



MIAMI-DADE JUVENILE SERVICES DEPARTMENT CIVIL CITATION PROGRAM

1. Civil Citation Initiative Description and Criteria for enrollment.
2. Law Enforcement Instructions: 24 / 7 JAC contact #s 305-755-6130 or 305-755-6135.
3. Miami Dade Civil Citation Form
4. Release Agreement and
5. 50 Day calendar
6. Brochure
7. Questions?

Criteria for Participation in Miami Dade County Civil Citation Program

Eligible juvenile misdemeanor offenders are afforded the opportunity to participate in The Miami Dade County Civil Citation Program. Participation is voluntary and the eligibility criteria are as follows:

- I. All first time misdemeanor cases.

- II. All Second and Third misdemeanor cases will not be accepted into the civil citation program and an arrest affidavit must be given to the youth.

- III. Other Eligible misdemeanor offenses
 - A. Potentially eligible with approval of victim/family and SAO:
 1. Battery (includes domestic violence)
 2. Assault
 3. Weapon possession cases (non-firearm)
 4. Animal Cruelty
 5. Graffiti / Criminal Mischief cases will require 40 hours of community service and restitution to the victim

- IV. The following misdemeanors will not be accepted into the Civil Citation program
 - B. Ineligible for Civil Citation Program:
 1. Any misdemeanor that involves the possession/use of a firearm
 2. Any misdemeanor that involves exposure of sexual organ or other sexual related behavior (i.e. prostitution, lewd and lascivious behavior)
 3. Any misdemeanor that is directly related to (or part of) gang activity

Miami-Dade County Juvenile Services Department



Civil Citation Program Law Enforcement Instructions

The Miami-Dade County-wide Civil Citation Initiative accepts all 1st time misdemeanor offenses. If an officer decides to issue a civil citation please follow one of the two sets of procedures listed below.

To issue a Civil Citation in the field:

1. The Officer may issue the youth a Civil Citation in the field by completing the Miami-Dade Juvenile Services Department's Civil Citation form along with the original arrest form, and release agreement using the 50 day court calendar. The officer can then release the youth to a parent, relative, guardian, or other responsible adult.
2. The officer must positively identify the youth using a Florida ID card/drivers license, school picture ID, and/or parents.
3. After releasing the youth to a parent, guardian, or other responsible party, the officer will group the original arrest affidavit along with the Civil Citation form, and release agreement. The officer takes the package to their police station and speaks with or leaves a message for the Juvenile Services Referral Reduction Coordinator Karen Diazgranados at 305-755-6239, and faxes a copy of the package to 305-755-6301.
4. The original package will be forwarded to the Juvenile Services Department at 275 NW 2nd Street, Miami, Florida, within 48 hours.
5. If a Department has multiple referrals, the Juvenile Services Referral Reduction Coordinator can be contacted to pick up the packages from your Department

When transporting an eligible Civil Citation juvenile to the JAC:

1. If the Officer decides to transport the youth to the Juvenile Services Department's JAC for positive identification and Civil Citation processing, the officer will sign the Civil Citation form, and complete all of the required forms and paperwork for booking a juvenile into the JAC.
2. The officer will then bring the pink copy of the A-form to the SAO located at the JAC.

In all situations, any prior case must be closed for the youth to be eligible for the Civil Citation Initiative.

Miami-Dade Juvenile Services Department



Juvenile Civil Citation Form F.S. 985.12

Demographics

Juvenile's Name: <u>Johnny</u>			PD Case # <u>PD130325-123456</u>		
DOB:	Race:	Sex:	SSN or Student ID:		
S/M/T: Y / N	HT:	WT:	Hair:	Eyes:	
Home Address:					
City:	State:	Zip:	Phone #'s:		
Incident Location:			Date:	Time: AM/PM	
1 st Offense:			2 nd Offense: N/A		
School:				Grade:	
Parent/Guardian:		Cell#	Work#		

