



PROPERTY COMBINE REQUEST

PAO REV 1/10

OFFICE OF THE PROPERTY APPRAISER
111 NW First Street, Suite 710
Miami, Florida 33128-1984

NOTICE

1. Title to parcels/units must be in same ownership, and all taxes due must be paid prior to Property Combine Request.
2. If one parcel is currently receiving homestead exemption, property owner must file a homestead application to add new lands to the original parcel; therefore the first year in which the legal descriptions are combined will constitute the base year for the new lands. **The deadline to file a timely application is March 1st.**
3. If subject is a condominium, owner must submit a letter from the condominium association acknowledging owner's Property Combine Request and property's physical status as one living unit. Must provide main entrance unit number and total bed/bath count, and submit floor plans or design reflecting current physical changes (if available).
4. The Property Appraiser may request a homestead affidavit be filed if parcel(s) have two or more dwellings/living units. Condominium units must be physically joining. Each parcel should be contiguous in same municipality.
5. The Property Appraiser reserves the right to investigate and inspect the premises to confirm that it is a single property living unit. If property is mortgaged, property owner must notify all mortgagees associated with the properties listed above. Requested information provided to the Office of the Property Appraiser will be subject to review. Owner acknowledges and hereby agrees to all conditions of Property Combine Request. Meeting the above conditions does **not** imply approval of this Property Combine Request.

STEP 1: IDENTIFY ALL PROPERTIES

List all applicable **FOLIO NUMBERS**: _____

List all applicable **PROPERTY ADDRESSES**: _____
(Indicate principal property address)

STEP 2: ANSWER THE FOLLOWING QUESTIONS

Reason for grouping request: _____

Do any of the parcels have homestead exemption? _____ Is any portion of property rented? _____

If yes, provide details: _____

STEP 3: SIGN AND DATE THIS REQUEST

***Current owner(s) of record or their attorney (with a power of attorney) must sign request & have form notarized below.**

Signature Name/Title Telephone Number Date

STEP 4: NOTARIZE THIS REQUEST

The foregoing instrument was acknowledged this ____ day of _____, 20__ by _____,
who is personally known to me or has provided _____ as identification and who did/did not take an oath.

Notary Public, State of Florida at Large (SEAL) _____

Office Use Only: (check if attached)

Review for Tax Year: _____ Homestead Application: _____ Letter from Homeowner's Assn.: _____

Letter from Owner: _____ Floor plan or design: _____ Other: _____