

Memorandum



Date: November 15, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Miami-Dade Water and Sewer Department – Program and Construction Management
Services Related to the Wastewater System Priority Projects
ISD Project No. E13-WASD-01R

Following a careful and detailed review of the response to my request for an opinion from the Commission on Ethics and Public Trust Executive Director, and the written observations regarding the referenced procurement by the Interim Inspector General, attached you will find my instructions to staff on the steps to be taken to complete the referenced consultant evaluation process.

Please be reminded that this solicitation remains under the Cone of Silence. Should you have any questions please contact Lester Sola, ISD Director, in writing with a copy to the Clerk of the Board.

c: Robert A. Cuevas, Jr., County Attorney
Alina T. Hudak, Deputy Mayor/Interim Director of Public Works and Waste Management
Lester Sola, Director, Internal Services Department
John Renfrow, Director, Water and Sewer Department
Charles Anderson, Commission Auditor
Joseph Centorino, Executive Director, Commission on Ethics and Public Trust
Patra Liu, Interim Inspector General
Clerk of the Board

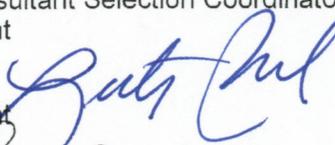
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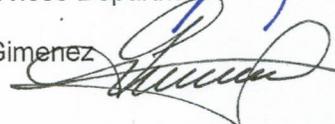
Memorandum



Date: November 15, 2013

To: Faith Samuels Sr. A&E Consultant Selection Coordinator
Internal Services Department

Through: Lester Sola, Director
Internal Services Department 

From: Carlos A. Gimenez
Mayor 

Subject: Miami-Dade Water and Sewer Department - Program and Construction
Management Services Related to the Wastewater System Priority Projects
ISD Project No. E13-WASD-01R

Upon consideration of the Competitive Selection Committee Negotiation Authorization memorandum dated September 6, 2013, my office requested an opinion from Mr. Joseph Centorino, Executive Director and General Counsel of the Miami-Dade County Commission on Ethics and Public Trust on September 27, 2013. We are in receipt of Mr. Centorino's review and opinion, dated November 5, 2013, as well as the observations submitted by Interim Inspector General Patra Liu. After carefully considering their opinions and observations, and pursuant to Section 2-10.4 of the Code of Miami Dade County and Florida Statutes 287.055 governing the acquisition of professional services requiring that the most qualified firm be selected for negotiations, I am directing that the following steps be taken to conclude the selection process of the Program and Construction Management Services related to the wastewater system priority projects:

I will appoint a Mayoral Advisory Committee (Committee) composed of three external and two County staff members with knowledge and expertise in these types of services. This Committee will be charged with providing to me a final ranking and consensus statement of the proposals submitted by AECOM and CH2MHill.

- AECOM and CH2MHill will submit, through the Clerk of the Board, any additional information they wish to supplement and/or substitute in their original proposal within a two week period from the date of notification.
- Water and Sewer Department staff will review all materials submitted to date by the firms and develop a list of questions and or clarifications for the firms to respond to. These questions will be provided to the two firms in the notification so they may address them in their proposals and/or at the oral presentations.
- Following receipt of information from the two firms and review by Water and Sewer Department technical staff, the Internal Services Department will schedule a final tier evaluation meeting to include oral presentations. This presentation is to take place within a short period of time after receipt of the additional information provided by the firms.
- The Committee will evaluate and rank the firms in order of preference based on the second tier criteria provided in the Notice of Professional Consultants document. The Committee shall forward its recommendation to my office for consideration.

Based on all of the information gathered to date from interested parties and in direct consultation with staff, the County Attorney's Office, the Commission of Ethics and Public Trust, the Office of the Inspector General, the Water and Sewer Department and Senior Staff members, we are instituting the referenced process that all of these parties took part in developing. I am instructing you to provide proper notice to both firms that no written or oral communication or materials are to be provided directly to any member of the Mayoral Advisory or Competitive Selection Committees, or these Committees as a whole.

It is important that the selection of the Program and Construction Management Services related to the Wastewater System Priority Projects be completed via a fair and equitable process. My administration is committed to expediting all Water and Sewer infrastructure projects. In doing so, I want to ensure that the process we use to select firms and contractors is one that is fair, competitive and transparent.

Should you have any questions, please contact Lester Sola, Director of the Internal Services Department.

c: Joseph Centorino, Executive Director, MDC Ethics and Public Trust
Patra Liu, Interim Inspector General
Robert A. Cuevas, Jr., County Attorney
Alina Hudak, Deputy Mayor
Lester Sola, Director Internal Services Department
John Renfrow, Director, Water and Sewer Department
James Ferguson, Water and Sewer Department
Dr. Pete Scarlatos, Florida Atlantic University
Hon Guo, City of Miramar
Javier Rodriguez, Miami-Dade Expressway Authority
Kofi Boateng, City of Boynton Beach
Clerk of the Board