opportunity. The utilization of apprentices, trainees, and journeymen under this clause shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 C.F.R. Part 30.
- (e) Compliance with Copeland Act requirements. The Developer shall comply with the requirements of 29 C.F.R. Part 3, which are hereby incorporated by reference in this contract.
- (f) Contract termination; debarment. A breach of this contract clause may be grounds for termination of the contract and for debarment as a Developer and a subcontractor as provided in 29 C.F.R. § 5.12.
- (g) Compliance with Davis-Bacon and related Act requirements. All rulings and interpretations of the Davis-Bacon and related Acts contained in 29 C.F.R. Parts 1, 3, and 5 are herein incorporated by reference in this contract.

- (h) Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this clause shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 C.F.R. Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the Developer (or any of its subcontractors) and the County, HUD, the U.S. Department of Labor, or the employees or their representatives.
- (i) Certification of eligibility.
  - i. By entering into this contract, the Developer certifies that neither it (nor he or she) nor any person or firm who has an interest in the Developer's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 C.F.R. § 5.12(a)(1).
  - ii. No part of this contract shall be subcontracted to any person or firm ineligible for award of a United States Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 C.F.R. § 5.12(a)(1).
  - iii. The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. § 1001.
- (j) Contract Work Hours and Safety Standards Act. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.
  - i. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics, including watchmen and guards, shall require or permit any such laborer or mechanic in any workweek in which the individual is employed on such work to work in excess of 40 hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.
  - ii. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the provisions set forth in subparagraph (j)(1) of this clause, the Developer and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Developer and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic (including watchmen and guards) employed in violation of the provisions set forth in subparagraph (j) (1) of this clause, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by provisions set forth in subparagraph (j)(1) of this clause.

- iii. Withholding for unpaid wages and liquidated damages. HUD or its designee shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Developer or subcontractor under any such contract or any Federal contract with the same prime Developer, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Developer, such sums as may be determined to be necessary to satisfy any liabilities of such Developer or subcontractor for unpaid wages and liquidated damages as provided in the provisions set forth in subparagraph (j)(2) of this clause.
- (k) Subcontracts. The Developer or subcontractor shall insert in any subcontracts all the provisions contained in this clause, and such other clauses as HUD or its designee may by appropriate instructions require, and also a clause requiring the subcontractors to include these provisions in any lower tier subcontracts. The prime Developer shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all these provisions.

**58. Non-Federal Prevailing Wage Rates**

- (a) Any prevailing wage rate (including basic hourly rate and any fringe benefits), determined under State or tribal law to be prevailing, with respect to any employee in any trade or position employed under the contract, is inapplicable to the contract and shall not be enforced against the Developer or any subcontractor, with respect to employees engaged under the contract whenever such non-Federal prevailing wage rate exceeds:
  - i. The applicable wage rate determined by the Secretary of Labor pursuant to the Davis-Bacon Act (40 U.S.C. § 3141 et seq.) to be prevailing in the locality with respect to such trade;
  - (b) An applicable apprentice wage rate based thereon specified in an apprenticeship program registered with the U.S. Department of Labor (DOL) or a DOL-recognized State Apprenticeship Agency; or
  - (c) An applicable trainee wage rate based thereon specified in a DOL-certified trainee program.

**59. Procurement of Recovered Materials.**

- (a) In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, the Developer shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition. The Developer shall procure items designated in the EPA guidelines that contain the highest percentage of recovered materials practicable unless the Developer determines that such items: (1) are not reasonably available in a reasonable

period of time; (2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or (3) are only available at an unreasonable price.

- (b) Paragraph (a) of this clause shall apply to items purchased under this contract where: (1) the Developer purchases in excess of \$10,000 of the item under this contract; or (2) during the preceding Federal fiscal year, the Developer: (i) purchased any amount of the items for use under a contract that was funded with Federal appropriations and was with a Federal agency or a State agency or agency of a political subdivision of a State; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

The requirements of this Exhibit H shall survive the termination of this Agreement.

Exhibit I

Vacancy Preparation Work

(Required to prepare existing vacant PHA-Assisted Units for temporary transfer of residents affected by the work covered by this MDA)

Should the County provide vacant units to the developer for its use for temporary transfer, the developer shall provide vacancy preparation;

1. Prior to being occupied by the transferred residents.
2. Perform maintenance and/or repairs to units during temporary occupancy period.

The Developer agrees to perform vacancy preparation work in accordance with the County requirements that will be provided when this vacant unit option is used for temporary transfer.

## Exhibit J

### Summary of Key Development Team Members

#### **Jorge M. Perez**

##### ***Principal / President***

Since the 1970's, Jorge M. Perez has been at the forefront of affordable housing development and the revitalization of urban communities throughout South Florida. Making his mark initially in the rehabilitation of multi-family properties in Little Havana and the HUD Section 8 programs, Mr. Perez went on to become one of the nation's leading developers of low income rental properties with financing attained through tax exempt bonds and low income housing tax credits. His attention to detail and commitment to creating quality living environments distinguished him within the marketplace.

Through his ownership in Related Affordable Housing, The Related Companies of Florida and The Related Group of Florida, Mr. Perez has developed, rehabilitated and managed over 10,000 affordable housing units in his illustrious career. Though he has been a successful developer of mixed-used and condominium developments, Mr. Perez never lost his passion to provide high quality affordable housing.

#### **Alberto Milo, Jr.**

##### **Senior Vice President / Principal**

Albert has 27 years of experience in the real estate sales and mortgage banking industry. The Urban Development Group, LLC (UDG) was founded in January of 2002 by Alberto Milo, Jr. The company's mission is to revitalize communities by creating affordable homeownership. UDG has identified several underserved markets, one of which lies within the urban core of Miami-Dade County. The underserved market consists of individuals that earn between 50% and 140% of the Miami-Dade median income. These individuals currently do not have an economically feasible homeownership opportunity within Miami's urban core.

In 2009, Albert formed RUDG, LLC (Related Urban), a joint venture with Jorge Perez and The Related Group. Since 2009 Related Urban has developed, rehabilitated and managed a number of public housing and affordable housing developments throughout Florida.

#### **Matthew J. Allen**

##### ***Executive Vice President and Chief Operating Officer***

Matthew J. Allen is Executive Vice President and Chief Operating Officer. Mr. Allen, who joined the company in 1999, is responsible for overseeing the day to day operations of the company. In addition, he directly oversees the finance, human resources, marketing, legal, accounting and asset management divisions. Since 1999, he was directly responsible for raising over \$10 billion in debt and equity. Mr. Allen previously served as Senior Vice President of Atlantic Gulf Communities. Mr. Allen has over twenty three years of experience in Real Estate. He is a member of the Executive Committee and Board of Directors of the Beacon Council, Executive Council and the Board of Directors of Big Brothers Big Sisters of Greater Miami. Mr. Allen completed his undergraduate studies at Barry University and received his Master's degree in Business Administration from Florida International University.

## **LUIS CASTELLON**

### ***Vice President of Development***

Mr. Castellon joined the Related Group in 2006 and has overseen the development of numerous Condominium, Market Rate and Affordable Housing project. His background in Architecture gives him the knowledge and ability to take a project from the conceptual phase, through design, development and construction administration. His expertise allows him to analyze potential sites and pinpoint development opportunities through current land-use and zoning. He is responsible for the design and construction oversight of all Related Urban projects. Mr. Castellon has a Bachelor's of Architecture degree and Bachelors of Science degree from Florida Agricultural and Mechanical University.

## **TONY DEL POZZO**

### ***Vice President of Finance Operations***

Mr. Del Pozzo has over 20 years of experience in the industry. He has procured over \$400 million in debt and equity, negotiated contracts for the sale of over \$200 million in assets and acquisition of over \$200 million in assets and worked with lenders, equity investors and buyers through all of the due diligence involved in the transactions. He is responsible for all debt and equity procurement the Affordable Housing division of The Related Group and works directly with TRG Management staff to provide property and portfolio management on over 30 assets reflecting over 7,000 residential apartment units and 500,000 square feet of retail and office. In addition, Mr. Del Pozzo is also responsible for the risk management of the company's entire portfolio. Mr. Del Pozzo is a licensed Florida real estate appraiser and holds an M.B.A. from the University of Miami.

## **BRETT GREEN**

### ***Senior Financial Analyst***

Brett Green joined Related Urban in 2012. Mr. Green is responsible for underwriting potential multifamily development opportunities, negotiating debt and equity term sheets and closing documents, coordinating the financial and real estate closings and conducting market research. Mr. Green has participated in closing over \$200MM in debt and equity transactions for the rehabilitation or new construction of over 1,000 affordable housing units. Mr. Green holds a Bachelor's Degrees in Finance and Real Estate from the University of Central Florida.

## **JASON GOLDFARB**

### ***Director of Acquisitions***

Jason Goldfarb joined the company in 2010 and is primarily responsible for identifying new subsidies, negotiating the acquisition of properties located in underserved markets, managing escrow deposits during the contract period and packaging and submitting applications for project funding. Mr. Goldfarb previously served as a senior associate for 6 years with the national commercial sales brokerage Marcus and Millichap. As a sales associate, he negotiated and facilitated over \$100 million of commercial property transactions. Mr. Goldfarb began his career with Owner's Management Company in Cleveland, Ohio as an affordable housing property manager/project

manager. Mr. Goldfarb holds a bachelor's degree in Business Administration from Kent State University and is licensed to sell real estate in the State of Florida.

