

Memorandum



Date: January 3, 2013

To: Department Directors
(See Distribution Below)

From: Carlos A. Gimenez
Mayor

A handwritten signature in blue ink, appearing to read "Carlos A. Gimenez". The signature is fluid and cursive, written over the printed name of the Mayor.

Subject: Environmental Services through DERM Contracts and the Equitable Distribution Program

The Department of Regulatory and Economic Resources - Environmental Resources Management (RER-DERM) administers professional services agreements and manages firms under the Equitable Distribution Program (EDP) to provide environmental services for all Miami-Dade County departments.

By managing contracts for environmental services, DERM provides important in-house professional expertise to the County. Departments are directed to coordinate with DERM in order to obtain needed environmental services related to environmental audits, investigation and cleanup of contamination, compliance with environmental regulations and protection of the environment/public health.

As both contracts administrator and regulatory agency, DERM provides contract management on behalf of County departments and, in conjunction with County department staff, works to control the work scope/costs and provides continuing project management. DERM administers the E08-DERM-01 and E09-DERM-01 professional services agreements which remain in effect until March 2013 and June 2014, respectively. DERM also works with the Internal Services Department to assign appropriate tasks through the EDP pool of Architectural & Engineering professional firms for environmental services within the EDP dollar thresholds. The nature of the required services will be evaluated by DERM staff to determine which contracts are best suited.

For assistance with environmental services under the DERM contracts and/or EDP, please contact Lee Hefty, Assistant Director, RER-DERM, at 305-372-6754 or heftyl@miamidadegov.

Distribution: Jose Abreu, Director, Aviation Department
William Bryson, Chief, Fire Rescue Department
Gregg Fortner, Director, Public Housing and Community Development
Bill Johnson, Director, Seaport Department
Jack Kardys, Director, Parks, Recreation and Open Spaces
Ysela Llort, Director, Miami-Dade Transit
John W. Renfrow, Director, Water & Sewer Department
Timothy P. Ryan, Director, Corrections & Rehabilitation Department
Lester Sola, Director, Internal Services Department
Kathleen Woods-Richardson, Director, Public Works and Waste Management
J.D. Patterson, Jr. Assistant Director, Police Department

c: Office of the Mayor Senior Staff