

Memorandum



Date: July 29, 2013

To: Department Directors

From: Carlos A. Gimenez
Mayor

A handwritten signature in blue ink, appearing to read "Carlos A. Gimenez", written over the printed name and title.

Subject: Goodwill Ambassadors for the "Pre-March on Miami" to celebrate the 50th Anniversary of the Historic March on Washington

On August 18, 2013 Commissioner Jean Monestime, and the A. Philip Randolph Institute, Miami-Dade Chapter will host a "Pre-March on Miami" to commemorate the 50th anniversary of the March on Washington which expanded civil rights to everyone, regardless of race, creed or national origin. The event is intended to unify the Miami-Dade community through the democratic themes of equality and tolerance.

The Pre-March in Miami will begin at 93rd Street Community Baptist Church, 2330 NW 93rd Street, and travel east to 22nd Avenue, south to 87th Street, west to 23rd Avenue and north to 93rd Street.

Commissioner Jean Monestime has requested the service of the Goodwill Ambassadors to assist with the march. The County is seeking 20 volunteers to serve as Goodwill Ambassadors who will greet and serve as guides. Volunteers will be granted administrative leave as appropriate and in accordance with the established personnel policies. As such, for every two hours worked, one hour of administrative leave will be granted.

Volunteers will work from 8:00 a.m. to 11:00 a.m. After receiving supervisory approval, all volunteers should contact Yvans Morisseau, Community Advocacy Assistant, at (305) 375-3840 and send the attached Authorization letter to via e-mail to MORYVA@miamidade.gov, or fax at 305 375-5715.

As with previous deployments, your support and cooperation are very much appreciated.

C: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners
Office of the Mayor Senior Staff

**Miami-Dade Goodwill Ambassadors
Supervisor's Authorization Form**

1. Employee Last Name	2. Employee First Name	3. County Department

Activation / Deployment Information

4. Event	5. Location
“Pre-March on Miami”	2330 NW 93rd Street

6. Start Date	7. End Date
Sunday, August 18, 2013 – 8:00 a.m.	Sunday, August 18, 2013 – 11:00 a.m.

The above Miami-Dade County employee is authorized by the below signature to volunteer per the attached County Manager's memo.

Work Location & Supervisor:

13. Division (if applicable)	14. Immediate Supervisor

15. Supervisor's Phone	16. E-mail

Supervisors Signature/ & Authorization

Date