***BETTY GUTIERREZ***

***Relocation / Resident Services Manager***

Betty Gutierrez (a/k/a Maria Beatriz Gutierrez) joined the Related Urban team in August 2012 as Relocation / Resident Services Manager overseeing all aspects regarding relocation of the elderly residents during the rehabilitation period. Ms. Gutierrez' strong constituency and affordable housing experience during 14 years on Miami-Dade County Commissioner Bruno Barreiro's staff is an asset in attending to our senior residents. She started her civic involvement in the City of Miami Beach with the Miami Design Preservation League (MDPL) which advocates for historic preservation. She served as a member of the MDPL Board of Directors for many years and as Chairperson from 1993 to 1998. Her work with MDPL led her to involvement in other community organizations and community issues. She served as Chairperson of the City of Miami Beach Hispanic Advisory Board in 1993, at a time when there was little Hispanic representation on City Boards; and as a result is one of the founders of Unidad of Miami Beach, better known as the Miami Beach Hispanic Community Center. She has served as Chairperson of the City of Miami Beach Community Development Advisory which makes Community Development Block Grant recommendations to the Miami Beach Commission, vice-president of the Miami Beach Community Development Corporation which develops affordable housing and homeownership in Miami Beach. Ms. Gutierrez also served on the Miami Beach Housing Authority Board from 2000 to 2006 and presided as Chairperson the last two years. Today, Ms. Gutierrez is a member of the City of Miami Planning, Zoning and Appeals Board. She received her Master's Degree in Public Administration from Florida International University. Betty Gutierrez is an active member of our community.

***JESSICA COLOMER***

***Labor Compliance Officer***

Jessica Colomer joined The Related Group in 2013 and currently manages Labor Compliance requirements such as Davis Bacon with our contractors and sub-contractors. Ms. Colomer has a Bachelor of Business Administration in Management and Human Resources from Florida International University.

***LARRY LENNON***

***President TRG Management***

Larry Lennon is the President of TRG Management, an in house full-service real estate management company. His responsibilities include directing operations and profitability. He also plays a key role in working with the development team on all new apartment developments. Mr. Lennon has over twenty years of real estate management experience. In addition to managing in excess of 120,000 units during his career, he has also built and redeveloped a number of conventional and tax-credit apartment communities. Mr. Lennon received his Bachelor's degree in Business Administration from the University of Florida and his Master's in Business Administration from the University of North Florida.

***MARILYN PASCUAL***

***President, TRG Management Company, LLP, Affordable Division***

The property management will be overseen by the Division Manager, Marilyn Pascual. She currently manages all existing affordable and public housing project for Related Urban. Marilyn has more than nineteen years' experience in the management of multi-family housing communities. She re-joined TRG in April of 2010 as a Regional Manager after having served as President for the Housing Trust Management Group, Inc. for more than five years. Ms. Pascual was also a Regional Manager with Cornerstone Residential Management, Inc. and worked with TRG for five years early in her career where she quickly advanced from property manager to district manager. She has an excellent track record managing all types of apartment portfolios, but has an extensive history managing affordable housing transactions. Ms. Pascual holds a Bachelor of Science Degree in Mechanical Engineering from the University of Florida.

***KAREEM T. BRANTLEY***

***Project Manager***

Kareem T. Brantley joined Related Urban Development Group in 2016 to serve as project manager to the redevelopment of Liberty Square. Mr. Brantley is responsible for managing, tracking, and reporting on multiple concurrent construction projects, including design & engineering review, financing, permitting, bidding, contracting, construction coordination and closeout. Kareem has experience in single and multifamily housing development. Kareem previously worked for Florida Power & Light (FPL) as a distribution Project Manager. Kareem is a CFA Charterholder and is a licensed Florida Real Estate Sales Associate and earned degrees in Electrical Engineering from the University of Florida and a Masters in Finance from Florida International University.

Exhibit K

UFAS Certification Form & HUD UFAS Accessibility Checklist



Facility Name \_\_\_\_\_ Date(s) of \_\_\_\_\_  
 Review \_\_\_\_\_  
 Address \_\_\_\_\_ Unit/Apartment \_\_\_\_\_  
 Number \_\_\_\_\_ Telephone \_\_\_\_\_  
 Number \_\_\_\_\_ TDD/TTY \_\_\_\_\_  
 Number \_\_\_\_\_  
 Name of Reviewer(s) \_\_\_\_\_

•  
**U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT**  
**OFFICE OF FAIR HOUSING & EQUAL OPPORTUNITY**  
**UFAS ACCESSIBILITY CHECKLIST**  
 •

**NOTE:**

- (1) *This checklist is to be used in conjunction with the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. § 40, Appendix A.*
- (2) *This checklist is intended for accessibility reviews of properties owned, operated and/or managed by recipients of Federal financial assistance. See Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794; 24 C.F.R. Part 8. However, the properties may also be subject to the Fair Housing Act (42 U.S.C. §§ 3601-20; 24 C.F.R. Part 100); and/or the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101 *et seq.*)*
- (3) *This checklist is not all-inclusive. Please make additions, as necessary, depending on elements reviewed at each site. Reviewer is responsible for verification of each UFAS citation; all UFAS cites [including scoping requirements] for a particular element may not be referenced on this checklist.*

**Required Equipment: Tape Measure; Smart Level; Door Pressure Gauge; Camera**

**Exterior/Common Areas:**

Accessible Parking (pgs. 2-3)  
 Accessible Route (pgs. 4-5)  
 Ramps (pgs. 6-7)  
 Stairs (pgs. 8-9)  
 Signage (pg. 10)  
 Doors (pgs. 11-12)  
 Public Offices, Rec/Community Rm., Etc. (pg. 13-18)  
 Public Restrooms (pgs. 19-25)  
 Elevators/Platform Lift (pgs. 26-31)  
 Routes (pg. 56)  
 Drinking Fountains (pgs. 32-33)  
 Misc: Telephones/Alarms (TDD/TTY) (pgs. 34-35)

**Dwelling Unit:**

Accessible Parking (pgs. 36-37)  
 Accessible Route (pgs. 38-39)  
 Dwelling Unit/Interior Route (pgs. 40-52)  
 - Bathroom (43-47)  
 - Kitchen (47-52)

**Dwelling Unit Common Spaces/Facilities**

- Mailboxes (pg. 53)  
 - Laundry Facilities (pg. 54-55)  
 - Dumpsters/Picnic Area and Accessible

Facility Name \_\_\_\_\_ Date(s) of  
 Review \_\_\_\_\_  
 Address \_\_\_\_\_ Suite/Office  
 Number \_\_\_\_\_  
 Telephone \_\_\_\_\_ TDD/TTY  
 Number \_\_\_\_\_  
 Name of  
 Reviewer(s) \_\_\_\_\_  
 \_\_\_\_\_

| Citation                   | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments                     | N/C<br>Finding<br>* | Picture<br>No. ** |
|----------------------------|---|---|---------------------|-------------------|
| <b>ACCESSIBLE PARKING:</b> |   |   |                     |                   |
|                            | <b>NOTE: Upon arrival at the housing development, take a picture of the sign on the office building for identity purposes.</b>  |   |                     |                   |
|                            | <b>Accessible Parking Location:</b>   |   |                     |                   |
| 4.6.1;<br>4.1.1(5)(d)      | Count <b>total number</b> of spaces;<br><br>How many parking spaces are <b>designated accessible</b> parking spaces;<br><br>How many parking spaces are <b>designated Van-accessible</b> ;<br><br>[Note: The ADA Accessibility Standards "ADA Standards" require that one (1) in every eight (8) designated accessible parking spaces is designated as "van accessible."]                 | _____<br>_____<br>_____<br>_____<br>_____ |                     |                   |
| 4.6.2;<br>4.6.3;<br>Fig. 9 | Designated accessible parking spaces should be located closest to the nearest accessible entrance, on an accessible route;  |   |                     |                   |
| 4.6;<br>Fig. 9;            | Parking space should be at least 96" wide;<br><br>Access aisle should be adjacent to parking space and at least 60" wide (note: two designated accessible parking spaces may share a common access aisle);<br>Exception: the <b>access aisle for a designated van parking space should be at least 96" wide</b> and should be designated with a sign stating that it is "van accessible," | _____<br>_____<br>_____                   |                     |                   |
| 4.6.3;                     | Slope and cross-slope of parking space & access aisle shall be level with surface slopes not exceeding 2% in all directions;  |   |                     |                   |
| 4.6.4;<br>4.30.5;          | Signage:<br>Parking spaces designated as  | _____                                     |                     |                   |

| Citation   | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments   | N/C<br>Finding<br>* | Picture<br>No. ** |
|--|---|-------------------------|---------------------|-------------------|
| <b><i>ACCESSIBLE PARKING:</i></b>  |   |                         |                     |                   |
| 4.1.1(7);  | reserved for persons with disabilities shall be identified by signage depicting the International Symbol of Accessibility;<br>Signage shall be mounted at a height not obscured by a parked vehicle;                    | <hr/> <hr/>             |                     |                   |
| 4.7.4;<br>4.5.1;<br>4.3.6;   | Surface is firm, stable and slip-resistant;   |                         |                     |                   |
| 4.7.2;<br>4.8.2;<br>4.7.3;<br>4.7.4;<br>4.5.1;<br>4.7.5;<br>Figs. 12 &<br>13 | Curb Ramps:<br>Slope does not exceed 8.33%;<br><br>At least 36" wide, excluding flared sides;<br><br>Surface is firm, stable and slip-resistant;<br><br>If no handrails, flared sides have a slope no greater than 10%; | <hr/> <hr/> <hr/> <hr/> |                     |                   |
|  |   |                         |                     |                   |

