

Scorecard - Medical Examiner Department

Information

Name: Medical Examiner Department

Description: The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.

Domain: Medical Examiner

Owners: Hyma, Bruce; Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)

Details

| Name | As Of | Actual | Target | FYTD Actual | FYTD Target |
|------|-------|--------|--------|-------------|-------------|
|------|-------|--------|--------|-------------|-------------|

▼ 1.0 Customer

▼ Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2/2-1)

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|------------------------|------|-----------|-------------|--|--|--|--|--|-----|--|
| Unidentified Decedents | | 9/11/2009 | In Progress | | | | | | 20% | Hyma, Bruce; Rivera-Morales, Jorge (ME) |

| | | | | | | | | | | |
|--|---------|--|--------|--------|--|--|--|--|-------|-------|
| Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2 | 2011 FY | | 11,956 | 10,320 | | | | | n/a | n/a |
| Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2 | 2011 FY | | 2,295 | 2,531 | | | | | 2,295 | 2,531 |
| Deaths Certified Monthly PS 2-1 | May '12 | | 184 | 205 | | | | | 1,413 | 1,640 |
| Autopsies performed annually (Fiscal) PS 1-2 | 2011 FY | | 1,780 | 1,995 | | | | | 1,780 | 1,995 |
| Body Disposition Requests Processed /Approved per Florida Statute PS 1-2 | 2010 FY | | 7,923 | 7,746 | | | | | n/a | n/a |
| Non ME Cases (Jurisdiction Declined) PS 2-1 | May '12 | | 72 | 41 | | | | | 450 | 329 |

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|---|------|-------|--------|--|--|--|--|--|---|---|
| Death scene investigative services PS 1-2 | | n/a | n/a | | | | | | | Hyma, Bruce; Melton-Lamar, Veronica (ME) |

| | | | | | | | | | | |
|--|---------|--|----|----|--|--|--|--|-----|-----|
| Medicolegal Number of Scene Calls per Month PS 2-1 | Jun '12 | | 8 | 8 | | | | | n/a | n/a |
| Medicolegal Non-ME Cases Cleared per Month PS 2-1 | Jun '12 | | 39 | 13 | | | | | n/a | n/a |

▼ Comply with Florida Administrative Code - Bone & Tissue Procurement

| | | | | | | | | | | |
|--|---------|--|-----|-----|--|--|--|--|-----|-----|
| Bone & Tissue Cases processed annually (Fiscal Year) PS 2-2 | 2011 FY | | 358 | 234 | | | | | 358 | 234 |
| Percentage of ME cases that are bone, tissue, or organ donors PS 2-2 | May '12 | | 9% | 7% | | | | | 8% | 7% |

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| | | | | | | |
|---|---------|--|--------|-------|-------|-------|
| ▼ Public Internment Program (FS Chapters 406 and 872) PS 2-2 | | | | | | |
| Public Internment Cases Annually (Fiscal Year) HH2-5 | 2011 FY | | 802 | 819 | n/a | n/a |
| Public Internment cases opened | Jun '12 | | 78 | n/a | 609 | n/a |
| Public Internment cases cremated | Jun '12 | | 23 | n/a | 392 | n/a |
| Public Internment pre approval cases opened | Mar '12 | | 6 | 11 | 45 | 65 |
| Public Internment pre approval changed to Public Internment | Jun '12 | | 3 | n/a | 33 | n/a |
| ▼ Forensic Toxicology Laboratory Activity PS 1-2 | | | | | | |
| Toxicology Cases Processed (ME District 11, Miami-Dade) PS1-2 | Jun '12 | | 92 | 157 | 1,123 | 1,413 |
| Toxicology Cases Received - (ME District 11, Miami-Dade) PS1-2 | 2011 FY | | 1,885 | 1,719 | n/a | n/a |
| Toxicology Cases Processed (Outside Districts) | Jun '12 | | 12 | 75 | 369 | 675 |
| Toxicology Cases Received - (Outside Districts) PS1-2 | 2011 FY | | 561 | 457 | 561 | 457 |
| Toxicology Case Turnaround Time PS1-2 | Jun '12 | | 70.6 | 30.0 | n/a | n/a |
| Accreditation Criteria for Toxicology Turnaround (ME Cases) | Jun '12 | | 87% | 90% | n/a | n/a |
| Toxicology assays performed on MDME cases | 2011 FY | | 12,203 | n/a | n/a | n/a |
| Toxicology assays performed on Outside cases | 2011 FY | | 3,390 | n/a | n/a | n/a |
| Toxicology assays for QA/QC evaluations | 2011 FY | | 4,156 | n/a | n/a | n/a |
| ▼ Provide medicolegal death investigation and forensic photography seminars PS 2-2 | | | | | | |
| Number of professionals attending medical examiner seminars. | 2010 FY | | 96 | 307 | n/a | n/a |
| ▼ Medical Examiners contribute to law enforcement and support the judicial process PS 2-2 | | | | | | |
| Medical Examiner's contributions to depositions, pre-trial meetings/conferences and trials. | 2010 FY | | 82 | 264 | n/a | n/a |
| ▼ Expand awareness of death investigation processes PS 2-2 | | | | | | |
| Training activities for public safety agencies and the community - Number of activities per month | Jun '12 | | 6 | 10 | 67 | 90 |
| Training activities for public safety agencies and the community - Number of students per month | Jun '12 | | 112 | 100 | 1,833 | 900 |

