

For-Hire Taxicab Vehicle Inspection Procedures

For-Hire Taxicab Vehicle Inspection Documents

New For-Hire Taxicabs:

An operator placing a vehicle into service must provide the following documents when presenting a vehicle for inspection. *Note: New vehicle inspections or TD-42's are to be inspected Tuesday through Friday, from 7:30 a.m. to 1:00 p.m. No new vehicle inspections will be performed on Saturdays.*

- A complete For-Hire Vehicle Operating Permit application (TD-42), which must be executed by an authorized individual. Any operator presenting an incomplete TD-42 will be rejected. If anyone other than the license holder signs the TD-42, a Power of Attorney (POA) must be presented, unless it has been previously filed with the Department. No Miami-Dade County Form shall be altered in any way.
- If the new vehicle presented for inspection is replacing an existing vehicle Section 2 of the TD-42 must be completed.
- A certificate of insurance (COI) which meets all the requirements as provided in chapter 31-88 of the Miami-Dade County Code. COI must be provided at the time of inspection. No fax or emails will be accepted during inspection.
- Vehicle Registration which must be current and valid. If the vehicle is registered in a corporation the corporation must be filed with the State of Florida. Proof that the corporation is valid must also be presented. A print out of the corporation status can be found at www.sunbiz.org.
- If replacing a for-hire taxicab previous vehicle operating permit and inspection decal must be surrendered. If an operating permit or inspection decal is lost or stolen a police report must be done. A copy of the police report must be presented. Case numbers are not accepted.
- A current Carfax report or Auto Check must be submitted. Reports can be found purchased at www.carfax.com or www.autocheck.com. Reports must be complete with no missing pages.
- Any outstanding violations issued to; license holder, PSC or vehicle owner must be satisfied.
- New vehicle inspection fee is \$70.00, payments shall be made payable to Miami-Dade County by check, money order, cashier's check or by Visa, MasterCard, Discover or American Express. NO CASH WILL BE ACCPETED.

If any document mentioned above is not presented or is incorrect this will cause the vehicle to fail inspection or the vehicle may be removed from the inspection line and will not be inspected.

Taxicab Re-Inspections:

An operator presenting a for-hire taxicab for its annual re-inspection must provide the following documents when visiting the PTRD Inspection Station.

- To avoid any unexpected delays a certificate of insurance (COI) should be presented. COI must meet all the requirements as provided in chapter 31-88 of the Miami-Dade County Code. COI must be provided at the time of inspection unless it has been previously filed with the Department. No fax or emails will be accepted during inspection.

- If the vehicle has been issued a new license plate a registration must be provided. Also, operator must inform the PTRD inspector of any address change.
- Any outstanding violations issued to; license holder, PSC or vehicle owner must be satisfied.
- Vehicle re-inspection fee is \$38.00, payments shall be made payable to Miami-Dade County by check, money order, cashier's check or by Visa, MasterCard, Discover or American Express. NO CASH WILL BE ACCEPTED.

If any document mentioned above is not presented or is incorrect the vehicle will not be able to pass inspection.

Taxicab Company Name Change:

An operator changing to a new Passenger Service Company (PSC) must provide the following documents prior to inspection. ***Note: If only a company name change is being done this process may be performed in person at the main office or PTRD Inspection Station; or by providing the documentation below by email at ptrdinsp@miamidade.gov or fax at 786-469-2313.***

- A completed Vehicle Operating Permit form (TD-42). Section 3 of the TD-42 must be completed as well as license holder information on the top of the form.
- If anyone other than the license holder signs the TD-42, a Power of Attorney (POA) must be presented, unless it has been previously filed with the Department.
- A certificate of insurance (COI) which meets all the requirements as provided in chapter 31-88 of the Miami-Dade County Code. COI must be provided at the time of inspection. **No fax or emails will be accepted during inspection.**
- Prior to submitting a company change. Vehicle must display the PTRD approved PSC color scheme and dispatch number.

Removing a For-Hire Taxicab from Service

To properly remove a for-hire taxicab from service the following steps must be taken.

Note: If removing a vehicle for non-payment of insurance, non-payment of lease or any other breach in contract a letter should be provided explaining such circumstances. Depending on the circumstances enforcement action may be taken against operator or Chauffeur. This will also protect the PSC from any violation obligations.

- A vehicle can be removed from service by completing a TD-42 Form. Section 2 must be completed and license holder information must be completed at the top of the form.
- Any vehicle removed from inspection may not be placed back into service without passing inspection. Vehicle will be inspected as a new vehicle.
- Operating permit and inspection decal must be surrendered. If operating permit or inspection decal is lost or stolen a police report must be provided when removing the vehicle from service or when placing the new vehicle into service.
- Note: If only a vehicle drop is being done this process may be performed in person at the main office or the PTRD Inspection Station; or by providing the documentation below by email at ptrdinsp@miamidade.gov or fax at 786-469-2313.