Facility Name \_\_\_\_\_  
 Review \_\_\_\_\_  
 Address \_\_\_\_\_  
 Number \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Number \_\_\_\_\_  
 Name of Reviewer(s) \_\_\_\_\_

Date(s) of \_\_\_\_\_  
 Suite/Office \_\_\_\_\_  
 TDD/TTY \_\_\_\_\_

| Citation                                     | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS   | Measurements/Comments                              | N/C<br>Finding<br>* | Picture<br>No. ** |
|--|--|--|---------------------|-------------------|
| <b>ACCESSIBLE ROUTE:</b>                     |  |  |                     |                   |
| 4.3.3;<br>Fig. 7;<br>4.3.4;                  | <b>Accessible Route Location:</b><br><br><b>Minimum clear width</b> shall be 36"<br>(except at doors);<br><br><b>Passing Space:</b><br>If accessible route is less than 60"<br>clear width, then passing spaces at least<br>60" x 60" shall be located at reasonable<br>intervals not to exceed every 200 feet;  | _____<br>_____<br>_____                            |                     |                   |
| 4.5.1;<br>4.3.8;<br>4.5.2;                   | <b>Surface:</b> firm, stable and slip-resistant;<br><br>Changes in level between ¼" – ½" shall<br>be beveled;<br><br>Changes in level greater than ½" shall<br>be accomplished by means of a ramp;   | _____<br>_____<br>_____                            |                     |                   |
| 4.4.1;<br>4.4.2;<br>Fig. 8(a);<br>Fig. 8(b); | <b>Protruding Objects:</b><br>Objects protruding from walls with<br>their leading edges between 27"-80"<br>above the finished floor (AFF) shall<br>protrude no more than 4" into walks,<br>halls, corridors, passageways or aisles<br>(Fig. 8(a));<br><br>Objects mounted with their leading<br>edges at or below 27" AFF may protrude<br>any amount;<br><br><b>Head Room:</b><br>Walks, halls, corridors, passageways,<br>aisles or other circulation spaces shall<br>have 80" minimum clear head room; | _____<br>_____<br>_____<br>_____<br>_____<br>_____ |                     |                   |
| 4.3.7;<br><i>See 4.8</i>                     | <b>Slope of route</b> may not exceed 5%; if<br>slope is greater than 5%; it is a "ramp"  |  |                     |                   |
| 4.3.7;                                       | <b>Cross-slope</b> of route may not exceed 2%;   |  |                     |                   |
| 4.5.4;<br>Fig. 8(g);<br>Fig. 8(h);           | <b>Grates</b> set in the direction of the<br>route should be no greater than ½" wide;<br>If gratings have elongated openings,<br>then they shall be placed so that the long<br>dimension is perpendicular to the<br>dominant direction of travel;  | _____<br>_____                                     |                     |                   |

| Citation   | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS   | Measurements/Comments   | N/C<br>Finding<br>* | Picture<br>No. ** |
|--|--|-------------------------|---------------------|-------------------|
| <b>ACCESSIBLE ROUTE:</b>   |  |                         |                     |                   |
| 4.3.2(1);  | At least one accessible route, <i>within</i> the boundary of the site, shall be provided from public transportation stops, parking, street and/or sidewalks to the accessible building entrance they serve;                    |                         |                     |                   |
| 4.7.2;<br>4.8.2;<br>4.7.3;<br>4.7.4;<br>4.5.1;<br>4.7.5;<br>Figs. 12<br>& 13 | <b>Curb Ramps:</b><br>Slope does not exceed 8.33%;<br><br>At least 36" wide, excluding flared sides;<br><br>Surface is firm, stable and slip-resistant;<br><br>If no handrails, flared sides have a slope no greater than 10%; | <hr/> <hr/> <hr/> <hr/> |                     |                   |
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Facility Name \_\_\_\_\_  
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 Name of Reviewer(s) \_\_\_\_\_

Date(s) of \_\_\_\_\_  
 Suite/Office \_\_\_\_\_  
 TDD/TTY \_\_\_\_\_

| Citation                                    | EXTERIOR/Common Areas Accessible Elements   | Measurements/Comments            | N/C Finding * | Picture No. ** |
|---|---|----------------------------------|---------------|----------------|
| <b>RAMPS:</b>                               |   |                                  |               |                |
|   | <b>Ramp Location:</b>   |                                  |               |                |
| 4.8.3;<br>4.8.2;                            | Ramp is at least 36" wide and rises no more than 30";   |                                  |               |                |
| 4.8.2;                                      | Slope of ramp is no greater than 8.33%;   |                                  |               |                |
| 4.8.6;                                      | Cross-slope of ramp [slope of ramp that is perpendicular to the direction of travel] is no greater than 2%;   |                                  |               |                |
| 4.5.1;                                      | Ramp surface is firm, stable and slip-resistant;  |                                  |               |                |
| 4.8.4;                                      | Landing at top and bottom of ramp:<br>Should be level and at least as wide as ramp and a minimum of 60" in length;<br><br>Level landings should also occur at each turn (switchback) of the ramp;<br><br>If ramps change direction at landings, the minimum landing size shall be 60" x 60"                               | _____<br>_____<br>_____<br>_____ |               |                |
| 4.8.5;<br>4.8.7;<br>Fig. 17                 | If ramp rise is greater than 6" or has a horizontal projection greater than 72", then handrails are required on both sides;<br><br>Ramps and landings with drop-offs shall have curbs, walls, railings or projecting surfaces that prevent people from slipping off the ramp;<br><br>Curbs shall be a minimum of 2" high; | _____<br>_____<br>_____<br>_____ |               |                |
| 4.8.8;                                      | Ramp should not be designed so that water will accumulate on walking surface;   |                                  |               |                |
| 4.26.2;<br>4.8.5;<br>4.8.5(5);<br>4.8.5(7); | <b>Handrails:</b><br>Diameter of gripping surface is between 1 1/4" to 1 1/2";<br>Clear space between the handrail and the wall shall be  | _____<br>_____<br>_____          |               |                |

| Citation      | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments                                       | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>RAMPS:</b> |   |   |                     |                   |
|               | <p>1 ½”;</p> <p><b>If handrails are not continuous,</b> they shall extend at least 12” beyond the top and bottom of the ramp segment and,<br/>ends of handrails shall be either rounded or returned smoothly to the floor, wall or post;</p> <p>Top of handrail gripping surface shall be mounted between 30” and 34” above the ramp surfaces;</p> <p>Handrails shall be solidly anchored with fittings that do not rotate;</p> | <hr/> |                     |                   |
|               |   |   |                     |                   |

**Facility Name** \_\_\_\_\_ **Date(s) of**  
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**Telephone** \_\_\_\_\_  
**Number** \_\_\_\_\_  
**Name of**  
**Reviewer(s)** \_\_\_\_\_

| Citation             | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments            | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>STAIRS:</b>       |   |                                  |                     |                   |
| 4.9.2;<br>Fig. 18(a) | <b>Stairs Location:</b><br><br><b>Treads &amp; Risers:</b><br>On any given flight of stairs, all steps shall have uniform riser heights and uniform tread widths;<br><br>Stair Treads: shall be no less than 11" wide, measured from riser to riser;<br><br>Open risers are not permitted on accessible routes; | _____<br>_____<br>_____<br>_____ |                     |                   |
| 4.9.3;<br>Fig. 18    | <b>Nosings:</b><br>The undersides of nosings shall not be abrupt;<br><br>Nosings shall project no more than 1 1/2" (Fig. 18)  | _____                            |                     |                   |
| 4.9.6;               | <b>Stairs – Outdoor Conditions:</b><br>Outdoor stairs and their approaches shall be designed so that water will not accumulate on walking surfaces;   |                                  |                     |                   |







| Citation              | EXTERIOR/COMMON AREAS ACCESSIBLE ELEMENTS  | Measurements/Comments               | N/C Finding * | Picture No. ** |
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| <b>DOORS:</b>         |  |                                     |               |                |
| 4.13.8;<br>See 4.5.2; | <b>Thresholds:</b><br>No greater than ½" in height with a beveled edge (except exterior sliding doors);<br><br>No greater than ¾" in height (with a beveled edge) at exterior sliding doors;<br><br>Raised thresholds and floor level changes at accessible doorways shall be beveled; | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |               |                |
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Facility Name \_\_\_\_\_ Date(s) of Review \_\_\_\_\_  
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| Citation  | EXTERIOR/COMMON AREAS ACCESSIBLE ELEMENTS   | Measurements/Comments                                       | N/C Finding * | Picture No. ** |
|---|---|---|---------------|----------------|
| <b>PUBLIC OFFICES/MTG ROOMS/REC. ROOMS, ETC.:</b>   |   |   |               |                |
|   | <b>Location of Public Offices, Etc.:</b>  |   |               |                |
| 4.3;  | Located on an accessible route;   |   |               |                |
| 4.3.3;  | Minimum 36" clear, accessible route;  |   |               |                |
| 4.13.6;<br>Fig. 25(a);<br>Fig. 25(b);<br>Fig. 25€;<br>Fig. 25(d);<br>Fig. 25€;<br>Fig. 25(f); | <b>Maneuvering Space at Door</b> varies depending on the type of door and how one approaches it for entry (See Fig. 25);<br><br><u>For most swinging doors</u><br><b>For Front Approach;</b><br>on the <b>pull side</b> , 18" is needed to the <b>latch side of the door;</b><br><br>on the <b>push side</b> ; 12" is needed to the <b>latch side of the door</b> if door has a closer & latch;<br><br><b>For Side Approach</b> , refer to 25(b) and (c);<br><b>For Sliding and Folding Doors</b> , refer to Fig. 25(d), € and (f); | <hr/> |               |                |