Narrative: See attached

You must call the Juvenile Services Department during business hours, Monday through Friday, 9:00 A.M- 5:00 P.M., to schedule an appointment at the location listed below within 5 to 7 business days. Failure to schedule an appointment will result in criminal charges being filed and your child will have an arrest record.

contact info

Juvenile Services Department
 275 N.W. 2nd Street
 Miami, Florida 33128
 Phone #: (305) 755-6282 / 6283
 (305) 755-6239
 Fax #: (305) 755-6301

I further understand that under Florida Rules of Juvenile Procedures, I have a right to have my case brought to trial within ninety (90) days from the date of arrest. In order to be considered for participation in a Civil Citation Initiative, I do hereby freely and voluntarily waive my right to a speedy trial, pursuant to the Florida Rules of Juvenile Procedure, Juvenile Constitution and the United States Constitution. Additionally, I understand that if I am accepted into Civil Citation Initiative and I violate any of the rules of the Citation, my case will be forwarded to the appropriate court for prosecution.

speedy trial waiver

Solely for the purpose of the Civil Citation Initiative (CCI), I admit to the offense(s) cited and waive my right to appear in court. I agree to have my case handled by the Miami Dade Juvenile Services Department Civil Citation Initiative. I understand that there may be sanctions assigned by the Civil Citation Initiative and/or partner agencies as authorized. **Additionally, I understand that I will be arrested and prosecuted for the offense(s) listed above if:**

- The victim objects to my participation in this program.
- I fail to report to the Civil Citation initiative assigned.
- I am arrested for any other crime prior to completion of the Civil Citation Initiative.
- I do not live, or continue to live, in Miami-Dade County, Florida.
- I fail to comply with the terms and conditions of the Civil Citation Contract.

more rules

_____ JUVENILE'S SIGNATURE	<u>3/25/13</u> DATE	_____ OFFICER/TRANSPORTER'S SIGNATURE
_____ OFFICER/TRANSPORTER'S NAME (Print)	_____ AGENCY NAME.	_____ COURT I.D #/LOC.CODE
Was Parent/Guardian Contacted? Y / N		_____ Parent or Responsible Adult's Signature (Right Thumb Print)
1 st Attempt Date _____ Time _____		
2 nd Attempt Date _____ Time _____		
Distribution: White-Youth/Parent/Guardian • Yellow-JSD/Referral Reduction Coordinator		

**NOTICE TO APPEAR
RELEASE AGREEMENT**

Date: 3/25/13

CHILD'S NAME: Johnny P.C. #: PD130325-123456

You are hereby directed and agree to appear with the person named above, before the Circuit Court Juvenile Division, 3300 N.W. 27th Avenue, Miami, Florida, on Tuesday the 14th May, 2013 at 8:30 A.M. on the above mentioned case, pursuant to (date) (month)

Administrative Order No. 94-20 and section 985.115(2)(a) Florida Statutes.

The State Attorney's office may refer your case to a special program. If this occurs, you will receive a notice by phone or by mail to bring the child named above to the program prior to the above date. If you appear with the child at the program, and the child is accepted into the program, you will be provided with a written notice that you do not have to appear in court on the above date and time. However, if at any time the child fails to comply with the terms of the program, the case will be returned to the State Attorney for filing in court. If you do not receive the written notice from the program, you must appear on the above date.

FAILURE TO APPEAR MAY RESULT IN AN ORDER BEING ISSUED TO TAKE THE ABOVE NAMED CHILD INTO CUSTODY AND YOUR BEING CITED FOR CONTEMPT OF COURT, WHICH COULD RESULT IN YOUR BEING PUNISHED BY A FINE OR JAIL OR BOTH.

You must notify the Clerk of the Court (Family Division Juvenile Section (305) 638-6227) any time your address changes. By signing this agreement you waive the necessity of serving you with a summons for the above date.

(ATTACHED IS THE ARREST AFFIDAVIT WHICH INDICATES THE CHARGES)

X

Child's signature

X

Parent's or other responsible adult's signature and relationship

Officer's signature
I swear the information in this release agreement is true and correct to the best of my knowledge and belief.