Field Enforcement Reports (FER) or 8CC Civil Violations.

A vehicle operator, chauffeur or license holder cited by an enforcement officer for either vehicle deficiency or suspension which must present the for-hire vehicle for inspection shall:

- A vehicle driver, operator or license holder issued a green temporary inspection or red reject decal **MUST** provide a copy of the FER or civil violation when presenting the vehicle for inspection. A vehicle cannot be properly inspected if the vehicle is presented without a copy of the violation as violations require 48-72 working hours to be entered into the system.
- If the vehicle was issued a Red reject or a Green inspection decal the vehicle must correct any issues (if any) prior to inspection.
- Re-inspection fees vary depending on violation issued, payments shall be made payable to Miami-Dade County by check, money order, cashier's check or by Visa, MasterCard, Discover or American Express. NO CASH WILL BE ACCEPTED.

For-Hire Taxicab Vehicle Standards

Presenting a For-Hire Taxicab for Inspection

In addition to the applicable Federal Motor Vehicle Safety requirements in 49 Code of Federal Regulations, part 571 and Florida Statutes, the following vehicle standards apply to all taxicab for-hire motor vehicles operated under the provisions of Chapter 31, Article II of the Miami-Dade County Code.

Note: All vehicles must comply with the requirements of section 31-89 (a) and (b) of the Code (attached). It is encouraged all operators familiarize themselves with these requirements. Additionally, the following procedures must be adhered when visiting the PTRD inspection station:

- Taxicab must be painted school bus yellow and must meet the PSC Miami-Dade County approved color scheme. Various shades of yellow are not permitted. Paint drips, damaged clear coat, orange peel paint, paint chips, exposed bondo etc. will not be permitted.
- Any outstanding violations issued to; license holder, PSC or vehicle owner must be satisfied prior to inspection.
- Operator presenting vehicle for inspection must be able to login and operate the taximeter. An operator who cannot login or chooses to correct the issue during inspection will be failed immediately as this causes unnecessary delays.
- Vehicles with (safety related) warning lights shown or missing on the vehicles dashboard will not pass inspection.
- Vehicles shall not have tape, tie wraps, tie straps or any other foreign material shall be used to secure vehicle parts or cover damages.
- Vehicle seat covers are permissible but shall not cover damaged seats.
- **No** repairs will be performed on Miami-Dade County property. All repairs must be done before or after presenting the vehicle to the PTRD inspection station.
- Damaged window tints or illegal tints will not be permitted.
- Operator must have all documents available at the time of inspection. Documents must be complete and legible. Any incomplete documents will cause the vehicle to fail inspection. Please refer to documents mentioned above.
- Decals shall be properly removed to include, rate disclosure, flat rates, operating permits and inspection decals. Decals shall be removed in whole and shall not leave any glue residue or damage window tints.

Items mentioned above are general issues encountered at the PTRD inspection station. These issues and some additional deficiencies not found in the Miami-Dade County Code may cause the vehicle to fail inspection. Please review your vehicle thoroughly prior to inspection.

Taxicab Self-Certification Meter and Credit Card Processing Inspection.

Note: Instructions below are for self-certified taxicab vehicles performing a meter inspection and credit card processing check. Please refer to the self-certified instruction sheet originally provided when approved by PTRD for additional information.

It shall be a violation of Chapter 31, Article II, for any operator or chauffeur to operate any taxicab unless and until its taximeter and credit card processing system, has been inspected and certified as operable and accurate by PTRD. Each taxicab shall have its taximeter inspected before being placed in service and at least once every twelve (12) months thereafter. It's the operator or chauffeurs responsibility to ensure that the taxicab meter and credit card machine are operating appropriately and are annually inspected by PTRD.

- Prior to inspection, for-hire vehicle must have been approved to self-certify per section 31-93 (g) of the Code.
- Vehicle shall use the vehicle re-inspection line when visiting the PTRD inspection station.
- Operator presenting vehicle for inspection must be able to login and operate taximeter. An operator who cannot login or chooses to correct the issue during inspection will be failed immediately.
- Credit Card machine must be operable and shall meet all Miami-Dade County Code requirements.
- Vehicle meter and credit card processing inspection fee is \$20.00 per inspection, payments shall be made payable to Miami-Dade County by check, money order, cashier's check or by Visa, MasterCard, Discover or American Express. NO CASH WILL BE ACCPETED.

PTRD For-Hire Inspection Station Location and Hours of Operation

Location: 2615 NW 10 Avenue, Miami, FL 33127

Entrance to Station: From NW 8th Avenue

Days/Hours of Operation: Tuesday – Saturday 7:30am to 3:30pm

TD 42 Inspections 7:30am to 1:00pm, Tuesday through Friday

For additional information you may contact the PTRD Inspection station at 305-638-6051 or you may also visit our website at www.miamidade.gov/transit/for-hire-transportation.asp.