| Citation  | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments   | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>PUBLIC OFFICES/MTG ROOMS/REC. ROOMS, ETC.:</b> |   |                         |                     |                   |
| 4.13.5;<br>Fig. 24;                               | <b>Door Width:</b> a clear opening width of at least 32" with the door open 90 degrees, measured between the face of the door and the opposite stop;  |                         |                     |                   |
| 4.13.8;<br>See 4.5.2;                             | <b>Thresholds:</b><br>No greater than ½" in height with a beveled edge (except exterior sliding doors);<br><br>No greater than ¾" in height (with a beveled edge) at exterior sliding doors;<br><br>Raised thresholds and floor level changes at accessible doorways shall be beveled;          | <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.13.11;  | <b>Door Opening Force:</b> maximum opening force for interior doors is 5 pounds;<br><br>NOTE: UFAS presently has no opening force requirement for exterior doors;   | <hr/> <hr/>             |                     |                   |
| 4.13.9;<br>4.13.11;                               | <b>Door Hardware:</b><br>Must be lever or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;<br><br>Must be mounted no higher than 48" above the finished floor (AFF);                                       | <hr/> <hr/> <hr/>       |                     |                   |
| 4.29.3;   | <b>Tactile Warnings on Doors to Hazardous Areas:</b><br>Doors that lead to areas that might prove dangerous to a blind person (i.e., loading platforms, boiler rooms) shall be made identifiable to the touch by a textured surface on the door handle, knob, pull or other operating hardware; |                         |                     |                   |
| See 7.2;<br>4.32.4;                               | <b>Business/Transactional Counter:</b><br>(4) Where service counters exceeding 36" in height are provided, an auxiliary counter (in close proximity to the main counter), or a portion of the main counter, shall be provided   | <hr/> <hr/> <hr/> <hr/> |                     |                   |



| Citation  | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments   | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>PUBLIC OFFICES/MTG ROOMS/REC. ROOMS, ETC.:</b>   |   |   |                     |                   |
|   | <p>does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;</p> <p>· Must be mounted no higher than 48" above the finished floor (AFF);</p>  | <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.29.3;   | <p><b>Tactile Warnings on Doors to Hazardous Areas:</b><br/>Doors that lead to areas that might prove dangerous to a blind person (i.e., loading platforms, boiler rooms) shall be made identifiable to the touch by a textured surface on the door handle, knob, pull or other operating hardware;</p>   |   |                     |                   |
|   | <b>OFFICE/MEETING ROOM/REC ROOM #3</b>  |   |                     |                   |
| 4.3;  | Located on an accessible route;   |   |                     |                   |
| 4.3.3;  | Minimum 36" clear, accessible route;  |   |                     |                   |
| 4.13.6;<br>Fig. 25(a);<br>Fig. 25(b);<br>Fig. 25e;<br>Fig. 25(d);<br>Fig. 25e;<br>Fig. 25(f); | <p><b>Maneuvering Space at Door</b> varies depending on the type of door and how one approaches it for entry (See Fig. 25);</p> <p><u>For most swinging doors</u><br/><b>For Front Approach;</b><br/>on the <b>pull side</b>, 18" is needed to the <b>latch side of the door;</b></p> <p>on the <b>push side</b>; 12" is needed to <b>the latch side of the door</b> if door has a closer &amp; latch;</p> <p><b>For Side Approach</b>, refer to 25(b) and (c);<br/><b>For Sliding and Folding Doors</b>, refer to Fig. 25(d), e and (f);</p> | <hr/> |                     |                   |
| 4.13.5;<br>Fig. 24;   | <b>Door Width:</b> a clear opening width of at least 32" with the door open 90 degrees, measured between the face of the door and the opposite stop;  |   |                     |                   |
| 4.13.8;<br>See 4.5.2;   | <p><b>Thresholds:</b><br/>No greater than ½" in height with a beveled edge (except exterior sliding doors);</p> <p>No greater than ¾" in height (with a beveled edge) at exterior sliding doors;</p> <p>Raised thresholds and floor level changes at accessible doorways shall be beveled;</p>  | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>                                     |                     |                   |

| Citation   | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS  | Measurements/Comments   | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b><i>PUBLIC OFFICES/MTG ROOMS/REC. ROOMS, ETC.:</i></b> |   |                         |                     |                   |
|  |   |                         |                     |                   |
| 4.13.11;   | <b>Door Opening Force:</b> maximum opening force for interior doors is 5 pounds;<br>NOTE: UFAS presently has no opening force requirement for exterior doors;   |                         |                     |                   |
| 4.13.9;<br>4.13.11;                                      | <b>Door Hardware:</b><br>Must be lever or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;<br><br>Must be mounted no higher than 48" above the finished floor (AFF);                                       | <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.29.3;  | <b>Tactile Warnings on Doors to Hazardous Areas:</b><br>Doors that lead to areas that might prove dangerous to a blind person (i.e., loading platforms, boiler rooms) shall be made identifiable to the touch by a textured surface on the door handle, knob, pull or other operating hardware; |                         |                     |                   |
|  |   |                         |                     |                   |
|  |   |                         |                     |                   |
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| Citation   | EXTERIOR/COMMON AREAS<br>ACCESSIBLE ELEMENTS   | Measurements/Comments               | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>PUBLIC RESTROOMS:</b>   |  |                                     |                     |                   |
| 4.13.4;<br>4.22.2;   | <p>measured between the face of the door and the opposite stop;</p> <p>If double doors are used, at least one door must comply with the above;</p> <p>Doors shall not swing into the CFS required for any fixture;</p>   | <hr/> <hr/> <hr/> <hr/> <hr/>       |                     |                   |
| 4.13.9;  | <p><b>Door Hardware:</b><br/>Must be lever or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;</p> <p>Must be mounted no higher than 48" above the finished floor (AFF);</p>  | <hr/> <hr/> <hr/> <hr/>             |                     |                   |
| 4.29.3;  | <p><b>Tactile Warnings on Doors to Hazardous Areas:</b> Doors that lead to areas that might prove dangerous to a blind person (i.e., loading platforms, boiler rooms) shall be made identifiable to the touch by a textured surface on the door handle, knob, pull or other operating hardware;</p> <p><b>Public Restroom Location</b></p> | <p><b>Ladies</b><br/><b>Men</b></p> |                     |                   |
| 4.13.11;   | <p><b>Door Opening Force:</b><br/>Maximum force for pushing or pulling open an interior door shall be no greater than 5 pounds;</p>  |                                     |                     |                   |
| 4.13.8;<br>See 4.5.2;  | <p><b>Thresholds:</b><br/>No greater than ½" in height with a beveled edge (except exterior sliding doors);</p> <p>No greater than ¾" in height (with a beveled edge) at exterior sliding doors;</p> <p>Raised thresholds and floor level changes at accessible doorways shall be beveled;</p>   | <hr/> <hr/> <hr/> <hr/> <hr/>       |                     |                   |
| 4.17.5;<br>4.13;<br>4.17.3;<br>Fig. 30(a);<br>4.16.4;<br>Fig. 29;<br>4.17.6;<br>Figs. 30<br>A/b/c/d<br>4.26.2; | <p><b>ONLY FOR Toilet IN STALL:</b></p> <p><b>Toilet Stall</b> opening should be at least 32" wide;</p> <p><b>Stall Dimensions:</b><br/>If toilet is wall-mounted, is stall (facing toilet) at least 56" deep x 60" wide?<br/>If toilet is floor-mounted, is stall</p>   | <hr/> <hr/> <hr/> <hr/> <hr/>       |                     |                   |



