

Information	
Name:	Medical Examiner Department
Description:	The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities.
Domain:	Medical Examiner
Owners:	Hyma, Bruce; Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME)

		As Of	Actual	Target	FYTD Actual	FYTD Target	
1.0 Customer							
Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2/2-1)							
Initiative Name		Type	As Of	Status	%	Owners	
Unidentified Decedents			9/11/2009	In Progress	20%	Hyma, Bruce; Rivera-Morales, Jorge (ME)	
Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2			2011 FY		11,956	10,320	n/a
Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2			2011 FY		2,295	2,531	2,295
Deaths Certified Monthly PS 2-1			Aug '12		175	205	1,912
Autopsies performed annually (Fiscal) PS 1-2			2011 FY		1,780	1,995	1,780
Body Disposition Requests Processed /Approved per Florida Statute PS 1-2			2010 FY		7,923	7,746	n/a
Non ME Cases (Jurisdiction Declined) PS 2-1			Aug '12		76	41	658
Initiative Name		Type	As Of	Status	%	Owners	
Death scene investigative services PS 1-2			n/a	n/a		Hyma, Bruce; Melton-Lamar, Veronica (ME)	
Medicolegal Number of Scene Calls per Month PS 2-1			Sep '12		8	8	n/a
Medicolegal Non-ME Cases Cleared per Month PS 2-1			Sep '12		46	13	n/a
Comply with Florida Administrative Code - Bone & Tissue Procurement							
Bone & Tissue Cases processed annually (Fiscal Year) PS 2-2			2011 FY		358	234	358
Percentage of ME cases that are bone, tissue, or organ donors PS 2-2			Aug '12		10%	7%	8%
Public Interment Program (FS Chapters 406 and 872) PS 2-2							
Public Interment Cases Annually (Fiscal Year) HH2-5			2012 FY		582	819	582
Public Interment cases opened			Sep '12		70	n/a	768
Public Interment cases cremated			Sep '12		54	n/a	582
Public Interment pre approval cases opened			Sep '12		10	11	130
Public Interment pre approval changed to Public Interment			Sep '12		2	n/a	48
Forensic Toxicology Laboratory Activity PS 1-2							
Toxicology Cases Processed (ME District 11, Miami-Dade) PS1-2			Sep '12		203	157	1,620
Toxicology Cases Received - (ME District 11, Miami-Dade) PS1-2			2012 FY		1,810	1,719	1,810
Toxicology Cases Processed (Outside Districts)			Sep '12		82	75	531
Toxicology Cases Received - (Outside Districts) PS1-2			2012 FY		618	457	618
Toxicology Case Turnaround Time PS1-2			Sep '12		90.0	30.0	n/a
Accreditation Criteria for Toxicology Turnaround (ME Cases)			Sep '12		47%	90%	n/a
Toxicology assays performed on MDME cases			2012 FY		10,480	n/a	10,480
Toxicology assays performed on Outside cases			2012 FY		2,452	n/a	2,452
Toxicology assays for QA/QC evaluations			2012 FY		3,817	n/a	3,817

▼ Provide medicolegal death investigation and forensic photography seminars PS 2-2

Number of professionals attending medical examiner seminars.	2010 FY		96	307	n/a	n/a
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▼ Medical Examiners contribute to law enforcement and support the judicial process PS 2-2

Medical Examiner's contributions to depositions, pre-trial meetings/conferences and trials.	2010 FY		82	284	n/a	n/a
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▼ Expand awareness of death investigation processes PS 2-2

Training activities for public safety agencies and the community - Number of activities per month	Aug '12		1	10		80	110
Training activities for public safety agencies and the community - Number of students per month	Aug '12		10	100		2,034	1,100

▼ 2.0 Financial

▼ Meet Budget Targets (Medical Examiner)

Expen: Total (Medical Examiner)	'12 FQ4		\$2,352K	\$2,401K		\$8,407K	\$9,601K
Revenue: Total (Medical Examiner)	'12 FQ4		\$7,816K	\$2,401K		\$8,819K	\$9,601K
Positions: Full-Time Filled (ME)	'12 FQ4		65	n/a		n/a	n/a

▼ Budget Implementation: FY10-11 (Medical Examiner)

