

Memorandum



Date: October 12, 2011

To: Honorable Joe A. Martinez, Chairman
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is fluid and cursive, written over the printed name.

Subject: Mayoral Appointment
Interim Director – Permitting, Environment and Regulatory Affairs

Pursuant to the authority vested in me under the provisions of Section 2.02-D of the Miami-Dade County Home Rule Charter, effective immediately I hereby appoint Mr. Charles Danger to the position of Interim Director of Permitting, Environment and Regulatory Affairs.

Mr. Danger is well qualified for this role with more than 23 years in County Service in numerous positions in the Building and Building Code Compliance fields. Most recently, he has served as Director of the Building and Neighborhood Compliance Department. Mr. Danger currently serves as Miami-Dade County's Building Official and shall continue in that capacity:

Mr. Lee Hefty will remain at Permitting, Environment and Regulatory Affairs and has the environmental management experience required and will have primary responsibility for overseeing the functions of the Department related to such qualifications, and shall report directly to the Director of Permitting, Environment and Regulatory Affairs.

Mr. Danger's resume is attached for your review.

This appointment shall serve to provide business continuity until a permanent director is appointed but shall not exceed April 11, 2012.

Attachments

c: Honorable Harvey Ruvin, Clerk of the Courts
R. A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Department Directors

Charles Danger, P.E.

E-mail: cdp@miamidade.gov

Professional Experience:

Director, Building and Neighborhood Compliance Department (BNC)

Present

Responsible for the overall operation of the Miami-Dade County Building and Neighborhood Compliance Department and for functioning as Building Official. Responsible for directing the operation of construction inspection, plans processing, and enforcement activities to assure compliance with the Florida Building Code (FBC) and other applicable codes and regulations, and to protect the life-safety and welfare of the community. Responsible for interpreting the FBC to provide clarification of complex provisions, resolve disputes and provide direction and information to subordinates, industry professionals, the Board of County Commissioners, the Mayor's Office, governmental agencies, and the general public. Responsible for the departmental budget to consist of: FY 10-11 Revenue and Expenditure Budget of \$40,141,00.00 and Capital Outlay Reserve Budget of \$1,360,000.00 with a proposed FY 11-12 Revenue and Expenditure Budget of \$32,845,000.00 and Capital Outlay Reserve Budget of \$1,360,000.00. Represents the department at Board of County Commission Meetings to provide advice on departmental matters, to present proposal and recommendations. Responsible for preparing administrative orders, ordinances, resolutions, reports and County Commission agenda items. Attend and facilitate meetings in order to present department proposals and recommendations, address public concerns, and disseminate and/or receive information. Meetings include staff, other County departments, other governmental agencies, civic organizations, groups of concerned citizens, and professional construction trade associations. Responsible for periodic and consistent evaluation of departmental programs for goal attainment and alignment of the departmental Business Plan with the County Strategic Plan.

Responsible for the administrative support and internal review functions of the department. Responsibility for departmental operations includes oversight of nine (9) distinct divisions: Building, Electrical, Mechanical and Plumbing, Finance and Administration, Information and Permit Support, Building Code Support Neighborhood Regulations and Legal Services, Board and Code Administration, Airport Division. Responsible for identifying opportunities for improvement in the overall function of the department by restructuring positions, overhauling procedures and modifying work processes as needed. Responsible for providing administrative policy and procedures to each division. Serves as Secretary of the Board of Rules and Appeals. Responsible for overseeing the Board of Rules and Appeals, the Unsafe Structures Board and both divisions of the Construction Trades Qualifying Board. Responsible for overseeing the issuance of contractor licensing, training and certification of building inspectors and plans examiners, and approval of products and assemblies utilized in construction in Miami-Dade County. Monitors local, state and federal legislation concerning building codes. Addresses the effects of new regulations and policies on the construction industry. Responsible for overseeing investigations of complaints and violations to the FBC. Responsible for the codification and revisions to the FBC and ensuring information on code issues is disseminated to the public. Responsible for overseeing, directing and managing enforcement matters related to County Code regulations contained in Chapter 2, Chapter 17 (Minimum Housing Standards), Chapter 17A (Vacant Housing Standards), Chapter 19 (residential and business property maintenance standards), Chapter 33 (Zoning Code), Chapter 8 (Building Code), Chapter 8-5 (Unsafe Structures), Chapter 8CC (Code Enforcement), and Chapter 10 (Contractors). Responsible for overseeing the coordination of enforcement efforts with other County departments to

ensure timeliness of the department's work and reduce costs through avoidance of duplication of efforts. Ensure enforcement programs are adapted to new regulations to ensure procedural due process is met.