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| <b>PUBLIC RESTROOMS:</b>                              |  |   |                     |                   |
| 4.16.3;<br>Fig. 28 &<br>29;                           | <b>Restroom Location:</b><br><b>Toilets (Whether in Stall or Not):</b><br>Seats measured between 17" to 19"<br><b>AFF to top of seat;</b><br><br>Toilet mounted at exactly 18" from<br><b>center of toilet to closest side wall;</b>   | <p style="text-align: center;"><b>Ladies</b></p> <p><b>Men</b></p> <hr/> <hr/> <hr/>  |                     |                   |
| 4.16.6;<br>Fig.<br>29(b);                             | <b>Toilet Paper Dispenser:</b><br>Mounted within reach and a<br>minimum 19" AFF to the centerline of<br>the toilet paper;<br><br>Allows <b>continuous</b> paper delivery;  | <hr/> <hr/> <hr/>   |                     |                   |
| 4.18.2;<br>4.18.3;<br>4.27.4;<br>4.18.4;              | <b>Urinals:</b><br>Elongated rim no more than 17"<br><b>AFF;</b><br>CFS is 30" x 48" for forward<br>approach;<br><br><b>Flush Controls:</b><br>Mounted no more than 44" AFF;<br>Automatic or operable w/ one hand<br>without tight grasping, pinching, or<br>twisting of the wrist;  | <hr/> <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.19.2;<br>4.19.3;<br>4.19.4;<br>Fig. 31;<br>Fig. 32; | <b>Lavatory [sink]:</b><br>With the <b>rim or counter surface</b><br>mounted at a maximum height of 34"<br><b>AFF;</b><br><br>Minimum 29" clearance AFF to the<br>bottom of the apron of sink;<br><br>Clear floor space (CFS) of at least<br>30" wide x 48" deep in front of lavatory;<br><br>CFS can adjoin or overlap an<br>accessible route and can extend a max.<br>19" underneath the lavatory;<br><br>Drain and hot water pipes insulated; | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/><br><p style="text-align: center;"><b>Ladies</b></p> <p><b>Men</b></p> <hr/> <hr/> <hr/> |                     |                   |
| 4.19.5;<br>4.27.4;                                    | <b>Faucet Controls:</b><br>Hand-operated or automatic;<br><br>Do not require tight gripping,<br>pinching or twisting of the wrist to<br>operate;   | <hr/> <hr/> <hr/>   |                     |                   |





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| <b>ELEVATOR/PLATFORM LIFT:</b>                 |   |                                     |                     |                   |
|  | <p>the lobby floor;</p> <p>Visual elements must be at least 2 ½" in the smallest dimension;</p>   |                                     |                     |                   |
| <p>4.10.5;<br/>4.30;<br/>Fig. 20;</p>          | <p><b>Raised Characters on Hoistway Entrances:</b><br/>All elevator hoistway entrances shall have <i>raised</i> floor designations provided on both jambs;</p> <p>The centerline of the characters shall be 60" from the floor;</p> <p>The characters shall be 2" high;</p>   | <hr/> <hr/> <hr/> <hr/>             |                     |                   |
| <p>4.10.6;<br/>Fig. 20;</p>                    | <p><b>Door Protective &amp; Reopening Device:</b><br/>Elevator doors shall open and close automatically;</p> <p>Elevator doors shall be provided with a reopening device that will stop and reopen a car door and hoistway door automatically if the door becomes obstructed by an object or person;</p>  | <hr/> <hr/> <hr/>                   |                     |                   |
| <p>4.10.8;</p>                                 | <p><b>Door Delay for Car Calls:</b><br/>The <b>minimum</b> time for elevator doors to remain fully open in response to a car call shall be 3 seconds;</p>   |                                     |                     |                   |
| <p>See 4.10.9;<br/>Fig. 22</p>                 | <p><b>Floor Plan of Elevator Cars:</b><br/>Elevator floor areas shall provide space for wheelchair users to enter the car, maneuver within reach of controls and exit from the car;</p> <p>Acceptable door opening and inside dimensions shall be as shown in Fig. 22;</p> <p>Clearance between the car platform sill and the edge of any hoistway landing shall be no greater than 1 ¼";</p> | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| <p>See 4.10.10;<br/>4.5;</p>                   | <p><b>Elevator Floor Surfaces:</b><br/>Elevator floor surfaces shall be firm, stable and slip-resistant;</p>  |                                     |                     |                   |
| <p>4.10.12(3);<br/>4.10.12(4);<br/>Fig. 23</p> | <p><b>Elevator Call Buttons (Inside Elevator):</b><br/>Height: All floor buttons shall be no higher than 48", unless there is a substantial increase in cost, in which case the maximum mounting height</p>   | <hr/> <hr/> <hr/> <hr/>             |                     |                   |





Facility Name \_\_\_\_\_  
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 Reviewer(s) \_\_\_\_\_

Date(s) of \_\_\_\_\_  
 Suite/Office \_\_\_\_\_  
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| Citation                                 | EXTERIOR/Common Areas<br>ACCESSIBLE ELEMENTS  | Measurements/Comments                              | N/C<br>Finding<br>* | Picture<br>No. ** |
|--|---|--|---------------------|-------------------|
| <b>DRINKING FOUNTAINS/WATER COOLERS:</b> |   |  |                     |                   |
|  | <b>Drinking Fountain Location:</b>  |  |                     |                   |
| 4.15.5(2);<br>4.15.5(1);<br>Fig. 27;     | Free-standing or built-in units shall have a clear floor space (CFS) at least 30" wide x 48" deep to allow a parallel approach;<br><br>Wall- and post-mounted units shall have a clear knee space between bottom of apron to the floor at least:<br>27" high;<br>And, a clear knee space of:<br>30" wide; and<br>17" to 19" deep to wall; | _____<br>_____<br>_____<br>_____<br>_____<br>_____ |                     |                   |
| 4.15.2;                                  | <b>Spout Height:</b><br>Shall be no higher than 36", measured from the floor or ground surface to the spout outlet;   |  |                     |                   |
| 4.15.3;                                  | <b>Spout Location:</b><br>Shall be at front of the unit and shall direct water flow in a trajectory that is parallel or nearly parallel to the front of the unit;<br><br>Spout shall provide a flow of water at least 4" high so as to allow insertion of cup or glass under flow of water;   | _____<br>_____<br>_____<br>_____                   |                     |                   |
| 4.15.4;<br>4.27.4;                       | <b>Controls:</b><br>Shall be front-mounted or side-mounted near the front edge;<br>Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist;  | _____<br>_____                                     |                     |                   |
| 4.4.1;<br>Fig. 8(a);<br>Fig. 8(b);       | <b>Protruding Objects:</b><br>Objects, like drinking fountains, protruding from walls with their leading edges between 27" – 80" AFF shall protrude no more than 4" into walks, halls, corridors, passageways or aisles;  | _____<br>_____<br>_____<br>_____                   |                     |                   |

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|---|---|-----------------------|---------------------|-------------------|
| <b><i>DRINKING FOUNTAINS/WATER COOLERS:</i></b> |   |                       |                     |                   |
|   | Objects mounted with their leading edges at or below 27" AFF may protrude any amount; |                       |                     |                   |
|   |   |                       |                     |                   |

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**Reviewer(s)** \_\_\_\_\_

| Citation                                      | EXTERIOR/Common Areas<br>ACCESSIBLE ELEMENTS  | Measurements/Comments            | N/C<br>Finding<br>* | Picture<br>No. ** |
|---|---|----------------------------------|---------------------|-------------------|
| <b>MISCELLANEOUS:</b>                         |   |                                  |                     |                   |
|   | <b>Misc. Location:</b>  |                                  |                     |                   |
| 4.1.2(16);                                    | <b>Telephones:</b><br>At least one accessible telephone must be provided at each bank of telephones;  |                                  |                     |                   |
| 4.31.2;                                       | Clear Floor/Ground Space must be 30" x 48" to allow either forward or parallel approach;  |                                  |                     |                   |
| 4.31.3;<br>4.2.5;<br>4.2.6;                   | <b>Telephone Mount Height:</b><br>The highest operable part of phone shall be no higher than:<br><br>48" for forward approach;<br><br>54" for parallel approach;  | _____<br>_____<br>_____          |                     |                   |
| 4.1.2(16)(b);<br>4.31.5;                      | <b>Telephone Volume Control:</b> At least one public telephone must be equipped with volume control;  |                                  |                     |                   |
| 4.31.8;                                       | <b>Telephone Cord Length:</b> The cord from the telephone to the handset shall be a minimum of 29" long;  |                                  |                     |                   |
| 4.31.7;<br>4.2.5;<br>4.2.6;                   | <b>Telephone Books:</b><br>If provided, the highest operable part of the phone book shall be no higher than:<br><br>48" for forward approach;<br><br>54" for parallel approach;   | _____<br>_____<br>_____<br>_____ |                     |                   |
| 4.4.1;<br>Fig. 8(a);<br>Fig. 8(b);<br>4.31.5; | <b>Protruding Objects:</b><br>Objects, like telephone, drinking fountains, etc., protruding from walls with their leading edges between 27" – 80" AFF shall protrude no more than 4" into walks, halls, corridors, passageways or aisles;<br><br>Objects mounted with their leading | _____<br>_____<br>_____<br>_____ |                     |                   |

| Citation                        | EXTERIOR/Common Areas Accessible Elements   | Measurements/Comments                              | N/C Finding * | Picture No. ** |
|---------------------------------|---|--|---------------|----------------|
| <b>MISCELLANEOUS:</b>           |   |  |               |                |
|                                 | edges at or below 27" AFF may protrude any amount;  |  |               |                |
| 4.33.7;                         | <b>Assistive Listening Systems</b> (public meeting rooms);<br>Assistive Listening System provided?<br>If so, what type(s)?<br>How are these made available?   | _____<br>_____<br>_____                            |               |                |
| Sec. 504<br>24 CFR<br>Part 8.6; | <b>Effective Communication:</b><br>(1) Provision of qualified sign language interpreters;<br>(2) Provision of documents in an alternate format for individuals with visual disabilities, i.e., Braille, large font, audiocassette, etc.<br><br>Check for "Effective Communication Policy"<br>Inquire about effective communication for:<br>a. applicants;<br>b. residents;<br>c. members of the public; | _____<br>_____<br>_____<br>_____<br>_____<br>_____ |               |                |