Initiative Name	Type	As Of	Status						%	Owners
Eliminate 1 HR Manager position (\$102,000); Combine procurement and human resources functions.		3/23/2012	Complete						100%	Hyma, Bruce
Eliminate neuropathology contract; Postpone equipment maintenance, chemical disposal and contingency supplies purchases.		3/23/2012	Complete						100%	Hyma, Bruce
Reduce operating costs for outside waste collection and other contractual services, chemicals and morgue supplies by \$205,000.		3/23/2012	Complete						100%	Hyma, Bruce

▼ 3.0 Internal

▼ Forensic Evidence Recovery Team - Measure Overall Performance PS 1-2/2-1

FERT - Average Arrival Response Time (Minutes) PS 2-1	Aug '12		53	60		51	60
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Initiative Name	Type	As Of	Status						%	Owners
Establish Evidence Collection Team / Body Transportation Service		1/17/2009	Complete						100%	Hyma, Bruce; Sabatino, Matthew; Sumlar, Len D. (ME)
Eliminate two Forensic Evidence Recovery Technician positions		3/26/2012	Complete						100%	Valdés-Pagés, Xavier (ME); Hyma, Bruce

FERT - Number of calls above 60 minutes per month PS1-2	Sep '12		58	25		190	75
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FERT - % of calls that are above 60 minutes per month, historical PS1-2	Sep '12		33	5		35	5
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▼ Autopsy Reports Preparation Time (PS 1-2)

Autopsy protocol preparation time (calendar days)	Aug '12		15	14		13	14
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▼ Department Sortie-Medical Examiner Release Time (hours) PS 1-2

Department Sortie-Medical Examiner Release Time (hours) PS 1-2	Sep '12		27	24		28	24
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Initiative Name	Type	As Of	Status						%	Owners
Eliminate 8 positions in Death Investigation		11/30/2009	Complete						100%	Hyma, Bruce

▼ Scene Investigations by Medical Examiners PS 1-2

Scene Investigations by Medical Examiners PS 1-2	2011 FY		208	217		208	217
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▼ Forensic Imaging Unit Activity PS 1-2

Photographs Taken For Medical Examiners PS 1-2	2012 FY		107,714	95,000		107,714	95,000
Photographs Taken for Law Enforcement PS 1-2	2012 FY		3,091	4,104		n/a	n/a

Scorecard - Medical Examiner Department

Total Images reproduced	Sep '12		3,050	5,000		72,560	60,000																						
Workorders processed workload	Sep '12		390	469		5,666	5,628																						
▼ Evaluate Laboratory Case Input and Output PS 1-2																													
<table border="1"> <thead> <tr> <th>Initiative Name</th> <th>Type</th> <th>As Of</th> <th>Status</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>%</th> <th>Owners</th> </tr> </thead> <tbody> <tr> <td>Laboratory Information Management System (LIMS) PS 1-2</td> <td></td> <td>3/31/2009</td> <td>In Progress</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>80%</td> <td>Valdés-Pagés, Xavier (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Medical Examiner</td> </tr> </tbody> </table>								Initiative Name	Type	As Of	Status						%	Owners	Laboratory Information Management System (LIMS) PS 1-2		3/31/2009	In Progress						80%	Valdés-Pagés, Xavier (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Medical Examiner
Initiative Name	Type	As Of	Status						%	Owners																			
Laboratory Information Management System (LIMS) PS 1-2		3/31/2009	In Progress						80%	Valdés-Pagés, Xavier (ME); Hime, George W. (ME); Rivera-Morales, Jorge (ME); Medical Examiner																			
Ratio of Toxicology cases completed to cases received.	Sep '12		1.90	1.00		0.93	1.00																						
▼ ME Case Load (NAME) Accreditation PS 1-2																													
Percent of Pending Cases Closed in 90 Days PS 1-2	2012 FY		21%	90%		n/a	n/a																						
Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines PS 1-2	2011 FY		20%	100%		n/a	n/a																						
▼ FAME Practice Guidelines for Pathologist Autopsy Case Load																													
Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines	2011 FY		40%	100%		n/a	n/a																						
▼ Body Inventory																													
Body Count in refrigeration PS1-2	Aug '12		80	79		n/a	n/a																						
▼ 4.0 Learning and Growth																													
▼ Web enabled 24 Hr Medical Examiner information PS 1-2																													
CME Implementation (Percent Complete)	2010 FY		95	100		n/a	n/a																						
Laboratory Information Management System (LIMS) percentage complete	'10 FQ1		95	100		95	100																						