

# Memorandum



**Date:** January 14, 2014

**To:** Department Directors

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Goodwill Ambassadors for Unite4:Good 1<sup>st</sup> Annual Day of Unity Celebration

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On Monday January 20, 2014 Unite4:Good will launch the "Power of United Humanity" movement in Miami, Florida. In celebration of Dr. Martin Luther King, they are proud to launch a historic day of unity and establish a permanent presence in Miami, Florida. After the day of kindness, a celebration will be held at the Ice Palace Studio located at 1400 N. Miami Avenue to celebrate the day of unity and honor local heroes whose acts of kindness made a difference in the community.

In order to contribute to the success of this event, the County is seeking 20 volunteers to serve as Goodwill Ambassadors. Volunteers will be granted administrative leave as appropriate and in accordance with the established personnel policies. As such, for every two hour worked, one hour of administrative leave will be granted.

Volunteers will work from 5:00 PM to 10:00 PM. After receiving supervisory approval, all volunteers should contact Yvans Morisseau, Community Advocacy Assistant, at (305) 375-3840 and send the attached Authorization letter to via e-mail to [MORYVA@miamidade.gov](mailto:MORYVA@miamidade.gov), or fax at 305 375-5715.

As with previous deployments, your support and cooperation are very much appreciated.

## Attachment

c: Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners  
Russell Benford, Deputy Mayor  
Rene Diaz, Director, Community Advocacy  
Office of the Mayor Senior Staff

**Miami-Dade Goodwill Ambassadors  
Supervisor's Authorization Form**

1. Employee Last Name	2. Employee First Name	3. County Department

**Activation / Deployment of Information**

4. Event	5. Location
<b>1 Annual Unity Celebration</b>	<b>Ice Palace Studio 1400 N. Miami Avenue</b>

6. Start Date	7. End Date
<b>Monday, January 20, 2014 – 5:00 pm</b>	<b>Monday, January 20, 2014 – 10:00 pm</b>

The above Miami-Dade County employee is authorized to volunteer per the attached County Mayor's memo.

**Work Location & Supervisor:**

13. Division (if applicable)	14. Immediate Supervisor

15. Supervisor's Phone	16. E-mail

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Supervisors Signature/ & Authorization

\_\_\_\_\_  
Date