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**Name of Reviewer(s)** \_\_\_\_\_

| Citation                    | DWELLING UNIT ACCESSIBLE ELEMENTS  | Measurements/Comments | N/C Finding * | Picture No. ** |
|-----------------------------|--|-----------------------|---------------|----------------|
| <b>ACCESSIBLE PARKING:</b>  |  |                       |               |                |
|                             | <b>Accessible Parking Location:</b>  |                       |               |                |
| 4.6.1;<br>4.1.1(5)(d);      | Where parking is provided for all residents, one accessible parking space shall be provided for each accessible unit;      |                       |               |                |
| 4.6.2;<br>4.6.3;<br>Fig. 9; | Designated accessible parking spaces should be located closest to the nearest accessible entrance, on an accessible route; |                       |               |                |
| 4.6;<br>Fig. 9;             | Parking space should be at least 96" wide;   | _____                 |               |                |

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|---|--|-------------------------------|---------------|----------------|
| <b>ACCESSIBLE PARKING:</b>  |  |                               |               |                |
|   | <p>Access aisle should be adjacent to parking space and at least 60" wide (note: two designated accessible parking spaces may share a common access aisle);</p> <p>Exception: the <b>access aisle for a designated van parking space should be at least 96" wide</b> and should be designated with a sign stating that it is "van accessible";</p> | <hr/> <hr/> <hr/> <hr/>       |               |                |
| 4.6.3;  | Slope and cross-slope of parking space & access aisle shall be level with surface slopes not exceeding 2% in all directions;   |                               |               |                |
| 4.6.4;<br>4.30.5;<br>4.1.1(7);                                      | <p>Signage:<br/>Parking spaces designated as reserved for persons with disabilities shall be identified by signage depicting the International Symbol of Accessibility;</p> <p>Signage shall be mounted at a height not obscured by a parked vehicle;</p>  | <hr/>                         |               |                |
| 4.7.4; 4.5.1;<br>4.3.6;   | Surface is firm, stable and slip-resistant;  |                               |               |                |
| 4.7.2; 4.8.2;<br>4.7.3;<br>4.7.4; 4.5.1;<br>4.7.5;<br>Figs. 12 & 13 | <p>Curb Ramps:<br/>Slope does not exceed 8.33%;</p> <p>At least 36" wide, excluding flared sides;</p> <p>Surface is firm, stable and slip-resistant;</p> <p>If no handrails, flared sides have a slope no greater than 10%;</p>  | <hr/> <hr/> <hr/> <hr/> <hr/> |               |                |
|   |  |                               |               |                |

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 Number \_\_\_\_\_  
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 Reviewer(s) \_\_\_\_\_

Date(s) of \_\_\_\_\_  
 Suite/Office \_\_\_\_\_  
 TDD/TTY \_\_\_\_\_

| Citation                                     | DWELLING UNIT ACCESSIBLE ELEMENTS   | Measurements/Comments                                       | N/C Finding * | Picture No. ** |
|--|---|---|---------------|----------------|
| <b>ACCESSIBLE ROUTE:</b>                     |   |   |               |                |
|  | <b>Accessible Route Location</b><br>:   |   |               |                |
| 4.3.3;<br>Fig. 7;<br>4.3.4;                  | <b>Minimum clear width</b> shall be 36" (except at doors);<br><br><b>Passing Space:</b><br>If accessible route is less than 60" clear width, then passing spaces at least 60" x 60" shall be located at reasonable intervals not to exceed every 200 feet;  | _____<br>_____<br>_____                                     |               |                |
| 4.5.1;<br>4.3.8;<br>4.5.2;                   | <b>Surface:</b> firm, stable and slip-resistant;<br><br>Changes in level between 1/4" – 1/2" shall be beveled;<br><br>Changes in level greater than 1/2" shall be accomplished by means of a ramp;  | _____<br>_____<br>_____                                     |               |                |
| 4.4.1;<br>4.4.2;<br>Fig. 8(a);<br>Fig. 8(b); | <b>Protruding Objects:</b><br>Objects protruding from walls with their leading edges between 27"-80" above the finished floor (AFF) shall protrude no more than 4" into walks, halls, corridors, passageways or aisles (Fig. 8(a));<br><br>Objects mounted with their leading edges at or below 27" AFF may protrude any amount;<br><b>Head Room:</b><br>Walks, halls, corridors, passageways, aisles or other circulation spaces shall have 80" minimum clear head room; | _____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____ |               |                |
| 4.3.7;<br>See 4.8                            | <b>Slope of route</b> may not exceed 5%; if slope is greater than 5%; it is a "ramp"  |   |               |                |
| 4.3.7;                                       | <b>Cross-slope</b> of route may not exceed 2%;  |   |               |                |
| 4.5.4;<br>Fig. 8(g);<br>Fig. 8(h);           | <b>Grates</b> set in the direction of the route should be no greater than 1/2" wide;<br>If gratings have elongated  | _____<br>_____  |               |                |

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| <b>ACCESSIBLE ROUTE:</b>  |  |   |               |                |
|   | openings, then they shall be placed so that the long dimension is perpendicular to the dominant direction of travel;   |   |               |                |
| 4.3.2(1);   | At least one accessible route, <i>within</i> the boundary of the site, shall be provided from public transportation stops, parking, street and/or sidewalks to the accessible building entrance they serve;                    |   |               |                |
| 4.7.2;<br>4.8.2;<br>4.7.3;<br>4.7.4;<br>4.5.1;<br>4.7.5;<br>Figs. 12 & 13 | <b>Curb Ramps:</b><br>Slope does not exceed 8.33%;<br><br>At least 36" wide, excluding flared sides;<br><br>Surface is firm, stable and slip-resistant;<br><br>If no handrails, flared sides have a slope no greater than 10%; | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |               |                |
|   |  |   |               |                |

**Facility Name** \_\_\_\_\_ **Date(s) of**  
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**Reviewer(s)** \_\_\_\_\_

| Citation  | DWELLING UNIT<br>ACCESSIBLE ELEMENTS   | Measurements/Comments  | N/C<br>Finding<br>* | Picture<br>No. ** |
|---|--|--|---------------------|-------------------|
| <b>DWELLING UNIT/INTERIOR ROUTE:</b>  |  |  |                     |                   |
|   | <b>Unit/Interior Route Location:</b>   |  |                     |                   |
| 4.13.6;<br>Fig. 25(a);<br>Fig. 25(b);<br>Fig. 25e;<br>Fig. 25(d);<br>Fig. 25e;<br>Fig. 25(f); | <p><b>Maneuvering Space at Door</b> varies depending on the type of door and how one approaches it for entry (See Fig. 25);</p> <p><u>For most swinging doors</u><br/> <b>For Front Approach;</b><br/>           on the <b>pull side</b>, 18" is needed to the <b>latch side of the door;</b></p> <p>on the <b>push side</b>; 12" is needed to the <b>latch side of the door</b> if door has a closer &amp; latch;</p> <p><b>For Side Approach</b>, refer to 25(b) and (c);<br/> <b>For Sliding and Folding Doors</b>, refer to Fig. 25(d), e and (f);</p> | _____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____<br>_____ |                     |                   |
| 4.13.5;   | <b>Door Width:</b> a clear opening width of at least 32" with the door open 90 degrees, measured between the face of the door and the opposite stop;   |  |                     |                   |
| 4.13.9;<br>4.13.11;   | <p><b>Dwelling Door Hardware:</b><br/>           Must be lever or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;</p> <p>Must be mounted no higher than 48" above the finished floor (AFF);<br/>           Interior door pressure should not exceed 5 pounds;</p>  | _____<br>_____<br>_____<br>_____   |                     |                   |
| 4.13.8;<br>See 4.5.2;   | <p><b>Thresholds:</b><br/>           No greater than 1/2" in height with a beveled edge (except exterior sliding doors);</p> <p>No greater than 3/4" in height</p>   | _____<br>_____<br>_____<br>_____   |                     |                   |

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|--|---|---|---------------------|-------------------|
| <b>DWELLING UNIT/INTERIOR ROUTE:</b>                         |   |   |                     |                   |
|  | <p>(with a beveled edge) at exterior sliding doors;</p> <p>Raised thresholds and floor level changes at accessible doorways shall be beveled;</p>   | <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.5.1;<br>4.3.8;<br>4.5.2;                                   | <p><b>Floor:</b></p> <p>Are floors in all accessible areas firm, stable and slip-resistant?</p> <p>Are changes in level between ¼” and ½” beveled with a slope no greater than 5%?</p>  | <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.5.3;   | <p><b>Carpet:</b></p> <p>Is it securely attached?</p> <p>Is it a level, low pile type of carpet with a firm pad or no pad at all?</p>   | <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| <b>BEDROOM(S)</b>  |   |   |                     |                   |
| 4.13.5;<br>4.34.2(15);                                       | <p><b>Bedroom Door:</b></p> <p>Minimum width of 32” measured from the face of the door to the opposite stop with the door open 90 degrees;</p> <p>NOTE:</p> <p>(4) In a one-bedroom or studio unit, is the sleeping area accessible and on an accessible route; or</p> <p>(2) In a two or more bedroom unit, are at least 2 bedrooms accessible and on an accessible route;</p> | <p style="text-align: center;"><b>Bedroom #1</b></p> <p style="text-align: center;"><b>Bedroom #2</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.13.9;<br>4.13.11;  | <p><b>Bedroom Door Hardware:</b></p> <p>Must be lever or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be operated with one hand;</p> <p>Must be mounted no higher than 48” above the finished floor (AFF);</p> <p>Interior door pressure should not exceed 5 pounds;</p>  | <p style="text-align: center;"><b>Bedroom #1</b></p> <p style="text-align: center;"><b>Bedroom #2</b></p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.13.5;<br>4.25.2;<br>4.2.4;<br>4.25.3;<br>4.2.5;<br>4.25.4; | <p><b>Closets:</b></p> <p>Doors not requiring full user passage, such as shallow closets, may have the clear opening reduced to 20” minimum;</p> <p>Clear floor space of 30” wide x</p>   | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>   |                     |                   |



