Memorandum

MIAMI-DADE COUNTY

Date: July 9, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: FY 2014-15 Report of Employee Ideas/Suggestions (First through Third Quarter)

Pursuant to Resolution R-777-14 sponsored by Commissioner Barbara J. Jordan and approved by the Board of County Commissioners (Board) on September 3, 2014, attached is the FY 2015 Second Quarter Report (January 1 – March 31) that provides a list of County employees whose cost-saving or efficiency-maximizing ideas/suggestions have been implemented.

In the First Quarter of FY 2014-15, no new ideas were implemented. For the Second and Third Quarter, three (3) ideas were successfully implemented by County departments, with a projected annual savings of $169,258. A total of $10,300 is being awarded to employees. Below is a summary by department of the ideas implemented:

Department	Employee Name	Tangible/ Intangible	Reward	Savings
Parks	Michael Page	Intangible	$ 300	-
Corrections	Alphonso Bruton	Tangible	$5,000	$93,888
Water and Sewer	Rafael Dominguez	Tangible	$5,000	$75,370
Total			**$10,300**	**$169,258**

The awards were funded by the departments that accepted the ideas and received the resulting benefits. In accordance with Employee Suggestion Program A.O. 7-8, employees who submit ideas/suggestions that, based on departmental review, do not yield tangible savings are eligible to receive between $50 to $1,000, and those whose ideas are deemed to yield tangible savings to the County are awarded 10 percent of the projected annual savings, with a maximum of $5,000.

If you have any questions, please contact Inson Kim, Director, Community Information and Outreach, at 305-375-2512, or me directly.

Per Ordinance 14-65, this memorandum will be placed on the next available applicable Committee meeting agenda and subsequently placed on the next available Board of County Commissioners meeting agenda.

Attachment

c: Robert A. Cuevas, Jr., County Attorney
Office of the Mayor Senior Staff
Michael A. Hernandez, Director of Communications, Office of the Mayor
Inson Kim, Director, Community Information and Outreach
Charles Anderson, Commission Auditor
Eugene Love, Agenda Coordinator

Employee Ideas Implemented the 2nd and 3rd Quarter of FY 2014-2015

Date	Department Name	Idea No./ Title	Employee Name	Idea Summary	Reward Issued	Annual Savings
'Jan 2015	Parks Recreation and Open Spaces (PROS)	28-1561 Organization Plans for County Marinas	Michael Page	Mr. Page developed a plan and created a format for tracking, evaluating and maintaining records of piling inspections and replacement/ repair work in all Marinas managed by PROS. The detailed map includes wet slips and boat ramps and a marking system. Marina Managers are now able to maintain more accurate and current details on conditions in their facilities. Required work can be efficiently planned by Regional Mangers. This operational enhancement ultimately benefits customers and community who use these facilities. Mr. Page was recommended for an intangible award of $300.	$300 Intangible	
'Mar 2015	Corrections & Rehabilitation	28-1560 Consolidate (Move) Weekenders to Eliminate Overtime	Alphonso Bruton	Officer Bruton recommended moving inmates assigned to the weekender correctional program from Unit 5 to F1 at the Training and Treatment Center. The relocation of these inmates allowed an immediate reduction in the staffing level at the facility by one correctional officer. Based on first-year savings of $93,888, Officer Bruton was recommended for a $5,000 tangible award.	$5,000 Tangible	$93,888
'Jun 2015	Water and Sewer	28-1558 Let Contractor Remove Meter	Rafael Dominguez	Mr. Dominguez suggested changing the process for a major residential meter relocation project underway by WASD. He recommended letting the contractor move the meter so the Meter Installation and Maintenance Section did not have to come out to the job site. This also reduced the time homeowners were without service. A WASD inspector is present when the meter is moved and ultimately enables inspectors from Construction Management to maintain control over the relocation jobs without the delay of coordinating internal and external entities which in turn requires less staff and eliminates time-consuming redundant tasks. This generated first year savings of $75,370 and improved customer service. Mr. Dominguez was recommended for a $5,000 tangible award.	$5,000 Tangible	$75,370
					$10,300	$169,258