

# Memorandum



**Date:** February 21, 2013  
**To:** Distribution List  
**From:** Carlos A. Gimenez  
Mayor  
Harvey Ruvin  
Clerk of the Courts  
**Subject:** Code Enforcement Technology Trust Fund

On May 25, 1999, the Board of County Commissioners adopted Ordinance No. 99-5, amending Chapter 8CC of the Code of Miami-Dade County, Florida to provide for the establishment of a Code Enforcement Technology Trust Fund (Trust Fund), which is funded by the addition of \$10.00 to each civil penalty issued. The monies are placed in the Trust Fund by the Clerk of Court for the enhancement of the technological capability of code enforcement functions.

The Clerk of Courts and the County Mayor jointly appoint a committee of five individuals to determine priorities and allocation for use of the funds. Since its inception in 1999, the Trust Fund has provided funding for a number of Code Enforcement automation projects on a departmental level. For FY 2012-13, the County's Information Technology Leadership Council (ITLC) has been tasked with gathering requirements and making a recommendation for an Enterprise Code Enforcement System to be utilized by all departments performing code enforcement functions. It is expected that the system will facilitate citizen access to information and enhance operations and payment processing functions related to code enforcement activities throughout the County.

As such, we are appointing the individuals below to serve as members of the Code Enforcement Technology Trust Fund Steering Committee. Your term shall commence immediately, and will end December 31, 2015.

We thank you for your participation and cooperation. Please contact Mr. Tom James, CIO, Technical Services, Clerk of the Courts at (305) 345-6912 should you have any questions.

**Distribution:**

- Jack Osterholt, Deputy Mayor
- Angel Petisco, Chief Information Officer/Director, Information Technology Department
- Henry Sori, Director, Community Information and Outreach
- Maria Tamayo, Director, District Operations Division, Clerk of the Courts
- Tom James, CIO, Technical Services, Clerk of the Courts

- c Robert A. Cuevas, Jr., County Attorney
- Edward Marquez, Deputy Mayor
- Jennifer Moon, Director, Office of Management and Budget