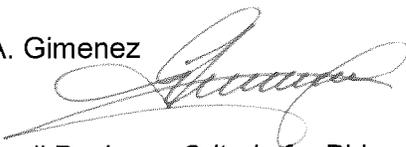


Memorandum



Date: February 7, 2013

To: Honorable Sally A. Heyman
Commissioner, District 4

From: Carlos A. Gimenez
Mayor 

Subject: Local Small Business Criteria for Bids

In response to your memorandum dated January 14, 2013, my Administration is fully committed to supporting Miami-Dade's small businesses and consistently applies the applicable provisions of existing legislation to that end. The Regulatory and Economic Resources Department (RER) reviews all scopes of work and determines the appropriate measures to be applied prior to issuing a solicitation for goods and services. The Board of County Commissioners has established regulations and set policy that protects small business firms from being undermined by state, national and international firms when forming a joint venture. For instance, there are requirements that include, but are not limited to, financial disclosures, ownership, scope and amount (percentage) of work to be performed and/or goods and services to be provided by the outside firm that are reviewed by staff prior to awarding a contract. However, small businesses benefit from forming joint ventures because they are able to combine capabilities and assets to compete for larger technically complex contracts, thus giving small businesses an opportunity to be awarded contracts they would otherwise not have been able to receive on their own. Lastly, certified small businesses entering into joint venture agreements must be approved by the State, as well as by RER prior to bidding on County contracts.

I assure you that applicable local and small business legislation is adhered to in all solicitations. Procurement professionals in County departments work in collaboration with RER's Small Business Development to ensure we provide business opportunities to small businesses in Miami-Dade County.

If you have any question or concerns, please contact Lester Sola, Director, Internal Services Department at 305-375-2363.

c: Honorable Rebeca Sosa, Chairwoman
and Members, Board of County Commissioners
Robert A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Lester Sola, Director, Internal Services Department
Miriam Singer, Assistant Director, Internal Services Department
Mario Goderich, Assistant Director, Regulatory and Economic Resources Department
Veronica Clark, Assistant to Director, Regulatory and Economic Resources Department
All Department Procurement Liaisons