

| Information | |
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| Name: | Medical Examiner Department |
| Description: | The mission of the Medical Examiner Department is to provide accurate, timely, dignified, compassionate and professional death investigative services for the citizens of Miami-Dade County, together with education, consultation and research for local and national medical, legal, academic and law enforcement communities. |
| Domain: | Medical Examiner |
| Owners: | Hyma, Bruce A. (ME); Rivera-Morales, Jorge (ME); Valdés-Pagés, Xavier (ME) |

| Details | | As Of | Actual | Target | FYTD Actual | FYTD Target |
|--|---------|-------|--------|--------|-------------|-----------------|
| 1.0 Customer | | | | | | |
| Fulfill Statutory Mandate (FS Chapter 406) (PS 1-2 / PS 2-1 / GG 5-1) | | | | | | |
| Total Number of Cases Investigated/Processed by the Medical Examiner - Fiscal Year PS 1-2 | 2012 FY | ▼ | 12,962 | 10,320 | ▼ | 12,962 / 10,320 |
| Medicolegal Number of Scene Calls per Month (PS 2-1 / PS 1-2) | Jun '13 | ▲ | 8 | 8 | ▼ | 65 / 72 |
| Deaths Certified Annually (Autopsies, External Examinations, Skeletal Examinations and Telephone Cases) PS 1-2 | 2012 FY | ▲ | 2,167 | 2,459 | ▲ | 2,167 / 2,459 |
| Deaths Certified Monthly PS 1-2 | Jun '13 | ▲ | 190 | 205 | ▲ | 1,648 / 1,845 |
| Autopsies performed annually (Fiscal) PS 1-2 | 2012 FY | ▲ | 1,688 | 1,923 | ▲ | 1,688 / 1,923 |
| Body Disposition Requests Processed /Approved per Florida Statute GG 5-1 | 2012 FY | ▲ | 8,309 | 7,541 | ▲ | 8,309 / 7,541 |
| Non ME Cases (Jurisdiction Declined) PS 1-2 | Jun '13 | ▲ | 79 | 41 | ▲ | 781 / 369 |
| Medicolegal Non-ME Cases Cleared per Month PS 1-2 | Jun '13 | ▲ | 39 | 13 | ▲ | 454 / 117 |
| Comply with Florida Administrative Code - Bone & Tissue Procurement (HH 1-1 / GG 5-1) | | | | | | |
| Bone & Tissue Cases processed annually (Fiscal Year) (HH 1-1 / GG 5-1) | 2012 FY | ▼ | 132 | 268 | ▼ | 132 / 268 |
| Percentage of ME cases that are bone, tissue, or organ donors (HH 1-1 / GG 5-1) | Jun '13 | ▲ | 10% | 7% | ▲ | 9% / 7% |
| Public Interment Program (FS Chapters 406 and 872) GG 5-1 | | | | | | |
| Public Interment Cases Annually (Fiscal Year) GG 5-1 | 2012 FY | ▲ | 582 | 819 | ▲ | 582 / 819 |
| Public Interment cases opened | Jun '13 | ▼ | 90 | 64 | ▼ | 674 / 576 |
| Public Interment cases cremated | Jun '13 | ▼ | 41 | 49 | ▲ | 448 / 437 |
| Public Interment pre approval cases opened | Jun '13 | | 16 | n/a | | 93 / n/a |
| Public Interment pre approval changed to Public Interment | Mar '13 | ▼ | 2 | 5 | ▼ | 26 / 30 |
| Forensic Toxicology Laboratory Activity (PS 1-2 / HH 1-1) | | | | | | |
| Toxicology Cases Processed (ME District 11, Miami-Dade) | Jun '13 | ■ | 101 | 157 | ■ | 1,352 / 1,413 |
| Toxicology Cases Received - (ME District 11, Miami-Dade) | 2012 FY | ▲ | 1,810 | 1,719 | ▲ | 1,810 / 1,719 |
| Toxicology Cases Processed (Outside Districts) | Jun '13 | ■ | 31 | 75 | ■ | 372 / 675 |
| Toxicology Cases Received - (Outside Districts) | 2012 FY | ▲ | 618 | 457 | ▲ | 618 / 457 |
| Toxicology Case Turnaround Time | Jun '13 | ■ | 50.3 | 30.0 | | n/a / n/a |
| Accreditation Criteria for Toxicology Turnaround (ME Cases) | Jun '13 | ▲ | 97% | 90% | | n/a / n/a |
| Toxicology assays performed on MDME cases | 2012 FY | ▼ | 10,480 | 11,500 | ▼ | 10,480 / 11,500 |
| Toxicology assays performed on Outside cases | 2012 FY | | 2,452 | n/a | | 2,452 / n/a |
| Toxicology assays for QA/QC evaluations | 2012 FY | | 3,817 | n/a | | 3,817 / n/a |