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2.0 Financial

Meet Budget Targets (Medical Examiner)

| | | | | | | | |
|-----------------------------------|---------|--|----------|----------|--|----------|----------|
| Expen: Total (Medical Examiner) | '12 FQ3 | | \$2,012K | \$2,400K | | \$6,055K | \$7,200K |
| Revenue: Total (Medical Examiner) | '12 FQ3 | | \$178K | \$2,400K | | \$1,003K | \$7,200K |
| Positions: Full-Time Filled (ME) | '12 FQ3 | | 69 | n/a | | n/a | n/a |

Budget Implementation: FY10-11 (Medical Examiner)

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|---|------|-----------|----------|--|--|--|--|--|------|-------------|
| Eliminate 1 HR Manager position (\$102,000); Combine procurement and human resources functions. | | 3/23/2012 | Complete | | | | | | 100% | Hyma, Bruce |
| Eliminate neuropathology contract; Postpone equipment maintenance, chemical disposal and contingency supplies purchases. | | 3/23/2012 | Complete | | | | | | 100% | Hyma, Bruce |
| Reduce operating costs for outside waste collection and other contractual services, chemicals and morgue supplies by \$205,000. | | 3/23/2012 | Complete | | | | | | 100% | Hyma, Bruce |

3.0 Internal

Forensic Evidence Recovery Team - Measure Overall Performance PS 1-2/2-1

| | | | | | | | | | | |
|---|---------|--|----|----|--|--|--|--|----|----|
| FERT - Average Arrival Response Time (Minutes) PS 2-1 | Jun '12 | | 49 | 60 | | | | | 51 | 60 |
|---|---------|--|----|----|--|--|--|--|----|----|

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|--|------|-----------|----------|--|--|--|--|--|------|---|
| Establish Evidence Collection Team / Body Transportation Service | | 1/17/2009 | Complete | | | | | | 100% | Hyma, Bruce; Sabatino, Matthew; Sumlar, Len D. (ME) |
| Eliminate two Forensic Evidence Recovery Technician positions | | 3/26/2012 | Complete | | | | | | 100% | Valdés-Pagés, Xavier (ME); Hyma, Bruce |

| | | | | | | | | | | |
|---|---------|--|----|----|--|--|--|--|-----|----|
| FERT - Number of calls above 60 minutes per month PS1-2 | Jun '12 | | 68 | 25 | | | | | 190 | 75 |
|---|---------|--|----|----|--|--|--|--|-----|----|

| | | | | | | | | | | |
|---|---------|--|----|---|--|--|--|--|----|---|
| FERT - % of calls that are above 60 minutes per month, historical PS1-2 | Jun '12 | | 37 | 5 | | | | | 35 | 5 |
|---|---------|--|----|---|--|--|--|--|----|---|

Autopsy Reports Preparation Time (PS 1-2)

| | | | | | | | | | | |
|---|---------|--|----|----|--|--|--|--|----|----|
| Autopsy protocol preparation time (calendar days) | May '12 | | 11 | 14 | | | | | 15 | 14 |
|---|---------|--|----|----|--|--|--|--|----|----|

Department Sortie-Medical Examiner Release Time (hours) PS 1-2

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Department Sortie-Medical Examiner Release Time(hours) PS 1-2 Jun '12 ■ 30 24 ■ 27 24

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|--|------|------------|----------|--|--|--|--|--|------|-------------|
| Eliminate 8 positions in Death Investigation | | 11/30/2009 | Complete | | | | | | 100% | Hyma, Bruce |

▼ Scene Investigations by Medical Examiners PS 1-2

Scene Investigations by Medical Examiners PS 1-2 2011 FY 208 217 208 217

▼ Forensic Imaging Unit Activity PS 1-2

Photographs Taken for Law Enforcement PS 1-2 2011 FY 4,106 7,024 n/a n/a

Total Images reproduced Feb '12 4,731 5,000 21,185 25,000

Workorders processed workload Feb '12 512 469 2,352 2,345

Photographs Taken For Medical Examiners PS 1-2 2011 FY 105,541 95,000 123,560 95,000

▼ Evaluate Laboratory Case Input and Output PS 1-2

| Initiative Name | Type | As Of | Status | | | | | | % | Owners |
|--|------|-----------|-------------|--|--|--|--|--|-----|---|
| Laboratory Information Management System (LIMS) PS 1-2 | | 3/31/2009 | In Progress | | | | | | 80% | Valdés-Pagés, Xavier (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Medical Examiner |

Ratio of Toxicology cases completed to cases received. Jun '12 0.47 1.00 ■ 0.83 1.00

▼ ME Case Load (NAME) Accreditation PS 1-2

Percent of Pending Cases Closed in 90 Days PS 1-2 2011 FY 21% 90% n/a n/a

Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines PS 1-2 2011 FY 20% 100% n/a n/a

▼ FAME Practice Guidelines for Pathologist Autopsy Case Load

Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines 2011 FY 40% 100% n/a n/a

▼ Body Inventory

Body Count in refrigeration PS1-2 Dec '11 68 79 n/a n/a

▼ 4.0 Learning and Growth

▼ Web enabled 24 Hr Medical Examiner information PS 1-2

CME Implementation (Percent Complete) 2010 FY 95 100 n/a n/a

Laboratory Information Management System (LIMS) percentage complete '10 FQ1 95 100 95 100

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Commentary

Action Items

| | Due Date | Status ▲ | Action | Owners |
|--|----------|----------|--------|--------|
|--|----------|----------|--------|--------|

Comments

| Date ▼ | Author | Comment |
|--------|--------|---------|
|--------|--------|---------|

Attachments & Links

▼ External Links (1)

| Name | Created By |
|---------------|------------------|
| Business Plan | Rodriguez, Nadia |

▼ Attachments (0)