

Memorandum



Date: April 11, 2013
To: Department Directors
From: Carlos A. Gimenez
Mayor 
Subject: Goodwill Ambassadors for the Taste of Haiti

During the month of May, Miami-Dade County will celebrate Haitian Heritage Cultural Month. As part of this year's celebration a "Taste of Haiti" event is scheduled for Saturday May 11, 2013. The celebration will take place in the plaza of the Museum of Contemporary Art (MOCA), North Miami, 770 NE 125th Street.

Commissioner Jean Monestime has requested the service of the Goodwill Ambassadors to assist with the event. The County is seeking 20 volunteers to serve as Goodwill Ambassadors who will greet and serve as guides for this community event. Volunteers will be granted administrative leave as appropriate and in accordance with the established personnel policies. As such, for every two hours worked, one hour of administrative leave will be granted.

Volunteers will work from 3:00PM to 11:00PM. After receiving supervisory approval, all volunteers should contact Yvans Morisseau, Community Advocacy Assistant, at (305) 375-3840 and send the attached Authorization letter via e-mail to MORYVA@miamidade.gov, or fax to (305) 375-5715.

As with previous deployments, your support and cooperation are very much appreciated.

C: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners
Office of the Mayor Senior Staff

Miami-Dade Goodwill Ambassadors Supervisor's Authorization Form

1. Last Name	2. First Name	3. County Department

Activation / Deployment of Goodwill Ambassadors

4. Event	5. Location
Haitian Heritage "Taste of Haiti"	770 NE 125th Street Museum of Contemporary Art

6. Date(s)	7. Volunteer Hours /AD Credit
May 11, 2013, 3:00 – 11:00 pm	2 /1

The above Miami-Dade County employee is authorized by the below signature to volunteer per the attached County Mayor's memo.

Work Location & Supervisor:

13. Division (if applicable)	14. Immediate Supervisor

15. Supervisor's Phone	16. E-mail

Supervisors Signature/ & Authorization

Date