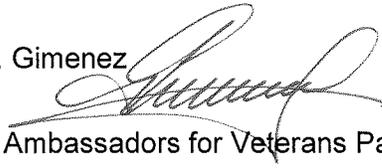


Memorandum



Date: October 24, 2013

To: Department Directors

From: Carlos A. Gimenez
Mayor 

Subject: Goodwill Ambassadors for Veterans Parade & Celebration (Friday, November 8, 2013)

On November 8th, 2013, Miami-Dade County will commemorate the 50th Anniversary of the Vietnam War through a "welcome home" parade. The celebration will serve as a tribute to all military men and women who were never officially honored for their service, pay tribute to the Bay of Pigs Veterans and honor all veterans in Miami-Dade County. Support for this event includes 34 municipalities, the Miami-Dade School Board, the DDA, several non-profits, multiple media outlets, and private companies. In anticipation of the large crowd that is expected to be in attendance, Commissioner Jose "Pepe" Diaz is requesting **200 volunteers** to serve as Goodwill Ambassadors to help with crowd control beginning at 8:30 a.m. and ending at 6:00 p.m. The parade will commence at Flagler Street and 2nd (under the I-95 overpass) and will travel along Flagler Street and end with a concert at Bayfront Park. As in the past, department directors are encouraged to allow those employees that want to volunteer to participate in this deployment. Administrative leave will be granted for the hours worked outside of the employee's normal working hours in the manner of one hour of leave for every two hours worked. Details as to hours of deployment will be facilitated through the Office of Community Advocacy.

After receiving supervisory approval, all volunteers should contact Yvans Morisseau, Community Advocacy Assistant, at (305) 375-3840 and send the attached Authorization letter via e-mail to MORYVA@miamidadecounty.gov, or fax at 305 375-5715.

As in previous deployments, your support and cooperation are very much appreciated.

Attachment

c: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners
Office of the Mayor Senior Staff
Rene Diaz, Director of Community Advocacy

**Miami-Dade Goodwill Ambassadors
Supervisor's Authorization Form**

1. Employee Last Name 2. Employee First Name 3. County Department

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Activation / Deployment of Information

4. Event

5. Location

Veteran's Parade & Celebration	Start at Flagler Street and 2nd Ave Ends at Bayfront Park
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6. Start Date

7. End Date

Friday, November 8, 2013 8:30 am & 11:00 am	Friday, November 8, 2013 1:00 pm & 5:30 pm
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The above Miami-Dade County employee is authorized to volunteer per the attached County Mayor's memo.

Work Location & Supervisor:

13. Division (if applicable)

14. Immediate Supervisor

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15. Supervisor's Phone

16. E-mail

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Supervisors Signature/ & Authorization

Date