

Memorandum



Date: August 2, 2011

To: Department Directors

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive style and is positioned to the right of the printed name and title.

Subject: Summer Recess Ratification Items

The ratification period this year began at the adjournment of the July 19, 2011 Board of County Commissioners (Board) meeting and concludes on August 22, 2011. Items being submitted for the ratification agenda should fit the specific criteria approved by the Board as shown in Attachment I. Items approved under the ratification authority will be submitted to the Board for ratification at the appropriate September committee and subsequently at the scheduled October 4, 2011 Board meeting.

In order to ensure proper administrative and legal review of items prior to being submitted to the BCC for ratification, Department Directors shall continue to submit agenda items to the Office of the Mayor. Inson Kim, Director of Policy and Legislation, will review all ratification items on my behalf in collaboration with the respective Deputy Mayor. Ms. Kim will forward the items to the Agenda Coordinator, who has been instructed to only process items that have been approved by the Office of the Mayor, and specifically Inson Kim. As usual, the County Attorney's Office will review ratification items for legal sufficiency and forward completed items to the Clerk of the Board.

For your information, a sample resolution to be used during the Ratification Period is included here as Attachment II. The deadline for submitting ratification agenda items to the Agenda Coordinator is the same as the deadlines required for submission of committee items in September.

If you have any questions or require additional information, please contact Eugene Love at 305-375-2035.

Attachments

c: Alina T. Hudak, County Manager/Deputy Mayor
R.A Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Eugene Love, Agenda Coordinator
Christopher Agrippa, Clerk of the Board

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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 8(L)(1)(B)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

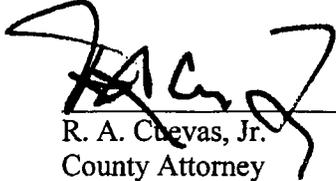
DATE: July 19, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution authorizing the
County Mayor to conduct
County business during the
Board of County
Commissioners' 2011 summer
recess

Resolution No. R-613-11

The accompanying resolution was prepared by the Office of Strategic Business Management and placed on the agenda at the request of Prime Sponsor Chairman Joe A. Martinez.



R. A. Cuevas, Jr.
County Attorney

RAC/jls

Memorandum



Date: July 19, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Authorizing the County Mayor or Mayor's Designee to Conduct Business
During The 2011 Summer Recess

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or Mayor's designee to conduct County business during the Board of County Commissioners' 2011 summer recess, beginning with adjournment of the July 19, 2011, regular meeting of the Board and concluding August 22, 2011.

Scope

The proposed resolution will not have an impact upon a particular Commission district.

Fiscal Impact

The proposed resolution will not have a fiscal impact to Miami-Dade County.

Track Record/Monitoring

The agenda item does not contain a contract.

Background

The Board in previous years has granted the County Mayor or Mayor's designee temporary authorization to conduct official County business during the summer recess period. This authority would include:

- award of contracts and approval of change orders required to maintain essential health and safety activities pursuant to approved County procedures;
- application for grants, execution of grant agreements, related memoranda of understanding, and other intergovernmental cooperation agreements;
- application and execution of grants and agreements and receipt and expenditure of funds under the American Recovery and Reinvestment Act of 2009, and authorization to perform any and all requirements of said Act; and
- compliance with court orders.

In all cases where the delegation of authority is exercised, such action would be in accordance with established County policies and procedures, including prior review for legal sufficiency by the County Attorney. This delegation of authority will only be used where items are time critical, and any ratification action will be kept to a minimum.

Items approved under the ratification authority will be scheduled for the appropriate committee of jurisdiction and will be submitted to the Board for ratification at its regular meeting of October 4, 2011.



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 19, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(L)(1)(B)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(L)(1)(B)
7-19-11

RESOLUTION NO. R-613-11

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO CONDUCT COUNTY BUSINESS DURING THE BOARD OF COUNTY COMMISSIONERS' 2011 SUMMER RECESS; THE AUTHORIZING PERIOD WILL BEGIN AT THE ADJOURNMENT OF THE JULY 19, 2011 BOARD OF COUNTY COMMISSIONERS' MEETING AND CONCLUDE AUGUST 22, 2011; AND SUBSEQUENTLY ALL ITEMS WILL BE SUBMITTED TO THE BOARD FOR RATIFICATION AT THE OCTOBER 4, 2011 BOARD OF COUNTY COMMISSIONERS' MEETING

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby authorizes the County Mayor or Mayor's designee to administer County business during the Board of County Commissioners' 2011 summer recess. This authority includes: award of contracts and approval of change orders required to maintain essential health and safety activities pursuant to approved County procedures; application for grants; execution of grant agreements, related memoranda of understanding, and other intergovernmental cooperation agreements; application and execution of grants and agreements and receipt and expenditure of funds under the American Recovery and Reinvestment Act of 2009 and authorization to perform any and all requirements of said Act and compliance with court orders. The authorization period will begin at the adjournment of the July 19, 2011 Board of County Commissioners meeting and conclude on August 22, 2011. Subsequently, all items will be submitted to the Board for ratification at its October 4, 2011 Board meeting.

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The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz** who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

	Joe A. Martinez, Chairman		
	Audrey M. Edmonson, Vice Chairwoman		absent
Bruno A. Barreiro	absent	Lynda Bell	absent
Esteban L. Bovo, Jr.	absent	Jose "Pepe" Diaz	aye
Sally A. Heyman	absent	Barbara J. Jordan	aye
Jean Monestime	aye	Dennis C. Moss	absent
Rebeca Sosa	aye	Sen. Javier D. Souto	aye
Xavier L. Suarez	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 19th day of July, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. 

R.A. Cuevas, Jr.

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