

Memorandum



Date: January 8, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez 
Mayor

Subject: Advance Notice of Events in Parks – Directive 142359

At the November 5, 2014 Board of County Commissioners (Board) meeting, the Board approved Resolution No. R-1009-14 (Attachment A), as amended, sponsored by Senator Javier D. Souto directing the County Mayor or County Mayor's designee to: a) provide each District Commissioner with advance written notice of each permitted event with an expected attendance of over 100 persons to be held in a County park located within such Commissioner's district; and b) provide the Cultural Affairs and Recreation Committee (Committee) with advance notice via an oral report at each Committee of all permitted events scheduled to be held in County parks with an expected attendance of over 100 persons.

The Parks, Recreation and Open Spaces Department (PROS) maintains a log of scheduled events and provides each County Commissioner's office with a monthly listing of events occurring within County parks in their District. Attachment B is a sample of the log for Commission District 10 January 2015 events. The listing includes the name of the event, event description, date of the event, expected attendance and the group or person conducting the event. Activities in parks such as shelter rentals, picnics, and weddings are not listed in the report. PROS will continue this procedure to advise Commissioners of events in their parks. PROS will also provide the Committee a monthly oral report of events in parks.

If additional information is needed, please contact Jack Kardys, Director, Miami-Dade County Parks, Recreation and Open Spaces Department at (305) 755-7903.

Per Ordinance 14-65, this memorandum will be placed on the next available Board of County Commissioners meeting agenda.

Attachment A - Resolution R-1009-14
Attachment B - Sample PROS Monthly Events Log

c: Alex Ferro, Chief of Staff, Office of the Mayor
Michael Spring, Senior Advisor, Office of the Mayor, and Director, Department of Cultural Affairs
Jack Kardys, Director, Parks, Recreation and Open Spaces Department

ATTACHMENT A

MEMORANDUM

Agenda Item No. 11(A)(18)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

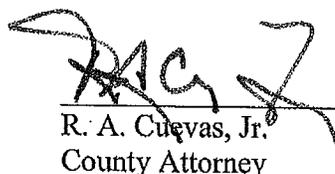
DATE: November 5, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution directing the County Mayor to provide each District Commissioner with advance written notice of each event with an expected attendance of over 100 persons to be held in a County park located within such Commissioner's district
Resolution No. R-1009-14

This item was amended at the 10-22-14 Cultural Affairs & Recreation Committee to specify that notice need only be provided for those events over 100 persons for which a permit is issued pursuant to Administrative Order 8-3.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Senator Javier D. Souto.



R. A. Cuevas, Jr.
County Attorney

RAC/lmp



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: November 5, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A) (18)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(18)
11-5-14

RESOLUTION NO. R-1009-14

RESOLUTION DIRECTING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO PROVIDE EACH DISTRICT COMMISSIONER WITH ADVANCE WRITTEN NOTICE OF EACH EVENT WITH AN EXPECTED ATTENDANCE OF OVER 100 PERSONS TO BE HELD IN A COUNTY PARK LOCATED WITHIN SUCH COMMISSIONER'S DISTRICT, AND TO PROVIDE THE CULTURAL AFFAIRS AND RECREATION COMMITTEE WITH ADVANCE NOTICE VIA AN ORAL REPORT AT COMMITTEE OF ALL EVENTS TO BE HELD IN COUNTY PARKS WITH AN EXPECTED ATTENDANCE OF OVER 100 PERSONS

WHEREAS, every month, events are hosted in County parks that celebrate private occasions and celebrations, address community matters and concerns, are for spectator sports, and/or that provide entertainment and activities for a significant number of County residents and visitors; and

WHEREAS, Commissioners should be kept informed of these events that are held in County parks, especially those that are held in parks within each Commissioner's district; and

WHEREAS, being informed ahead of time as to these large events in County parks would allow Commissioners to provide better outreach and services to their constituents regarding these events, to assist with coordination of these events, and to anticipate and help with addressing any concerns with logistics or otherwise of any particular event in a County park; and

