

# Memorandum



**Date:** February 13, 2015

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor 

**Subject:** Special Leave Pool for Laquito Alvin

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At its meeting on December 16, 2014, the Board of County Commissioners (Board) adopted Resolution R-1142-14, which authorized employees to contribute the value of accrued annual or holiday leave to provide donations to the Community Action Agency Foundation (Foundation) to assist the family of Ms. Laquito Alvin. Resolution R-1142-14 set the maximum donation by the County to the Foundation at \$25,000.00.

County employees have once again demonstrated their generosity and responded to this unfortunate and tragic situation. The \$25,000.00 cap has been reached and a check in the net amount of \$16,912.38 has been issued to the Foundation for the purposes of assisting the children of Ms. Laquito Alvin.

If you have any questions or concerns, please feel free to contact Arleen Cuellar, Human Resources Department Director, at 305-375-1589.

c: R.A. Cuevas, Jr., County Attorney  
Office of the Mayor Senior Staff  
Department Directors  
Charles Anderson, Commission Auditor  
Departmental Personnel Representatives