

Memorandum



Date: September 6, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Subject: Actively Investing in Miami - Executive Internship Program - Fall 2013

On September 6, 2013 we will be kicking off the second year and third semester of the Miami-Dade County Executive Internship Program, an important component of our Actively Investing in Miami (AIM) initiative.

The Executive Internship Program is a partnership with Florida International University (FIU) designed to prepare and develop South Florida's most successful students to become future leaders of the Miami-Dade County community. FIU juniors and seniors participating in the 2013 Fall Term program will have the opportunity to attend weekly seminars in which we will introduce each of the County's strategic areas and discuss fiscal and operational challenges, complete a selected team project sponsored by one of our key departments, and have the opportunity to shadow and be mentored by County leadership through assigned department internships.

On September 13, 2013, from 8:30 a.m. to 12:30 p.m., the topic of discussion will be Policy Formulation – Legislative Branch. I would like to invite you to participate by addressing the students at this seminar. As Commissioners of Miami-Dade County, your perspective is of utmost importance to their understanding of County governance. In addition to your participation, we have also invited the County Attorney, the Commission Auditor and the Director of Intergovernmental Affairs to present to the group on this day.

Please let us know if you will be able to participate on this day. Your staff may communicate with Ms. Grettel Perez from Human Resources who is coordinating the logistics for our program. Ms. Perez may be reached at 305-375-3031 or greyp@miamidade.gov.

c: Office of the Mayor Senior Staff