X

Address

Dept. _____ I.D. Number _____

[Signature] DEPT. OF Juvenile Justice Telephone # 305-755-6239
Department of Juvenile Justice Intake Screener authorizing release

ATTACHED TO ARREST AFFIDAVIT

Starting Date: 1/1/2013

Number of Days: 50

January	
Arrest Date	50 Days
01/01/13	02/20/13
01/02/13	02/21/13
01/03/13	02/22/13
01/04/13	02/25/13
01/05/13	02/25/13
01/06/13	02/25/13
01/07/13	02/26/13
01/08/13	02/27/13
01/09/13	02/28/13
01/10/13	03/01/13
01/11/13	03/04/13
01/12/13	03/04/13
01/13/13	03/04/13
01/14/13	03/05/13
01/15/13	03/06/13
01/16/13	03/07/13
01/17/13	03/08/13
01/18/13	03/11/13
01/19/13	03/11/13
01/20/13	03/11/13
01/21/13	03/12/13
01/22/13	03/13/13
01/23/13	03/14/13
01/24/13	03/15/13
01/25/13	03/18/13
01/26/13	03/18/13
01/27/13	03/18/13
01/28/13	03/19/13
01/29/13	03/20/13
01/30/13	03/21/13
01/31/13	03/22/13

February	
Arrest Date	50 Days
02/01/13	03/25/13
02/02/13	03/25/13
02/03/13	03/25/13
02/04/13	03/26/13
02/05/13	03/27/13
02/06/13	03/28/13
02/07/13	04/01/13
02/08/13	04/01/13
02/09/13	04/01/13
02/10/13	04/01/13
02/11/13	04/02/13
02/12/13	04/03/13
02/13/13	04/04/13
02/14/13	04/05/13
02/15/13	04/08/13
02/16/13	04/08/13
02/17/13	04/08/13
02/18/13	04/09/13
02/19/13	04/10/13
02/20/13	04/11/13
02/21/13	04/12/13
02/22/13	04/15/13
02/23/13	04/15/13
02/24/13	04/15/13
02/25/13	04/16/13
02/26/13	04/17/13
02/27/13	04/18/13
02/28/13	04/19/13

March	
Arrest Date	50 Days
03/01/13	04/22/13
03/02/13	04/22/13
03/03/13	04/22/13
03/04/13	04/23/13
03/05/13	04/24/13
03/06/13	04/25/13
03/07/13	04/26/13
03/08/13	04/29/13
03/09/13	04/29/13
03/10/13	04/29/13
03/11/13	04/30/13
03/12/13	05/01/13
03/13/13	05/02/13
03/14/13	05/03/13
03/15/13	05/06/13
03/16/13	05/06/13
03/17/13	05/06/13
03/18/13	05/07/13
03/19/13	05/08/13
03/20/13	05/09/13
03/21/13	05/10/13
03/22/13	05/13/13
03/23/13	05/13/13
03/24/13	05/13/13
03/25/13	05/14/13
03/26/13	05/15/13
03/27/13	05/16/13
03/28/13	05/17/13
03/29/13	05/20/13
03/30/13	05/20/13
03/31/13	05/20/13

April	
Arrest Date	50 Days
04/01/13	05/21/13
04/02/13	05/22/13
04/03/13	05/23/13
04/04/13	05/24/13
04/05/13	05/28/13
04/06/13	05/28/13
04/07/13	05/28/13
04/08/13	05/28/13
04/09/13	05/29/13
04/10/13	05/30/13
04/11/13	05/31/13
04/12/13	06/03/13
04/13/13	06/03/13
04/14/13	06/03/13
04/15/13	06/04/13
04/16/13	06/05/13
04/17/13	06/06/13
04/18/13	06/07/13
04/19/13	06/10/13
04/20/13	06/10/13
04/21/13	06/10/13
04/22/13	06/11/13
04/23/13	06/12/13
04/24/13	06/13/13
04/25/13	06/14/13
04/26/13	06/17/13
04/27/13	06/17/13
04/28/13	06/17/13
04/29/13	06/18/13
04/30/13	06/19/13