Scorecard - Medical Examiner Department

| | | | | | | | |
|---|---------|--|----------|-----------------|--|----------|----------|
| Expand awareness of death investigation processes PS 1-2 | | | | | | | |
| Training activities for public safety agencies and the community - Number of activities per month | Jun '13 | | 3 | 10 | | 40 | 90 |
| Training activities for public safety agencies and the community - Number of students per month | Jun '13 | | 23 | 100 | | 1,248 | 900 |
| 2.0 Financial | | | | | | | |
| Meet Budget Targets (Medical Examiner) GG 4-2 | | | | | | | |
| Expen: Total (Medical Examiner) | '13 FQ3 | | \$2,394K | \$2,512K | | \$6,584K | \$7,538K |
| Revenue: Total (Medical Examiner) | '13 FQ3 | | \$165K | \$2,513K | | \$1,057K | \$7,539K |
| Positions: Full-Time Filled (ME) | '13 FQ3 | | 76 | 79 (77 - 79) | | n/a | n/a |
| 3.0 Internal | | | | | | | |
| Forensic Evidence Recovery Team - Measure Overall Performance PS 2-1 | | | | | | | |
| FERT - Average Arrival Response Time (Minutes) PS 2-1 | Jul '13 | | 53 | 60 | | 53 | 60 |
| FERT - Number of calls above 60 minutes per month PS2-1 | Jun '13 | | 78 | 5 | | 737 | 45 |
| FERT - % of calls that are above 60 minutes per month, historical PS2-1 | Jun '13 | | 32 | 5 | | 37 | 5 |
| Autopsy Reports Preparation Time (PS 1-2) | | | | | | | |
| Autopsy protocol preparation time (calendar days) | Jun '13 | | 13 | 14 | | 17 | 14 |
| Department Sortie-Medical Examiner Release Time (hours) PS 1-2 | | | | | | | |
| Department Sortie-Medical Examiner Release Time(hours) PS 1-2 | Jun '13 | | 26 | 24 | | 29 | 24 |
| Scene Investigations by Medical Examiners (PS 1-2 / PS 2-1) | | | | | | | |
| Scene Investigations by Medical Examiners | 2012 FY | | 199 | 216 | | 199 | 216 |
| Forensic Imaging Unit Activity PS 1-2 | | | | | | | |
| Photographs Taken For Medical Examiners | 2012 FY | | 107,714 | 95,000 | | 107,714 | 95,000 |
| Photographs Taken for Law Enforcement | 2012 FY | | 3,091 | 4,100 | | 3,091 | 4,100 |
| Total Images reproduced | Jun '13 | | 43,357 | 4,903 | | 107,869 | 44,127 |
| Workorders processed workload | Jun '13 | | 507 | 472 | | 4,352 | 4,248 |
| Evaluate Laboratory Case Input and Output PS 1-2 | | | | | | | |
| Ratio of Toxicology cases completed to cases received. | Jun '13 | | 0.75 | 1.00 | | 1.00 | 1.00 |
| ME Case Load (NAME) Accreditation (PS 1-2 / GG 2-2) | | | | | | | |
| Percent of Staff Doctors Meeting Case Load (NAME Accreditation) Guidelines | 2012 FY | | 40% | 100% | | 40% | 100% |
| Percent of Pending Cases Closed in 90 Days | 2012 FY | | 21% | 90% | | 21% | 90% |
| FAME Practice Guidelines for Pathologist Autopsy Case Load (PS 1-2 / GG2-2) | | | | | | | |
| Percent Staff Pathologist Meeting FAME Autopsy Case Load Guidelines | 2012 FY | | 67% | 100% | | n/a | n/a |
| Body Inventory PS 1-2 | | | | | | | |
| Body Count in refrigeration | Jun '13 | | 92 | 70 | | n/a | n/a |

▼ 4.0 Learning and Growth

CME Modifications - Electronic Signature
GG 3-2

CME Migration from VAST to latest NET
version. GG 3-2

Deploy Windows 7 computers department
wide GG 3-2

EDRS Integration with CME GG 3-2

Implementation of NCIC system GG 3-2