

PROFESSIONAL DEVELOPMENT CLINICS

2nd Quarter April – June 2010

APRIL

CODE	TRAINING	DATE	DAY	TIME
PROB	CREATIVE PROBLEM SOLVING	04/02/10	Friday	9:30 a.m. - 12:00 noon
RECG	EMPLOYEE RECOGNITION	04/02/10	Friday	2:00 p.m. - 4:30 p.m.
CMR	CONFLICT MANAGEMENT RELATIONS	04/14/10	Wednesday	2:00 p.m. - 4:30 p.m.
MMW	MAKING MEETINGS WORK	04/15/10	Thursday	2:00 p.m. - 4:30 p.m.
DOC	DOCUMENTING FOR RESULTS	04/16/10	Friday	9:30 a.m. - 12:00 noon
MODE	MOTIVATION AND DELEGATION	04/16/10	Friday	9:30 a.m. - 12:00 noon
HET	HIGHLY EFFECTIVE TEAMS	04/16/10	Friday	2:00 p.m. - 4:30 p.m.
EPA	EMPLOYEE PERFORMANCE APPRAISALS	04/19/10	Monday	2:00 p.m. - 4:30 p.m.
DPM	DEVELOPING PERFORMANCE MEASURES	04/30/10	Friday	9:30 a.m. - 12:00 noon

MAY

CODE	TRAINING	DATE	DAY	TIME
LEAD	LEADERSHIP	05/03/10	Monday	9:30 a.m. - 4:30 p.m.
HET	HIGHLY EFFECTIVE TEAMS	05/13/10	Thursday	2:00 p.m. - 4:30 p.m.
RECG	EMPLOYEE RECOGNITION	05/14/10	Friday	9:30 a.m. - 12:00 noon
CMR	CONFLICT MANAGEMENT RELATIONS	05/14/10	Friday	2:00 p.m. - 4:30 p.m.
PROB	CREATIVE PROBLEM SOLVING	05/14/10	Friday	2:00 p.m. - 4:30 p.m.
DPM	DEVELOPING PERFORMANCE MEASURES	05/19/10	Wednesday	2:00 p.m. - 4:30 p.m.
DOC	DOCUMENTING FOR RESULTS	05/21/10	Friday	9:30 a.m. - 12:00 noon
MODE	MOTIVATION AND DELEGATION	05/21/10	Friday	2:00 p.m. - 4:30 p.m.
EPA	EMPLOYEE PERFORMANCE APPRAISALS	05/24/10	Monday	2:00 p.m. - 4:30 p.m.
MMW	MAKING MEETINGS WORK	05/26/10	Wednesday	2:00 p.m. - 4:30 p.m.

JUNE

CODE	TRAINING	DATE	DAY	TIME
HET	HIGHLY EFFECTIVE TEAMS	06/01/10	Tuesday	2:00 p.m. - 4:30 p.m.
CMR	CONFLICT MANAGEMENT RELATIONS	06/03/10	Thursday	2:00 p.m. - 4:30 p.m.
DPM	DEVELOPING PERFORMANCE MEASURES	06/09/10	Wednesday	2:00 p.m. - 4:30 p.m.
PROB	CREATIVE PROBLEM SOLVING	06/10/10	Thursday	9:30 a.m. - 12:00 noon
DOC	DOCUMENTING FOR RESULTS	06/10/10	Thursday	2:00 p.m. - 4:30 p.m.
RECG	EMPLOYEE RECOGNITION	06/11/10	Friday	2:00 p.m. - 4:30 p.m.
MODE	MOTIVATION AND DELEGATION	06/17/10	Thursday	2:00 p.m. - 4:30 p.m.
MMW	MAKING MEETINGS WORK	06/21/10	Monday	9:30 a.m. - 12:00 noon
EPA	EMPLOYEE PERFORMANCE APPRAISALS	06/22/10	Tuesday	2:00 p.m. - 4:30 p.m.
LEAD	LEADERSHIP	06/30/10	Wednesday	9:30 a.m. - 4:30 p.m.