May	
Arrest Date	50 Days
05/01/13	06/20/13
05/02/13	06/21/13
05/03/13	06/24/13
05/04/13	06/24/13
05/05/13	06/24/13
05/06/13	06/25/13
05/07/13	06/26/13
05/08/13	06/27/13
05/09/13	06/28/13
05/10/13	07/01/13
05/11/13	07/01/13
05/12/13	07/01/13
05/13/13	07/02/13
05/14/13	07/03/13
05/15/13	07/05/13
05/16/13	07/05/13
05/17/13	07/08/13
05/18/13	07/08/13
05/19/13	07/08/13
05/20/13	07/09/13
05/21/13	07/10/13
05/22/13	07/11/13
05/23/13	07/12/13
05/24/13	07/15/13
05/25/13	07/15/13
05/26/13	07/15/13
05/27/13	07/16/13
05/28/13	07/17/13
05/29/13	07/18/13
05/30/13	07/19/13
05/31/13	07/22/13

June	
Arrest Date	50 Days
06/01/13	07/22/13
06/02/13	07/22/13
06/03/13	07/23/13
06/04/13	07/24/13
06/05/13	07/25/13
06/06/13	07/26/13
06/07/13	07/29/13
06/08/13	07/29/13
06/09/13	07/29/13
06/10/13	07/30/13
06/11/13	07/31/13
06/12/13	08/01/13
06/13/13	08/02/13
06/14/13	08/05/13
06/15/13	08/05/13
06/16/13	08/05/13
06/17/13	08/06/13
06/18/13	08/07/13
06/19/13	08/08/13
06/20/13	08/09/13
06/21/13	08/12/13
06/22/13	08/12/13
06/23/13	08/12/13
06/24/13	08/13/13
06/25/13	08/14/13
06/26/13	08/15/13
06/27/13	08/16/13
06/28/13	08/19/13
06/29/13	08/19/13
06/30/13	08/19/13

Starting Date: 1/1/2013

Number of Days: 50

July		August		September	
Arrest Date	50 Days	Arrest Date	50 Days	Arrest Date	50 Days
07/01/13	08/20/13	08/01/13	09/20/13	09/01/13	10/21/13
07/02/13	08/21/13	08/02/13	09/23/13	09/02/13	10/22/13
07/03/13	08/22/13	08/03/13	09/23/13	09/03/13	10/23/13
07/04/13	08/23/13	08/04/13	09/23/13	09/04/13	10/24/13
07/05/13	08/26/13	08/05/13	09/24/13	09/05/13	10/25/13
07/06/13	08/26/13	08/06/13	09/25/13	09/06/13	10/28/13
07/07/13	08/26/13	08/07/13	09/26/13	09/07/13	10/28/13
07/08/13	08/27/13	08/08/13	09/27/13	09/08/13	10/28/13
07/09/13	08/28/13	08/09/13	09/30/13	09/09/13	10/29/13
07/10/13	08/29/13	08/10/13	09/30/13	09/10/13	10/30/13
07/11/13	08/30/13	08/11/13	09/30/13	09/11/13	10/31/13
07/12/13	09/03/13	08/12/13	10/01/13	09/12/13	11/01/13
07/13/13	09/03/13	08/13/13	10/02/13	09/13/13	11/04/13
07/14/13	09/03/13	08/14/13	10/03/13	09/14/13	11/04/13
07/15/13	09/03/13	08/15/13	10/04/13	09/15/13	11/04/13
07/16/13	09/05/13	08/16/13	10/07/13	09/16/13	11/05/13
07/17/13	09/05/13	08/17/13	10/07/13	09/17/13	11/06/13
07/18/13	09/06/13	08/18/13	10/07/13	09/18/13	11/07/13
07/19/13	09/09/13	08/19/13	10/08/13	09/19/13	11/08/13
07/20/13	09/09/13	08/20/13	10/09/13	09/20/13	11/12/13
07/21/13	09/09/13	08/21/13	10/10/13	09/21/13	11/12/13
07/22/13	09/10/13	08/22/13	10/11/13	09/22/13	11/12/13
07/23/13	09/11/13	08/23/13	10/15/13	09/23/13	11/12/13
07/24/13	09/12/13	08/24/13	10/15/13	09/24/13	11/13/13
07/25/13	09/16/13	08/25/13	10/15/13	09/25/13	11/14/13
07/26/13	09/16/13	08/26/13	10/15/13	09/26/13	11/15/13
07/27/13	09/16/13	08/27/13	10/16/13	09/27/13	11/18/13
07/28/13	09/16/13	08/28/13	10/17/13	09/28/13	11/18/13
07/29/13	09/17/13	08/29/13	10/18/13	09/29/13	11/18/13
07/30/13	09/18/13	08/30/13	10/21/13	09/30/13	11/19/13
07/31/13	09/19/13	08/31/13	10/21/13		

