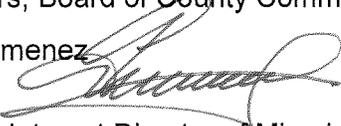


Memorandum



Date: January 16, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Interim Appointment Director of Miami-Dade Corrections and Rehabilitation
Department

As previously announced, on Friday, January 17, 2014, Miami-Dade Corrections and Rehabilitation Department Director, Timothy P. Ryan, will retire from county service. Mr. Ryan has dedicated 43 years of public service in the corrections profession.

During Mr. Ryan's 7 years with Miami-Dade County, he has reduced jail overcrowding, initiated open booking at the Turner-Guilford Knight Correctional Center, increased surveillance capabilities throughout our correctional facilities, and has collaborated with our criminal justice partners, to include the Miami-Dade Police Department and the Miami-Dade Association of Chiefs of Police. His commitment and leadership has placed the department in a position to continue achieving successful outcomes. Please join me in wishing Mr. Ryan farewell and best wishes.

Pursuant to the authority vested in me under the provisions of Section 2.02C of the Miami-Dade County Home Rule Charter, I hereby appoint Assistant Director Marydell Guevara to serve in the position of Interim Director of the Miami-Dade Corrections and Rehabilitation Department. As reflected in her attached resume, Ms. Guevara is seasoned and highly qualified veteran of our Corrections Department with more than 24 years of management experience. As the Interim Director, Ms. Guevara will continue moving the department forward in managing the day-to-day operations. This appointment shall serve until such time as I have decided on a permanent director. I know you will extend your full cooperation to her.

If you have any questions, please feel free to contact Deputy Mayor Genaro "Chip" Iglesias at 305-375-5217.

Attachment

c: Honorable Harvey Ruvin, Clerk, Circuit and County Courts
Robert A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Department Directors
Charles Anderson, Commission Auditor

MARYDELL GUEVARA

2525 NW 62nd Street
Suite 3221
Miami, FL 33147

Office: 786-263-6020
Mobil: 305-725-1329
Email: china@miamidade.gov

MIAMI DADE CORRECTIONS AND REHABILITATION DEPARTMENT

Highly qualified executive with more than 24 years of progressive supervisory/management experience in the Miami-Dade Corrections and Rehabilitation Department (MDCR). Oversees a correctional system with approximately 4,800 inmates, over 2,846 employees and a budget of \$291 million. Strong leadership and work ethic; ability and initiative to identify, prioritize and accomplish projects and achieve established goals and objectives. Maintains excellent rapport with Mayor's Office, County Manager's Office (through Assistant County Manager), Board of County Commissioners, bargaining units (PBA, GSA and AFSCME), community agencies (Lindsey Hopkins Technical School, Miami-Dade County Public Schools), the judiciary, other law enforcement and county agencies (County Attorney's Office, Miami-Dade Police Department), personnel (sworn/civilian) within the department and the general public. Florida Certified Correctional Officer, in accordance with Florida Statute 943.1395. Accomplishments include:

- ACA Accreditation of Boot Camp Program
- Increased In-House Training for Sworn Staff
- Established Citizen Advisory Committee for Boot Camp Program
- Developed Defensive Tactics Training Program
- Served on FDLE's Defensive Tactics Committee
- Assisted in Development of 40-Hour Training Course for Supervisors
- Committee Member of the MDCR Task Force
- Selected as instructor for the National Jail Leadership Academy

PROFESSIONAL EXPERIENCE

Miami-Dade Corrections and Rehabilitation Department

1983 - Present

DEPUTY DIRECTOR/ASSISTANT DIRECTOR (7/04 - Present)

Manages, plans and oversees department operations through subordinate administrators to ensure that county and department goals and objectives are achieved in an effective and fiscally responsible manner. Administers and directs the department's jail operations, as well as administrative and support functions, which include: six detention facilities, a community corrections center, administration and finance, planning, inmate programs, and the accreditation process to ensure compliance with the American Correctional Association, Florida Model Jail Standards, Florida Statutes, Florida Department of Law Enforcement, American Jail Association, Florida Corrections Accreditation Commission, federal, state and county laws and regulations. Assumes full authority in the absence of the Department Director and makes day-to-day decisions.

CAPTAIN/FACILITY SUPERVISOR (8/99 - 7/04)

Boot Camp Program

Prepared and maintained the Boot Camp Program's budget within established constraints. Directed management and supervision of the facility's daily operations, cadets and assigned staff. Strategized, managed, and directed the first accreditation of the Boot Camp Program. Achieved the American Correctional Association's accreditation of the facility with 98.8% compliance, one of the highest for a boot camp program. Researched, wrote and implemented all standard operating procedures for the Boot Camp Program. Planned, supervised, coordinated and participated in all aspects of the program: initial intake process, educational curriculum, counseling and discipline, job preparedness, work release program and graduation. Established a partnership with educational/job readiness/county agencies that provided new computers and software for the learning lab, 100% employment placement of eligible work release participants, weekly full-service book mobile stop at the facility and transportation costs for the cadets. With the assistance of subordinates, completed and passed annual FMJS Inspections, Miami-Dade Fire Department Inspection, monthly, weekly internal and external inspections.

MARYDELL GUEVARA

ADMINISTRATIVE LIEUTENANT/EXECUTIVE OFFICER (1/95 - 8/99)
CORRECTIONAL SERGEANT (12/90 - 1/95)

As administrative lieutenant, provided the facility supervisor with direct administrative and operational support, and performed in the capacity of facility supervisor in the absence of the assigned captain. During special assignment to the Women's Detention Center's accreditation team provided direct administrative and operational support in preparation for and throughout the Accreditation audit. During tenure as sergeant, was assigned as defensive tactics coordinator and managed and coordinated defensive tactics training for basic correctional officer recruits at the academy. Also worked at various departmental facilities, such as Women's Detention Center, Pre-Trial Detention Center, Special Operations and as Classification Supervisor.

EDUCATION/SPECIALIZED TRAINING

Bachelor of Science in Criminal Justice
Florida International University (2003)

Associate in Arts
Miami-Dade Community College (1990)

Academy for Strategic Management
Excellence & Ethics in Management
Florida International University (2000)

**Driving Government Performance
for Miami-Dade County Executives**
Harvard University
John F. Kenney School of Government
Executive Education (2010)

CERTIFICATES

- NIMS 1-300 and 1-400 Courses (2006)
- West Palm Beach Sheriff's Office's Assessor for Morris and McDaniel Inc. (2003)
- Team Building for Successful Public Service (2000)
- Nonviolent Social Change, Level 1 Trainer, the King Center (1997)
- Rehabilitation Training Instructor Course, United States Army (1995)
- Human Diversity Instructor (1993)
- Field Training Officer (1991)
- Defensive Tactics Instructor (1989)
- Firearms Instructor (1988)

REFERENCES

Available Upon Request