



DIVISION OF PROTOCOL SERVICE DOCUMENT REQUEST FORM

Rush Orders Check Here

RUSH ORDERS (LESS THAN 48 HOURS CANNOT BE GUARANTEED)

PHONE: 305-375-3611 FAX: 305-372-6029

PLEASE COMPLETE THE FOLLOWING INFORMATION:

Date: _____

Office: _____ District : _____

Requested By : _____

Telephone: _____ Fax: _____

Date of Event: _____ Date Required: _____

English Spanish

To be presented at the BCC Meeting?

Yes No

Date: _____

PLEASE PRINT NAME/TITLE AND DATE AS YOU WANT IT TO APPEAR ON THE DOCUMENT(S):

IMPORTANT: Please include background information

SPECIAL RECOMMENDATIONS:

- Co-Signed By:**
- Commissioner Barbara J. Jordan, District 1
 - Commissioner Dorrin D. Rolle, District 2
 - Commissioner Audrey M. Edmonson, District 3
 - Commissioner Sally A. Heyman, District 4
 - Commissioner Bruno A. Barreiro, District 5
 - Commissioner Rebeca Sosa, District 6
 - Commissioner Carlos A. Gimenez, District 7
 - Commissioner Katy Sorenson, District 8
 - Commissioner Dennis C. Moss, District 9
 - Commissioner Javier D. Souto, District 10
 - Commissioner Joe A. Martinez, District 11
 - Commissioner Jose "Pepe" Diaz, District 12
 - Commissioner Natacha Seijas, District 13

DOCUMENT REQUESTED

- Proclamation
- Commendation
- District Commendation
- Certificate of Appreciation
- Congratulatory Certificate (Birthday, etc.,)
- Sympathy Resolution
- Distinguished Visitor
- Salute

PROMOTIONAL ITEMS

Amount:

- _____ Key to the County
- _____ Dictionaries
- _____ Lapel Pins
- _____ Pens
- _____ Pencils
- _____ Tie Clip
- _____ Cuff Links

Frame Yes No