Director, BNC (Merger with Building Code Compliance Office) October 2010-Present

Director, BNC (Merger with Office of Neighborhood Compliance) October 2009-2010

Director, Building Department November 1998-October 2009

Interim Appointment as Director, Building Department April 1998-November 1998

Director, Building Code Compliance Office 1991-April 1998

Directs the operations of the Building Code Compliance Office. Oversees the code enforcement activities of 32 building departments in Dade County. Responsible for preventing any imminent threat of any violation to the South Florida Building Code (SFBC). Oversees investigations of complaints and violations made to the SFBC throughout Miami-Dade County and obtains code compliance. Serves as Secretary of the Board of Rules and Appeals and Building Code and Product Review Committee (BCPRC). Responsible for the codification and revision to the SFBC. Prepares ordinances and administrative orders in order to make revisions to the SFBC. Coordinates studies in order to make revisions to the SFBC to improve the building standards for Miami-Dade County. Oversees the administrative, code compliance and Product Control Divisions of the office. Responsible for providing administrative policies and procedures for the office. Evaluates the performance of these sections to ensure they are meeting set goals and objectives of the office. Develops fiscal year policy. Oversees the review and recommendations of approval/disapproval of construction products that can be used throughout Miami-Dade County and monitors their performance. Monitors local, state and federal legislation concerning building codes. Addresses the effects of new regulations and policies on the construction industry. Represents Miami-Dade County at the State Board of Building Codes and Standards from the Department of Community Affairs in various other code-related organizations. Formulates and implements a public relations policy to disseminate information. Responsible for ensuring information is disseminated to the municipalities, architects/engineers, industry and the general public. Meets with individuals in community groups to keep them abreast with administrative, code compliance and product control policies. Provides technical assistance to organizations, industry associations, committees and task force.

Chief Electrical Inspector, Building and Zoning Department 1988-1991

Responsible for overseeing the electrical inspection division of Unincorporated Dade.

Coordinator, Project Manager- F.P., Inc. 1983-1988

Electrical Contractors and Engineers in Miami, Florida. Responsible for the coordination and supervision of large projects, such as 1221 Brickell Office Building, South Florida Evaluation and Treatment Center, Dade Regional Office Building, City of Miami Bayfront Park Amphitheater, and McKnight Vision Research Center, University of Miami.

Department Head of the Electrical Division, Stinson and Martinez, Inc. 1978-1983

Consulting Engineers in North Miami Beach, Florida. Involved in the design of hospitals, office buildings, schools, and high rise buildings.

President-Danmar Electric Corp.

1974-1978

Manage and oversee Electrical Contractors and act as a Consultant Engineer to General Contractors and Architects for Industrial, Residential and Commercial.

Education:

Bachelor of Science in Engineering (1968)
California State College, Los Angeles

Languages:

English/Spanish

Licenses/Certificates:

License Professional Engineer
Certified Building Code Administrator, State of Florida
Certified Building Plans Examiner, State of Florida
Certified Electrical Inspector, State of Florida
Registered Electrical Contractor, State of Florida

Memberships:

American Concrete Institute (ACI)
American Society of Civil Engineers (ASCE)
American Society of Heating Refrigerating and Air-Conditioning (ASHRAE)
American National Standards Institute (ANSI)
American Society of Testing Materials (ASTM)
Building Energy Rating System (BERS)
Building Officials and Code Administrators International (BOCA)
Building Officials Association of Florida (BOAF)
International Conference of Building Officials (ICBO)
International Code Council (ICC)
National Conference of States on Building Code and Standards (NCSBCS)
National Fire Protection Association (NFPA)
National Roofing Contractors Association (NRCA)
Southern Building Code Congress International (SBCCI)
Engineering News Records (ENR)

Achievement Awards:

- 2010- National Association of Counties Award (NACO)-Foreclosure Registry Maintains and Enhances Communities Quality of Life
- 2008- NACO Award-Concurrent Plans Processing Expedite Program
- 2007- NACO Award-Microfilm and Plans Library Expedite Program
- 2006- NACO Award-Design Professional's Day: Interactive Plan Review Expedited Program
- 2005- NACO Award-Streamlining the Building Code Regulation Process
- 2004- NACO Award-Integrating Processes and Services Roofing Storm/Panel Permitting and Plan Reviews
- National Roofing Contractors Association Awards-E-Roofing Permitting Applications Systems

- 2003- NACO Award-Master Model Construction Cookie Cutter Plan Review Expedite Program
- 2002- NACO Award-Construction Field Inspections Automation Program
- 2001- Computer World ROI Magazine-Building Department honored as top 25 Wireless Innovators
- 2000- NACO Award- Permits Without Final Inspection
- 1997- Governing Magazine-Public Official of the Year
National Hurricane Conference-Engineering Award
- 1996- NACO Award-Building Code Compliance Remote Access System
NACO Award-Building Code Compliance Internet Program; Building Code Online
- 1995- NACO Award-SFBC Don't Build Without It" Weekly TV Program
NACO Award-Postcard Permit Program
- 1993- NACO Award-Neighborhood Reconstruction Permitting Centers
NACO Award-Permit by Fax Without Credit Card Payment