October		November		December	
Arrest Date	50 Days	Arrest Date	50 Days	Arrest Date	50 Days
10/01/13	11/20/13	11/01/13	12/23/13	12/01/13	01/21/14
10/02/13	11/21/13	11/02/13	12/23/13	12/02/13	01/21/14
10/03/13	11/22/13	11/03/13	12/23/13	12/03/13	01/22/14
10/04/13	11/25/13	11/04/13	12/24/13	12/04/13	01/23/14
10/05/13	11/25/13	11/05/13	12/26/13	12/05/13	01/24/14
10/06/13	11/25/13	11/06/13	12/26/13	12/06/13	01/27/14
10/07/13	11/26/13	11/07/13	12/27/13	12/07/13	01/27/14
10/08/13	11/27/13	11/08/13	12/30/13	12/08/13	01/27/14
10/09/13	12/02/13	11/09/13	12/30/13	12/09/13	01/28/14
10/10/13	12/02/13	11/10/13	12/30/13	12/10/13	01/29/14
10/11/13	12/02/13	11/11/13	12/31/13	12/11/13	01/30/14
10/12/13	12/02/13	11/12/13	01/02/14	12/12/13	01/31/14
10/13/13	12/02/13	11/13/13	01/02/14	12/13/13	02/03/14
10/14/13	12/03/13	11/14/13	01/03/14	12/14/13	02/03/14
10/15/13	12/04/13	11/15/13	01/06/14	12/15/13	02/03/14
10/16/13	12/05/13	11/16/13	01/06/14	12/16/13	02/04/14
10/17/13	12/06/13	11/17/13	01/06/14	12/17/13	02/05/14
10/18/13	12/09/13	11/18/13	01/07/14	12/18/13	02/06/14
10/19/13	12/09/13	11/19/13	01/08/14	12/19/13	02/07/14
10/20/13	12/09/13	11/20/13	01/09/14	12/20/13	02/10/14
10/21/13	12/10/13	11/21/13	01/10/14	12/21/13	02/10/14
10/22/13	12/11/13	11/22/13	01/13/14	12/22/13	02/10/14
10/23/13	12/12/13	11/23/13	01/13/14	12/23/13	02/11/14
10/24/13	12/13/13	11/24/13	01/13/14	12/24/13	02/12/14
10/25/13	12/16/13	11/25/13	01/14/14	12/25/13	02/13/14
10/26/13	12/16/13	11/26/13	01/15/14	12/26/13	02/14/14
10/27/13	12/16/13	11/27/13	01/16/14	12/27/13	02/18/14
10/28/13	12/17/13	11/28/13	01/17/14	12/28/13	02/18/14
10/29/13	12/18/13	11/29/13	01/21/14	12/29/13	02/18/14
10/30/13	12/19/13	11/30/13	01/21/14	12/30/13	02/18/14
10/31/13	12/20/13			12/31/13	02/19/14