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| <b>DWELLING UNIT/INTERIOR ROUTE:</b>                               |   |   |                     |                   |
|  | <p>GBs minimum 36" in length;<br/>GBs measuring at least 12" from the centerline of the toilet <b>in each direction</b>;</p> <p><b>Side Wall:</b><br/>GBs mounted 33" to 36" AFF;<br/>GBs minimum 42" in length;<br/>GBs beginning 12" from back wall;</p> <p>GBs should be mounted <b>exactly</b> 1 ½" from wall;<br/>GBs should have diameter between 1 ¼" to 1 ½";</p> | <hr/> |                     |                   |
| 4.34.5.2(4);<br>Fig. 47(b);  | <p><b>Toilet Paper Dispenser:</b><br/>Highest operable part located within reach at a minimum of 19" AFF;</p>   |   |                     |                   |
| 4.19;<br>4.19.2;<br>4.19.4;<br>4.22.6;<br>4.34.5.3(1);<br>Fig. 31; | <p><b>Lavatory (Sink):</b><br/>Mounted with <b>rim or counter surface</b> no greater than 34" AFF;<br/>Clearance of at least 29" from floor to bottom of apron of sink;<br/>Knee clearance shall be 8" minimum;</p> <p><b>Pipes under sink must be insulated or wrapped;</b></p>  | <hr/> <hr/> <hr/> <hr/> <hr/>                               |                     |                   |
| 4.19;<br>4.22.6;<br>4.34.5.3(1);<br>4.27;                          | <p><b>Lavatory (sink) controls:</b><br/>Operable with one hand; and does not require tight grasping, twisting or pinching of the wrist to operate;</p>  |   |                     |                   |
| 4.19.3;<br>4.23.3;<br>Fig. 32;                                     | <p>Clear floor space (CFS) of at least 30" wide x 48" deep in front of lavatory;<br/>CFS can extend a maximum 19" underneath the lavatory;</p>  |   |                     |                   |
| 4.34.5.3(1);<br>4.22.6;<br>4.19.6;                                 | <p><b>Mirror:</b><br/>Mounted with bottom edge of <b>the reflecting surface</b> no greater than 40" AFF;</p>  |   |                     |                   |
| 4.34.5.3(3);   | <p><b>Medicine Cabinet:</b><br/>Mounted w/ bottom edge of <b>usable shelf</b> no greater than 44" AFF;</p>  |   |                     |                   |
| 4.20.2 &<br>Fig. 33;   | <p><b>Bathtubs:</b><br/>CFS in front of bathtub is:</p>   | <hr/> <hr/>   |                     |                   |



| Citation   | DWELLING UNIT ACCESSIBLE ELEMENTS  | Measurements/Comments                                       | N/C Finding * | Picture No. ** |
|--|--|---|---------------|----------------|
| <b>DWELLING UNIT/INTERIOR ROUTE:</b>                                 |  |   |               |                |
|  | <p>(one over the other); each a min. 48" in length;<br/>           Beginning no more than 12" from foot of tub,<br/>           And no more than 15" from head of tub;<br/>           The bottom GB is mounted 9" above top level of tub;<br/>           And the top GB is mounted between 33" – 36" AFF;</p>   |   |               |                |
| 4.34.5.4(2);<br>Fig. 33;<br>Fig. 34;                                 | <p><b>SHOWER:</b><br/> <b>GB Size and Spacing:</b><br/>           Mounted exactly 1 ½" from wall;<br/>           Diameter between 1 ¼" to 1 ½";</p>  | <hr/>   |               |                |
| 4.21.4;<br>4.26;<br>Fig. 37;<br>Fig. 35;<br>4.34.5.5(3);<br>Fig. 36; | <p><b>Shower GB Locations and Sizes:</b></p> <p><b><u>In 36" x 36" Unit:</u></b><br/>           GBs mounted between 33" – 36" above the shower floor;<br/> <b>Back Wall:</b> 18" long, starting at front of shower;<br/> <b>Control Wall:</b> No length requirement;</p> <p><b><u>In 30" x 60" Unit:</u></b><br/>           GBs mounted between 33" – 36" above the shower floor;<br/>           No GB length requirement for side, back and control wall;</p> | <hr/> |               |                |
| 4.34.5.5(1);<br>Fig. 35(a) or<br>Fig. 35(b);                         | <p><b>Shower Stalls:</b><br/>           Size: 36" x 36"; or<br/>           Size: 30" x 60" (fits into space required for bathtub);</p>   | <hr/>   |               |                |
| 4.34.5.5(2);<br>Fig. 35(a);<br>Fig. 35(b);<br>4.26.3;                | <p><b>Shower Seat:</b><br/> <b>Shall be provided in 36" x 36" stalls;</b><br/>           Must be mounted 17" – 19" from the floor; and<br/>           Extend the full depth of the stall; and<br/>           Located on wall opposite the controls; and<br/>           Mounted securely and shall not slip during use;</p>   | <hr/> <hr/> <hr/>   |               |                |
| 4.34.5.5(5);   | <p><b>Shower Spray Unit:</b><br/>           Shower spray unit with a hose at <b>least 60" long</b> that can be used as a fixed shower head at various heights or as a hand-held shower.</p>  |   |               |                |
| 4.34.5.5(4);<br>Fig. 37;<br>4.21.5;                                  | <p><b>Shower Controls:</b><br/>           Located between 38" – 48" above the shower stall floor;</p>  | <hr/> <hr/>   |               |                |

| Citation                                    | DWELLING UNIT<br>ACCESSIBLE ELEMENTS   | Measurements/Comments         | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b><i>DWELLING UNIT/INTERIOR ROUTE:</i></b> |  |                               |                     |                   |
|   | <p>Mounted on wall opposite seat;<br/>Operable with one hand and does not require any tight grasping, pinching, or twisting of the wrist;</p> <p><b>In shower stalls 36" x 36", all controls, faucets &amp; shower unit shall be mounted on the side wall opposite the seat;</b></p> | <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |

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|--------------------------------------|--|---|---------------------|-------------------|
| <b>DWELLING UNIT/INTERIOR ROUTE:</b> |  |   |                     |                   |
| <b>KITCHEN</b>                       |  |   |                     |                   |
| 4.34.6;<br>4.34.2(13);               | On an accessible route;  |   |                     |                   |
| 4.34.6.1;                            | <p><b>Clearance</b> between/among all opposing cabinets, counters, appliances or walls must be at least 40" (except with U-shaped kitchens);</p> <p>U-shaped kitchens must have a minimum of 60" clear floor space (CFS);</p>  | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.34.6.1;                            | <p><b>Clear Floor Space</b> at least 30" wide x 48" deep must be at the following types of appliances:</p> <p>Oven;<br/>Range;<br/>Cook top;<br/>Dishwasher;<br/>Refrigerator;<br/>Storage facilities; and<br/>Counter; Etc.</p>   | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>   |                     |                   |
| 4.34.6.4(1);<br>4.34.6.4(4);         | <p><b>Kitchen Counters/Work Surfaces:</b></p> <p>At least one 30" section of the counter shall provide a work surface;</p> <p>Counter/work surface must be no greater than 34" AFF or shall be adjustable or replaceable to provide alternative heights of 28", 32", and 36";</p> <p>CFS of 30" wide x 48" deep shall allow a forward approach to the counter/work surface;</p> <p>19" maximum of the CFS may extend underneath the counter/work surface;</p> <p>Clear knee space must measure a minimum of 30" wide and 19" deep;</p> | <hr/> |                     |                   |
| 4.34.6.5(8);                         | <p><b>Kitchen Pipes</b> must be insulated or wrapped;</p>  |   |                     |                   |
| 4.34.6.5;<br>Fig. 51;                | <p><b>Kitchen Sinks:</b></p> <p>Must be mounted no greater than 34" AFF or shall be adjustable or</p>  | <hr/>   |                     |                   |

| Citation                             | DWELLING UNIT<br>ACCESSIBLE ELEMENTS  | Measurements/Comments                           | N/C<br>Finding<br>* | Picture<br>No. ** |
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| <b>DWELLING UNIT/INTERIOR ROUTE:</b> |   |   |                     |                   |
|                                      | <p>replaceable to provide alternative heights of 28", 32", and 36";<br/> Sink depth must be no greater than 6 1/2";<br/> Sink and counter area must be a minimum of 30" wide;<br/> Base cabinets, if provided, under sink shall be removable under the full 30" min. frontage of sink and surrounding counter.<br/> Finished flooring shall extend under the counter to the wall;</p>   | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.34.6.7;<br>Fig. 52;                | <p><b>Kitchen Oven:</b><br/> Is Oven Self-Cleaning?<br/> If not, oven must be located adjacent to an <b>adjustable</b> height counter w/ a 30" minimum width clear open space below for knee space; and<br/> <b>Side Opening Ovens</b> must have a <b>door latch</b> next to the open counter space and a pullout shelf under the oven at least as wide as the oven and at least 10" deep;<br/> Oven controls shall be located on the front panel (on either side of door);<br/> Oven controls can be operated with one hand and not require twisting of the wrist or tight grasping;</p> | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.34.6.7;<br>4.27;                   | <p><b>Kitchen Range/Cook-tops:</b><br/> Controls can be used without reaching across burners;<br/> Controls can be operated with one hand and not require tight grasping, pinching or twisting of the wrist;</p> <p>If ovens or cook-tops have knee spaces underneath, then they shall be insulated or otherwise protected on the exposed contact surfaces to prevent burns, abrasions or electrical shock.</p>   | <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> |                     |                   |
| 4.34.6.8(2)(a)                       | <p><b>Kitchen Refrigerator:</b><br/> Is freezer self-defrosting?<br/> If not, at least 50% of the freezer</p>   | <hr/>   |                     |                   |