WHEREAS, specifically, this Board desires to be informed in advance, both individually as to events at parks within each Commissioner's district >>for which a permit is issued pursuant to Administrative Order 8-3 ("Permitted Event")<<¹ as well as collectively via an oral report

¹ Committee amendments are indicated as follows: Words stricken through and/or [[double bracketed]] are deleted, words underscored and/or >>double arrowed<< are added.

every month to the Cultural Affairs and Recreation Committee, of every event to be held in a County park with an expected attendance of over 100 persons,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or Mayor's designee to:

Section 1. Provide each District Commissioner with advance written notice of each ~~[[event]]~~ >>Permitted Event<< with an expected attendance of over 100 persons to be held in a County park located within such Commissioner's district.

Section 2. Provide the Cultural Affairs and Recreation Committee ("Committee") with advance notice via an oral report at each Committee of all ~~[[events]]~~ >>Permitted Events<< scheduled to be held in County parks with an expected attendance of over 100 persons.

The Prime Sponsor of the foregoing resolution is Senator Javier D. Souto. It was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Lynda Bell** and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	aye	
	Lynda Bell, Vice Chair	aye	
Bruno A. Barreiro	aye	Esteban L. Bovo, Jr.	aye
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Sally A. Heyman	aye	Barbara J. Jordan	aye
Jean Monestime	aye	Dennis C. Moss	aye
Sen. Javier D. Souto	aye	Xavier L. Suarez	aye
Juan C. Zapata	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of November, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "MR", is written over a horizontal line.

Monica Rizo



ATTACHMENT B

PROS Monthly Events Log
 District 10
 Commissioner Javier Souto

Event Dates and Timeframe				Event Details				
Date(s)		Time		Name of Event	Park Name & Specific Area of Park	Expected Attendance	Fee to Attend Event	Who is putting on the Event? (PROS, Permittee, Program Partner, etc)
Begin MM/DD/YYYY	End MM/DD/YYYY	Begin	End					
1/10/2015	1/11/2015	7:00 AM	6:00 PM	South Fla. Reining Horse Assoc.	Tropical Park EQ Center	700	Free to spectators	Permittee
1/17/2015	1/18/2015	7:00 AM	9:00 PM	Florida Paso Fino Horse Show	Tropical Park EQ Center	700	Free to spectators	Permittee
1/22/2015	1/25/2015	7:30 AM	4:30 PM	Miami Dog Agility Trail Show	Tropical Park EQ Center	300	Free to spectators	Permittee
1/25/2015	1/25/2015	9:00 AM	3:00 PM	Classic Car Show	Tropical Park Lot A	200	Free to spectators	Permittee
1/31/2015	1/31/2015	7:00 AM	9:30 AM	Columbus 5K Race/Walk	Tropical Park Stadium and Park Roadways	100	Y	Permittee
1/31/2015	1/31/2015	7:00 AM	9:00 AM	South Fla. Horse Assoc. Show	Tropical Park EQ Center	300	N	Permittee



ATTACHMENT B

PROS Monthly Events Log
 District 10
 Commissioner Javier Souto

Commission District Details

Will PROS be staffing the Event?	If a major Event or Event of great significance: Is Marketing material being created for this Event? If so, what type? (Press Release, Flyers, etc)	Event Type & Description (Arts, Walk-a-Thon, Volunteer Day, etc) 1 to 2 sentence description	Is Commissioner participating at Event? If so, please indicate level of participation (attending, providing funding, amount of funding). Be specific.		Was Commission Staff person contacted?		PROS Staff person that made contact	Method of Contact (phone, e-mail, in person, etc)	Date of Contact
			Level of participation	Amount of funding	Name of Staff Person Contacted	Staff Person			
Y		Club Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	
Y		Flyers, Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	
Y		Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	
N		Flyers, Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	
Y		Flyers, Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	
Y		Flyers, Website	Unknown	Y	Aldo Gonzalez	Cary Bonet	Email	12/26/2014	