



# HISTORIC PROPERTY CLASSIFIED USE RETURN

## Office of the Property Appraiser

Rev 1/07/10

This return must be filed with Miami-Dade's Office of the Property Appraiser on or before March 1<sup>st</sup> of each year in order for a property to be considered for classification under the provisions of Chapter 193.503, Florida Statutes. The following information must be submitted:

1- Name of individual or organization owning the property:

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

(City) (State) (Zip)

Contact Person: \_\_\_\_\_

2- Property Address: \_\_\_\_\_

(City) (State) (Zip)

Legal Description: \_\_\_\_\_

\_\_\_\_\_

Property Tax Folio(s): \_\_\_\_\_

The Property is:

A- Designated as an individual structure ( ) Yes ( ) No

Designation Ordinance or Resolution Number: \_\_\_\_\_

B- Designated as a contributing structure within a local district ( ) Yes ( ) No

Designation Ordinance Number: \_\_\_\_\_

District Name (if applicable): \_\_\_\_\_

C- Listed in the National Register of Historic Places – Individual: ( ) Yes ( ) No

As a contributing structure: ( ) Yes ( ) No

### DOCUMENTATION MUST BE SUBMITTED PROVING DESIGNATION AS AN HISTORIC PROPERTY.

Properties used for commercial purposes must submit the following documentation:

The latest federal income tax return and financial statements for the fiscal or calendar year ending on or about January 1<sup>st</sup> of the current year. Supporting documents should include operating statements reflecting specific income expenses, rent rolls, lease details, budget projections, current listing or sales contract, a copy of closing statement if there has been a sale in the previous three years.

Recent appraisals made on the property, and any other items or records that give a complete understanding of the operating history of the property, as well as value representation made by the owners.

For requested classification on property used by a not-for-profit organization the following document must be provided with this return: Internal Revenue Service certification letter confirming 501 (c) (3) statuses.

The applicant whose signature appears below certifies the property listed in this return is open to the public for a minimum of 40 hours per week for 45 weeks per year or an equivalent of 1,800 hours per year and certifies based on a personal knowledge that the acts stated above are true.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Type or print name: \_\_\_\_\_