**Facility Name** \_\_\_\_\_  
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**Name of** \_\_\_\_\_  
**Reviewer(s)** \_\_\_\_\_

**Date(s) of** \_\_\_\_\_  
**Suite/Office** \_\_\_\_\_  
**TDD/TTY** \_\_\_\_\_

| Citation                         | DWELLING UNIT COMMON SPACES/FACILITIES   | Measurements/Comments   | N/C Finding * | Picture No. ** |
|----------------------------------|--|-------------------------|---------------|----------------|
| <b>MAILBOXES:</b>                |  |                         |               |                |
|                                  | <b>Mailbox Location</b><br>:   |                         |               |                |
|                                  | <b>NOTE: Disabled residents can request the U.S. Postal Service to accommodate their disability by assigning them a mailbox on the bottom row.</b>   |                         |               |                |
| 4.3;                             | Located on an accessible route;  |                         |               |                |
| 4.2;<br>4.1;<br>4.2.5;<br>4.2.6; | Clear floor space (CFS) of at least 30" wide x 48" deep;<br><br>(a) Front approach: mailboxes mounted no greater than 48" above the finished floor (AFF);<br>(b) Parallel approach: mailboxes mounted no greater than 54" AFF; | _____<br>_____<br>_____ |               |                |
| 4.27.4;                          | Mailbox can be opened/closed with one hand;<br>Mailbox does not require tight grasping, pinching, or twisting of wrist;  | _____<br>_____          |               |                |
| 4.2.3;                           | If turning clearance is required to exit the mail area, the following must be provided:<br>A 60" diameter of CFS;<br><br>Or a "T" shaped space in which a 180 degree turn can be made;   | _____<br>_____<br>_____ |               |                |
|                                  |  |                         |               |                |
|                                  |  |                         |               |                |



| Citation                                 | DWELLING UNIT COMMON SPACES/FACILITIES   | Measurements/Comments   | N/C Finding * | Picture No. ** |
|--|--|-------------------------|---------------|----------------|
| <b>LAUNDRY FACILITIES:</b>               |  |                         |               |                |
|  | NOTE: UFAS presently has no opening force requirement for exterior doors;  |                         |               |                |
| 4.13.9;<br>4.13.11;                      | <b>Accessible Door Hardware:</b><br>Must be lever handle or push/pull type that does not require tight grasping, twisting or pinching of the wrist to operate, and can be opened with one hand;<br>Must be mounted no higher than 48" AFF; | <hr/> <hr/>             |               |                |
| 4.34.7.2;                                | Minimum of one (1) front-loading washer and dryer;   |                         |               |                |
| 4.34.7.3;<br>4.27.2;<br>4.2.5;<br>4.2.6; | Minimum 30" wide x 48" deep CFS to approach machines:<br>(a) Forward approach: highest operable part mounted no greater than 48" AFF;<br>(b) Parallel approach: highest operable part mounted no greater than 54" AFF;                     | <hr/> <hr/> <hr/> <hr/> |               |                |
| 4.34.7.3;<br>4.27.4;                     | <b>Machine Controls:</b><br>Must be operable with one hand;<br>Must not require tight grasping, pinching, or twisting of the wrist;  | <hr/> <hr/> <hr/>       |               |                |
| 4.2.3;                                   | If turning clearance is required to exit/maneuver in laundry facility, 60" diameter of CFS must be provided;   |                         |               |                |
|  |  |                         |               |                |

Facility Name \_\_\_\_\_  
 Review \_\_\_\_\_  
 Address \_\_\_\_\_  
 Number \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Number \_\_\_\_\_  
 Name of \_\_\_\_\_  
 Reviewer(s) \_\_\_\_\_

Date(s) of \_\_\_\_\_  
 Suite/Office \_\_\_\_\_  
 TDD/TTY \_\_\_\_\_

| Citation   | DWELLING UNIT COMMON SPACES/FACILITIES  | Measurements/Comments            | N/C Finding * | Picture No. ** |
|--|---|----------------------------------|---------------|----------------|
| <b>DUMPSTER – PICNIC AREAS – ACCESSIBLE ROUTE:</b> |   |                                  |               |                |
|  | <b>Dumpster – Picnic Area, Etc.</b><br><b>Location</b><br>:   |                                  |               |                |
| 4.3.2(4);<br>4.3;<br>4.2.6;                        | <b>UFAS does not have specific requirements regarding Trash Receptacles/Dumpsters, Picnic Areas or Playgrounds. However, UFAS requires that an accessible route shall connect at least one accessible entrance of each accessible dwelling unit with those exterior and interior spaces and facilities that serve the accessible dwelling unit.</b> |                                  |               |                |
|  | <b>Trash Receptacle/Dumpster:</b><br>Located on accessible route;<br><br>Reach range to deposit trash in receptacle/dumpster:<br>Forward approach – maximum high reach range shall be 48” AFF;<br>Side approach – maximum high reach range shall be 54” AFF;  | _____<br>_____<br>_____<br>_____ |               |                |
|  | <b>Picnic Area:</b><br>Located on an accessible route;  |                                  |               |                |
|  | <b>Playground:</b><br>Located on an accessible route;   |                                  |               |                |
|  |   |                                  |               |                |

Exhibit L

Agreement to Authorize Examination of Records and Adhere to Records Retention Requirements

[see attached]



**PUBLIC HOUSING AND COMMUNITY DEVELOPMENT  
Agreement**

**To Authorize Examination of Records and Adhere to Records Retention Requirements**

The undersigned agrees to the stipulations noted below for all work, materials, and services provided under the **Master Development Agreement (MDA)** dated \_\_\_\_\_ and/or for all other third-party agreements/contracts for labor, materials, and services related to the work covered by the MDA for the \_\_\_\_\_ project.

The undersigned shall ensure, and shall require all parties with whom it contracts to ensure, that Miami-Dade County, the Department of Housing and Urban Development, or Comptroller General of the United States, or any of their duly authorized representatives shall, have access to and the right to examine any of the following **records** from the awardee, sub-recipient, developer, contractor, subcontractor, suppliers and/or any other entity involved in any capacity in the above-referenced project, for 3 years after final payment under contract. Records shall include, but are not limited to, the following:

Contracts, sub-contracts, audits, financial books, ledgers, copies of canceled checks (front and back), wire transfer confirmations, payment requests (draws), invoices, receipts, drawings, maps, pamphlets, designs, electronic tapes, computer drives and diskettes, other media storage, pertinent books, documents, papers, or other records—whether physical, electronic, or in any form— involving transactions related to this contract for the purpose of making audits, examinations, excerpts, and transcriptions.

The awardee, sub-recipient, developer, contractor, sub-contractor, sub-tier, suppliers and or any other entity involved in any capacity in the above-referenced project shall adhere to the following **records retention** requirements:

- a) Maintain, and require that its sub-contractors and suppliers maintain complete and accurate records to substantiate compliance with the requirements set forth in the contract documents for this project.
- b) The undersigned shall retain such records, and all other documents related to the services and materials furnished for this project, for a period of three (3) years from the completion of the activity or project.

**Other information:**

- a) The County may conduct unannounced visits to offices, satellite offices, work sites, supplier warehouse, etc. of all entities involved in any capacity in the above-referenced project.
- b) Pursuant to the contract, there may be additional records requirement not listed in this agreement.

|                     |                             |
|---------------------|-----------------------------|
| <b>Entity Name:</b> | <b>Employer ID #/FID #:</b> |
|                     |                             |

**Full Address (including City, ST and Zip) and Email Address**

**Signature:** \_\_\_\_\_

|                    |              |
|--------------------|--------------|
| <b>Print Name:</b> | <b>Date:</b> |
|                    |              |
| <b>Title:</b>      |              |

Check one, as applicable:

- |  |  |
|--|--|
| <input type="checkbox"/> Developer                                 | <input type="checkbox"/> Prime-Contractor      |
| <input type="checkbox"/> Sub-contractor or sub-tier sub-contractor | <input type="checkbox"/> Other (specify) _____ |



This material is available in an accessible format upon request.

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