Memorandum

MIAMI-DADE COUNTY

Date: April 8, 2013

To: Department Directors

From: Carlos A. Gimenez
Mayor

Subject: Goodwill Ambassadors for the Miami International Agriculture, Horse & Cattle Show (April 12-14, 2013)

The 6th Annual Miami International Agriculture, Horse and Cattle Show is Friday, April 12 through Sunday, April 14, 2013. In anticipation of the large crowds that are expected to be attendance, Senator Javier D. Souto is requesting 30 volunteers to serve as Goodwill Ambassadors to help greet visitors and assist with crowd control. The Goodwill Ambassadors provide an invaluable service to our community and contribute to improved community relations throughout the County.

As in the past, department directors are encouraged to allow those employees that want to volunteer to participate in this deployment. Administrative leave will be granted for the hours worked outside of the employee's normal working hours in the manner of one hour of leave for every two hour worked. Details as to hours of deployment will be facilitated through the Office of Community Advocacy.

After receiving supervisory approval, all volunteers should contact Yvans Morisseau, Community Advocacy Assistant, at (305) 375-3840 and send the attached Authorization letter via e-mail to MORYVA@miamidade.gov, or fax at 305 375-5715.

As in previous deployments, your support and cooperation are very much appreciated.

Attachment
c: Honorable Chairwoman Rebeca Soca
and Members, Board of County Commissioners
Office of the Mayor Senior Staff
Rene Diaz, Director of Community Advocacy

Miami-Dade Goodwill Ambassadors
Supervisor's Authorization Form

1. Last Name	2. First Name	3. County Department

Activation / Deployment of Goodwill Ambassadors

4. Event	5.Location
6th Annual Miami International Agriculture, Horse & Cattle Show	**Tropical Park – 7900 SW 40th Street**

6. Date(s)	7. Volunteer Hours /AD Credit
Friday – Sunday, April 12-14, 2013 8:00 a.m. – 12 a.m.	**2 /1**

The above Miami-Dade County employee is authorized by the below signature to volunteer per the attached County Mayor's memo.

Work Location & Supervisor:

13. Division (if applicable)	14. Immediate Supervisor

15. Supervisor's Phone	16. E-mail

Supervisors Signature/ & Authorization Date