

<b>Information</b>	
<b>Name:</b>	Finance Department
<b>Description:</b>	n/a
<b>Domain:</b>	Finance
<b>Owners:</b>	Padron, Blanca (FIN)

**Details**

	As Of		Actual	Target		FYTD Actual	FYTD Target																																	
<b>Customer</b>																																								
<b>Improve Facilities to Enhance Customer Services (FIN)</b>																																								
Relocate the Tax Collector's Office to a New Facility	'14 FQ1		75%	85%		n/a	n/a																																	
<table border="1"> <thead> <tr> <th>Initiative Name</th> <th>Type</th> <th>As Of</th> <th>Status</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>%</th> <th>Owners</th> </tr> </thead> <tbody> <tr> <td>Tax Collector to Occupy West Lot building by February 2013</td> <td></td> <td>4/17/2013</td> <td>In Progress</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>70%</td> <td>Cam, Peter (FIN); Casamayor, Fernando; Teintze, Jurgen (FIN); Gomez, Gerardo (FIN)</td> </tr> <tr> <td>Prepare staff and equipment for the move to West Lot</td> <td></td> <td>4/17/2013</td> <td>In Progress</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>10%</td> <td>Cam, Peter (FIN); Gomez, Gerardo (FIN); Casamayor, Fernando</td> </tr> </tbody> </table>								Initiative Name	Type	As Of	Status						%	Owners	Tax Collector to Occupy West Lot building by February 2013		4/17/2013	In Progress						70%	Cam, Peter (FIN); Casamayor, Fernando; Teintze, Jurgen (FIN); Gomez, Gerardo (FIN)	Prepare staff and equipment for the move to West Lot		4/17/2013	In Progress						10%	Cam, Peter (FIN); Gomez, Gerardo (FIN); Casamayor, Fernando
Initiative Name	Type	As Of	Status						%	Owners																														
Tax Collector to Occupy West Lot building by February 2013		4/17/2013	In Progress						70%	Cam, Peter (FIN); Casamayor, Fernando; Teintze, Jurgen (FIN); Gomez, Gerardo (FIN)																														
Prepare staff and equipment for the move to West Lot		4/17/2013	In Progress						10%	Cam, Peter (FIN); Gomez, Gerardo (FIN); Casamayor, Fernando																														
<b>Ensure Timely Payment of Vendor Invoices (FIN)</b>																																								
Timely Payment of Invoices (45 days) (ATTACHMENT)	'13 FQ1		93%	n/a		93%	n/a																																	
Timely Payment of Invoices (30 days) (ATTACHMENT)	'13 FQ1		71%	n/a		71%	n/a																																	
<b>Financial</b>																																								
<b>Meet Budget Targets (Finance) (ATTACHMENT for all divisions)</b>																																								
Expen: Total (Finance)	'13 FQ4		\$14,508K	\$10,307K		\$38,489K	\$41,228K																																	
Revenue: Total (Finance)	'13 FQ4		\$19,761K	\$10,307K		\$42,803K	\$41,228K																																	
Positions: Full-Time Filled (FIN)	'13 FQ4		288	311		288	311																																	
				(275 - 311)			(275 - 311)																																	
<b>Sound asset management and financial investment strategies - Cash Management</b>																																								
Compliance with Investment Policy and Guidelines	'14 FQ1		100%	100%		100%	100%																																	
Maximize Earnings on County Investments	Oct '13		0.36%	0.07%		0.36%	0.07%																																	
<b>Collection of Key Taxes (FIN)</b>																																								
Total Auto Tag Revenue Collected Countywide	Sep '13		\$17,831K	\$16,747K		\$236,372K	\$234,807K																																	
Tourist Tax Collections (in thousands)	Oct '13		\$7,765K	\$7,582K		\$7,765K	\$7,582K																																	
Total Local Business Tax Collected	Oct '13		\$1,280k	n/a		\$1,280k	n/a																																	
Total Ad Valorem Revenue Collected	Oct '13		\$23,973K	n/a		\$23,973K	n/a																																	
Cumulative Collections and Enforcement TPP and LBT	Oct '13		\$398k	\$506k		\$398k	\$506k																																	
<b>Improve Collections Assigned (FIN)</b>																																								
Debt Placements with Credit & Collection Section	'14 FQ1		\$6,370,020	n/a		n/a	n/a																																	
<b>Ensure County Investments Meet Earnings Targets (FIN)</b>																																								
Maximize Earnings on County Investments	Oct '13		0.36%	0.07%		0.36%	0.07%																																	
<b>Monitor Countywide Bond Ratings</b>																																								
Bond Ratings Evaluation by Moody's	'14 FQ1		Aa2	Aa2		n/a	n/a																																	
Bond Ratings Evaluation by Standard & Poor's	'14 FQ1		AA	AA-		n/a	n/a																																	

**Internal**

<b>▼ Learning and Growth</b>							
<b>▼ Diversity Reports (FIN)</b>							
Finance Department	'13 FQ1		287	n/a		n/a	n/a
<b>▼ Filled/Vacancy Report - Finance</b>							
Positions: Full-Time Filled (FIN)	'13 FQ4		288	311 (275 - 311)		288	311 (275 - 311)
Temporary positions (Finance)	'11 FQ1		14	10		14	10
Turnover rate - Finance Department	'11 FQ2		0.7%	n/a		6.5%	n/a
Vacancy positions (Finance)	'11 FQ2		9	n/a		11	n/a

